

# COUNCIL MEETING AGENDA

**Casper City Council  
City Hall, Council Chambers  
Tuesday, March 7, 2023 at 6:00 p.m.**



## COUNCIL POLICY PUBLIC STATEMENTS

- I. Members of the Public Wishing to Speak to an Item Already on the Agenda, Other Than a Public Hearing, or Second or Third Reading Ordinance, Must Submit a Request to the City Clerk's Office by 12:00 Noon on the Monday Immediately Preceding the Council Meeting, or May Speak During the Communications from Persons Present.
- II. When Speaking to the City Council Please:
  - Clearly State Your Name
  - Direct all questions/comments to the Mayor and only the Mayor.
  - No personal attacks on staff or Council.
  - Speak to the City Council with Civility and Decorum
- III. The City Council Will Not Respond to Any Comments or Questions Concerning Personnel Matters. Any Such Comments or Questions Will be Handled by the Appropriate Persons. Public Hearing Comments and Presentations Will be Limited to Five Minutes or Less per Person, nor Will Time Extensions be Permitted. No Duplication of Speakers will be Allowed.
- IV. Questions Posed by Speakers May, or May Not be Responded to by Councilors.
- V. Willful Disruption of, or the Breach of the Peace at, a Council Meeting may Result in the Removal of any Such Individuals or Groups from the Council Chambers.  
(These Guidelines Are Also Posted at the Podium in the Council Chambers)

*\*Please silence cell phones during the City Council meeting.\**

**Entrance to the meetings is the east door off David Street. Public input via email is encouraged: [CouncilComments@casperwy.gov](mailto:CouncilComments@casperwy.gov)**

## AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF COUNCIL MEETING MINUTES
  - A. Consideration of **Minutes of the February 7, 2023 Regular Council Meeting**, As Published in the Casper Star-Tribune on February 24, 2023.

- B. Consideration of **Minutes of the February 7, 2023 Executive Session.**
- C. Consideration of **Minutes of the February 21, 2023 Regular Council Meeting, As Published in the Casper Star-Tribune on February March 3, 2023.**
- D. Consideration of **Minutes of the February 21, 2023 Executive Session.**

4. CONSIDERATION OF BILLS AND CLAIMS

- A. General Bills & Claims & Addendum
- B. Conflict Claims

5. COMMUNICATIONS

- A. From Persons Present

6. ESTABLISH PUBLIC HEARINGS

- A. Consent

1. Establish March 21, 2023 as the Public Hearing Date for Consideration of:

- a. Resolution Authorizing a **Property Trade Agreement** between West Center Hospitality RE LLC, D Cap, LLC, D Center, LLC and the City of Casper.
- b. **New Restaurant Liquor License No. 17** for Childs Corp d/b/a **La Cocina Mexican Restaurant**, Located at 321 East 'E' Street
- c. **Transfer of Ownership for Retail Liquor License No. 37** from 307 Repair, Inc. d/b/a Yellowstone Garage Bar and Grill, located at 355 West Yellowstone to **Charger Holdings, LLC** d/b/a Charger Holdings, LLC, Located at 355 West Yellowstone.

7. SECOND READING ORDINANCE

- A. An Ordinance Amending **Casper Municipal Code Chapter 1.04 - General Provisions.**
  - 1. Communications from Persons Present

8. THIRD READING ORDINANCE

- A. **Amending Chapter 17.08** of the Casper Municipal Code Pertaining to the Definition of **Flag Lots.**
  - 1. Communications from Persons Present
- B. **Amending Section 17.56.030** of the Casper Municipal Code to Reduce the **Minimum Front Yard Setback Requirement in the PH** (Park Historic) Zoning District.
  - 1. Communications from Persons Present

9. RESOLUTIONS

A. Consent

1. Authorizing a **Procurement Agreement with LONG Building Technologies, Inc.**, for Air Handler Units for the City Hall Project S.A.F.E. Remodel Project.
2. Declaring the Intent of the City of Casper, Wyoming, to **Create a Local Assessment District No. 159, Westridge Improvements** in Said City; to Authorize the Construction of Local Improvements Therein; and to Assess the Cost or Portion Thereof on the Property Benefitted Thereby.
3. Authorizing **Submission of an Application to the WaterSMART Grant Program.**
4. Authorizing a Contract for Professional Services **with Burns & McDonnell Engineering Company, Inc.**, for the 2023 to 2027 **Casper Solid Waste Annual Title V Reporting** Project No. 22-072.

10. MINUTE ACTION

A. Consent

1. Approving the **Appointment of Susan Redding** to the **Parks and Recreation Advisory Board.**
2. **Purchasing of One (1) New One-Ton Regular Cab Truck with Dump Body** in the Total Amount of \$84,406.00 for Use by the **Waste Water Treatment Plant** of the Public Services Department.
3. Authorizing the **Appointment of Nic Eskew to the Casper Planning and Zoning Commission** to Fill an Unexpired Term Ending on December 31, 2024.

11. INTRODUCTION OF MEASURES AND PROPOSALS BY MEMBERS OF THE CITY COUNCIL

12. ADJOURN INTO EXECUTIVE SESSION – LAND ACQUISITION & LITIGATION

13. ADJOURNMENT OF REGULAR MEETING

Upcoming Council Meetings

**Regular Council Meetings**

6:00 p.m. Tuesday, March 21, 2023 – Council Chambers

6:00 p.m. Tuesday, April 4, 2023 – Council Chambers

**Work Sessions**

4:30 p.m. Tuesday, March 14, 2023– Council Meeting Room

4:30 p.m. Tuesday, April 11, 2023 – Council Meeting Room

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ZONING CLASSIFICATIONS

|     |                                   |     |                          |
|-----|-----------------------------------|-----|--------------------------|
| FC  | Major Flood Channels & Riverbanks | PUD | Planned Unit Development |
| AG  | Urban Agriculture                 | HM  | Hospital Medical         |
| R-1 | Residential Estate                | C-1 | Neighborhood Convenience |
| R-2 | One Unit Residential              | C-2 | General Business         |
| R-3 | One to Four Unit Residential      | C-3 | Central Business         |
| R-4 | High-Density Residential          | C-4 | Highway Business         |
| R-5 | Mixed Residential                 | M-1 | Limited Industrial       |
| R-6 | Manufactured Home (Mobile) Park   | M-2 | General Industrial       |
| PH  | Park Historic                     | SMO | Soil Management Overlay  |

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COUNCIL PROCEEDINGS  
Casper City Hall – Council Chambers  
February 7, 2023

1. ROLL CALL

Casper City Council met in regular session at 6:00 p.m., Tuesday, February 7, 2023. Present: Councilors Pollock, Gamroth, Engebretsen, Cathey, Jensen, Vice Mayor Pacheco, and Mayor Knell. Absent: Councilors Bond and Haskins.

Moved by Vice Mayor Pacheco, seconded by Councilor Pollock, to, by minute action, excuse the absence of Councilors Bond and Haskins. Motion passed.

2. PLEDGE OF ALLEGIANCE

Councilor Jensen led the audience in the pledge of allegiance.

3.A. REGULAR MEETING MINUTES

Moved by Councilor Cathey, seconded by Councilor Engebretsen to, by minute action, approve the minutes of the January 3, 2023 Regular Council Meeting, as published in the Casper Star Tribune on January 18, 2023. Motion passed.

3.B. REGULAR MEETING MINUTES

Moved by Councilor Pollock, seconded by Councilor Engebretsen to, by minute action, approve the minutes of the January 17, 2023 Regular Council Meeting, as published in the Casper Star Tribune on January 26, 2023. Motion passed.

3.C. EXECUTIVE SESSION MINUTES

Moved by Councilor Gamroth, seconded by Councilor Pollock to, by minute action, approve the minutes of the January 26, 2023 Executive Session. Motion passed.

4. BILLS & CLAIMS

Moved by Vice Mayor Pacheco, seconded by Councilor Gamroth to, by minute action, approve payment of the February 7, 2023, bills and claims, as audited by City Manager Napier. Motion passed.

| <u>Bills &amp; Claims 02/07/23</u> |          |           |
|------------------------------------|----------|-----------|
| ABaedke                            | Reimb    | 89.75     |
| 307Jntrl                           | Services | 3,627.12  |
| 5150TrsmDvlpmnt                    | Services | 1,250.00  |
| 6HGroup                            | Goods    | 404.60    |
| 71Const                            | Goods    | 3,308.86  |
| AccntPckgng                        | Goods    | 82,098.50 |
| AceHrdwr                           | Goods    | 325.72    |
| AhrnRntls                          | Services | 995.16    |
| Airgas                             | Goods    | 1,075.66  |
| AllncComm                          | Goods    | 985.00    |

|                         |           |            |
|-------------------------|-----------|------------|
| AllncElctrc             | Services  | 7,290.00   |
| AllntInsrnc             | Services  | 100.00     |
| Alsco                   | Services  | 1,312.71   |
| AltdVtrnry              | Services  | 536.45     |
| AMBI                    | Services  | 675.09     |
| AmrTech                 | Services  | 64,838.04  |
| AmrcnEqpmnt             | Goods     | 2,672.50   |
| Amrgs                   | Goods     | 2,259.00   |
| AnchrElctrc             | Services  | 657.00     |
| ARCOFNC                 | Services  | 2,916.69   |
| AT&T                    | Services  | 18,248.99  |
| Atlas                   | Goods     | 11,773.72  |
| BCarey                  | Reimb     | 141.00     |
| BCoyle                  | Reimb     | 27.96      |
| BKegler                 | Reimb     | 33.02      |
| BarDSgns                | Services  | 19,730.00  |
| BrgmEllngsn             | Goods     | 89.61      |
| BigHrnTire              | Services  | 89,747.04  |
| BlkHillsEnrgy           | Utilities | 93,106.75  |
| BlkmnPrpn               | Goods     | 15,615.47  |
| CMoser                  | Reimb     | 275.98     |
| C&CSply                 | Goods     | 222.66     |
| CptlBusnsSystem         | Services  | 61.80      |
| Caselle                 | Services  | 78.00      |
| CsprNCHealth            | Services  | 47,914.43  |
| CsprStrTrb              | Services  | 460.08     |
| CsprTire                | Services  | 1,293.00   |
| CsprVtrnry              | Services  | 696.55     |
| CsprWndw&Door           | Services  | 90.00      |
| CsprWnlsn               | Goods     | 7,681.10   |
| CntrlPaint&Body         | Services  | 2,864.35   |
| CntrlWyoHospice&Trnstns | Services  | 9,583.31   |
| CWRWS                   | Goods     | 371,849.26 |
| CntryLnk                | Utilities | 15,929.70  |
| ChldrnsAdvcy            | Services  | 17,291.62  |
| CtyCspr                 | Services  | 83,525.12  |
| CivilEngnrng            | Services  | 1,560.00   |

|                       |                 |            |
|-----------------------|-----------------|------------|
| CMITeco               | Services        | 82,653.62  |
| CocaCola              | Services        | 25.50      |
| ClctnCntr             | Services        | 104.29     |
| CommTech              | Services        | 7,866.23   |
| CmpstchPrdctsMnfctrng | Goods           | 16,419.81  |
| CnsltdElctrc          | Goods           | 661.81     |
| Cnvrngn               | Goods           | 14,448.66  |
| Core&Main             | Goods           | 12,604.65  |
| CPU                   | Goods           | 57,626.53  |
| CrimeScnInfo          | Services        | 122.00     |
| CrwnCnstrctn          | Services        | 206,634.52 |
| DBeeson               | Reimb           | 150.00     |
| DlcoInd               | Goods           | 145.00     |
| DKpnr                 | Services        | 2,420.89   |
| Datamrs               | Services        | 2,900.00   |
| DvdsnMchncl           | Services        | 1,380.00   |
| Dell                  | Goods           | 236.70     |
| DsrtMtn               | Goods           | 30,840.99  |
| Diebold               | Services        | 702.81     |
| DooleyEnt             | Goods           | 3,230.07   |
| DooleyOil             | Goods           | 4,998.25   |
| EBecher               | Reimb           | 420.50     |
| EcnltSystem           | Goods           | 9,009.00   |
| EcnmcDvlpmnt          | Services        | 110,430.00 |
| EdgEngnrng            | Services        | 8,356.00   |
| EmrgncyMdcl           | Services        | 900.00     |
| EnrgyLabs             | Services        | 3,003.00   |
| EnvrnmntlSystem       | Services        | 63,500.00  |
| ExprsPrntng           | Services        | 344.25     |
| ExpSvcs               | Services        | 619.65     |
| ExtrmTrkOutftrs       | Services        | 1,107.90   |
| FlsbrgHolt&Ullevig    | Services        | 5,513.41   |
| FrgsnEnt              | Goods           | 60.76      |
| FIB                   | Goods/Invstmnts | 14,328.92  |
| 5TrailsRtry           | Dues            | 350.00     |
| FrncotypPstl          | Services        | 209.70     |
| FullrEntrprs          | Services        | 34,752.00  |

|                   |                |              |
|-------------------|----------------|--------------|
| GMayhue           | Reimb          | 269.98       |
| GCBldgSply        | Services       | 3,138.00     |
| Galls             | Goods          | 1,912.95     |
| GameTime          | Goods          | 7,667.96     |
| GeotchEnvrnmntl   | Services       | 158.65       |
| GloblSpctrm       | Services       | 104,012.00   |
| GldrAssoc         | Services       | 907.37       |
| GnrMotr           | Goods/Services | 2,438.00     |
| GWMchncl          | Goods          | 576.75       |
| Hach              | Goods          | 459.75       |
| HDREngnrng        | Services       | 14,477.51    |
| Hollnd&Hart       | Services       | 4,339.00     |
| Homax             | Goods          | 68,061.11    |
| HonnenEquip       | Services       | 141,730.17   |
| Hose&RubrSply     | Goods          | 24.70        |
| HydroOptmztn      | Services       | 2,175.31     |
| InstfrmTchnlgs    | Services       | 1,658,340.72 |
| JMurphy           | Reimb          | 149.15       |
| JDCInvstgtns      | Services       | 700.00       |
| JonasSftwr        | Services       | 349.00       |
| KtlThorstenson    | Services       | 12,500.00    |
| Kinsco            | Goods          | 918.25       |
| KLJSltnsHldng     | Services       | 25,058.23    |
| KubwtrRes         | Goods          | 8,300.00     |
| LStetson          | Reimb          | 96.94        |
| LNCrts&Sons       | Goods          | 533.54       |
| LongBldgTech      | Services       | 1,900.00     |
| MBrattis          | Reimb          | 619.34       |
| MBurgardt         | Reimb          | 255.00       |
| MParker           | Reimb          | 70.00        |
| Mead&Hunt         | Services       | 1,995.46     |
| MchlsFence        | Services       | 4,620.00     |
| MidIndImplmnt     | Goods          | 60,141.20    |
| MonsnJntrlSrvc    | Services       | 7,270.75     |
| MorrisonMaierle   | Services       | 5,061.43     |
| MtnAlrmFire&Scrty | Services       | 1,433.00     |
| MtnStLitho        | Services       | 4,609.06     |



|                  |           |            |
|------------------|-----------|------------|
| MuniEmrgncySrvc  | Goods     | 760.94     |
| MuseumStrPrdcts  | Goods     | 466.00     |
| Napa             | Goods     | 290,361.61 |
| NCSO             | Services  | 278,260.70 |
| NCHallOfJstc     | Services  | 53,857.77  |
| Norco            | Goods     | 255.43     |
| NPT              | Services  | 173.79     |
| NrthPointTchnlgy | Services  | 1,000.00   |
| NWstContr        | Goods     | 224.32     |
| OvrHeadDr        | Services  | 2,475.00   |
| PLarson          | Reimb     | 79.79      |
| Pedens           | Goods     | 178.00     |
| PlatteRvrCrosng  | Services  | 17,178.00  |
| PstlPros         | Services  | 16,545.27  |
| PwrDMS           | Services  | 4,076.85   |
| RGrauberger      | Reimb     | 150.00     |
| RGurney          | Reimb     | 150.00     |
| RapidFirePrctctn | Services  | 790.00     |
| RJsCrpetClng     | Services  | 205.00     |
| RckyMtnAirSltns  | Goods     | 3,087.45   |
| RckyMtnPwr       | Utilities | 209,613.79 |
| RootrSwr         | Services  | 994.95     |
| SThomas          | Reimb     | 150.00     |
| SYonker          | Reimb     | 150.00     |
| SchrdrPblctns    | Goods     | 97.82      |
| SeaWstrn         | Goods     | 37,300.00  |
| SlfHelpCntr      | Services  | 13,748.75  |
| ShrwnWlms        | Goods     | 80.63      |
| Shrts&More       | Goods     | 600.00     |
| SrchAcqstn       | Goods     | 1,191.35   |
| SixRobbbs        | Goods     | 523.08     |
| SkylineRnchs     | Services  | 145.40     |
| SmthPsych        | Services  | 1,200.00   |
| SftDr            | Services  | 13.20      |
| SolidWstAssoc    | Dues      | 245.00     |
| StOfWyo          | Services  | 18,886.03  |
| StatelineNo7     | Services  | 22,875.00  |

|                        |          |              |
|------------------------|----------|--------------|
| StellrPrgrmng          | Services | 1,822.50     |
| StrIngInfosystms       | Services | 509.25       |
| StrykrSales            | Goods    | 485.31       |
| SummitElctrc           | Services | 1,409.32     |
| SummitFire&Scrty       | Services | 1,921.75     |
| SWI                    | Services | 2,430.00     |
| TEdwards               | Reimb    | 1,161.00     |
| Thtchr                 | Goods    | 16,706.75    |
| TheWash                | Services | 3.34         |
| ThomsnReutrs           | Goods    | 144.68       |
| TopOffc                | Goods    | 618.10       |
| Trfic&PrkngCntrl       | Services | 9,000.00     |
| TriStOilReclm          | Services | 100.00       |
| UnvrstyOfWyo           | Services | 19,833.31    |
| VrznWrsls              | Services | 2,950.75     |
| VRC                    | Services | 60.77        |
| WlbrnSlvn              | Services | 3,987.50     |
| WstrnSign&Design       | Services | 262.11       |
| WstrnStatesFirePrctctn | Services | 620.00       |
| WstPlainsEngnrng       | Services | 3,650.00     |
| WLCEngnrng             | Services | 28,037.73    |
| WstLndPrk              | Services | 2,008.44     |
| WWCEngnrng             | Services | 9,721.70     |
| WyoAssocOfMuni         | Services | 50.00        |
| Wyo1stAid              | Goods    | 300.26       |
| WyoMchnry              | Services | 3,862.71     |
| WyoStFiremensAssoc     | Dues     | 75.00        |
| WyoWtrDvlpmnt          | Services | 10,850.00    |
| WyoWtrQuality&Pollutn  | Dues     | 390.00       |
| WyoFoodBnk             | Services | 5,000.00     |
| YouthCrisisCntr        | Funding  | 17,452.50    |
| Total                  |          | 4,957,171.77 |

5. BRIGHT SPOT

Mayor Knell introduced members of the Casper Rotary Club. In attendance were Anthony Martinez, Miami Sleep, and Dan O'Dell. The members presented a check to the City to build and maintain two bus shelters for the City of Casper. Mayor Knell and City Manager Napier thanked the Rotary members for their donation.

6. COMMUNICATIONS FROM PERSONS PRESENT

There were no citizens wishing to speak to Council.

7. ESTABLISH DATE OF PUBLIC HEARINGS

Moved by Vice Mayor Pacheco, seconded by Councilor Pollock, to, by minute action, establish February 21, 2023, as the public hearing date for consideration of:

A.1.a. new Special Malt Beverage Permit No. 1 for Spuds Baseball Club, LLC, dba Spuds Baseball, located at 330 Kati Lane; and,

A.1.b. an ordinance amending Casper Municipal Code Chapter 1.04 – General Provisions.

Councilor Pollock abstained from voting on Item 7.A.1.a. Motion passed.

8.A.1. PUBLIC HEARING – ORDINANCE

Mayor Knell opened the public hearing for the consideration of an ordinance amending the definition of flag lots in the Casper Municipal Code.

City Attorney Nelson entered two (2) exhibits: correspondence from Liz Becher to J. Carter Napier, dated January 12, 2023; and an affidavit of publication, as published in the Casper Star Tribune, dated January 23, 2023. City Manager Napier provided a brief report.

There were no citizens to speak for or against the item. The public hearing was closed.

Following ordinance read:

ORDINANCE NO. 2-23

AN ORDINANCE AMENDING CHAPTER 17.08 OF THE CASPER MUNICIPAL CODE PERTAINING TO THE DEFINITION OF FLAG LOTS.

Councilor Engebretsen presented the foregoing ordinance for approval, on first reading. Seconded by Councilor Pollock. Councilor Cathey discussed concerns with the width of the property being to narrow, especially for fire trucks accessibility. Fire Chief Black explained that the Community Risk Reduction Team felt comfortable with the width as it only applies to a few lots currently.

Councilor Cathey moved to amend the ordinance to increase the minimum width of flagpole, in reference to a flag lot, to fifteen feet for all future developments. Seconded by Vice Mayor Pacheco. Councilor Cathey explained that because the ordinance will apply to the entire City and not just the current downtown lots, he thought it would be prudent to restrict future developments so that this narrow width does not become a problem in the future. City Planner, Craig Collins, Fire Chief Black, and City Attorney Nelson, all spoke that this amendment would not negatively affect the implementation of the ordinance. Motion passed.

Council then voted on the ordinance as amended. Motion passed.

8.A.2. PUBLIC HEARING – ORDINANCE

Mayor Knell opened the public hearing for the consideration of an ordinance amending the Casper Municipal Code to reduce the minimum setback requirements in the Park Historic Zoning District.

City Attorney Nelson entered two (2) exhibits: correspondence from Liz Becher to J. Carter Napier, dated January 12, 2023; and an affidavit of publication, as published in the Casper Star

Tribune, dated January 23, 2023. City Manager Napier provided a brief report.

There were no citizens to speak for or against the item. The public hearing was closed.

Following ordinance read:

ORDINANCE NO. 3-23

AN ORDINANCE AMENDING SECTION 17.56.030 OF THE CASPER MUNICIPAL CODE TO REDUCE THE MIMIMUM FRONT YARD SETBACK REQUIREMENT IN THE PARK HISTORIC ZONING DISTRICT.

Councilor Pollock presented the foregoing ordinance for approval, on first reading. Seconded by Councilor Cathey. Councilor Gamroth and Mayor Knell stated that this in line with other setback requirements and is necessary to help facilitate the new sports complex. Motion passed.

9. ORDINANCE– SECOND READING

Following ordinance read:

ORDINANCE NO. 1-23

AN ORDINANCE APPROVING A ZONE CHANGE OF THREE (3) LOTS LOCATED AT 1231, 1235, AND 1241 SOUTH WASHINGTON STREET, LOTS 294, 295, AND 296, KENWOOD ADDITION SUBDIVISION IN THE CITY OF CASPER, WYOMING.

Vice Mayor Pacheco presented the foregoing ordinance for adoption, on second reading. Seconded by Councilor Gamroth. Councilor Engebretsen abstained from voting. There was no discussion or amendments. Motion passed.

10. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 23-17

A RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT FROM THE WYOMING OFFICE OF HOMELAND SECURITY.

RESOLUTION NO. 23-18

A RESOLUTION APPROVING AND ADOPTING THE BAR NUNN STREETScape REVITALIZATION PLAN FOR THE CASPER METROPOLITAN AREA.

RESOLUTION NO. 23-19

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT BETWEEN THE CITY OF CASPER AND DYNAMIC CONTROLS INC. FOR DOOR SECURITY HARDWARE AND INSTALLATION AT CASPER FIRE STATIONS.

RESOLUTION NO. 23-20

A RESOLUTION AUTHORIZING AN AGREEMENT WITH THE DEPARTMENT OF JUSTICE TO PARTICPATE IN THE EQUITABLE SHARING PROGRAM.

RESOLUTION NO. 23-21

A RESOLUTION AUTHORIZING AN AGREEMENT WITH WESTERN PLAINS LOGISTICS, LLC, FOR THE CENTER STREET ENHANCEMENTS, PROJECT NO. 21-027.

RESOLUTION NO. 23-22

A RESOLUTION AUTHORIZING AN AGREEMENT WITH MODERN ELECTRIC CO., FOR THE FORD WYOMING CENTER FIRE ALARM – PHASE II, PROJECT. 22-037.

RESOLUTION NO. 23-23

A RESOLUTION AUTHORIZING A REVISED COOPERATIVE AGREEMENT WITH THE WYOMING DEPARTMENT OF TRANSPORTATION FOR THE MIDWEST AVENUE RECONSTRUCTION – WALNUT STREET TO POPLAR STREET, PROJECT NO. 21-079.

RESOLUTION NO. 23-24

A RESOLUTION AUTHORIZING AN AMENDMENT TO THE REAL ESTATE PURCHASE AGREEMENT WITH KNIFE RIVER.

RESOLUTION NO. 23-25

A RESOLUTION AUTHORIZING AN ACCESS EASEMENT AGREEMENT WITH KNIFE RIVER.

RESOLUTION NO. 23-26

A RESOLUTION AUTHORIZING THE EXECUTION OF AN ARPA GRANT AGREEMENT WITH THE OFFICE OF STATE LANDS AND INVESTMENTS FOR THE PURPOSE OF THE WASTEWATER TREATMENT PLANT SECONDARY REHABILITATION PROJECT.

RESOLUTION NO. 23-27

A RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT FROM THE NATRONA COUNTY RECREATION JOINT POWERS BOARD.

RESOLUTION NO. 23-28

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH GEOSYNTEC CONSULTANTS, INC., FOR THE 24-28 CASPER REGIONAL LANDFILL (CRL) LIFETIME PERMIT ANNUAL REPORTING & MONITORING, PROJECT NO. 22-070.

Councilor Engebretsen presented the foregoing twelve (12) resolutions for adoption. Seconded by Councilor Pollock. Motion passed.

11. CONSENT MINUTE ACTION

Moved by Councilor Cathey, seconded by Councilor Engebretsen, to, by consent minute action:

- A.1. acknowledge the receipt of financial disclosure information from city officials with public fund investment responsibility;
- A.2. establish an Athletic Fund and a 1%#17 Fund;

- A.3. authorize the purchase of one (1) new compact front end wheel loader for use by the Solid Waste Division of the Public Services Department;
- A.4 authorize the purchase of one (1) new John Deere Turf Gator and one (1) new John Deere Z-Trac Mower for use by the Waste Water Treatment Plant of the Public Services Department;
- A.5. authorize the purchase of seventy (70) new Club Car Tempo golf carts to be used by the Casper Municipal Golf Course; and,
- A.6. appoint Eric K. Nelson as the City of Casper’s representative, and Tracey Belser as the City's alternate representative, to the Wyoming Association of Risk Management Liability Pool and Property Pool Board of Directors.

Motion passed.

12. INTRODUCTION OF MEASURES AND PROPOSALS

Councilors spoke on meetings and events they attended as well as matters of public interest.

13. ADJOURN INTO EXECUTIVE SESSION

At 6:45 p.m., it was moved by Councilor Pollock, seconded by Councilor Engebretsen, to adjourn into executive session to discuss land acquisition, personnel, and litigation. Motion passed. Council moved into the Council Meeting Room.

At 7:52 p.m., it was moved by Councilor Cathey, seconded by Councilor Jensen, to adjourn the executive session. Motion passed.

12. ADJOURNMENT

Council opened the meeting to the public. At 7:53 p.m. it was moved by Councilor Cathey, seconded by Councilor Gamroth, to adjourn the regular council meeting. Motion passed.

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Bruce Knell  
Mayor

COUNCIL PROCEEDINGS  
Casper City Hall – Council Chambers  
February 21, 2023

1. ROLL CALL

Casper City Council met in regular session at 6:00 p.m., Tuesday, February 21, 2023. Present: Councilors Pollock, Gamroth, Engebretsen, Cathey, Jensen, Bond, Haskins, Vice Mayor Pacheco, and Mayor Knell.

2. PLEDGE OF ALLEGIANCE

Councilor Gamroth led the audience in the pledge of allegiance.

3. BILLS & CLAIMS

Moved by Councilor Pollock, seconded by Councilor Engebretsen to, by minute action, approve payment of the February 21, 2023, bills and claims, as audited by City Manager Napier. Motion passed.

Bills & Claims 02/21/23

|                |                |           |
|----------------|----------------|-----------|
| ALincowski     | Reimb          | 650.00    |
| ASveda         | Reimb          | 225.00    |
| 307Jntrl       | Services       | 3,536.85  |
| 4Imprnt        | Goods/Services | 360.63    |
| 6HGroup        | Goods          | 899.20    |
| ABYMnfctrng    | Goods          | 3,490.20  |
| AccntPckgng    | Goods          | 75,947.90 |
| AceHrdwr       | Goods          | 47.03     |
| Airgas         | Goods          | 719.21    |
| Alsco          | Services       | 1,662.08  |
| AMBI           | Services       | 1,023.63  |
| Amrgs          | Goods          | 1,637.91  |
| AmlnIndstrs    | Goods          | 2,432.26  |
| AT&T           | Services       | 17,175.82 |
| Atlas          | Goods          | 1,646.99  |
| BrgmEllngsn    | Goods          | 4,343.15  |
| BigWndMedia    | Services       | 600.00    |
| BlkHillsEnrgy  | Utilities      | 34,336.30 |
| BlkmnPrpn      | Goods          | 3,133.33  |
| Caselle        | Services       | 78.00     |
| CsprHsngAthrty | Services       | 45,455.44 |
| CsprStrTrb     | Services       | 1,300.26  |
| CsprTire       | Services       | 100.00    |
| CsprVtrnry     | Services       | 672.20    |

|                   |                 |            |
|-------------------|-----------------|------------|
| CntrlTrk&Dsl      | Services        | 3,314.97   |
| CWRWS             | Goods           | 365,703.18 |
| CntrlWyoHomeBldrs | Services        | 395.00     |
| CntryLnk          | Utilities       | 2,217.10   |
| ChpmnVldz&Lnsng   | Services        | 2,130.00   |
| CtyCspr           | Services        | 567,912.97 |
| CivilEngnrng      | Services        | 9,805.00   |
| CMITeco           | Services        | 50,686.86  |
| CoastlChmcl       | Goods           | 65.65      |
| CocaCola          | Services        | 33.00      |
| CommTech          | Services        | 40,340.00  |
| Cnvrng            | Goods           | 616.56     |
| CPSDstrbtrs       | Goods           | 4.86       |
| CPU               | Goods           | 35,545.00  |
| CrimeScnInfo      | Services        | 122.00     |
| CrwnCnstrctn      | Services        | 76,817.00  |
| CurryGrageDoor    | Services        | 2,270.00   |
| DvdsnMchncl       | Services        | 2,150.82   |
| DckrAuto          | Services        | 177.50     |
| Dell              | Goods           | 109.64     |
| DsrtMtn           | Goods           | 26,771.78  |
| DPCIndstrs        | Goods           | 12,633.19  |
| EdgEngnrng        | Services        | 676.25     |
| EnrgyLabs         | Services        | 3,555.12   |
| ESOSltns          | Goods           | 10,525.95  |
| FrgsnEnt          | Goods           | 6,806.00   |
| FIB               | Goods/Invstmnts | 14,293.11  |
| FoxstrOpco        | Goods           | 1,110.00   |
| GCBldgSply        | Services        | 1,599.53   |
| Galls             | Goods           | 3,171.14   |
| GoodYrTire        | Services        | 244.00     |
| Grngr             | Goods           | 1,073.40   |
| GrrrMotr          | Services        | 64.54      |
| GSGArchtrctr      | Services        | 29,290.82  |
| Hach              | Goods           | 6,227.40   |
| HaidPlmbng        | Services        | 270.00     |
| Homax             | Goods           | 191,304.15 |



|                   |          |            |
|-------------------|----------|------------|
| JKirk             | Reimb    | 150.00     |
| JSimms            | Reimb    | 146.99     |
| JacobsEngnrng     | Services | 70,044.35  |
| JDCInvstgtns      | Services | 3,500.00   |
| JKCEngnrng        | Services | 3,476.00   |
| LHubbard          | Services | 600.00     |
| LMedoff           | Services | 350.00     |
| LawsnPrdcts       | Services | 900.00     |
| Lisa'sSpcNSpn     | Services | 180.00     |
| LongBldgTech      | Services | 1,290.00   |
| MRodrigues        | Reimb    | 150.00     |
| MettaTchnlgs      | Refund   | 4,259.60   |
| MchlsFence        | Services | 75.00      |
| MillsPD           | Services | 51.60      |
| MdmElctrc         | Services | 264,733.50 |
| MorrisonMaierle   | Services | 1,467.32   |
| Motn&FlowCntrl    | Goods    | 2,610.21   |
| MotorlaSltns      | Services | 9,929.09   |
| MtnAlrmFire&Scrty | Services | 30.00      |
| MtnStLitho        | Services | 205.51     |
| MtnWstTech        | Services | 11,178.69  |
| Napa              | Goods    | 848.00     |
| NCSO              | Services | 51.60      |
| NCHallOfJstc      | Services | 220.00     |
| Norco             | Goods    | 1,626.63   |
| NPT               | Services | 600.00     |
| OffcShop          | Services | 69.66      |
| OneCall           | Services | 581.75     |
| PLarson           | Reimb    | 241.45     |
| PCNStrtgs         | Goods    | 748.77     |
| Pedens            | Goods    | 900.00     |
| PstlPros          | Services | 7,318.21   |
| PwrEquip          | Goods    | 4,414.90   |
| PrfsnlCIng        | Services | 1,395.00   |
| RapidFirePrctctn  | Services | 950.00     |
| Ricoh             | Services | 522.19     |
| RvrOaksComm       | Services | 935.00     |

|                  |           |              |
|------------------|-----------|--------------|
| RekyMtnAirSltns  | Goods     | 8,587.79     |
| RekyMtnPwr       | Utilities | 26,164.58    |
| RootrSwr         | Services  | 558.90       |
| SNelson          | Reimb     | 151.20       |
| Shrts&More       | Goods     | 600.00       |
| SkyIneRnchs      | Services  | 56.85        |
| Smrsh            | Services  | 2,219.86     |
| StOfWyo          | Services  | 21,854.97    |
| StatelineNo7     | Services  | 37,625.00    |
| StellrPrgrmng    | Services  | 3,951.25     |
| StrIngInfosystms | Services  | 1,018.14     |
| SummitFire&Scrty | Services  | 208.25       |
| Thtchr           | Goods     | 12,555.16    |
| TheWash          | Services  | 30.20        |
| ThomeVtrnrnHsptl | Services  | 166.02       |
| TopOffc          | Goods     | 146.00       |
| TrnsUnionRsk     | Services  | 207.60       |
| TylerTech        | Services  | 13,824.65    |
| Unifrms2Gear     | Goods     | 389.08       |
| UnvrstyOfWyo     | Services  | 814.01       |
| VeoliaEsTech     | Services  | 2,965.36     |
| VrznWrsls        | Services  | 1,250.14     |
| VRC              | Services  | 175.04       |
| WardwlWtr        | Goods     | 31.54        |
| WearPrts         | Goods     | 748.16       |
| WstPlainsEngnrng | Services  | 2,000.00     |
| WstLndPrk        | Services  | 1,832.59     |
| WWCEngnrng       | Services  | 1,818.90     |
| WyattElctrc      | Services  | 24,500.00    |
| WYComp           | Services  | 1,460.00     |
| WyoMehnry        | Services  | 119,319.93   |
| WyoSteel&Recyng  | Goods     | 2,775.00     |
| Xerox            | Goods     | 200.51       |
| Total            |           | 2,358,464.58 |

4. COMMUNICATIONS FROM PERSONS PRESENT

There were no citizens wishing to speak to Council.

5. PUBLIC HEARING – ORDINANCE

Mayor Knell opened the public hearing for the consideration of an ordinance amending a section of the Casper Municipal Code pertaining to General Provisions.

City Attorney Nelson entered two (2) exhibits: correspondence from Eric Nelson to J. Carter Napier, dated February 17, 2023; and an affidavit of publication, as published in the Casper Star Tribune, dated February 13, 2023. City Manager Napier provided a brief report, and City Attorney Nelson also provided a brief report.

There were no citizens to speak for or against the item. The public hearing was closed.

Following ordinance read:

ORDINANCE NO. 4-23  
AN ORDINANCE AMENDING SECTION CASPER MUNICIPAL CODE  
CHAPTER 1.04 – GENERAL PROVISIONS.

Councilor Engebretsen presented the foregoing ordinance for approval, on first reading. Seconded by Councilor Cathey. Motion passed.

6.A. PUBLIC HEARING – MINUTE ACTION

Mayor Knell opened the public hearing for the consideration of the annual renewal of liquor licenses.

City Attorney Nelson entered three (3) exhibits: correspondence from Fleur Tremel to J. Carter Napier, dated January 17, 2023; an affidavit of publication, as published in the Casper Star-Tribune, dated February 6, 2023; and an affidavit of website publication, dated February 16, 2023.

There were no citizens to speak for or against the item. The public hearing was closed.

Moved by Councilor Gamroth, seconded by Councilor Cathey to, by consent minute action authorize the annual renewal of liquor licenses. Councilor Pollock left the Council Chambers for the public hearing and discussion on this item and abstained from voting. Mayor Knell stated that he would like Council to consider a zero-tolerance policy in the future for establishments that are repeat offenders for serving to minors. Motion passed.

6.B. PUBLIC HEARING – MINUTE ACTION

Mayor Knell opened the public hearing for the consideration of new Special Malt Beverage Permit No. 1 for Spuds Baseball Club.

City Attorney Nelson entered four (4) exhibits: correspondence from Fleur Tremel to J. Carter Napier, dated February 3, 2023; an affidavit of publication, as published in the Casper Star-Tribune, dated February 13, 2023; an affidavit of website publication, dated February 3, 2023; and a liquor license application filed January 20, 2023.

There were no citizens to speak for or against the item. The public hearing was closed.

Moved by Vice Mayor Pacheco, seconded by Councilor Haskins to, by consent minute action authorize the issuance of new Special Malt Beverage Permit No. 1 to Spuds Baseball Club LLC, dba Spuds Baseball, located at 330 Kati Lane. Councilor Pollock left the Council Chambers for

the public hearing and discussion on this item and abstained from voting. Motion passed.

7.A. ORDINANCE— SECOND READING

Following ordinance read:

ORDINANCE NO. 2-23  
AN ORDINANCE AMENDING CHAPTER 17.08 OF THE CASPER  
MUNICIPAL CODE PERTAINING TO THE DEFINITION OF FLAG  
LOTS.

Councilor Pollock presented the foregoing ordinance for adoption, on second reading. Seconded by Councilor Jensen.

Citizens speaking to Council were: Bob Hopkins, asking for Council to table the ordinance and consult with the Planning and Zoning Commission before moving forward with adopting this ordinance.

Mayor Knell asked if staff had received any guidance from the Planning & Zoning Commission before bringing this ordinance forward, and City Manager Napier responded that he was unsure and would need to do more research. He also stated that Council is allowed to change this type of ordinance without consulting Planning and Zoning. Councilor Cathey and Vice Mayor Pacheco explained that they were comfortable with moving forward due to the Craig Collins', City Planner, and Fire Chief Black's support of the ordinance. Mayor Knell stated he was comfortable with staff moving forward but asked that staff provide information about consultations with the Planning & Zoning Commission before the 3<sup>rd</sup> reading. Motion passed.

7.B. ORDINANCE— SECOND READING

Following ordinance read:

ORDINANCE NO. 3-23  
AN ORDINANCE AMENDING SECTION 17.56.030 OF THE CASPER  
MUNICIPAL CODE TO REDUCE THE MIMIMUM FRONT YARD  
SETBACK REQUIREMENT IN THE PARK HISTORIC ZONING  
DISTRICT.

Councilor Engebretsen presented the foregoing ordinance for adoption, on second reading. Seconded by Councilor Pollock. There was no discussion and no amendments. Motion passed.

8. ORDINANCE— THIRD READING

Following ordinance read:

ORDINANCE NO. 1-23  
AN ORDINANCE APPROVING A ZONE CHANGE OF THREE (3)  
LOTS LOCATED AT 1231, 1235, AND 1241 SOUTH WASHINGTON  
STREET, LOTS 294, 295, AND 296, KENWOOD ADDITION  
SUBDIVISION IN THE CITY OF CASPER, WYOMING.

WHEREAS, an application has been made to rezone all of the above described lots from zoning classification R-2 (One Unit Residential) to R-3 (One to Four Unit Residential); and,  
WHEREAS, after a public hearing on December 8, 2022, the City of Casper Planning and Zoning Commission passed a motion recommending that City Council approve the zone change request; and,

WHEREAS, the governing body of the City of Casper finds that the above described zone change should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

Lots 294, 295 and 296, Kenwood Addition, more commonly known as 1231, 1235 and 1241 South Washington Street, are hereby rezoned from zoning classification, R-2 (One Unit Residential) to R-3 (One to Four Unit Residential).

SECTION 2:

This ordinance shall be in full force and effect from and after passage on three readings and publication pursuant to law.

PASSED on 1st reading the 17th day of January, 2023.

PASSED on 2nd reading the 7th day of February, 2023.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the 21st day February of 2023.

Vice Mayor Pacheco presented the foregoing ordinance for adoption, on second reading. Seconded by Councilor Jensen. Councilor Engebretsen abstained from voting. There was no discussion and no amendments. Motion passed.

9. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 23-29

A RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF CASPER AND NATRONA COUNTY FOR THE TRANSFER OF PROPERTY NEAR 12<sup>TH</sup> AND CONWELL STREET.

RESOLUTION NO. 23-30

A RESOLUTION AMENDING PROVIDING FOR THE NAMING OF LEGAL DEPOSITORIES AND INVESTMENT FIRMS FOR 2023.

RESOLUTION NO. 23-31

A RESOLUTION AUTHORIZING AMENDMENT NO. 3 TO THE CONTRACT FOR PROFESSIONAL SERVICES WITH STATE LINE NO. 7 ARCHITECTS, FOR DESIGN SERVICES FOR THE CITY HALL RENOVATIONS AND ADDITION (PROJECT SAFE), PROJECT NO. 20-004.

RESOLUTION NO. 23-32

A RESOLUTION AUTHORIZING AN AGREEMENT WITH TRETO CONSTRUCTION, LLC, FOR THE SOLID WASTE STORM WATER IMPROVEMENTS, PROJECT NO. 22-023.

RESOLUTION NO. 23-33

A RESOLUTION AUTHORIZING SUBMISSION OF THE CAPITAL CONSTRUCTION LOAN APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD ON BEHALF OF THE GOVERNING BODY FOR THE CITY OF CASPER WYOMING FOR THE PURPOSE OF RECONSTRUCTING THE AQUATICS CENTER ROOF.

RESOLUTION NO. 23-34

A RESOLUTION AUTHORIZING A SETTLEMENT AGREEMENT  
AND RELEASE BETWEEN THE CITY OF CASPER, WYOMING,  
AND WESTCHESTER FIRE INSURANCE COMPANY.

RESOLUTION NO. 23-35

A RESOLUTION APPROVING AND ADOPTING THE PUBLIC  
TRANSPORTATION AGENCY SAFETY PLAN FOR BUS TRANSIT  
IN THE CASPER URBANIZED AREA.

Councilor Pollock presented the foregoing seven (7) resolutions for adoption. Seconded by Councilor Engebretsen. Motion passed.

10. CONSENT MINUTE ACTION

Moved by Councilor Gamroth, seconded by Councilor Cathey, to, by consent minute action:

- A.1. authorize the purchase of one (1) new utility all-terrain vehicle for use by the Casper Fire Department;
- A.2. authorize the purchase of one (1) new backhoe loader for use by the Water Distribution Division of the Public Services Department;
- A.3. authorize the purchase of one (1) new half-ton 4x4 extended cab pickup truck with 6' bed for use by the Water Distribution Division of the Public Services Department;
- A.4 authorize the purchase of one (1) new mid-size Police interceptor utility vehicle, for use by the Casper Police Department;
- A.5. authorize the purchase of one (1) new utility all-terrain vehicle for use by the Cemetery Division of the Parks, Recreation, and Public Facilities Department; and,
- A.6. approving the interim topic list for the 2024 Wyoming Legislature.

Motion passed.

11. INTRODUCTION OF MEASURES AND PROPOSALS

Councilors spoke on meetings and events they attended as well as matters of public interest.

12. ADJOURN INTO EXECUTIVE SESSION

At 6:42 p.m., it was moved by Councilor Cathey, seconded by Councilor Pollock, to adjourn into executive session to discuss land acquisition. Motion passed. Councilor Jensen left the meeting. Council moved into the Council Meeting Room.

At 7:37 p.m., there being no further business, Mayor Knell asked for a motion to adjourn the executive session. Moved by Councilor Cathey seconded by Vice Mayor Pacheco. Motion passed.

12. ADJOURNMENT

Council opened the meeting to the public. At 7:38 p.m. Mayor Knell called for a motion to adjourn the regular meeting. Moved by Councilor Cathey, seconded by Councilor Pollock. Motion passed.

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

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Fleur Tremel  
City Clerk

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Bruce Knell  
Mayor

# City of Casper - Bills and Claims for March 07, 2023

## 0970 CED

|  |                                |  |                |
|--|--------------------------------|--|----------------|
| 0970 CED   | Balefill - Disposal & Landfill | plug in for pumps and electrical parts for Equ | \$57.37        |
| <i>0970 CED - Total For Balefill - Disposal &amp; Landfill</i> |                                |  | <i>\$57.37</i> |

**0970 CED - ALL DEPARTMENTS** **\$57.37**

## 6H GROUP LLC

|  |                      |                  |                   |
|--|----------------------|------------------|-------------------|
| 6H GROUP LLC   | Metro Animal Shelter | Dog & Puppy Food | \$803.90          |
| 6H GROUP LLC   | Metro Animal Shelter | Dog & Cat Food   | \$780.20          |
| <i>6H GROUP LLC - Total For Metro Animal Shelter</i> |                      |                  | <i>\$1,584.10</i> |

**6H GROUP LLC - ALL DEPARTMENTS** **\$1,584.10**

## 71 CONSTRUCTION, INC

|   |         |                             |                 |
|---|---------|-----------------------------|-----------------|
| 71 CONSTRUCTION, INC                            | Streets | EZ Street - Bulk---Cold Mix | \$249.00        |
| <i>71 CONSTRUCTION, INC - Total For Streets</i> |         |                             | <i>\$249.00</i> |

**71 CONSTRUCTION, INC - ALL DEPARTMENTS** **\$249.00**

## A.M.B.I. & SHIPPING,

|   |               |                           |                 |
|---|---------------|---------------------------|-----------------|
| A.M.B.I. & SHIPPING,                                      | City Attorney | Postage/Mailing Service   | \$72.56         |
| A.M.B.I. & SHIPPING,                                      | City Attorney | Postage / mailing service | \$57.15         |
| <i>A.M.B.I. &amp; SHIPPING, - Total For City Attorney</i> |               |                           | <i>\$129.71</i> |

|  |                  |                           |                   |
|--|------------------|---------------------------|-------------------|
| A.M.B.I. & SHIPPING,   | Customer Service | Postage / mailing service | \$752.79          |
| A.M.B.I. & SHIPPING,   | Customer Service | Postage / mailing service | \$677.36          |
| <i>A.M.B.I. &amp; SHIPPING, - Total For Customer Service</i> |                  |                           | <i>\$1,430.15</i> |

**A.M.B.I. & SHIPPING, - ALL DEPARTMENTS** **\$1,559.86**

## ACCENT PACKAGING INC

|  |                    |                            |                   |
|--|--------------------|----------------------------|-------------------|
| ACCENT PACKAGING INC                                       | Refuse - Recycling | WIRE FOR BALER/RECYCLABLES | \$3,088.62        |
| <i>ACCENT PACKAGING INC - Total For Refuse - Recycling</i> |                    |                            | <i>\$3,088.62</i> |

**ACCENT PACKAGING INC - ALL DEPARTMENTS** **\$3,088.62**



## AIRBNB HMPH2NN2S5

|   |                      |                 |                 |
|---|----------------------|-----------------|-----------------|
| AIRBNB HMPH2NN2S5   | Information Services | TRAVEL AGENCIES | \$584.96        |
| <i>AIRBNB HMPH2NN2S5 - Total For Information Services</i> |                      |                 | <i>\$584.96</i> |
| <b>AIRBNB HMPH2NN2S5 - ALL DEPARTMENTS</b>                |                      |                 | <b>\$584.96</b> |

## AIRGAS USA LLC

|  |                                |   |                   |
|--|--------------------------------|---|-------------------|
| AIRGAS USA LLC   | Balefill - Disposal & Landfill | Welding supplies/OSHA replacement hoods | \$1,633.31        |
| <i>AIRGAS USA LLC - Total For Balefill - Disposal &amp; Landfill</i> |                                |   | <i>\$1,633.31</i> |
| <b>AIRGAS USA LLC - ALL DEPARTMENTS</b>                              |                                |   | <b>\$1,633.31</b> |

## ALL OUT FIRE EXTINGU

|   |             |   |                 |
|---|-------------|---|-----------------|
| ALL OUT FIRE EXTINGU                                | Water Tanks | Unit 660250 &660234 Fire Extinguishers - Ot | \$160.00        |
| <i>ALL OUT FIRE EXTINGU - Total For Water Tanks</i> |             |   | <i>\$160.00</i> |
| <b>ALL OUT FIRE EXTINGU - ALL DEPARTMENTS</b>       |             |   | <b>\$160.00</b> |

## ALSCO

|   |                                |                               |                 |
|---|--------------------------------|-------------------------------|-----------------|
| ALSCO   | Balefill - Disposal & Landfill | Professional Laundry Services | \$99.46         |
| ALSCO   | Balefill - Disposal & Landfill | Professional Laundry Services | \$58.82         |
| ALSCO   | Balefill - Disposal & Landfill | Professional Laundry Services | \$99.98         |
| ALSCO   | Balefill - Disposal & Landfill | Professional Laundry Services | (\$2.61)        |
| ALSCO   | Balefill - Disposal & Landfill | Professional Laundry Services | \$58.82         |
| ALSCO   | Balefill - Disposal & Landfill | Professional Laundry Services | \$61.43         |
| <i>ALSCO - Total For Balefill - Disposal &amp; Landfill</i> |                                |                               | <i>\$375.90</i> |
| ALSCO   | Fleet Maintenance Fund         | Laundry service               | \$162.40        |
| ALSCO   | Fleet Maintenance Fund         | Laundry service               | \$119.65        |
| ALSCO   | Fleet Maintenance Fund         | Laundry service               | \$162.40        |
| ALSCO   | Fleet Maintenance Fund         | Laundry service               | \$119.65        |
| <i>ALSCO - Total For Fleet Maintenance Fund</i>             |                                |                               | <i>\$564.10</i> |
| ALSCO   | Refuse - Residential           | Professional Laundry Services | \$98.38         |
| ALSCO   | Refuse - Residential           | Professional Laundry Services | \$98.38         |
| <i>ALSCO - Total For Refuse - Residential</i>               |                                |                               | <i>\$196.76</i> |
| ALSCO   | Sewer Wastewater Collection    | Professional Laundry Services | \$52.32         |
| ALSCO   | Sewer Wastewater Collection    | Professional Laundry Services | \$52.32         |

|  |                 |                               |                   |
|--|-----------------|-------------------------------|-------------------|
| <i>ALSCO - Total For Sewer Wastewater Collection</i> |                 |                               | <i>\$104.64</i>   |
| ALSCO  | WWTP Operations | Professional Laundry Services | \$150.58          |
| <i>ALSCO - Total For WWTP Operations</i>             |                 |                               | <i>\$150.58</i>   |
| <b>ALSCO - ALL DEPARTMENTS</b>                       |                 |                               | <b>\$1,391.98</b> |

**ALTITUDE VETERINARY**

|   |                      |                     |                 |
|---|----------------------|---------------------|-----------------|
| ALTITUDE VETERINARY   | Metro Animal Shelter | Veterinary services | \$616.90        |
| <i>ALTITUDE VETERINARY - Total For Metro Animal Shelter</i> |                      |                     | <i>\$616.90</i> |
| <b>ALTITUDE VETERINARY - ALL DEPARTMENTS</b>                |                      |                     | <b>\$616.90</b> |

**AMAZON.COM HE6XX4ELO**

|  |                                |                            |                |
|--|--------------------------------|----------------------------|----------------|
| AMAZON.COM HE6XX4ELO   | Balefill - Diversion & Special | KEY BOARD FOR OFFICE STAFF | \$50.98        |
| <i>AMAZON.COM HE6XX4ELO - Total For Balefill - Diversion &amp; Special</i> |                                |                            | <i>\$50.98</i> |
| <b>AMAZON.COM HE6XX4ELO - ALL DEPARTMENTS</b>                              |                                |                            | <b>\$50.98</b> |

**AMERICAN HEART SHOPC**

|   |                 |                             |                 |
|---|-----------------|-----------------------------|-----------------|
| AMERICAN HEART SHOPC                                    | Risk Management | CPR Class Student Handbooks | \$119.22        |
| <i>AMERICAN HEART SHOPC - Total For Risk Management</i> |                 |                             | <i>\$119.22</i> |
| <b>AMERICAN HEART SHOPC - ALL DEPARTMENTS</b>           |                 |                             | <b>\$119.22</b> |

**AMERIGAS - CASPER**

|   |                                |  |                   |
|---|--------------------------------|--|-------------------|
| AMERIGAS - CASPER   | Balefill - Disposal & Landfill | Propane for all forklifts on Solid Waste | \$189.89          |
| <i>AMERIGAS - CASPER - Total For Balefill - Disposal &amp; Landfill</i> |                                |  | <i>\$189.89</i>   |
| AMERIGAS - CASPER   | WWTP Operations                | Propane                                  | \$2,042.85        |
| <i>AMERIGAS - CASPER - Total For WWTP Operations</i>                    |                                |  | <i>\$2,042.85</i> |
| <b>AMERIGAS - CASPER - ALL DEPARTMENTS</b>                              |                                |  | <b>\$2,232.74</b> |

**AMERI-TECH EQUIPMENT**

|  |                      |  |                   |
|--|----------------------|--|-------------------|
| AMERI-TECH EQUIPMENT   | Refuse - Commercial  | RETURN SANDER MOTOR TRK #2277                | (\$465.27)        |
| <i>AMERI-TECH EQUIPMENT - Total For Refuse - Commercial</i>  |                      |  | <i>(\$465.27)</i> |
| AMERI-TECH EQUIPMENT   | Refuse - Residential | New screens, lids & hardware for salter #231 | \$1,509.11        |
| <i>AMERI-TECH EQUIPMENT - Total For Refuse - Residential</i> |                      |  | <i>\$1,509.11</i> |

**AMERI-TECH EQUIPMENT - ALL DEPARTMENTS**

\$1,043.84

**AMZN Mktp US**

|  |                                |                                       |                 |
|--|--------------------------------|---------------------------------------|-----------------|
| AMZN Mktp US   | Aquatics - Operations          | Pole V Clips, Pool Skimmers           | \$87.60         |
| AMZN Mktp US   | Aquatics - Operations          | 16.5' Extendable Poles, Pool Brushes  | \$86.13         |
| AMZN Mktp US   | Aquatics - Operations          | SDS Displays, Lockout Tagout Cabinet, | \$477.80        |
| AMZN Mktp US   | Aquatics - Operations          | Plastic Sign Holder                   | \$22.48         |
| AMZN Mktp US   | Aquatics - Operations          | LABEL TAPE/ATHLETICS DESKTOP SCANNER/ | \$7.71          |
| AMZN Mktp US   | Aquatics - Operations          | Nitrile Gloves                        | \$229.47        |
| <i>AMZN Mktp US - Total For Aquatics - Operations</i>              |                                |                                       | <i>\$911.19</i> |
| AMZN Mktp US   | Aquatics- Marion Kreiner Op    | Chemical Buckets and Lids             | \$196.49        |
| AMZN Mktp US   | Aquatics- Marion Kreiner Op    | 16.5' Extendable Poles, Pool Brushes  | \$86.13         |
| <i>AMZN Mktp US - Total For Aquatics- Marion Kreiner Oper.</i>     |                                |                                       | <i>\$282.62</i> |
| AMZN Mktp US   | Aquatics- Mike Sedar Oper.     | 16.5' Extendable Poles, Pool Brushes  | \$86.13         |
| AMZN Mktp US   | Aquatics- Mike Sedar Oper.     | Pool Rope Float Keepers               | \$98.70         |
| AMZN Mktp US   | Aquatics- Mike Sedar Oper.     | Pool Rope                             | \$92.65         |
| AMZN Mktp US   | Aquatics- Mike Sedar Oper.     | Pool Rope Floats                      | \$69.93         |
| AMZN Mktp US   | Aquatics- Mike Sedar Oper.     | Chemical Buckets and Lids             | \$196.50        |
| <i>AMZN Mktp US - Total For Aquatics- Mike Sedar Oper.</i>         |                                |                                       | <i>\$543.91</i> |
| AMZN Mktp US   | Aquatics- Paradise Valley Op   | Pool Rope Float Keepers               | \$98.70         |
| AMZN Mktp US   | Aquatics- Paradise Valley Op   | Chemical Buckets and Lids             | \$196.49        |
| AMZN Mktp US   | Aquatics- Paradise Valley Op   | Pool Rope                             | \$92.65         |
| AMZN Mktp US   | Aquatics- Paradise Valley Op   | Pool Rope Floats                      | \$69.93         |
| AMZN Mktp US   | Aquatics- Paradise Valley Op   | 16.5' Extendable Poles, Pool Brushes  | \$86.13         |
| <i>AMZN Mktp US - Total For Aquatics- Paradise Valley Oper</i>     |                                |                                       | <i>\$543.90</i> |
| AMZN Mktp US   | Aquatics- Washington Oper      | Pool Rope Float Keepers               | \$98.70         |
| AMZN Mktp US   | Aquatics- Washington Oper      | Pool Rope Floats                      | \$69.93         |
| AMZN Mktp US   | Aquatics- Washington Oper      | 16.5' Extendable Poles, Pool Brushes  | \$86.13         |
| AMZN Mktp US   | Aquatics- Washington Oper      | Chemical Buckets and Lids             | \$196.49        |
| AMZN Mktp US   | Aquatics- Washington Oper      | Pool Rope                             | \$92.64         |
| <i>AMZN Mktp US - Total For Aquatics- Washington Oper</i>          |                                |                                       | <i>\$543.89</i> |
| AMZN Mktp US   | Balefill - Disposal & Landfill | REPAIR KIT FOR MILLER HOUSE COUCH     | \$21.89         |
| AMZN Mktp US   | Balefill - Disposal & Landfill | LOCK BOX FOR SCALE HOUSE CREDIT CARDS | \$25.42         |
| <i>AMZN Mktp US - Total For Balefill - Disposal &amp; Landfill</i> |                                |                                       | <i>\$47.31</i>  |
| AMZN Mktp US   | Balefill - Diversion & Special | office supplies for special waste     | \$18.98         |

|  |                             |   |                   |
|--|-----------------------------|---|-------------------|
| <i>AMZN Mktp US - Total For Balefill - Diversion &amp; Special</i> |                             |   | <i>\$18.98</i>    |
| AMZN Mktp US   | Buildings & Structures Fund | Repair Supplies for Aquatics Center - Amazo   | \$168.99          |
| AMZN Mktp US   | Buildings & Structures Fund | BAS Shop Supplies - Amazon                    | \$82.95           |
| <i>AMZN Mktp US - Total For Buildings &amp; Structures Fund</i>    |                             |   | <i>\$251.94</i>   |
| AMZN Mktp US   | Community Development       | Salina Coat Hook                              | \$14.58           |
| AMZN Mktp US   | Community Development       | Barbs folders from Amazon                     | \$27.55           |
| AMZN Mktp US   | Community Development       | Deeann Standing Desk                          | \$279.99          |
| AMZN Mktp US   | Community Development       | Supplies for Barb and Salina                  | \$96.05           |
| <i>AMZN Mktp US - Total For Community Development</i>              |                             |   | <i>\$418.17</i>   |
| AMZN Mktp US   | Information Services        | BOOK STORES                                   | \$37.79           |
| <i>AMZN Mktp US - Total For Information Services</i>               |                             |   | <i>\$37.79</i>    |
| AMZN Mktp US   | Parks - Athletic Maint.     | LABEL TAPE/ATHLETICS DESKTOP SCANNER/         | \$107.71          |
| <i>AMZN Mktp US - Total For Parks - Athletic Maint.</i>            |                             |   | <i>\$107.71</i>   |
| AMZN Mktp US   | Rec Center - Admin          | LABEL TAPE/ATHLETICS DESKTOP SCANNER/         | \$11.41           |
| <i>AMZN Mktp US - Total For Rec Center - Admin</i>                 |                             |   | <i>\$11.41</i>    |
| AMZN Mktp US   | Rec Center - Operations     | LABEL TAPE/ATHLETICS DESKTOP SCANNER/         | \$7.72            |
| <i>AMZN Mktp US - Total For Rec Center - Operations</i>            |                             |   | <i>\$7.72</i>     |
| AMZN Mktp US   | Refuse - Residential        | CLEANING SUPPLIES FOR THE TRUCK               | \$55.00           |
| AMZN Mktp US   | Refuse - Residential        | CLEANING SUPPLIES FOR TRUCKS                  | \$15.98           |
| AMZN Mktp US   | Refuse - Residential        | DESK LIGHT FOR JOSH'S OFFICE AT SCALEHO       | \$25.98           |
| <i>AMZN Mktp US - Total For Refuse - Residential</i>               |                             |   | <i>\$96.96</i>    |
| AMZN Mktp US   | Water Distribution          | Returned Heavy Duty Male Plug- Credit- Oth    | (\$11.99)         |
| AMZN Mktp US   | Water Distribution          | Credit for Heavy Duty Cigarette Lighter Powe  | (\$11.98)         |
| <i>AMZN Mktp US - Total For Water Distribution</i>                 |                             |   | <i>(\$23.97)</i>  |
| AMZN Mktp US   | Water Tanks                 | Battery for Sawzall- Other Materials & Suppli | \$75.99           |
| <i>AMZN Mktp US - Total For Water Tanks</i>                        |                             |   | <i>\$75.99</i>    |
| <b>AMZN Mktp US - ALL DEPARTMENTS</b>                              |                             |   | <b>\$3,875.52</b> |

## ANDRITZ SEPARATION I

|   |                 |                                    |                     |
|---|-----------------|------------------------------------|---------------------|
| ANDRITZ SEPARATION I                                    | WWTP Operations | Centrifuge parts repair/replacdmnt | \$114,259.11        |
| <i>ANDRITZ SEPARATION I - Total For WWTP Operations</i> |                 |                                    | <i>\$114,259.11</i> |
| <b>ANDRITZ SEPARATION I - ALL DEPARTMENTS</b>           |                 |                                    | <b>\$114,259.11</b> |

## APG CASH DRAWER, LLC

|  |                                |                                      |                 |
|--|--------------------------------|--------------------------------------|-----------------|
| APG CASH DRAWER, LLC   | Balefill - Disposal & Landfill | NEW CASH DRAWER FOR BACK UP FOR SCAL | \$197.65        |
| <i>APG CASH DRAWER, LLC - Total For Balefill - Disposal &amp; Landfill</i> |                                |                                      | <i>\$197.65</i> |
| <b>APG CASH DRAWER, LLC - ALL DEPARTMENTS</b>                              |                                |                                      | <b>\$197.65</b> |

## AT & T CORP

|  |                             |                    |                    |
|--|-----------------------------|--------------------|--------------------|
| AT & T CORP  | Code Enforcement            | Acct #287306924077 | \$187.36           |
| AT & T CORP  | Code Enforcement            | Acct #287306924077 | \$187.36           |
| AT & T CORP  | Code Enforcement            | Acct #287306924077 | \$187.36           |
| AT & T CORP  | Code Enforcement            | Acct #287306924077 | \$187.36           |
| AT & T CORP  | Code Enforcement            | Acct #287306924077 | \$187.36           |
| <i>AT &amp; T CORP - Total For Code Enforcement</i>            |                             |                    | <i>\$936.80</i>    |
| AT & T CORP  | Metro Animal Control        | Acct #287279602134 | \$450.00           |
| <i>AT &amp; T CORP - Total For Metro Animal Control</i>        |                             |                    | <i>\$450.00</i>    |
| AT & T CORP  | Parks - Parks Maint.        | Acct #287306924077 | \$468.40           |
| AT & T CORP  | Parks - Parks Maint.        | Acct #287306924077 | \$468.40           |
| AT & T CORP  | Parks - Parks Maint.        | Acct #287306924077 | \$468.40           |
| AT & T CORP  | Parks - Parks Maint.        | Acct #287306924077 | \$468.40           |
| AT & T CORP  | Parks - Parks Maint.        | Acct #287306924077 | \$468.40           |
| <i>AT &amp; T CORP - Total For Parks - Parks Maint.</i>        |                             |                    | <i>\$2,342.00</i>  |
| AT & T CORP  | Police Administration       | Acct #287279602134 | \$15,866.86        |
| <i>AT &amp; T CORP - Total For Police Administration</i>       |                             |                    | <i>\$15,866.86</i> |
| AT & T CORP  | Sewer Wastewater Collection | Acct #287306924077 | \$93.68            |
| AT & T CORP  | Sewer Wastewater Collection | Acct #287306924077 | \$93.68            |
| AT & T CORP  | Sewer Wastewater Collection | Acct #287306924077 | \$93.68            |
| AT & T CORP  | Sewer Wastewater Collection | Acct #287306924077 | \$93.68            |
| AT & T CORP  | Sewer Wastewater Collection | Acct #287306924077 | \$93.68            |
| <i>AT &amp; T CORP - Total For Sewer Wastewater Collection</i> |                             |                    | <i>\$468.40</i>    |
| AT & T CORP  | Streets                     | Acct #287306924077 | \$749.44           |
| AT & T CORP  | Streets                     | Acct #287306924077 | \$749.44           |
| AT & T CORP  | Streets                     | Acct #287306924077 | \$749.44           |
| AT & T CORP  | Streets                     | Acct #287306924077 | \$749.44           |
| AT & T CORP  | Streets                     | Acct #287294643026 | \$200.20           |
| AT & T CORP  | Streets                     | Acct #287306924077 | \$749.44           |
| <i>AT &amp; T CORP - Total For Streets</i>                     |                             |                    | <i>\$3,947.40</i>  |
| AT & T CORP  | Water Distribution          | Acct #287306924077 | \$234.20           |

|             |                    |                    |          |
|-------------|--------------------|--------------------|----------|
| AT & T CORP | Water Distribution | Acct #287306924077 | \$234.20 |
| AT & T CORP | Water Distribution | Acct #287306924077 | \$234.20 |
| AT & T CORP | Water Distribution | Acct #287306924077 | \$234.20 |
| AT & T CORP | Water Distribution | Acct #287306924077 | \$234.20 |

*AT & T CORP - Total For Water Distribution* \$1,171.00

**AT & T CORP - ALL DEPARTMENTS** **\$25,182.46**

## ATLAS OFFICE PRODUCT

|                      |                                |                               |         |
|----------------------|--------------------------------|-------------------------------|---------|
| ATLAS OFFICE PRODUCT | Balefill - Disposal & Landfill | Office supplies of scalehouse | \$63.90 |
| ATLAS OFFICE PRODUCT | Balefill - Disposal & Landfill | Office supplies of scalehouse | \$52.12 |

*ATLAS OFFICE PRODUCT - Total For Balefill - Disposal & Landfill* \$116.02

|                      |                                |                                   |         |
|----------------------|--------------------------------|-----------------------------------|---------|
| ATLAS OFFICE PRODUCT | Balefill - Diversion & Special | Office supplies for special waste | \$48.23 |
|----------------------|--------------------------------|-----------------------------------|---------|

*ATLAS OFFICE PRODUCT - Total For Balefill - Diversion & Special* \$48.23

|                      |               |                 |          |
|----------------------|---------------|-----------------|----------|
| ATLAS OFFICE PRODUCT | City Attorney | Office Supplies | \$115.30 |
|----------------------|---------------|-----------------|----------|

|                      |               |                 |         |
|----------------------|---------------|-----------------|---------|
| ATLAS OFFICE PRODUCT | City Attorney | Office supplies | \$74.32 |
|----------------------|---------------|-----------------|---------|

*ATLAS OFFICE PRODUCT - Total For City Attorney* \$189.62

|                      |            |                                    |         |
|----------------------|------------|------------------------------------|---------|
| ATLAS OFFICE PRODUCT | City Clerk | COMMERCIAL EQUIPMENT, NOT ELSEWHER | \$47.03 |
|----------------------|------------|------------------------------------|---------|

*ATLAS OFFICE PRODUCT - Total For City Clerk* \$47.03

|                      |                       |                 |         |
|----------------------|-----------------------|-----------------|---------|
| ATLAS OFFICE PRODUCT | Community Development | Office supplies | \$70.05 |
|----------------------|-----------------------|-----------------|---------|

|                      |                       |                               |         |
|----------------------|-----------------------|-------------------------------|---------|
| ATLAS OFFICE PRODUCT | Community Development | Office supplies - 11x17 Paper | \$91.21 |
|----------------------|-----------------------|-------------------------------|---------|

*ATLAS OFFICE PRODUCT - Total For Community Development* \$161.26

|                      |                  |                 |        |
|----------------------|------------------|-----------------|--------|
| ATLAS OFFICE PRODUCT | Customer Service | STENO NOTEBOOKS | \$8.49 |
|----------------------|------------------|-----------------|--------|

|                      |                  |                      |          |
|----------------------|------------------|----------------------|----------|
| ATLAS OFFICE PRODUCT | Customer Service | PAPER AND LABEL TAPE | \$107.81 |
|----------------------|------------------|----------------------|----------|

*ATLAS OFFICE PRODUCT - Total For Customer Service* \$116.30

|                      |         |                 |        |
|----------------------|---------|-----------------|--------|
| ATLAS OFFICE PRODUCT | Finance | STENO NOTEBOOKS | \$8.49 |
|----------------------|---------|-----------------|--------|

|                      |         |                      |          |
|----------------------|---------|----------------------|----------|
| ATLAS OFFICE PRODUCT | Finance | PAPER AND LABEL TAPE | \$107.81 |
|----------------------|---------|----------------------|----------|

*ATLAS OFFICE PRODUCT - Total For Finance* \$116.30

|                      |                        |                  |            |
|----------------------|------------------------|------------------|------------|
| ATLAS OFFICE PRODUCT | Fleet Maintenance Fund | Office furniture | \$1,144.52 |
|----------------------|------------------------|------------------|------------|

*ATLAS OFFICE PRODUCT - Total For Fleet Maintenance Fund* \$1,144.52

|                      |                       |               |         |
|----------------------|-----------------------|---------------|---------|
| ATLAS OFFICE PRODUCT | Health Insurance Fund | 1 black toner | \$30.95 |
|----------------------|-----------------------|---------------|---------|

*ATLAS OFFICE PRODUCT - Total For Health Insurance Fund* \$30.95

|                      |                 |                             |         |
|----------------------|-----------------|-----------------------------|---------|
| ATLAS OFFICE PRODUCT | Human Resources | 10 packs of tabbed dividers | \$13.00 |
|----------------------|-----------------|-----------------------------|---------|

|                      |                 |               |         |
|----------------------|-----------------|---------------|---------|
| ATLAS OFFICE PRODUCT | Human Resources | 1 black toner | \$30.95 |
|----------------------|-----------------|---------------|---------|

|                      |                 |   |         |
|----------------------|-----------------|---|---------|
| ATLAS OFFICE PRODUCT | Human Resources | 1 pack of small sticky notes, 1 staple remove | \$22.99 |
|----------------------|-----------------|---|---------|

*ATLAS OFFICE PRODUCT - Total For Human Resources* \$66.94

|  |                             |  |                   |
|--|-----------------------------|--|-------------------|
| ATLAS OFFICE PRODUCT   | Police Administration       | Office supplies                        | \$390.02          |
| ATLAS OFFICE PRODUCT   | Police Administration       | Office supplies                        | \$76.50           |
| ATLAS OFFICE PRODUCT   | Police Administration       | Office supplies                        | \$21.06           |
| ATLAS OFFICE PRODUCT   | Police Administration       | Office supplies                        | \$246.21          |
| ATLAS OFFICE PRODUCT   | Police Administration       | Office supplies                        | \$85.56           |
| ATLAS OFFICE PRODUCT   | Police Administration       | Office furniture                       | \$1,417.76        |
| ATLAS OFFICE PRODUCT   | Police Administration       | Office supplies                        | \$46.88           |
| ATLAS OFFICE PRODUCT   | Police Administration       | Office supplies                        | \$922.45          |
| ATLAS OFFICE PRODUCT   | Police Administration       | Office supplies                        | \$37.99           |
| ATLAS OFFICE PRODUCT   | Police Administration       | Office furniture                       | \$760.20          |
| <i>ATLAS OFFICE PRODUCT - Total For Police Administration</i>        |                             |  | <i>\$4,004.63</i> |
| ATLAS OFFICE PRODUCT   | Public Safety Communication | Office supplies                        | \$251.85          |
| <i>ATLAS OFFICE PRODUCT - Total For Public Safety Communications</i> |                             |  | <i>\$251.85</i>   |
| ATLAS OFFICE PRODUCT   | Public Transit - CARES Act  | Office supplies                        | \$126.72          |
| ATLAS OFFICE PRODUCT   | Public Transit - CARES Act  | Office supplies                        | \$14.99           |
| <i>ATLAS OFFICE PRODUCT - Total For Public Transit - CARES Act</i>   |                             |  | <i>\$141.71</i>   |
| ATLAS OFFICE PRODUCT   | Rec Center - Admin          | Rec Admin Paper Supply                 | \$53.36           |
| <i>ATLAS OFFICE PRODUCT - Total For Rec Center - Admin</i>           |                             |  | <i>\$53.36</i>    |
| ATLAS OFFICE PRODUCT   | Refuse - Residential        | Office supplies adhesive dots          | \$17.40           |
| ATLAS OFFICE PRODUCT   | Refuse - Residential        | Office supplies of scalehouse          | \$29.40           |
| <i>ATLAS OFFICE PRODUCT - Total For Refuse - Residential</i>         |                             |  | <i>\$46.80</i>    |
| ATLAS OFFICE PRODUCT   | Risk Management             | 1 black toner                          | \$30.95           |
| <i>ATLAS OFFICE PRODUCT - Total For Risk Management</i>              |                             |  | <i>\$30.95</i>    |
| ATLAS OFFICE PRODUCT   | Water Distribution          | HANGING FOLDERS, PENS, NOTE PADS, FILE | \$122.46          |
| <i>ATLAS OFFICE PRODUCT - Total For Water Distribution</i>           |                             |  | <i>\$122.46</i>   |
| <b>ATLAS OFFICE PRODUCT - ALL DEPARTMENTS</b>                        |                             |  | <b>\$6,688.93</b> |

## AUTOMATION & ELECTRO

|   |                           |   |                 |
|---|---------------------------|---|-----------------|
| AUTOMATION & ELECTRO  | Regional Water Operations | Slot Communications Fault Code on GW High | \$643.05        |
| <i>AUTOMATION &amp; ELECTRO - Total For Regional Water Operations</i> |                           |   | <i>\$643.05</i> |

**AUTOMATION & ELECTRO - ALL DEPARTMENTS** **\$643.05**

## BADGER METER INC

|                  |              |  |          |
|------------------|--------------|--|----------|
| BADGER METER INC | Water Meters | Cellular Service Unit - Communications | \$162.87 |
|------------------|--------------|--|----------|

BADGER METER INC - Total For Water Meters \$162.87

**BADGER METER INC - ALL DEPARTMENTS \$162.87**

### BAILEY'S ACE HARDWAR

BAILEY'S ACE HARDWAR Balefill - Disposal & Landfill Mouse traps / bait and duct tape for scaleho \$26.55

BAILEY'S ACE HARDWAR - Total For Balefill - Disposal & Landfill \$26.55

**BAILEY'S ACE HARDWAR - ALL DEPARTMENTS \$26.55**

### BAILEYS ACE HDWE

BAILEYS ACE HDWE Balefill - Diversion & Special 1 GALLON OF GOOF OFF REMOVER FOR MIS \$26.99

BAILEYS ACE HDWE - Total For Balefill - Diversion & Special \$26.99

BAILEYS ACE HDWE Buildings & Structures Fund Repair supplies for Ice Arena - Baileys Ace \$27.98

BAILEYS ACE HDWE Buildings & Structures Fund Repair supplies for Rec Center - Baileys Ace \$22.99

BAILEYS ACE HDWE Buildings & Structures Fund HVAC Repair Supplies for Transit Garage - Bai \$9.38

BAILEYS ACE HDWE - Total For Buildings & Structures Fund \$60.35

BAILEYS ACE HDWE Sewer Wastewater Collection fill tube repair \$6.76

BAILEYS ACE HDWE Sewer Wastewater Collection hose repair \$14.34

BAILEYS ACE HDWE - Total For Sewer Wastewater Collection \$21.10

BAILEYS ACE HDWE Weed & Pest Fund supplies \$113.94

BAILEYS ACE HDWE - Total For Weed & Pest Fund \$113.94

**BAILEYS ACE HDWE - ALL DEPARTMENTS \$222.38**

### BAR-D SIGNS, INC.

BAR-D SIGNS, INC. Property Insurance Fund CRC Digital Sign Replacement Claim 2022052 \$8,068.00

BAR-D SIGNS, INC. - Total For Property Insurance Fund \$8,068.00

**BAR-D SIGNS, INC. - ALL DEPARTMENTS \$8,068.00**

### BARGREEN ELLINGSON

BARGREEN ELLINGSON Capital Projects Fund Concession Oven Replacement - Turbo Chef \$13,994.00

BARGREEN ELLINGSON - Total For Capital Projects Fund \$13,994.00

**BARGREEN ELLINGSON - ALL DEPARTMENTS \$13,994.00**



## BEST BUY

|  |                                |                                      |                 |
|--|--------------------------------|--------------------------------------|-----------------|
| BEST BUY   | Balefill - Diversion & Special | TV/MONITOR FOR SECURITY CAMERAS AT S | \$229.99        |
| <i>BEST BUY - Total For Balefill - Diversion &amp; Special</i> |                                |                                      | \$229.99        |
| <b>BEST BUY - ALL DEPARTMENTS</b>                              |                                |                                      | <b>\$229.99</b> |

## BIG D #55

|   |                      |  |                |
|---|----------------------|--|----------------|
| BIG D #55   | Metro Animal Shelter | SERVICE STATIONS trip to Laramie to State la | \$25.00        |
| <i>BIG D #55 - Total For Metro Animal Shelter</i> |                      |  | \$25.00        |
| <b>BIG D #55 - ALL DEPARTMENTS</b>                |                      |  | <b>\$25.00</b> |

## BLACK HILLS ENERGY

|  |                                |   |             |
|--|--------------------------------|---|-------------|
| BLACK HILLS ENERGY   | Aquatics- Marion Kreiner Op    | Acct #9723 1947 06                          | \$111.00    |
| <i>BLACK HILLS ENERGY - Total For Aquatics- Marion Kreiner Oper.</i>     |                                |   | \$111.00    |
| BLACK HILLS ENERGY   | Aquatics- Mike Sedar Oper.     | Acct #9723 1947 06                          | \$82.00     |
| <i>BLACK HILLS ENERGY - Total For Aquatics- Mike Sedar Oper.</i>         |                                |   | \$82.00     |
| BLACK HILLS ENERGY   | Aquatics- Paradise Valley Op   | Acct #9723 1947 06                          | \$82.00     |
| <i>BLACK HILLS ENERGY - Total For Aquatics- Paradise Valley Oper</i>     |                                |   | \$82.00     |
| BLACK HILLS ENERGY   | Aquatics- Washington Oper      | Acct #9723 1947 06                          | \$82.00     |
| <i>BLACK HILLS ENERGY - Total For Aquatics- Washington Oper</i>          |                                |   | \$82.00     |
| BLACK HILLS ENERGY   | Balefill - Disposal & Landfill | Acct #1919 8530 97                          | \$12,209.47 |
| BLACK HILLS ENERGY   | Balefill - Disposal & Landfill | Acct #7538 8605 37                          | \$29.00     |
| <i>BLACK HILLS ENERGY - Total For Balefill - Disposal &amp; Landfill</i> |                                |   | \$12,238.47 |
| BLACK HILLS ENERGY   | Fleet Maintenance Fund         | Acct #5293 6421 13                          | \$6,702.07  |
| <i>BLACK HILLS ENERGY - Total For Fleet Maintenance Fund</i>             |                                |   | \$6,702.07  |
| BLACK HILLS ENERGY   | Ft. Caspar Museum              | Acct #9861 5264 23                          | \$1,056.73  |
| <i>BLACK HILLS ENERGY - Total For Ft. Caspar Museum</i>                  |                                |   | \$1,056.73  |
| BLACK HILLS ENERGY   | Ice Arena - Operations         | Acct #9570 6006 61                          | \$2,227.24  |
| <i>BLACK HILLS ENERGY - Total For Ice Arena - Operations</i>             |                                |   | \$2,227.24  |
| BLACK HILLS ENERGY   | Public Transit - CARES Act     | Acct #3470 5680 29                          | \$406.98    |
| <i>BLACK HILLS ENERGY - Total For Public Transit - CARES Act</i>         |                                |   | \$406.98    |
| BLACK HILLS ENERGY   | Rec Center - Operations        | Acct #4400 2150 46                          | \$600.22    |
| <i>BLACK HILLS ENERGY - Total For Rec Center - Operations</i>            |                                |   | \$600.22    |
| BLACK HILLS ENERGY   | Sewer Wastewater Collection    | Acct #6405 5357 61 lift station natural gas | \$33.48     |

|   |                    |                    |                    |
|---|--------------------|--------------------|--------------------|
| <i>BLACK HILLS ENERGY - Total For Sewer Wastewater Collection</i> |                    |                    | \$33.48            |
| BLACK HILLS ENERGY  | Water Distribution | Acct #0295 5402 18 | \$3,241.80         |
| <i>BLACK HILLS ENERGY - Total For Water Distribution</i>          |                    |                    | \$3,241.80         |
| BLACK HILLS ENERGY  | WWTP Operations    | Acct #5541 2887 44 | \$11,691.23        |
| <i>BLACK HILLS ENERGY - Total For WWTP Operations</i>             |                    |                    | \$11,691.23        |
| <b>BLACK HILLS ENERGY - ALL DEPARTMENTS</b>                       |                    |                    | <b>\$38,555.22</b> |

## BLAKEMAN PROPANE

|  |                                |                              |                   |
|--|--------------------------------|------------------------------|-------------------|
| BLAKEMAN PROPANE   | Balefill - Disposal & Landfill | Propane HEAT FOR EQUIPT BLGD | \$959.26          |
| BLAKEMAN PROPANE   | Balefill - Disposal & Landfill | Propane HEAT FOR EQUIPT BLGD | \$684.33          |
| <i>BLAKEMAN PROPANE - Total For Balefill - Disposal &amp; Landfill</i> |                                |                              | \$1,643.59        |
| BLAKEMAN PROPANE   | Hogadon - Operations           | Propane                      | \$2,431.68        |
| <i>BLAKEMAN PROPANE - Total For Hogadon - Operations</i>               |                                |                              | \$2,431.68        |
| <b>BLAKEMAN PROPANE - ALL DEPARTMENTS</b>                              |                                |                              | <b>\$4,075.27</b> |

## BLOEDORN LUMBER CO

|   |                             |  |                 |
|---|-----------------------------|--|-----------------|
| BLOEDORN LUMBER CO  | Buildings & Structures Fund | Repair supplies for Skeet Range - Bloedorn | \$37.58         |
| BLOEDORN LUMBER CO  | Buildings & Structures Fund | Repair supplies for Skeet Range - Bloedorn | \$37.68         |
| <i>BLOEDORN LUMBER CO - Total For Buildings &amp; Structures Fund</i> |                             |  | \$75.26         |
| BLOEDORN LUMBER CO  | WWTP Operations             | Insulation                                 | \$50.98         |
| <i>BLOEDORN LUMBER CO - Total For WWTP Operations</i>                 |                             |  | \$50.98         |
| <b>BLOEDORN LUMBER CO - ALL DEPARTMENTS</b>                           |                             |  | <b>\$126.24</b> |

## BRENNTAG PACIFIC, IN

|   |                 |                          |                    |
|---|-----------------|--------------------------|--------------------|
| BRENNTAG PACIFIC, IN                                    | WWTP Operations | Ferric chloride delivery | \$18,622.70        |
| <i>BRENNTAG PACIFIC, IN - Total For WWTP Operations</i> |                 |                          | \$18,622.70        |
| <b>BRENNTAG PACIFIC, IN - ALL DEPARTMENTS</b>           |                 |                          | <b>\$18,622.70</b> |

## BRIDGEPAY NETWORK SO

|   |                       |                  |         |
|---|-----------------------|------------------|---------|
| BRIDGEPAY NETWORK SO  | City Clerk            | CREDIT CARD FEES | \$10.37 |
| <i>BRIDGEPAY NETWORK SO - Total For City Clerk</i>            |                       |                  | \$10.37 |
| BRIDGEPAY NETWORK SO  | Community Development | CREDIT CARD FEES | \$10.37 |
| <i>BRIDGEPAY NETWORK SO - Total For Community Development</i> |                       |                  | \$10.37 |

|   |             |                  |                |
|---|-------------|------------------|----------------|
| BRIDGEPAY NETWORK SO                                | Engineering | CREDIT CARD FEES | \$10.36        |
| <i>BRIDGEPAY NETWORK SO - Total For Engineering</i> |             |                  | <i>\$10.36</i> |
| <b>BRIDGEPAY NETWORK SO - ALL DEPARTMENTS</b>       |             |                  | <b>\$31.10</b> |

## CAPITAL BUSINESS SYS

|  |                        |              |                |
|--|------------------------|--------------|----------------|
| CAPITAL BUSINESS SYS   | Fleet Maintenance Fund | Copier usage | \$61.80        |
| <i>CAPITAL BUSINESS SYS - Total For Fleet Maintenance Fund</i> |                        |              | <i>\$61.80</i> |
| <b>CAPITAL BUSINESS SYS - ALL DEPARTMENTS</b>                  |                        |              | <b>\$61.80</b> |

## CASPAR BUILDING SYST

|   |                 |                                |                    |
|---|-----------------|--------------------------------|--------------------|
| CASPAR BUILDING SYST                                    | Risk Management | REPAIR SOUTH GARAGE DOOR OF TH | \$84,696.00        |
| <i>CASPAR BUILDING SYST - Total For Risk Management</i> |                 |                                | <i>\$84,696.00</i> |
| <b>CASPAR BUILDING SYST - ALL DEPARTMENTS</b>           |                 |                                | <b>\$84,696.00</b> |

## CASPER NATRONA COUNT

|   |                           |                             |                    |
|---|---------------------------|-----------------------------|--------------------|
| CASPER NATRONA COUNT  | Social Community Services | Tax Revenues - January 2023 | \$47,914.43        |
| <i>CASPER NATRONA COUNT - Total For Social Community Services</i> |                           |                             | <i>\$47,914.43</i> |
| <b>CASPER NATRONA COUNT - ALL DEPARTMENTS</b>                     |                           |                             | <b>\$47,914.43</b> |

## CASPER STAR-TRIBUNE,

|   |                           |  |                 |
|---|---------------------------|--|-----------------|
| CASPER STAR-TRIBUNE,  | Capital Projects Fund     | Standard Advertisement For Proposal      | \$151.44        |
| <i>CASPER STAR-TRIBUNE, - Total For Capital Projects Fund</i>     |                           |  | <i>\$151.44</i> |
| CASPER STAR-TRIBUNE,  | Community Development     | Advertising - Planning & Zoning Notice   | \$55.04         |
| CASPER STAR-TRIBUNE,  | Community Development     | Advertising - Casper City Council Notice | \$82.56         |
| CASPER STAR-TRIBUNE,  | Community Development     | Advertising - Casper City Council Notice | \$88.60         |
| <i>CASPER STAR-TRIBUNE, - Total For Community Development</i>     |                           |  | <i>\$226.20</i> |
| CASPER STAR-TRIBUNE,  | Finance                   | Notice of Hearing Amending               | \$64.12         |
| <i>CASPER STAR-TRIBUNE, - Total For Finance</i>                   |                           |  | <i>\$64.12</i>  |
| CASPER STAR-TRIBUNE,  | Metropolitan Planning Org | Request For Proposals Project            | \$94.36         |
| <i>CASPER STAR-TRIBUNE, - Total For Metropolitan Planning Org</i> |                           |  | <i>\$94.36</i>  |
| CASPER STAR-TRIBUNE,  | Water Administration      | Standard Advertisement For Proposal      | \$157.20        |
| CASPER STAR-TRIBUNE,  | Water Administration      | Standard Advertisement For Proposal      | \$145.68        |
| <i>CASPER STAR-TRIBUNE, - Total For Water Administration</i>      |                           |  | <i>\$302.88</i> |

|   |                 |                                     |                 |
|---|-----------------|-------------------------------------|-----------------|
| CASPER STAR-TRIBUNE,                                    | WWTP Operations | Standard Advertisement For Proposal | \$157.20        |
| <i>CASPER STAR-TRIBUNE, - Total For WWTP Operations</i> |                 |                                     | <i>\$157.20</i> |
| <b>CASPER STAR-TRIBUNE, - ALL DEPARTMENTS</b>           |                 |                                     | <b>\$996.20</b> |

## CASPER TIN SHOP

|   |                             |                        |                   |
|---|-----------------------------|------------------------|-------------------|
| CASPER TIN SHOP   | Public Safety Communication | High heat alarm repair | \$1,402.80        |
| <i>CASPER TIN SHOP - Total For Public Safety Communications</i> |                             |                        | <i>\$1,402.80</i> |
| <b>CASPER TIN SHOP - ALL DEPARTMENTS</b>                        |                             |                        | <b>\$1,402.80</b> |

## CASPER TIRE

|  |                     |                                      |                |
|--|---------------------|--------------------------------------|----------------|
| CASPER TIRE  | Refuse - Commercial | FLAT REPAIR TRK#2287 COMMERCIAL ROLL | \$45.00        |
| CASPER TIRE  | Refuse - Commercial | FLAT REPAIR TRK#2287 COMMERCIAL ROLL | \$45.00        |
| <i>CASPER TIRE - Total For Refuse - Commercial</i> |                     |                                      | <i>\$90.00</i> |
| <b>CASPER TIRE - ALL DEPARTMENTS</b>               |                     |                                      | <b>\$90.00</b> |

## CASPER WINNELSON CO

|  |                             |   |                   |
|--|-----------------------------|---|-------------------|
| CASPER WINNELSON CO  | Buildings & Structures Fund | Plumbing repair supplies for Fire Station 5 - | \$21.99           |
| CASPER WINNELSON CO  | Buildings & Structures Fund | Repair supplies for Aquatics Center - Winnels | \$617.75          |
| CASPER WINNELSON CO  | Buildings & Structures Fund | Pump repair supplies for Stuckenhoff - Winn   | \$306.77          |
| CASPER WINNELSON CO  | Buildings & Structures Fund | Plumbing repair supplies for Solid Waste - Wi | \$16.88           |
| CASPER WINNELSON CO  | Buildings & Structures Fund | Repair supplies for Aquatics Center - Winnels | \$1,590.18        |
| CASPER WINNELSON CO  | Buildings & Structures Fund | Plumbing repair supplies for Metro Animal S   | \$243.80          |
| <i>CASPER WINNELSON CO - Total For Buildings &amp; Structures Fund</i> |                             |   | <i>\$2,797.37</i> |
| CASPER WINNELSON CO  | WWTP Operations             | Fittings                                      | \$15.24           |
| <i>CASPER WINNELSON CO - Total For WWTP Operations</i>                 |                             |   | <i>\$15.24</i>    |
| <b>CASPER WINNELSON CO - ALL DEPARTMENTS</b>                           |                             |   | <b>\$2,812.61</b> |

## CBT NUGGETS LLC

|   |                      |          |                 |
|---|----------------------|----------|-----------------|
| CBT NUGGETS LLC   | Information Services | Training | \$599.00        |
| <i>CBT NUGGETS LLC - Total For Information Services</i> |                      |          | <i>\$599.00</i> |
| <b>CBT NUGGETS LLC - ALL DEPARTMENTS</b>                |                      |          | <b>\$599.00</b> |

## CENEX BIG HORN098941

|   |                   |   |                |
|---|-------------------|---|----------------|
| CENEX BIG HORN098941                                      | Fire-EMS Training | Meal while in Riverton for firefighter certific | \$15.27        |
| <i>CENEX BIG HORN098941 - Total For Fire-EMS Training</i> |                   |   | \$15.27        |
| <b>CENEX BIG HORN098941 - ALL DEPARTMENTS</b>             |                   |   | <b>\$15.27</b> |

## CENTRAL TRUCK & DIES

|  |                        |                  |                   |
|--|------------------------|------------------|-------------------|
| CENTRAL TRUCK & DIES   | Fleet Maintenance Fund | Equipment repair | \$675.39          |
| CENTRAL TRUCK & DIES   | Fleet Maintenance Fund | Equipment repair | \$493.76          |
| <i>CENTRAL TRUCK &amp; DIES - Total For Fleet Maintenance Fund</i> |                        |                  | \$1,169.15        |
| <b>CENTRAL TRUCK &amp; DIES - ALL DEPARTMENTS</b>                  |                        |                  | <b>\$1,169.15</b> |

## CENTURYLINK

|   |                             |                           |                    |
|---|-----------------------------|---------------------------|--------------------|
| CENTURYLINK   | Casper Business Center      | Acct #307-577-0851 168B   | \$72.33            |
| CENTURYLINK   | Casper Business Center      | Acct #307-577-0851 168B   | \$73.75            |
| CENTURYLINK   | Casper Business Center      | Acct #307-577-0851 168B   | \$71.81            |
| CENTURYLINK   | Casper Business Center      | Acct #307-577-0851 168B   | \$72.33            |
| <i>CENTURYLINK - Total For Casper Business Center</i>       |                             |                           | \$290.22           |
| CENTURYLINK   | Metro Animal Shelter        | Acct #P-307-234-8116 403M | \$156.10           |
| <i>CENTURYLINK - Total For Metro Animal Shelter</i>         |                             |                           | \$156.10           |
| CENTURYLINK   | Municipal Court             | Acct #307-234-6291 349B   | \$29.73            |
| <i>CENTURYLINK - Total For Municipal Court</i>              |                             |                           | \$29.73            |
| CENTURYLINK   | Police Administration       | Acct #P-307-111-5103 060M | \$399.31           |
| <i>CENTURYLINK - Total For Police Administration</i>        |                             |                           | \$399.31           |
| CENTURYLINK   | Public Safety Communication | Acct #P-307-111-5107 160M | \$11,129.97        |
| <i>CENTURYLINK - Total For Public Safety Communications</i> |                             |                           | \$11,129.97        |
| CENTURYLINK   | Rec Center - Operations     | Acct #P-307-111-5114 622M | \$362.75           |
| <i>CENTURYLINK - Total For Rec Center - Operations</i>      |                             |                           | \$362.75           |
| CENTURYLINK   | WWTP Operations             | Acct #P-307-111-5113 619M | \$96.24            |
| <i>CENTURYLINK - Total For WWTP Operations</i>              |                             |                           | \$96.24            |
| CENTURYLINK   | WWTP Regional Interceptors  | Acct #307-472-1129 839B   | \$61.31            |
| <i>CENTURYLINK - Total For WWTP Regional Interceptors</i>   |                             |                           | \$61.31            |
| <b>CENTURYLINK - ALL DEPARTMENTS</b>                        |                             |                           | <b>\$12,525.63</b> |

## CHARTER COMMUNICATIO

|   |                   |                             |                 |
|---|-------------------|-----------------------------|-----------------|
| CHARTER COMMUNICATIO                                      | Golf - Operations | Cable service for clubhouse | \$355.01        |
| <i>CHARTER COMMUNICATIO - Total For Golf - Operations</i> |                   |                             | <i>\$355.01</i> |
| <b>CHARTER COMMUNICATIO - ALL DEPARTMENTS</b>             |                   |                             | <b>\$355.01</b> |

## CITY OF CASPER

|   |                             |  |                    |
|---|-----------------------------|--|--------------------|
| CITY OF CASPER  | Hogadon - Operations        | Public Garbage                               | \$20.00            |
| CITY OF CASPER  | Hogadon - Operations        | Public Garbage & Pickup Landfill             | \$40.00            |
| CITY OF CASPER  | Hogadon - Operations        | Public Garbage                               | \$20.00            |
| CITY OF CASPER  | Hogadon - Operations        | Public Garbage                               | \$20.00            |
| <i>CITY OF CASPER - Total For Hogadon - Operations</i>        |                             |  | <i>\$100.00</i>    |
| CITY OF CASPER  | Information Services        | Training/Testing for Alarm License Productio | \$150.00           |
| CITY OF CASPER  | Information Services        | Training/Testing for CSS Alarm Licenses      | (\$25.00)          |
| CITY OF CASPER  | Information Services        | Training/Testing for Alarm License Productio | \$100.00           |
| CITY OF CASPER  | Information Services        | Training/Testing for CSS Alarm Licenses      | (\$150.00)         |
| CITY OF CASPER  | Information Services        | Training/Testing for CSS Alarm Licenses      | (\$100.00)         |
| CITY OF CASPER  | Information Services        | Training/Testing for Alarm License Productio | \$25.00            |
| <i>CITY OF CASPER - Total For Information Services</i>        |                             |  | <i>\$0.00</i>      |
| CITY OF CASPER  | Public Transit - CARES Act  | Fuel & Workorder Charges - January 2023      | \$16,352.62        |
| <i>CITY OF CASPER - Total For Public Transit - CARES Act</i>  |                             |  | <i>\$16,352.62</i> |
| CITY OF CASPER  | Public Transit - Operations | Monthly IT Services - November 2022          | \$3,667.08         |
| CITY OF CASPER  | Public Transit - Operations | Monthly IT Services - December 2022          | \$3,667.08         |
| CITY OF CASPER  | Public Transit - Operations | Monthly IT Services - July 2022              | \$3,667.08         |
| CITY OF CASPER  | Public Transit - Operations | Monthly IT Services - October 2022           | \$3,667.08         |
| CITY OF CASPER  | Public Transit - Operations | Monthly IT Services - January 2023           | \$3,667.08         |
| CITY OF CASPER  | Public Transit - Operations | Fuel & Workorder Charges - January 2023      | \$8,414.15         |
| CITY OF CASPER  | Public Transit - Operations | Monthly IT Services - February 2023          | \$3,667.08         |
| CITY OF CASPER  | Public Transit - Operations | Monthly IT Services - September 2022         | \$3,667.08         |
| CITY OF CASPER  | Public Transit - Operations | Monthly IT Services - August 2022            | \$3,667.08         |
| <i>CITY OF CASPER - Total For Public Transit - Operations</i> |                             |  | <i>\$37,750.79</i> |
| CITY OF CASPER  | Refuse - Residential        | Garbage baler & recycle cardboard            | \$508.20           |
| CITY OF CASPER  | Refuse - Residential        | Garbage baler & recycle cardboard            | \$510.95           |
| CITY OF CASPER  | Refuse - Residential        | Garbage baler, park trash & recycle cardboar | \$4,048.75         |
| CITY OF CASPER  | Refuse - Residential        | Garbage baler, park trash, newspaper/cardb   | \$5,404.52         |

|   |                           |   |                     |
|---|---------------------------|---|---------------------|
| CITY OF CASPER  | Refuse - Residential      | Garbage baler & recycle cardboard           | \$5,846.23          |
| CITY OF CASPER  | Refuse - Residential      | Garbage baler & recycle newspaper/cardboa   | \$4,981.00          |
| CITY OF CASPER  | Refuse - Residential      | Garbage baler & recycle cardboard           | \$7,132.97          |
| CITY OF CASPER  | Refuse - Residential      | Garbage baler, park trash, newspaper/cardb  | \$5,356.30          |
| CITY OF CASPER  | Refuse - Residential      | Garbage baler & recycle cardboard           | \$5,277.80          |
| CITY OF CASPER  | Refuse - Residential      | Garbage baler, park trash & recycle cardboa | \$6,189.15          |
| CITY OF CASPER  | Refuse - Residential      | Garbage baler, park trash & recycle cardboa | \$6,016.73          |
| CITY OF CASPER  | Refuse - Residential      | Garbage baler & recycle newspaper/cardboa   | \$6,417.88          |
| CITY OF CASPER  | Refuse - Residential      | Garbage baler & recycle newspaper/cardboa   | \$6,546.03          |
| <i>CITY OF CASPER - Total For Refuse - Residential</i>      |                           |   | <i>\$64,236.51</i>  |
| CITY OF CASPER  | Regional Water Operations | Sewer / Refuse Collection Charges           | \$31.78             |
| CITY OF CASPER  | Regional Water Operations | Sewer / Refuse Collection Charges           | \$89.00             |
| <i>CITY OF CASPER - Total For Regional Water Operations</i> |                           |   | <i>\$120.78</i>     |
| CITY OF CASPER  | WWTP Operations           | Sump Sludge/Honey Wagon                     | \$88.55             |
| CITY OF CASPER  | WWTP Operations           | Sump Sludge/Honey Wagon                     | \$94.05             |
| CITY OF CASPER  | WWTP Operations           | Sump Sludge/Honey Wagon                     | \$86.63             |
| CITY OF CASPER  | WWTP Operations           | Sump Sludge/Honey Wagon                     | \$87.45             |
| CITY OF CASPER  | WWTP Operations           | Sump Sludge/Honey Wagon                     | \$118.80            |
| <i>CITY OF CASPER - Total For WWTP Operations</i>           |                           |   | <i>\$475.48</i>     |
| <b>CITY OF CASPER - ALL DEPARTMENTS</b>                     |                           |   | <b>\$119,036.18</b> |

## CIVIL ENGINEERING PR

|  |                                |  |                    |
|--|--------------------------------|--|--------------------|
| CIVIL ENGINEERING PR   | Balefill - Disposal & Landfill | Survey Services For Knife River Property | \$472.50           |
| <i>CIVIL ENGINEERING PR - Total For Balefill - Disposal &amp; Landfill</i> |                                |  | <i>\$472.50</i>    |
| CIVIL ENGINEERING PR   | Capital Projects Fund          | Design & CA - Wolf Creek Rd Im           | \$20,484.35        |
| <i>CIVIL ENGINEERING PR - Total For Capital Projects Fund</i>              |                                |  | <i>\$20,484.35</i> |
| CIVIL ENGINEERING PR   | Engineering                    | Surveying Services For Highland Park     | \$1,781.70         |
| <i>CIVIL ENGINEERING PR - Total For Engineering</i>                        |                                |  | <i>\$1,781.70</i>  |
| <b>CIVIL ENGINEERING PR - ALL DEPARTMENTS</b>                              |                                |  | <b>\$22,738.55</b> |

## CMC DESIGN, LLC

|   |      |             |                 |
|---|------|-------------|-----------------|
| CMC DESIGN, LLC                         | Golf | Merchandise | \$224.08        |
| <i>CMC DESIGN, LLC - Total For Golf</i> |      |             | <i>\$224.08</i> |

**CMC DESIGN, LLC - ALL DEPARTMENTS**

\$224.08

**CMI TECO, INC.**

|  |                      |   |                     |
|--|----------------------|---|---------------------|
| CMI TECO, INC.   | Refuse - Commercial  | Control valve for TRK#2288 Frontload 2018   | \$379.25            |
| CMI TECO, INC.   | Refuse - Commercial  | Equipment repair Trk#2305 Commerical Roll   | \$3,638.32          |
| <i>CMI TECO, INC. - Total For Refuse - Commercial</i>  |                      |   | <i>\$4,017.57</i>   |
| CMI TECO, INC.   | Refuse - Recycling   | STEERING HYD HOSE FOR TRK#2276 2015 FR      | \$204.84            |
| <i>CMI TECO, INC. - Total For Refuse - Recycling</i>   |                      |   | <i>\$204.84</i>     |
| CMI TECO, INC.   | Refuse - Residential | Rubber strap Trk#2312 Resident sideload 20  | \$438.59            |
| CMI TECO, INC.   | Refuse - Residential | REPAIR & SERVICE TRK#2289 RESIDENT SIDE     | \$4,051.33          |
| CMI TECO, INC.   | Refuse - Residential | Roller assembly Trk#2302 Resident Sideload  | \$1,374.11          |
| CMI TECO, INC.   | Refuse - Residential | Replace Side Loader Trash Truck             | \$266,476.00        |
| CMI TECO, INC.   | Refuse - Residential | Equipment repair Trk#2289 Resident Sideloa  | \$1,728.25          |
| CMI TECO, INC.   | Refuse - Residential | HYD OIL SIGHT GLASS FOR TRK#2299 RES SID    | \$109.60            |
| CMI TECO, INC.   | Refuse - Residential | Equipment repair Trk#2302 Resident Sideloa  | \$343.47            |
| CMI TECO, INC.   | Refuse - Residential | Air fittings FOR TRUCK BARN                 | \$77.60             |
| CMI TECO, INC.   | Refuse - Residential | Equipment repair Trk#2299 Resident Sideloa  | \$5,305.12          |
| CMI TECO, INC.   | Refuse - Residential | Equipment repair Trk#2284 Resident Sideloa  | \$5,234.96          |
| CMI TECO, INC.   | Refuse - Residential | Gripper cylinder Trk#2299 resident sideload | \$839.43            |
| <i>CMI TECO, INC. - Total For Refuse - Residential</i> |                      |   | <i>\$285,978.46</i> |
| <b>CMI TECO, INC. - ALL DEPARTMENTS</b>                |                      |   | <b>\$290,200.87</b> |

**COASTAL CHEMICAL CO**

|  |                           |                             |                 |
|--|---------------------------|-----------------------------|-----------------|
| COASTAL CHEMICAL CO  | Regional Water Operations | Gas/Fuel Charges - Gas/Fuel | \$115.06        |
| <i>COASTAL CHEMICAL CO - Total For Regional Water Operations</i> |                           |                             | <i>\$115.06</i> |
| <b>COASTAL CHEMICAL CO - ALL DEPARTMENTS</b>                     |                           |                             | <b>\$115.06</b> |

**COCA COLA BOTTLING C**

|  |                                |                                   |                |
|--|--------------------------------|-----------------------------------|----------------|
| COCA COLA BOTTLING C   | Balefill - Disposal & Landfill | Water for customers at scalehouse | \$16.50        |
| <i>COCA COLA BOTTLING C - Total For Balefill - Disposal &amp; Landfill</i> |                                |                                   | <i>\$16.50</i> |
| <b>COCA COLA BOTTLING C - ALL DEPARTMENTS</b>                              |                                |                                   | <b>\$16.50</b> |

**COLLECTION CENTER IN**



|  |                      |                     |                 |
|--|----------------------|---------------------|-----------------|
| COLLECTION CENTER IN   | Refuse - Residential | Collection services | \$7.83          |
| COLLECTION CENTER IN   | Refuse - Residential | Collection services | \$19.64         |
| COLLECTION CENTER IN   | Refuse - Residential | Collection services | \$51.88         |
| COLLECTION CENTER IN   | Refuse - Residential | Collection services | \$16.05         |
| COLLECTION CENTER IN   | Refuse - Residential | Collection services | \$34.72         |
| <i>COLLECTION CENTER IN - Total For Refuse - Residential</i> |                      |                     | <i>\$130.12</i> |
| COLLECTION CENTER IN   | Sewer Administration | Collection services | \$12.20         |
| COLLECTION CENTER IN   | Sewer Administration | Collection services | \$26.39         |
| COLLECTION CENTER IN   | Sewer Administration | Collection services | \$7.94          |
| COLLECTION CENTER IN   | Sewer Administration | Collection services | \$5.95          |
| COLLECTION CENTER IN   | Sewer Administration | Collection services | \$39.43         |
| <i>COLLECTION CENTER IN - Total For Sewer Administration</i> |                      |                     | <i>\$91.91</i>  |
| COLLECTION CENTER IN   | Water Administration | Collection services | \$77.78         |
| COLLECTION CENTER IN   | Water Administration | Collection services | \$35.96         |
| COLLECTION CENTER IN   | Water Administration | Collection services | \$44.00         |
| COLLECTION CENTER IN   | Water Administration | Collection services | \$17.54         |
| COLLECTION CENTER IN   | Water Administration | Collection services | \$116.21        |
| <i>COLLECTION CENTER IN - Total For Water Administration</i> |                      |                     | <i>\$291.49</i> |
| <b>COLLECTION CENTER IN - ALL DEPARTMENTS</b>                |                      |                     | <b>\$513.52</b> |

## COMMUNICATION TECHNO

|  |                                |  |                   |
|--|--------------------------------|--|-------------------|
| COMMUNICATION TECHNO   | Balefill - Disposal & Landfill | RADIO INSTALLATION ON 950M FRNT LOAD         | \$901.73          |
| <i>COMMUNICATION TECHNO - Total For Balefill - Disposal &amp; Landfill</i> |                                |  | <i>\$901.73</i>   |
| COMMUNICATION TECHNO   | Balefill - Diversion & Special | Emerg lights install john deer gator #141530 | \$2,859.52        |
| COMMUNICATION TECHNO   | Balefill - Diversion & Special | Radio install/emerg lights/special waste #14 | \$3,318.00        |
| <i>COMMUNICATION TECHNO - Total For Balefill - Diversion &amp; Special</i> |                                |  | <i>\$6,177.52</i> |
| COMMUNICATION TECHNO   | Capital Projects Fund          | Labor - Removal / Assistance                 | \$880.00          |
| COMMUNICATION TECHNO   | Capital Projects Fund          | Labor - Removal / Assistance                 | \$880.00          |
| <i>COMMUNICATION TECHNO - Total For Capital Projects Fund</i>              |                                |  | <i>\$1,760.00</i> |
| COMMUNICATION TECHNO   | Fleet Maintenance Fund         | 660266 Moving of radio extending wires & r   | \$55.00           |
| <i>COMMUNICATION TECHNO - Total For Fleet Maintenance Fund</i>             |                                |  | <i>\$55.00</i>    |
| COMMUNICATION TECHNO   | Police Administration          | Auxiliary battery bypass (wiring)            | \$110.00          |
| <i>COMMUNICATION TECHNO - Total For Police Administration</i>              |                                |  | <i>\$110.00</i>   |
| <b>COMMUNICATION TECHNO - ALL DEPARTMENTS</b>                              |                                |  | <b>\$9,004.25</b> |

## CONSENSUS CLOUD SOLU

|                      |                      |   |          |
|----------------------|----------------------|---|----------|
| CONSENSUS CLOUD SOLU | Information Services | Monthly Fee Local Numbers/Secure Storage- | \$179.90 |
| CONSENSUS CLOUD SOLU | Information Services | Monthly Fee Local Numbers/Secure Storage- | \$179.90 |
| CONSENSUS CLOUD SOLU | Information Services | Monthly Fee Local Numbers/Secure Storage- | \$195.38 |

*CONSENSUS CLOUD SOLU - Total For Information Services* \$555.18

**CONSENSUS CLOUD SOLU - ALL DEPARTMENTS** \$555.18

## CONSOLIDATED ELECTRI

|                      |                             |                                |          |
|----------------------|-----------------------------|--------------------------------|----------|
| CONSOLIDATED ELECTRI | Balefill - Baler Processing | Operational SUPPLIES FOR BALER | \$250.59 |
|----------------------|-----------------------------|--------------------------------|----------|

*CONSOLIDATED ELECTRI - Total For Balefill - Baler Processing* \$250.59

**CONSOLIDATED ELECTRI - ALL DEPARTMENTS** \$250.59

## CPU IIT

|         |                       |                                   |          |
|---------|-----------------------|-----------------------------------|----------|
| CPU IIT | Police Administration | Phone for Erika Govea and Headset | \$345.00 |
|---------|-----------------------|-----------------------------------|----------|

*CPU IIT - Total For Police Administration* \$345.00

**CPU IIT - ALL DEPARTMENTS** \$345.00

## CREATOPY

|          |              |                             |         |
|----------|--------------|-----------------------------|---------|
| CREATOPY | City Manager | Creatopy Ad design platform | \$32.00 |
|----------|--------------|-----------------------------|---------|

*CREATOPY - Total For City Manager* \$32.00

**CREATOPY - ALL DEPARTMENTS** \$32.00

## CRUM ELECTRIC SUPPLY

|                      |                    |   |          |
|----------------------|--------------------|---|----------|
| CRUM ELECTRIC SUPPLY | Water Distribution | LIGHT BULBS FOR 660188- VEHICLE SUPPLIE | \$174.57 |
|----------------------|--------------------|---|----------|

*CRUM ELECTRIC SUPPLY - Total For Water Distribution* \$174.57

**CRUM ELECTRIC SUPPLY - ALL DEPARTMENTS** \$174.57

## DANA KEPNER COMPANY

|                     |                    |                                      |          |
|---------------------|--------------------|--------------------------------------|----------|
| DANA KEPNER COMPANY | Water Distribution | FORD SST REPAIR CLAMP- WATER & SEWER | \$724.72 |
|---------------------|--------------------|--------------------------------------|----------|

|                     |                    |   |          |
|---------------------|--------------------|---|----------|
| DANA KEPNER COMPANY | Water Distribution | 1-1/4x1" PJ COUPLING- WATER & SEWER LIN | \$197.70 |
|---------------------|--------------------|---|----------|

|                     |                    |                                       |          |
|---------------------|--------------------|---------------------------------------|----------|
| DANA KEPNER COMPANY | Water Distribution | 3/4 MALE IRON PIPE THREAD- WATER & SE | \$291.50 |
|---------------------|--------------------|---------------------------------------|----------|

|   |                    |   |                   |
|---|--------------------|---|-------------------|
| DANA KEPNER COMPANY                                       | Water Distribution | Plastic Tubing, Brass Saddle, QJ Coupling- Wa | \$3,718.60        |
| DANA KEPNER COMPANY                                       | Water Distribution | 3/4x1 FORD CORP STOP, BUSHING CORP STO        | \$1,139.11        |
| <i>DANA KEPNER COMPANY - Total For Water Distribution</i> |                    |   | <i>\$6,071.63</i> |
| <b>DANA KEPNER COMPANY - ALL DEPARTMENTS</b>              |                    |   | <b>\$6,071.63</b> |

## DAN'S MEAT PROCESSIN

|  |          |  |                |
|--|----------|--|----------------|
| DAN'S MEAT PROCESSIN                             | Balefill |  | \$60.00        |
| <i>DAN'S MEAT PROCESSIN - Total For Balefill</i> |          |  | <i>\$60.00</i> |
| <b>DAN'S MEAT PROCESSIN - ALL DEPARTMENTS</b>    |          |  | <b>\$60.00</b> |

## DAVIDSON MECHANICAL,

|   |                             |                                     |                 |
|---|-----------------------------|-------------------------------------|-----------------|
| DAVIDSON MECHANICAL,  | Balefill - Baler Processing | SERVICE ON FLOOR HEAT IN BALER BLDG | \$110.00        |
| <i>DAVIDSON MECHANICAL, - Total For Balefill - Baler Processing</i> |                             |                                     | <i>\$110.00</i> |
| <b>DAVIDSON MECHANICAL, - ALL DEPARTMENTS</b>                       |                             |                                     | <b>\$110.00</b> |

## DECKER AUTO GLASS, I

|  |                        |  |                 |
|--|------------------------|--|-----------------|
| DECKER AUTO GLASS, I   | Fleet Maintenance Fund | CLAIM NO. 2023095/ WINDSHIELD INSTALLE | \$396.24        |
| <i>DECKER AUTO GLASS, I - Total For Fleet Maintenance Fund</i> |                        |  | <i>\$396.24</i> |
| <b>DECKER AUTO GLASS, I - ALL DEPARTMENTS</b>                  |                        |  | <b>\$396.24</b> |

## DELL MARKETING LP

|  |                           |                                     |                |
|--|---------------------------|-------------------------------------|----------------|
| DELL MARKETING LP  | Metropolitan Planning Org | COMPUTERS,COMPUTER PERIPHERAL EQUIP | \$94.67        |
| <i>DELL MARKETING LP - Total For Metropolitan Planning Org</i> |                           |                                     | <i>\$94.67</i> |
| <b>DELL MARKETING LP - ALL DEPARTMENTS</b>                     |                           |                                     | <b>\$94.67</b> |

## DENNIS SUPPLY CO.

|  |                             |  |               |
|--|-----------------------------|--|---------------|
| DENNIS SUPPLY CO.  | Buildings & Structures Fund | HVAC Repair Supplies for Transit Garage - De   | (\$40.84)     |
| DENNIS SUPPLY CO.  | Buildings & Structures Fund | Repair supplies for Transit Office - Dennis Su | \$40.84       |
| <i>DENNIS SUPPLY CO. - Total For Buildings &amp; Structures Fund</i> |                             |  | <i>\$0.00</i> |
| <b>DENNIS SUPPLY CO. - ALL DEPARTMENTS</b>                           |                             |  | <b>\$0.00</b> |

## DESERT MTN. CORP.

|                   |         |                     |            |
|-------------------|---------|---------------------|------------|
| DESERT MTN. CORP. | Streets | Ice Slicer for 2023 | \$3,505.63 |
| DESERT MTN. CORP. | Streets | Ice Slicer for 2023 | \$3,421.04 |
| DESERT MTN. CORP. | Streets | Ice Slicer for 2023 | \$3,229.89 |
| DESERT MTN. CORP. | Streets | Ice Slicer for 2023 | \$3,401.26 |
| DESERT MTN. CORP. | Streets | Ice Slicer for 2023 | \$3,496.84 |
| DESERT MTN. CORP. | Streets | Ice Slicer for 2023 | \$2,884.92 |

*DESERT MTN. CORP. - Total For Streets* \$19,939.58

**DESERT MTN. CORP. - ALL DEPARTMENTS** \$19,939.58

## DOMINO'S 6041

|               |                |   |         |
|---------------|----------------|---|---------|
| DOMINO'S 6041 | RWS - Guardian | Lunch for GWG Meeting - Other Materials & | \$35.97 |
|---------------|----------------|---|---------|

*DOMINO'S 6041 - Total For RWS - Guardian* \$35.97

**DOMINO'S 6041 - ALL DEPARTMENTS** \$35.97

## DOOLEY OIL, INC.

|                  |                      |                  |            |
|------------------|----------------------|------------------|------------|
| DOOLEY OIL, INC. | Hogadon - Operations | Biodiesel fuel   | \$201.83   |
| DOOLEY OIL, INC. | Hogadon - Operations | Dyed Diesel Fuel | \$4,997.21 |
| DOOLEY OIL, INC. | Hogadon - Operations | Biodiesel fuel   | \$4,731.94 |

*DOOLEY OIL, INC. - Total For Hogadon - Operations* \$9,930.98

**DOOLEY OIL, INC. - ALL DEPARTMENTS** \$9,930.98

## DPC INDUSTRIES, INC.

|                      |                           |                                 |             |
|----------------------|---------------------------|---------------------------------|-------------|
| DPC INDUSTRIES, INC. | Regional Water Operations | Sodium Hypochlorite - Chemicals | \$12,565.46 |
|----------------------|---------------------------|---------------------------------|-------------|

*DPC INDUSTRIES, INC. - Total For Regional Water Operations* \$12,565.46

**DPC INDUSTRIES, INC. - ALL DEPARTMENTS** \$12,565.46

## DYNAMIC CONTROLS INC

|                      |                           |  |          |
|----------------------|---------------------------|--|----------|
| DYNAMIC CONTROLS INC | Regional Water Operations | Entry Heater Repair -HVAC Services (Maint. | \$125.00 |
|----------------------|---------------------------|--|----------|

*DYNAMIC CONTROLS INC - Total For Regional Water Operations* \$125.00

|                      |                 |                                   |          |
|----------------------|-----------------|-----------------------------------|----------|
| DYNAMIC CONTROLS INC | WWTP Operations | Wireless bridge connection repair | \$125.00 |
|----------------------|-----------------|-----------------------------------|----------|

*DYNAMIC CONTROLS INC - Total For WWTP Operations* \$125.00

**DYNAMIC CONTROLS INC - ALL DEPARTMENTS** \$250.00

**EAK INC**

EAK INC City Council Council photos \$645.00

*EAK INC - Total For City Council* \$645.00

**EAK INC - ALL DEPARTMENTS** \$645.00

**EB 2023 RE-CERTIFICA**

EB 2023 RE-CERTIFICA Rec Center - Sports Programs Pesticide Certification \$134.24

*EB 2023 RE-CERTIFICA - Total For Rec Center - Sports Programs* \$134.24

**EB 2023 RE-CERTIFICA - ALL DEPARTMENTS** \$134.24

**EB WYGEO 2023 SPRING**

EB WYGEO 2023 SPRING Community Development BUSINESS SERVICES NOT ELSEWHERE CLASSI \$25.00

*EB WYGEO 2023 SPRING - Total For Community Development* \$25.00

**EB WYGEO 2023 SPRING - ALL DEPARTMENTS** \$25.00

**eBay O 03-09749-6863**

eBay O 03-09749-6863 Fleet Maintenance Fund SHIFT LEVER 209999 \$20.41

*eBay O 03-09749-6863 - Total For Fleet Maintenance Fund* \$20.41

**eBay O 03-09749-6863 - ALL DEPARTMENTS** \$20.41

**eBay O 14-09700-6394**

eBay O 14-09700-6394 Rec Center - Admin Rec Admin Color Printer Cartridges \$312.94

*eBay O 14-09700-6394 - Total For Rec Center - Admin* \$312.94

**eBay O 14-09700-6394 - ALL DEPARTMENTS** \$312.94

**eBay O 19-09700-1108**

eBay O 19-09700-1108 Fleet Maintenance Fund JENSEN RADIO 111187 \$267.74

*eBay O 19-09700-1108 - Total For Fleet Maintenance Fund* \$267.74

**eBay O 19-09700-1108 - ALL DEPARTMENTS**

\$267.74

**eBay O 22-09697-4144**

|                      |                    |                                   |         |
|----------------------|--------------------|-----------------------------------|---------|
| eBay O 22-09697-4144 | Rec Center - Admin | Rec Admin Color Printer Cartridge | \$61.95 |
|----------------------|--------------------|-----------------------------------|---------|

|  |  |  |         |
|--|--|--|---------|
| <i>eBay O 22-09697-4144 - Total For Rec Center - Admin</i> |  |  | \$61.95 |
|--|--|--|---------|

**eBay O 22-09697-4144 - ALL DEPARTMENTS**

\$61.95

**EMPLOYEE REIMBURSEME**

|                      |                                |                         |          |
|----------------------|--------------------------------|-------------------------|----------|
| EMPLOYEE REIMBURSEME | Balefill - Disposal & Landfill | Work boot reimbursement | \$150.00 |
|----------------------|--------------------------------|-------------------------|----------|

|  |  |  |          |
|--|--|--|----------|
| <i>EMPLOYEE REIMBURSEME - Total For Balefill - Disposal &amp; Landfill</i> |  |  | \$150.00 |
|--|--|--|----------|

|                      |                        |                                   |          |
|----------------------|------------------------|-----------------------------------|----------|
| EMPLOYEE REIMBURSEME | Fleet Maintenance Fund | Work tool allotment reimbursement | \$472.49 |
|----------------------|------------------------|-----------------------------------|----------|

|                      |                        |                         |         |
|----------------------|------------------------|-------------------------|---------|
| EMPLOYEE REIMBURSEME | Fleet Maintenance Fund | Work boot reimbursement | \$68.22 |
|----------------------|------------------------|-------------------------|---------|

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|--|--|--|----------|
| <i>EMPLOYEE REIMBURSEME - Total For Fleet Maintenance Fund</i> |  |  | \$540.71 |
|--|--|--|----------|

|                      |                      |                         |          |
|----------------------|----------------------|-------------------------|----------|
| EMPLOYEE REIMBURSEME | Parks - Parks Maint. | Work boot reimbursement | \$119.69 |
|----------------------|----------------------|-------------------------|----------|

|  |  |  |          |
|--|--|--|----------|
| <i>EMPLOYEE REIMBURSEME - Total For Parks - Parks Maint.</i> |  |  | \$119.69 |
|--|--|--|----------|

|                      |                    |                         |          |
|----------------------|--------------------|-------------------------|----------|
| EMPLOYEE REIMBURSEME | Water Distribution | Work boot reimbursement | \$150.00 |
|----------------------|--------------------|-------------------------|----------|

|  |  |  |          |
|--|--|--|----------|
| <i>EMPLOYEE REIMBURSEME - Total For Water Distribution</i> |  |  | \$150.00 |
|--|--|--|----------|

**EMPLOYEE REIMBURSEME - ALL DEPARTMENTS**

\$960.40

**ENERGY LABORATORIES**

|                     |                           |                              |         |
|---------------------|---------------------------|------------------------------|---------|
| ENERGY LABORATORIES | Regional Water Operations | Analysis Parameter - Testing | \$53.00 |
|---------------------|---------------------------|------------------------------|---------|

|                     |                           |                              |          |
|---------------------|---------------------------|------------------------------|----------|
| ENERGY LABORATORIES | Regional Water Operations | Analysis Parameter - Testing | \$379.76 |
|---------------------|---------------------------|------------------------------|----------|

|                     |                           |                              |         |
|---------------------|---------------------------|------------------------------|---------|
| ENERGY LABORATORIES | Regional Water Operations | Analysis Parameter - Testing | \$75.00 |
|---------------------|---------------------------|------------------------------|---------|

|                     |                           |                              |          |
|---------------------|---------------------------|------------------------------|----------|
| ENERGY LABORATORIES | Regional Water Operations | Aerobic Endospores - Testing | \$339.00 |
|---------------------|---------------------------|------------------------------|----------|

|  |  |  |          |
|--|--|--|----------|
| <i>ENERGY LABORATORIES - Total For Regional Water Operations</i> |  |  | \$846.76 |
|--|--|--|----------|

**ENERGY LABORATORIES - ALL DEPARTMENTS**

\$846.76

**ENERGY LABRATORIES I**

|                      |                           |   |         |
|----------------------|---------------------------|---|---------|
| ENERGY LABRATORIES I | Regional Water Operations | Nitrogen, Nitrate, Bacteria, SDWA Tests - Tes | \$61.00 |
|----------------------|---------------------------|---|---------|

|   |  |  |         |
|---|--|--|---------|
| <i>ENERGY LABRATORIES I - Total For Regional Water Operations</i> |  |  | \$61.00 |
|---|--|--|---------|

|                      |                |                            |          |
|----------------------|----------------|----------------------------|----------|
| ENERGY LABRATORIES I | RWS - Guardian | SDWA Testing - GWG Testing | \$549.00 |
|----------------------|----------------|----------------------------|----------|

|  |  |  |          |
|--|--|--|----------|
| <i>ENERGY LABRATORIES I - Total For RWS - Guardian</i> |  |  | \$549.00 |
|--|--|--|----------|

**ENERGY LABRATORIES I - ALL DEPARTMENTS** \$610.00

## ENERGY MANAGEMENT CO

ENERGY MANAGEMENT CO Regional Water Operations Troubleshoot VFD Drive Maint./Repair-Non- \$750.00

*ENERGY MANAGEMENT CO - Total For Regional Water Operations* \$750.00

**ENERGY MANAGEMENT CO - ALL DEPARTMENTS** \$750.00

## ENVATO

ENVATO City Manager Envato - Stock images and video subscription \$58.00

*ENVATO - Total For City Manager* \$58.00

**ENVATO - ALL DEPARTMENTS** \$58.00

## EUROFINS EATON ANALY

EUROFINS EATON ANALY Regional Water Operations Bromate Testing - Testing \$100.00

EUROFINS EATON ANALY Regional Water Operations Bromate Testing - Testing \$100.00

*EUROFINS EATON ANALY - Total For Regional Water Operations* \$200.00

**EUROFINS EATON ANALY - ALL DEPARTMENTS** \$200.00

## EXPRESS SERVICES INC

EXPRESS SERVICES INC City Attorney Temp Service \$305.27

EXPRESS SERVICES INC City Attorney Temp services \$797.44

EXPRESS SERVICES INC City Attorney Temp services \$980.35

*EXPRESS SERVICES INC - Total For City Attorney* \$2,083.06

**EXPRESS SERVICES INC - ALL DEPARTMENTS** \$2,083.06

## FACEBK MWFXWHPZA2

FACEBK MWFXWHPZA2 City Manager Facebook ads - Ford Wyoming Center letter \$42.47

*FACEBK MWFXWHPZA2 - Total For City Manager* \$42.47

FACEBK MWFXWHPZA2 Customer Service Facebook ads - Ford Wyoming Center letter \$2.89

*FACEBK MWFXWHPZA2 - Total For Customer Service* \$2.89

**FACEBK MWFXWHPZA2 - ALL DEPARTMENTS** \$45.36

## FASTENAL COMPANY

|   |                             |                            |                 |
|---|-----------------------------|----------------------------|-----------------|
| FASTENAL COMPANY  | Balefill - Baler Processing | BOLT BIN REFILL MAINT BLDG | \$627.67        |
| <i>FASTENAL COMPANY - Total For Balefill - Baler Processing</i> |                             |                            | <i>\$627.67</i> |
| <b>FASTENAL COMPANY - ALL DEPARTMENTS</b>                       |                             |                            | <b>\$627.67</b> |

## FBI LEEDA INC

|  |                       |                                       |                |
|--|-----------------------|---------------------------------------|----------------|
| FBI LEEDA INC  | Police Investigations | CHARITABLE AND SOCIAL SERVICE ORGANIZ | \$50.00        |
| <i>FBI LEEDA INC - Total For Police Investigations</i> |                       |                                       | <i>\$50.00</i> |
| <b>FBI LEEDA INC - ALL DEPARTMENTS</b>                 |                       |                                       | <b>\$50.00</b> |

## FERGUSON ENTERPRISES

|  |                    |  |                 |
|--|--------------------|--|-----------------|
| FERGUSON ENTERPRISES                                       | Water Distribution | 4 VAN STONE PIPE- WATER & SEWER LINE M     | \$150.70        |
| FERGUSON ENTERPRISES                                       | Water Distribution | 11/4 x 11/2 Compression Coupling - Water & | \$226.62        |
| <i>FERGUSON ENTERPRISES - Total For Water Distribution</i> |                    |  | <i>\$377.32</i> |
| <b>FERGUSON ENTERPRISES - ALL DEPARTMENTS</b>              |                    |  | <b>\$377.32</b> |

## FIRST INTERSTATE BAN

|  |                                |  |                |
|--|--------------------------------|--|----------------|
| FIRST INTERSTATE BAN   | Balefill - Disposal & Landfill | Tamper resistant deposit bags for scale hous | \$40.50        |
| <i>FIRST INTERSTATE BAN - Total For Balefill - Disposal &amp; Landfill</i> |                                |  | <i>\$40.50</i> |
| FIRST INTERSTATE BAN   | Police Administration          | Tamper resistant bags                        | \$40.50        |
| <i>FIRST INTERSTATE BAN - Total For Police Administration</i>              |                                |  | <i>\$40.50</i> |
| <b>FIRST INTERSTATE BAN - ALL DEPARTMENTS</b>                              |                                |  | <b>\$81.00</b> |

## FIRST VETERINARY SUP

|  |                      |                     |                   |
|--|----------------------|---------------------|-------------------|
| FIRST VETERINARY SUP   | Metro Animal Shelter | Veterinary supplies | \$1,273.89        |
| <i>FIRST VETERINARY SUP - Total For Metro Animal Shelter</i> |                      |                     | <i>\$1,273.89</i> |
| <b>FIRST VETERINARY SUP - ALL DEPARTMENTS</b>                |                      |                     | <b>\$1,273.89</b> |

## FULL COMPASS SYS VT

|  |                       |                            |                   |
|--|-----------------------|----------------------------|-------------------|
| FULL COMPASS SYS VT  | Capital Projects Fund | Stereo for CRC Fit Project | \$3,697.33        |
| <i>FULL COMPASS SYS VT - Total For Capital Projects Fund</i> |                       |                            | <i>\$3,697.33</i> |



**FULL COMPASS SYS VT - ALL DEPARTMENTS**

\$3,697.33

**GALLS, INC.**

|             |                        |                  |          |
|-------------|------------------------|------------------|----------|
| GALLS, INC. | Police Career Services | Uniform supplies | \$8.64   |
| GALLS, INC. | Police Career Services | Uniform supplies | \$242.96 |
| GALLS, INC. | Police Career Services | Uniform supplies | \$228.45 |
| GALLS, INC. | Police Career Services | Uniform supplies | \$57.60  |
| GALLS, INC. | Police Career Services | Uniform supplies | \$158.89 |
| GALLS, INC. | Police Career Services | Uniform supplies | \$54.00  |

|   |  |  |          |
|---|--|--|----------|
| <i>GALLS, INC. - Total For Police Career Services</i> |  |  | \$750.54 |
|---|--|--|----------|

**GALLS, INC. - ALL DEPARTMENTS**

\$750.54

**GAYLORD ROCKIES RESO**

|                      |                            |                  |            |
|----------------------|----------------------------|------------------|------------|
| GAYLORD ROCKIES RESO | Public Transit - CARES Act | GAYLORD OPRYLAND | (\$269.47) |
|----------------------|----------------------------|------------------|------------|

|  |  |  |            |
|--|--|--|------------|
| <i>GAYLORD ROCKIES RESO - Total For Public Transit - CARES Act</i> |  |  | (\$269.47) |
|--|--|--|------------|

**GAYLORD ROCKIES RESO - ALL DEPARTMENTS**

(\$269.47)

**G-C BUILDING SUPPLY**

|                     |                                |  |          |
|---------------------|--------------------------------|--|----------|
| G-C BUILDING SUPPLY | Balefill - Diversion & Special | Garage door code opener at east side of scal | \$948.00 |
|---------------------|--------------------------------|--|----------|

|   |  |  |          |
|---|--|--|----------|
| <i>G-C BUILDING SUPPLY - Total For Balefill - Diversion &amp; Special</i> |  |  | \$948.00 |
|---|--|--|----------|

**G-C BUILDING SUPPLY - ALL DEPARTMENTS**

\$948.00

**GEORGE T SANDERS**

|                  |                             |   |            |
|------------------|-----------------------------|---|------------|
| GEORGE T SANDERS | Buildings & Structures Fund | Plumbing repair supplies for Fire Station 5 - | \$357.40   |
| GEORGE T SANDERS | Buildings & Structures Fund | Plumbing repair supplies for Fire Station 5 - | \$38.74    |
| GEORGE T SANDERS | Buildings & Structures Fund | Repair supplies for Aquatics Center - GT Sand | \$356.24   |
| GEORGE T SANDERS | Buildings & Structures Fund | Repair supplies for Aquatics Center - GT Sand | \$1,438.40 |

|   |  |  |            |
|---|--|--|------------|
| <i>GEORGE T SANDERS - Total For Buildings &amp; Structures Fund</i> |  |  | \$2,190.78 |
|---|--|--|------------|

**GEORGE T SANDERS - ALL DEPARTMENTS**

\$2,190.78

**GEOSYNTEC CONSULTANT**

|                      |                                |                               |            |
|----------------------|--------------------------------|-------------------------------|------------|
| GEOSYNTEC CONSULTANT | Balefill - Disposal & Landfill | Gems S028998-CRL Monitoring & | \$8,194.06 |
|----------------------|--------------------------------|-------------------------------|------------|

GEOSYNTEC CONSULTANT - Total For Balefill - Disposal & Landfill \$8,194.06

**GEOSYNTEC CONSULTANT - ALL DEPARTMENTS** \$8,194.06

## GRAINGER, INC.

GRAINGER, INC. Buildings & Structures Fund Repair supplies for Parking Garage Restroom \$303.70

*GRAINGER, INC. - Total For Buildings & Structures Fund* \$303.70

GRAINGER, INC. Fleet Maintenance Fund Reclosable Poly Bags & Desk Top Label Print \$115.14

*GRAINGER, INC. - Total For Fleet Maintenance Fund* \$115.14

GRAINGER, INC. Water Distribution GLOVES FOR BLAST CABINET- BUILDING SUP \$36.83

*GRAINGER, INC. - Total For Water Distribution* \$36.83

**GRAINGER, INC. - ALL DEPARTMENTS** \$455.67

## HACH CO., CORP.

HACH CO., CORP. Regional Water Operations Chemicals & Reagents - Lab Supplies \$684.87

HACH CO., CORP. Regional Water Operations EDTA Solutions - Lab Supplies \$40.70

HACH CO., CORP. Regional Water Operations Chemicals for the Lab - Lab Supplies \$163.48

HACH CO., CORP. Regional Water Operations Chlorine Solutions - Lab Supplies \$123.00

*HACH CO., CORP. - Total For Regional Water Operations* \$1,012.05

**HACH CO., CORP. - ALL DEPARTMENTS** \$1,012.05

## HAJOCA KEENAN SUPP

HAJOCA KEENAN SUPP WWTP Operations Piping and fittings \$156.81

*HAJOCA KEENAN SUPP - Total For WWTP Operations* \$156.81

**HAJOCA KEENAN SUPP - ALL DEPARTMENTS** \$156.81

## HARBOR FREIGHT TOOLS

HARBOR FREIGHT TOOLS Golf - Operations Furniture rollers for 19th hole oven removal \$53.97

*HARBOR FREIGHT TOOLS - Total For Golf - Operations* \$53.97

HARBOR FREIGHT TOOLS Refuse - Commercial SMALL TOOLS FOR REFURBISHING DUMPSTE \$194.97

*HARBOR FREIGHT TOOLS - Total For Refuse - Commercial* \$194.97

HARBOR FREIGHT TOOLS Water Distribution UTILITY KNIFE, STRIKER FLINT, TACTICAL FLA \$98.07

*HARBOR FREIGHT TOOLS - Total For Water Distribution* \$98.07

**HARBOR FREIGHT TOOLS - ALL DEPARTMENTS** \$347.01

## **HARDWARE PARTNERS LL**

HARDWARE PARTNERS LL Buildings & Structures Fund HVAC Repair supplies for City Hall - CY Ace \$13.99

*HARDWARE PARTNERS LL - Total For Buildings & Structures Fund* \$13.99

HARDWARE PARTNERS LL Weed & Pest Fund parts \$50.98

*HARDWARE PARTNERS LL - Total For Weed & Pest Fund* \$50.98

**HARDWARE PARTNERS LL - ALL DEPARTMENTS** \$64.97

## **HARRINGTON IND'L PLA**

HARRINGTON IND'L PLA WWTP Operations Fittings \$359.94

*HARRINGTON IND'L PLA - Total For WWTP Operations* \$359.94

**HARRINGTON IND'L PLA - ALL DEPARTMENTS** \$359.94

## **HERCULES INDUSTRIES**

HERCULES INDUSTRIES Buildings & Structures Fund Repair supplies for Fire Station 2 - Hercules \$28.14

*HERCULES INDUSTRIES - Total For Buildings & Structures Fund* \$28.14

**HERCULES INDUSTRIES - ALL DEPARTMENTS** \$28.14

## **HILTON HOTELS**

HILTON HOTELS Police Career Services HILTON-Fetter \$214.34

*HILTON HOTELS - Total For Police Career Services* \$214.34

**HILTON HOTELS - ALL DEPARTMENTS** \$214.34

## **HOBBY-LOBBY #0233**

HOBBY-LOBBY #0233 Balefill - Diversion & Special SUPPLIES FOR RETIREMENT PARTY \$22.10

*HOBBY-LOBBY #0233 - Total For Balefill - Diversion & Special* \$22.10

HOBBY-LOBBY #0233 Ft. Caspar Museum Exhibit supplies \$33.53

*HOBBY-LOBBY #0233 - Total For Ft. Caspar Museum* \$33.53

**HOBBY-LOBBY #0233 - ALL DEPARTMENTS** \$55.63

## HOLLAND & HART LLP

|   |             |                                |                |
|---|-------------|--------------------------------|----------------|
| HOLLAND & HART LLP                                    | Water Tanks | Renegotiation of Water Storage | \$94.00        |
| <i>HOLLAND &amp; HART LLP - Total For Water Tanks</i> |             |                                | <i>\$94.00</i> |
| <b>HOLLAND &amp; HART LLP - ALL DEPARTMENTS</b>       |             |                                | <b>\$94.00</b> |

## HOMAX OIL SALES, INC

|  |                        |             |                 |
|--|------------------------|-------------|-----------------|
| HOMAX OIL SALES, INC   | Fleet Maintenance Fund | 222288 Fuel | \$156.07        |
| <i>HOMAX OIL SALES, INC - Total For Fleet Maintenance Fund</i> |                        |             | <i>\$156.07</i> |
| <b>HOMAX OIL SALES, INC - ALL DEPARTMENTS</b>                  |                        |             | <b>\$156.07</b> |

## HONNEN EQUIPMENT CO.

|  |                    |  |                 |
|--|--------------------|--|-----------------|
| HONNEN EQUIPMENT CO.                                       | Water Distribution | HYDRDIC OIL FOR BACKHOE 710 & 310- OTH | \$146.65        |
| <i>HONNEN EQUIPMENT CO. - Total For Water Distribution</i> |                    |  | <i>\$146.65</i> |
| <b>HONNEN EQUIPMENT CO. - ALL DEPARTMENTS</b>              |                    |  | <b>\$146.65</b> |

## HOSE & RUBBER SUPPLY

|  |                                |                            |                 |
|--|--------------------------------|----------------------------|-----------------|
| HOSE & RUBBER SUPPLY   | Balefill - Disposal & Landfill | GREASE TIPS FOR GREASE GUN | \$157.32        |
| <i>HOSE &amp; RUBBER SUPPLY - Total For Balefill - Disposal &amp; Landfill</i> |                                |                            | <i>\$157.32</i> |
| <b>HOSE &amp; RUBBER SUPPLY - ALL DEPARTMENTS</b>                              |                                |                            | <b>\$157.32</b> |

## HOWARD SUPPLY COMPAN

|  |                                |   |                 |
|--|--------------------------------|---|-----------------|
| HOWARD SUPPLY COMPAN   | Balefill - Diversion & Special | Lifting Chain for COMPOST YARD operations | \$548.82        |
| <i>HOWARD SUPPLY COMPAN - Total For Balefill - Diversion &amp; Special</i> |                                |   | <i>\$548.82</i> |
| <b>HOWARD SUPPLY COMPAN - ALL DEPARTMENTS</b>                              |                                |   | <b>\$548.82</b> |

## HOWIES HOCKEY INC

|  |                         |                           |                 |
|--|-------------------------|---------------------------|-----------------|
| HOWIES HOCKEY INC  | Ice Arena - Concessions | Howies Hockey Resale Tape | \$293.02        |
| <i>HOWIES HOCKEY INC - Total For Ice Arena - Concessions</i> |                         |                           | <i>\$293.02</i> |
| <b>HOWIES HOCKEY INC - ALL DEPARTMENTS</b>                   |                         |                           | <b>\$293.02</b> |

## HYDRO OPTIMIZATION &

|   |                           |  |                 |
|---|---------------------------|--|-----------------|
| HYDRO OPTIMIZATION &  | Regional Water Operations | SCADA Computer Replace - Professional Serv | \$300.00        |
| <i>HYDRO OPTIMIZATION &amp; - Total For Regional Water Operations</i> |                           |  | <i>\$300.00</i> |
| <b>HYDRO OPTIMIZATION &amp; - ALL DEPARTMENTS</b>                     |                           |  | <b>\$300.00</b> |

## INSITUFORM TECHNOLOG

|   |                 |                               |                     |
|---|-----------------|-------------------------------|---------------------|
| INSITUFORM TECHNOLOG                                    | WWTP Operations | N Platte Sanitary Sewer Rehab | \$390,445.98        |
| <i>INSITUFORM TECHNOLOG - Total For WWTP Operations</i> |                 |                               | <i>\$390,445.98</i> |
| <b>INSITUFORM TECHNOLOG - ALL DEPARTMENTS</b>           |                 |                               | <b>\$390,445.98</b> |

## INTERMOUNTAIN MOTOR

|   |                      |                                       |                   |
|---|----------------------|---------------------------------------|-------------------|
| INTERMOUNTAIN MOTOR   | Refuse - Residential | REPAIR PUMP FOR STORAGE TANKS IN TRUC | \$2,491.01        |
| <i>INTERMOUNTAIN MOTOR - Total For Refuse - Residential</i> |                      |                                       | <i>\$2,491.01</i> |
| INTERMOUNTAIN MOTOR   | WWTP Operations      | Motor                                 | \$421.03          |
| INTERMOUNTAIN MOTOR   | WWTP Operations      | Motor                                 | \$339.09          |
| <i>INTERMOUNTAIN MOTOR - Total For WWTP Operations</i>      |                      |                                       | <i>\$760.12</i>   |
| <b>INTERMOUNTAIN MOTOR - ALL DEPARTMENTS</b>                |                      |                                       | <b>\$3,251.13</b> |

## INTERSTATE ALL BATTE

|   |                 |  |                 |
|---|-----------------|--|-----------------|
| INTERSTATE ALL BATTE                                    | Traffic Control | Batteries for 12th & 13th & Durbin flashing si | \$535.80        |
| <i>INTERSTATE ALL BATTE - Total For Traffic Control</i> |                 |  | <i>\$535.80</i> |
| <b>INTERSTATE ALL BATTE - ALL DEPARTMENTS</b>           |                 |  | <b>\$535.80</b> |

## INTUIT, INC.

|  |                        |  |                   |
|--|------------------------|--|-------------------|
| INTUIT, INC.   | Capital Projects Fund  | Building the Shed                          | \$1,000.00        |
| <i>INTUIT, INC. - Total For Capital Projects Fund</i>  |                        |  | <i>\$1,000.00</i> |
| INTUIT, INC.   | City Attorney          | Low voltage contractor moved wiring and da | \$520.00          |
| <i>INTUIT, INC. - Total For City Attorney</i>          |                        |  | <i>\$520.00</i>   |
| INTUIT, INC.   | Fleet Maintenance Fund | INSTALL ACCESS POINTS                      | \$775.00          |
| <i>INTUIT, INC. - Total For Fleet Maintenance Fund</i> |                        |  | <i>\$775.00</i>   |
| INTUIT, INC.   | Golf - Operations      | 45 gallons of P-K Plus                     | \$2,766.60        |
| <i>INTUIT, INC. - Total For Golf - Operations</i>      |                        |  | <i>\$2,766.60</i> |

|  |                      |               |                   |
|--|----------------------|---------------|-------------------|
| INTUIT, INC.   | Hogadon - Operations | Slope Signage | \$392.97          |
| INTUIT, INC.   | Hogadon - Operations | Slope Signage | \$80.18           |
| INTUIT, INC.   | Hogadon - Operations | Slope signage | \$339.91          |
| <i>INTUIT, INC. - Total For Hogadon - Operations</i> |                      |               | <i>\$813.06</i>   |
| <b>INTUIT, INC. - ALL DEPARTMENTS</b>                |                      |               | <b>\$5,874.66</b> |

## ITRON

|                                       |              |  |                   |
|---------------------------------------|--------------|--|-------------------|
| ITRON                                 | Water Meters | Hardware & Software Annual and Quarterly | \$9,132.37        |
| <i>ITRON - Total For Water Meters</i> |              |  | <i>\$9,132.37</i> |
| <b>ITRON - ALL DEPARTMENTS</b>        |              |  | <b>\$9,132.37</b> |

## J.J. KELLER & ASSOCI

|  |                                |                     |                 |
|--|--------------------------------|---------------------|-----------------|
| J.J. KELLER & ASSOCI   | Balefill - Disposal & Landfill | CDL Online Training | \$250.00        |
| <i>J.J. KELLER &amp; ASSOCI - Total For Balefill - Disposal &amp; Landfill</i> |                                |                     | <i>\$250.00</i> |
| <b>J.J. KELLER &amp; ASSOCI - ALL DEPARTMENTS</b>                              |                                |                     | <b>\$250.00</b> |

## JACK'S TRUCK & EQUIP

|  |                        |                        |                   |
|--|------------------------|------------------------|-------------------|
| JACK'S TRUCK & EQUIP   | Fleet Maintenance Fund | 70980 Equipment repair | \$7,360.59        |
| <i>JACK'S TRUCK &amp; EQUIP - Total For Fleet Maintenance Fund</i> |                        |                        | <i>\$7,360.59</i> |
| <b>JACK'S TRUCK &amp; EQUIP - ALL DEPARTMENTS</b>                  |                        |                        | <b>\$7,360.59</b> |

## JOHNSON CONTROLS COR

|   |                             |                      |                 |
|---|-----------------------------|----------------------|-----------------|
| JOHNSON CONTROLS COR  | Buildings & Structures Fund | Pneumatic Zone Valve | \$530.00        |
| <i>JOHNSON CONTROLS COR - Total For Buildings &amp; Structures Fund</i> |                             |                      | <i>\$530.00</i> |
| <b>JOHNSON CONTROLS COR - ALL DEPARTMENTS</b>                           |                             |                      | <b>\$530.00</b> |

## KETEL THORSTENSON, L

|   |         |                                  |                    |
|---|---------|----------------------------------|--------------------|
| KETEL THORSTENSON, L                            | Finance | Final Billing for Audit Services | \$13,887.47        |
| <i>KETEL THORSTENSON, L - Total For Finance</i> |         |                                  | <i>\$13,887.47</i> |
| <b>KETEL THORSTENSON, L - ALL DEPARTMENTS</b>   |         |                                  | <b>\$13,887.47</b> |

## KINSCO LLC

|            |                     |                  |          |
|------------|---------------------|------------------|----------|
| KINSCO LLC | Fire-EMS Operations | Uniform supplies | \$114.99 |
| KINSCO LLC | Fire-EMS Operations | Uniform supplies | \$714.46 |
| KINSCO LLC | Fire-EMS Operations | Uniform supplies | \$684.98 |
| KINSCO LLC | Fire-EMS Operations | Uniform supplies | \$79.00  |
| KINSCO LLC | Fire-EMS Operations | Uniform supplies | \$45.00  |
| KINSCO LLC | Fire-EMS Operations | Uniform supplies | \$173.93 |

*KINSCO LLC - Total For Fire-EMS Operations* \$1,812.36

**KINSCO LLC - ALL DEPARTMENTS** \$1,812.36

## KROLL ASSOCIATES INC

|                      |                      |                        |            |
|----------------------|----------------------|------------------------|------------|
| KROLL ASSOCIATES INC | Information Services | Half Day Kape Training | \$5,000.00 |
|----------------------|----------------------|------------------------|------------|

*KROLL ASSOCIATES INC - Total For Information Services* \$5,000.00

**KROLL ASSOCIATES INC - ALL DEPARTMENTS** \$5,000.00

## LISA'S SPIC N SPAN

|                    |                                |   |          |
|--------------------|--------------------------------|---|----------|
| LISA'S SPIC N SPAN | Balefill - Disposal & Landfill | Cleaning / janitorial service - February 2023 | \$420.00 |
|--------------------|--------------------------------|---|----------|

*LISA'S SPIC N SPAN - Total For Balefill - Disposal & Landfill* \$420.00

**LISA'S SPIC N SPAN - ALL DEPARTMENTS** \$420.00

## LONG BUILDING TECHNO

|                      |                                |                                       |            |
|----------------------|--------------------------------|---------------------------------------|------------|
| LONG BUILDING TECHNO | Balefill - Diversion & Special | EMERGENCY HVAC REPAIR SPECIAL WASTE B | \$5,654.54 |
|----------------------|--------------------------------|---------------------------------------|------------|

*LONG BUILDING TECHNO - Total For Balefill - Diversion & Special* \$5,654.54

|                      |                             |                          |            |
|----------------------|-----------------------------|--------------------------|------------|
| LONG BUILDING TECHNO | Buildings & Structures Fund | Troubleshooting VRV Unit | \$7,624.67 |
|----------------------|-----------------------------|--------------------------|------------|

*LONG BUILDING TECHNO - Total For Buildings & Structures Fund* \$7,624.67

**LONG BUILDING TECHNO - ALL DEPARTMENTS** \$13,279.21

## MATTHEW J BUTCHER

|                   |                      |  |          |
|-------------------|----------------------|--|----------|
| MATTHEW J BUTCHER | General Fund Revenue | Engineering srvc s for modification to tower s | \$875.00 |
|-------------------|----------------------|--|----------|

|                   |                      |  |          |
|-------------------|----------------------|--|----------|
| MATTHEW J BUTCHER | General Fund Revenue | Engineering srvc s for modification to tower s | \$875.00 |
|-------------------|----------------------|--|----------|

|                   |                      |  |          |
|-------------------|----------------------|--|----------|
| MATTHEW J BUTCHER | General Fund Revenue | Engineering srvc s for modification to tower s | \$875.00 |
|-------------------|----------------------|--|----------|

|                   |                      |  |          |
|-------------------|----------------------|--|----------|
| MATTHEW J BUTCHER | General Fund Revenue | Engineering srvc s for modification to tower s | \$875.00 |
|-------------------|----------------------|--|----------|

MATTHEW J BUTCHER - Total For General Fund Revenue \$3,500.00

**MATTHEW J BUTCHER - ALL DEPARTMENTS \$3,500.00**

### MDF INDUSTRIES

MDF INDUSTRIES Ice Arena - Operations Skate Sharpening Supplies \$183.20

*MDF INDUSTRIES - Total For Ice Arena - Operations \$183.20*

**MDF INDUSTRIES - ALL DEPARTMENTS \$183.20**

### MENARDS CASPER WY

MENARDS CASPER WY Capital Projects Fund Range Ball Dispenser Project \$3,550.89

MENARDS CASPER WY Capital Projects Fund Range Ball Dispenser Supplies \$31.98

MENARDS CASPER WY Capital Projects Fund Range Ball Dispenser Supplies \$44.99

*MENARDS CASPER WY - Total For Capital Projects Fund \$3,627.86*

MENARDS CASPER WY Regional Water Operations Ball Valves for Corrosion Inhibitor - Machiner \$59.34

*MENARDS CASPER WY - Total For Regional Water Operations \$59.34*

MENARDS CASPER WY Water Distribution DEF & WINDSHIELD WASHER FLUID- VEHICL \$233.68

*MENARDS CASPER WY - Total For Water Distribution \$233.68*

**MENARDS CASPER WY - ALL DEPARTMENTS \$3,920.88**

### METTA TECHNOLOGIES I

METTA TECHNOLOGIES I Balefill - Disposal & Landfill 2022 Solid Waste Portable Litt \$85,192.00

*METTA TECHNOLOGIES I - Total For Balefill - Disposal & Landfill \$85,192.00*

**METTA TECHNOLOGIES I - ALL DEPARTMENTS \$85,192.00**

### MIDLAND SCIENTIFIC

MIDLAND SCIENTIFIC WWTP Operations Credit (\$69.12)

*MIDLAND SCIENTIFIC - Total For WWTP Operations (\$69.12)*

**MIDLAND SCIENTIFIC - ALL DEPARTMENTS (\$69.12)**

### ML AUTOMOTIVE

ML AUTOMOTIVE Fleet Maintenance Fund 230074 Vehicle alignment \$157.00

*ML AUTOMOTIVE - Total For Fleet Maintenance Fund \$157.00*



**ML AUTOMOTIVE - ALL DEPARTMENTS**

\$157.00

**Monson**

|        |                             |                                       |          |
|--------|-----------------------------|---------------------------------------|----------|
| Monson | Balefill - Baler Processing | cleaning cust lounge after pipe break | \$225.00 |
|--------|-----------------------------|---------------------------------------|----------|

|   |  |  |          |
|---|--|--|----------|
| <i>Monson - Total For Balefill - Baler Processing</i> |  |  | \$225.00 |
|---|--|--|----------|

|        |                             |                            |            |
|--------|-----------------------------|----------------------------|------------|
| Monson | Buildings & Structures Fund | Monthly Janitorial Service | \$7,057.81 |
|--------|-----------------------------|----------------------------|------------|

|        |                             |                            |          |
|--------|-----------------------------|----------------------------|----------|
| Monson | Buildings & Structures Fund | Monthly Janitorial Service | \$225.00 |
|--------|-----------------------------|----------------------------|----------|

|   |  |  |            |
|---|--|--|------------|
| <i>Monson - Total For Buildings &amp; Structures Fund</i> |  |  | \$7,282.81 |
|---|--|--|------------|

**Monson - ALL DEPARTMENTS**

\$7,507.81

**MOTION AND FLOW CONT**

|                      |                             |   |            |
|----------------------|-----------------------------|---|------------|
| MOTION AND FLOW CONT | Balefill - Baler Processing | Baler valves replacement on south baler | \$1,800.90 |
|----------------------|-----------------------------|---|------------|

|   |  |  |            |
|---|--|--|------------|
| <i>MOTION AND FLOW CONT - Total For Balefill - Baler Processing</i> |  |  | \$1,800.90 |
|---|--|--|------------|

|                      |                    |                              |          |
|----------------------|--------------------|------------------------------|----------|
| MOTION AND FLOW CONT | Refuse - Recycling | Filters for Baler Hyd System | \$434.64 |
|----------------------|--------------------|------------------------------|----------|

|  |  |  |          |
|--|--|--|----------|
| <i>MOTION AND FLOW CONT - Total For Refuse - Recycling</i> |  |  | \$434.64 |
|--|--|--|----------|

**MOTION AND FLOW CONT - ALL DEPARTMENTS**

\$2,235.54

**MOTOROLA SOLUTIONS**

|                    |                       |                                    |             |
|--------------------|-----------------------|------------------------------------|-------------|
| MOTOROLA SOLUTIONS | Capital Projects Fund | 5 Mobile Radios for 5 Marked Units | \$18,326.90 |
|--------------------|-----------------------|------------------------------------|-------------|

|   |  |  |             |
|---|--|--|-------------|
| <i>MOTOROLA SOLUTIONS - Total For Capital Projects Fund</i> |  |  | \$18,326.90 |
|---|--|--|-------------|

**MOTOROLA SOLUTIONS - ALL DEPARTMENTS**

\$18,326.90

**MOUNTAIN ALARM FIRE**

|                     |                                |                           |         |
|---------------------|--------------------------------|---------------------------|---------|
| MOUNTAIN ALARM FIRE | Balefill - Disposal & Landfill | MONTHLY SERVICE AND USAGE | \$30.00 |
|---------------------|--------------------------------|---------------------------|---------|

|   |  |  |         |
|---|--|--|---------|
| <i>MOUNTAIN ALARM FIRE - Total For Balefill - Disposal &amp; Landfill</i> |  |  | \$30.00 |
|---|--|--|---------|

**MOUNTAIN ALARM FIRE - ALL DEPARTMENTS**

\$30.00

**MOUNTAIN STATES**

|                 |                       |                         |         |
|-----------------|-----------------------|-------------------------|---------|
| MOUNTAIN STATES | Community Development | Brian D. Business cards | \$65.66 |
|-----------------|-----------------------|-------------------------|---------|

|  |  |  |         |
|--|--|--|---------|
| <i>MOUNTAIN STATES - Total For Community Development</i> |  |  | \$65.66 |
|--|--|--|---------|

|                 |                       |   |          |
|-----------------|-----------------------|---|----------|
| MOUNTAIN STATES | Police Administration | Printing Service - notice to impound stickers | \$368.15 |
|-----------------|-----------------------|---|----------|

|  |  |  |          |
|--|--|--|----------|
| <i>MOUNTAIN STATES - Total For Police Administration</i> |  |  | \$368.15 |
|--|--|--|----------|

**MOUNTAIN STATES - ALL DEPARTMENTS**

\$433.81

**MURDOCH'S RANCH&HOME**

|                     |                 |       |         |
|---------------------|-----------------|-------|---------|
| MURDOCH'S RANCH&HOM | WWTP Operations | Hitch | \$73.48 |
|---------------------|-----------------|-------|---------|

|   |  |  |         |
|---|--|--|---------|
| <i>MURDOCH'S RANCH&amp;HOME - Total For WWTP Operations</i> |  |  | \$73.48 |
|---|--|--|---------|

**MURDOCH'S RANCH&HOME - ALL DEPARTMENTS**

\$73.48

**NAPA AUTO PARTS CORP**

|                      |   |  |         |
|----------------------|---|--|---------|
| NAPA AUTO PARTS CORP | Sewer Wastewater Collection Filter--North Platte lift station |  | \$11.99 |
|----------------------|---|--|---------|

|   |  |  |         |
|---|--|--|---------|
| <i>NAPA AUTO PARTS CORP - Total For Sewer Wastewater Collection</i> |  |  | \$11.99 |
|---|--|--|---------|

|                      |                    |   |         |
|----------------------|--------------------|---|---------|
| NAPA AUTO PARTS CORP | Water Distribution | 10W30 OIL FOR SHOP USE- VEHICLE SUPPLIE | \$43.08 |
|----------------------|--------------------|---|---------|

|  |  |  |         |
|--|--|--|---------|
| <i>NAPA AUTO PARTS CORP - Total For Water Distribution</i> |  |  | \$43.08 |
|--|--|--|---------|

|                      |                            |        |         |
|----------------------|----------------------------|--------|---------|
| NAPA AUTO PARTS CORP | WWTP Regional Interceptors | Filter | \$11.99 |
|----------------------|----------------------------|--------|---------|

|  |  |  |         |
|--|--|--|---------|
| <i>NAPA AUTO PARTS CORP - Total For WWTP Regional Interceptors</i> |  |  | \$11.99 |
|--|--|--|---------|

**NAPA AUTO PARTS CORP - ALL DEPARTMENTS**

\$67.06

**NATRONA COUNTY OFFIC**

|                      |               |                |         |
|----------------------|---------------|----------------|---------|
| NATRONA COUNTY OFFIC | City Attorney | Attorney #1884 | \$12.00 |
|----------------------|---------------|----------------|---------|

|   |  |  |         |
|---|--|--|---------|
| <i>NATRONA COUNTY OFFIC - Total For City Attorney</i> |  |  | \$12.00 |
|---|--|--|---------|

|                      |                     |  |          |
|----------------------|---------------------|--|----------|
| NATRONA COUNTY OFFIC | Police State Grants | Equitable Sharing Check - DCI #2022-0879 | \$123.30 |
|----------------------|---------------------|--|----------|

|   |  |  |          |
|---|--|--|----------|
| <i>NATRONA COUNTY OFFIC - Total For Police State Grants</i> |  |  | \$123.30 |
|---|--|--|----------|

**NATRONA COUNTY OFFIC - ALL DEPARTMENTS**

\$135.30

**NORCO, INC.**

|             |                             |                                      |          |
|-------------|-----------------------------|--------------------------------------|----------|
| NORCO, INC. | Balefill - Baler Processing | Operational Supplies for South Baler | \$229.31 |
|-------------|-----------------------------|--------------------------------------|----------|

|  |  |  |          |
|--|--|--|----------|
| <i>NORCO, INC. - Total For Balefill - Baler Processing</i> |  |  | \$229.31 |
|--|--|--|----------|

|             |                             |   |         |
|-------------|-----------------------------|---|---------|
| NORCO, INC. | Buildings & Structures Fund | Repair supplies for Parking Garage Restroom | \$26.29 |
|-------------|-----------------------------|---|---------|

|             |                             |  |          |
|-------------|-----------------------------|--|----------|
| NORCO, INC. | Buildings & Structures Fund | Custodial Supplies for Ice Arena - Norco | \$273.86 |
|-------------|-----------------------------|--|----------|

|             |                             |                |         |
|-------------|-----------------------------|----------------|---------|
| NORCO, INC. | Buildings & Structures Fund | Lodge Supplies | \$78.77 |
|-------------|-----------------------------|----------------|---------|

|  |  |  |          |
|--|--|--|----------|
| <i>NORCO, INC. - Total For Buildings &amp; Structures Fund</i> |  |  | \$378.92 |
|--|--|--|----------|

|             |                        |                         |          |
|-------------|------------------------|-------------------------|----------|
| NORCO, INC. | Fleet Maintenance Fund | Carbon Dioxide & Oxygen | \$116.48 |
|-------------|------------------------|-------------------------|----------|

|   |  |  |          |
|---|--|--|----------|
| <i>NORCO, INC. - Total For Fleet Maintenance Fund</i> |  |  | \$116.48 |
|---|--|--|----------|

|             |                      |                                 |         |
|-------------|----------------------|---------------------------------|---------|
| NORCO, INC. | Parks - Parks Maint. | North Casper Clubhouse Supplies | \$67.77 |
|-------------|----------------------|---------------------------------|---------|

NORCO, INC. - Total For Parks - Parks Maint. \$67.77

**NORCO, INC. - ALL DEPARTMENTS \$792.48**

### **NORDIC SOUND INCORPO**

NORDIC SOUND INCORPO Capital Projects Fund A/V system update \$8,997.89

*NORDIC SOUND INCORPO - Total For Capital Projects Fund \$8,997.89*

**NORDIC SOUND INCORPO - ALL DEPARTMENTS \$8,997.89**

### **NVA CASPER VETERINAR**

NVA CASPER VETERINAR Metro Animal Control Veterinary services \$810.33

NVA CASPER VETERINAR Metro Animal Control Veterinary services \$150.00

NVA CASPER VETERINAR Metro Animal Control Veterinary services \$773.54

*NVA CASPER VETERINAR - Total For Metro Animal Control \$1,733.87*

NVA CASPER VETERINAR Metro Animal Shelter Vendor discount (\$28.90)

NVA CASPER VETERINAR Metro Animal Shelter Veterinary services \$128.20

NVA CASPER VETERINAR Metro Animal Shelter Veterinary services \$142.65

*NVA CASPER VETERINAR - Total For Metro Animal Shelter \$241.95*

NVA CASPER VETERINAR Police Administration Veterinary services / PD & Metro acct cleanu \$567.35

*NVA CASPER VETERINAR - Total For Police Administration \$567.35*

**NVA CASPER VETERINAR - ALL DEPARTMENTS \$2,543.17**

### **ODP BUS SOL LLC**

ODP BUS SOL LLC Health Insurance Fund 1 black toner \$26.11

*ODP BUS SOL LLC - Total For Health Insurance Fund \$26.11*

ODP BUS SOL LLC Human Resources 1 black toner \$26.12

*ODP BUS SOL LLC - Total For Human Resources \$26.12*

ODP BUS SOL LLC Risk Management 1 black toner \$26.12

*ODP BUS SOL LLC - Total For Risk Management \$26.12*

**ODP BUS SOL LLC - ALL DEPARTMENTS \$78.35**

### **OPINIONSTAGE**

OPINIONSTAGE City Manager Opinionstage - Trivia and quiz creation subsc \$99.00

*OPINIONSTAGE - Total For City Manager \$99.00*

**OPINIONSTAGE - ALL DEPARTMENTS** \$99.00

**OVERHEAD DOOR CO**

OVERHEAD DOOR CO Golf - Operations Adjusted and serviced garage doors \$325.24

*OVERHEAD DOOR CO - Total For Golf - Operations* \$325.24

**OVERHEAD DOOR CO - ALL DEPARTMENTS** \$325.24

**OWPSACSTATE**

OWPSACSTATE Water Meters DEQ Study Material- Travel/Training \$205.00

*OWPSACSTATE - Total For Water Meters* \$205.00

**OWPSACSTATE - ALL DEPARTMENTS** \$205.00

**PACE ANALYTICAL SERV**

PACE ANALYTICAL SERV WWTP Operations Analytical Charges \$2,321.00

PACE ANALYTICAL SERV WWTP Operations Analytical Charges \$250.00

PACE ANALYTICAL SERV WWTP Operations Analytical testing \$719.10

*PACE ANALYTICAL SERV - Total For WWTP Operations* \$3,290.10

**PACE ANALYTICAL SERV - ALL DEPARTMENTS** \$3,290.10

**PARKSON CORPORATION**

PARKSON CORPORATION WWTP Operations Seals \$1,124.15

*PARKSON CORPORATION - Total For WWTP Operations* \$1,124.15

**PARKSON CORPORATION - ALL DEPARTMENTS** \$1,124.15

**PASTPERFECT SOFTWARE**

PASTPERFECT SOFTWARE Ft. Caspar Museum PastPerfect Online Annual Hosting fee \$380.00

*PASTPERFECT SOFTWARE - Total For Ft. Caspar Museum* \$380.00

**PASTPERFECT SOFTWARE - ALL DEPARTMENTS** \$380.00

**PAYPAL CLEVELAND G**

PAYPAL CLEVELAND G Golf Merchandise Inventory \$4,534.80

PAYPAL CLEVELAND G - Total For Golf \$4,534.80

**PAYPAL CLEVELAND G - ALL DEPARTMENTS \$4,534.80**

### PCN STRATEGIES INC

PCN STRATEGIES INC Property Insurance Fund 327 In Car Video Replacement \$961.11

PCN STRATEGIES INC - Total For Property Insurance Fund \$961.11

**PCN STRATEGIES INC - ALL DEPARTMENTS \$961.11**

### PEAK GEOSOLUTIONS/ S

PEAK GEOSOLUTIONS/ S Balefill - Disposal & Landfill PSC Peak CQA CRL Cell 5 Const \$3,797.63

PEAK GEOSOLUTIONS/ S - Total For Balefill - Disposal & Landfill \$3,797.63

**PEAK GEOSOLUTIONS/ S - ALL DEPARTMENTS \$3,797.63**

### PEDEN'S INC

PEDEN'S INC Balefill - Diversion & Special Annual Compost Sale, Earth Day Crew Shirts \$1,286.75

PEDEN'S INC - Total For Balefill - Diversion & Special \$1,286.75

PEDEN'S INC Police Career Services Shirt & embroidery service \$35.00

PEDEN'S INC Police Career Services Shirts & embroidery service \$462.00

PEDEN'S INC Police Career Services Sweaters & embroidery service \$52.50

PEDEN'S INC Police Career Services Shirt, sweater & embroidery service \$82.00

PEDEN'S INC - Total For Police Career Services \$631.50

**PEDEN'S INC - ALL DEPARTMENTS \$1,918.25**

### PEPPER TANK & CONTRA

PEPPER TANK & CONTRA Refuse - Residential GRIPPER FINGERS TRK#2299 RESIDENT SIDEL \$1,080.00

PEPPER TANK & CONTRA - Total For Refuse - Residential \$1,080.00

**PEPPER TANK & CONTRA - ALL DEPARTMENTS \$1,080.00**

### POPE CONSTRUCTION,IN

POPE CONSTRUCTION,IN Capital Projects Fund Fire Station No. 1 Flooring \$63,521.75

POPE CONSTRUCTION,IN - Total For Capital Projects Fund \$63,521.75

POPE CONSTRUCTION,IN Fire-EMS Operations Replacement of light fixture \$306.00

|   |  |  |                    |
|---|--|--|--------------------|
| <i>POPE CONSTRUCTION,IN - Total For Fire-EMS Operations</i> |  |  | \$306.00           |
| <b>POPE CONSTRUCTION,IN - ALL DEPARTMENTS</b>               |  |  | <b>\$63,827.75</b> |

## POSTAL PROS, INC.

|  |                            |  |                    |
|--|----------------------------|--|--------------------|
| POSTAL PROS, INC.  | Customer Service           | UB/Past Due Printing / Postage / Mail Servic   | \$3,373.60         |
| POSTAL PROS, INC.  | Customer Service           | E-Stmts/E-Texts/IVR Payments/E-Payments        | \$2,455.20         |
| POSTAL PROS, INC.  | Customer Service           | UB / Past Due Notices - Printing / Mailing Ser | \$3,991.55         |
| POSTAL PROS, INC.  | Customer Service           | UB/Past Due Printing / Postage / Mail Servic   | \$4,297.21         |
| <i>POSTAL PROS, INC. - Total For Customer Service</i>            |                            |  | <i>\$14,117.56</i> |
| POSTAL PROS, INC.  | Water Revenue and Transfer | E-Stmts/E-Texts/IVR Payments/E-Payments        | \$666.00           |
| <i>POSTAL PROS, INC. - Total For Water Revenue and Transfers</i> |                            |  | <i>\$666.00</i>    |
| <b>POSTAL PROS, INC. - ALL DEPARTMENTS</b>                       |                            |  | <b>\$14,783.56</b> |

## POWERDMS INC

|  |                             |                       |                   |
|--|-----------------------------|-----------------------|-------------------|
| POWERDMS INC   | Metro Animal Control        | PowerFTO Subscription | \$1,358.95        |
| <i>POWERDMS INC - Total For Metro Animal Control</i>         |                             |                       | <i>\$1,358.95</i> |
| POWERDMS INC   | Police Administration       | PowerFTO Subscription | \$1,358.95        |
| <i>POWERDMS INC - Total For Police Administration</i>        |                             |                       | <i>\$1,358.95</i> |
| POWERDMS INC   | Public Safety Communication | PowerFTO Subscription | \$1,358.95        |
| <i>POWERDMS INC - Total For Public Safety Communications</i> |                             |                       | <i>\$1,358.95</i> |
| <b>POWERDMS INC - ALL DEPARTMENTS</b>                        |                             |                       | <b>\$4,076.85</b> |

## RAMSHORN CONSTRUCTIO

|   |                       |                               |                    |
|---|-----------------------|-------------------------------|--------------------|
| RAMSHORN CONSTRUCTIO  | Capital Projects Fund | 2022 12th Street Improvements | \$68,739.37        |
| <i>RAMSHORN CONSTRUCTIO - Total For Capital Projects Fund</i> |                       |                               | <i>\$68,739.37</i> |
| RAMSHORN CONSTRUCTIO  | Water Distribution    | 2022 12th Street Improvements | \$22,800.00        |
| <i>RAMSHORN CONSTRUCTIO - Total For Water Distribution</i>    |                       |                               | <i>\$22,800.00</i> |
| <b>RAMSHORN CONSTRUCTIO - ALL DEPARTMENTS</b>                 |                       |                               | <b>\$91,539.37</b> |

## REEB WELDING

|  |          |  |                |
|--|----------|--|----------------|
| REEB WELDING                             | Balefill |  | \$82.50        |
| <i>REEB WELDING - Total For Balefill</i> |          |  | <i>\$82.50</i> |

**REEB WELDING - ALL DEPARTMENTS** \$82.50

**RESCUEGEAR INC**

RESCUEGEAR INC Special Fire Assistance Fund Regional Response Technical Rescue Gear \$8,051.35

*RESCUEGEAR INC - Total For Special Fire Assistance Fund* \$8,051.35

**RESCUEGEAR INC - ALL DEPARTMENTS** \$8,051.35

**Rocky Mountain**

Rocky Mountain Regional Water Operations Bulk Oxygen - Chemicals \$141.56

*Rocky Mountain - Total For Regional Water Operations* \$141.56

**Rocky Mountain - ALL DEPARTMENTS** \$141.56

**ROCKY MOUNTAIN POWER**

ROCKY MOUNTAIN POWER Aquatics - Operations Acct #54730761-088 1 \$5,156.15

*ROCKY MOUNTAIN POWER - Total For Aquatics - Operations* \$5,156.15

ROCKY MOUNTAIN POWER Aquatics- Marion Kreiner Op Acct #54730761-112 9 \$88.14

*ROCKY MOUNTAIN POWER - Total For Aquatics- Marion Kreiner Oper.* \$88.14

ROCKY MOUNTAIN POWER Aquatics- Mike Sedar Oper. Acct #54730761-112 9 \$113.32

*ROCKY MOUNTAIN POWER - Total For Aquatics- Mike Sedar Oper.* \$113.32

ROCKY MOUNTAIN POWER Aquatics- Paradise Valley Op Acct #54730761-112 9 \$61.32

*ROCKY MOUNTAIN POWER - Total For Aquatics- Paradise Valley Oper* \$61.32

ROCKY MOUNTAIN POWER Aquatics- Washington Oper Acct #54730761-112 9 \$33.31

*ROCKY MOUNTAIN POWER - Total For Aquatics- Washington Oper* \$33.31

ROCKY MOUNTAIN POWER Ash Street Building Acct #54730761-154 1 \$205.61

*ROCKY MOUNTAIN POWER - Total For Ash Street Building* \$205.61

ROCKY MOUNTAIN POWER Balefill - Disposal & Landfill Acct #54730761-139 2 \$414.09

*ROCKY MOUNTAIN POWER - Total For Balefill - Disposal & Landfill* \$414.09

ROCKY MOUNTAIN POWER Buildings & Structures Fund Acct #54730761-089 9 \$128.74

*ROCKY MOUNTAIN POWER - Total For Buildings & Structures Fund* \$128.74

ROCKY MOUNTAIN POWER Fire-EMS Administration Acct #60445507-008 5 \$792.60

ROCKY MOUNTAIN POWER Fire-EMS Administration Acct #54730761-141 8 \$866.68

*ROCKY MOUNTAIN POWER - Total For Fire-EMS Administration* \$1,659.28

ROCKY MOUNTAIN POWER Ft. Caspar Museum Acct #54730761-098 0 \$751.87

|  |                             |   |             |
|--|-----------------------------|---|-------------|
| <i>ROCKY MOUNTAIN POWER - Total For Ft. Caspar Museum</i>            |                             |   | \$751.87    |
| ROCKY MOUNTAIN POWER   | Golf - Operations           | Acct #54730761-099 8                          | \$2,670.29  |
| <i>ROCKY MOUNTAIN POWER - Total For Golf - Operations</i>            |                             |   | \$2,670.29  |
| ROCKY MOUNTAIN POWER   | Hogadon - Operations        | Acct #54730761-126 9                          | \$6,226.35  |
| ROCKY MOUNTAIN POWER   | Hogadon - Operations        | Acct #54730761-100 4                          | \$9,465.08  |
| <i>ROCKY MOUNTAIN POWER - Total For Hogadon - Operations</i>         |                             |   | \$15,691.43 |
| ROCKY MOUNTAIN POWER   | Ice Arena - Operations      | Acct #54730761-101 2                          | \$3,189.68  |
| ROCKY MOUNTAIN POWER   | Ice Arena - Operations      | Acct #54730761-147 5                          | \$5,710.49  |
| <i>ROCKY MOUNTAIN POWER - Total For Ice Arena - Operations</i>       |                             |   | \$8,900.17  |
| ROCKY MOUNTAIN POWER   | Parks - Parks Maint.        | Acct #54730761-103 8                          | \$2,414.12  |
| <i>ROCKY MOUNTAIN POWER - Total For Parks - Parks Maint.</i>         |                             |   | \$2,414.12  |
| ROCKY MOUNTAIN POWER   | Parks - Special Areas       | Acct #54730761-148 3                          | \$62.06     |
| <i>ROCKY MOUNTAIN POWER - Total For Parks - Special Areas</i>        |                             |   | \$62.06     |
| ROCKY MOUNTAIN POWER   | Police Administration       | Acct #54730761-104 6                          | \$210.89    |
| <i>ROCKY MOUNTAIN POWER - Total For Police Administration</i>        |                             |   | \$210.89    |
| ROCKY MOUNTAIN POWER   | Public Safety Communication | Acct #54730761-146 7                          | \$258.18    |
| <i>ROCKY MOUNTAIN POWER - Total For Public Safety Communications</i> |                             |   | \$258.18    |
| ROCKY MOUNTAIN POWER   | Public Transit - CARES Act  | Acct #54730761-156 6                          | \$552.71    |
| <i>ROCKY MOUNTAIN POWER - Total For Public Transit - CARES Act</i>   |                             |   | \$552.71    |
| ROCKY MOUNTAIN POWER   | Rec Center - Operations     | Acct #54730761-095 6                          | \$3,515.69  |
| <i>ROCKY MOUNTAIN POWER - Total For Rec Center - Operations</i>      |                             |   | \$3,515.69  |
| ROCKY MOUNTAIN POWER   | Regional Water Operations   | Acct #60931133-002 9 - Electricity            | \$181.06    |
| ROCKY MOUNTAIN POWER   | Regional Water Operations   | Acct #60931133-017 7 - Electricity            | \$700.05    |
| ROCKY MOUNTAIN POWER   | Regional Water Operations   | Acct #60931133-012 8 - Electricity            | \$1,258.76  |
| ROCKY MOUNTAIN POWER   | Regional Water Operations   | Acct #60931133-018 5 - Electricity            | \$2,976.06  |
| ROCKY MOUNTAIN POWER   | Regional Water Operations   | Acct #60931133-011 0 - Booster - Electricity  | \$1,345.94  |
| <i>ROCKY MOUNTAIN POWER - Total For Regional Water Operations</i>    |                             |   | \$6,461.87  |
| ROCKY MOUNTAIN POWER   | RWS - Booster Stations      | Acct #60931133-003 7 - Booster - Electricity  | \$2,375.75  |
| ROCKY MOUNTAIN POWER   | RWS - Booster Stations      | Acct #60931133-016 9 - Booster - Electricity  | \$1,882.19  |
| ROCKY MOUNTAIN POWER   | RWS - Booster Stations      | Acct #60931133-019 3 - Booster - Electricity  | \$25.44     |
| ROCKY MOUNTAIN POWER   | RWS - Booster Stations      | Acct #60931133-026 8 - Booster - Electricity  | \$105.15    |
| ROCKY MOUNTAIN POWER   | RWS - Booster Stations      | Acct #60931133-014 4 - Booster - Electricity  | \$26.12     |
| ROCKY MOUNTAIN POWER   | RWS - Booster Stations      | Acct #60931133-015 1 - Booster - Electricity  | \$46.39     |
| <i>ROCKY MOUNTAIN POWER - Total For RWS - Booster Stations</i>       |                             |   | \$4,461.04  |
| ROCKY MOUNTAIN POWER   | Sewer Wastewater Collection | Acct #54730761-105 3 lift station electricity | \$620.29    |
| <i>ROCKY MOUNTAIN POWER - Total For Sewer Wastewater Collection</i>  |                             |   | \$620.29    |



|   |                 |                      |                    |
|---|-----------------|----------------------|--------------------|
| ROCKY MOUNTAIN POWER                                    | WWTP Operations | Acct #54730761-108 7 | \$24,626.35        |
| <i>ROCKY MOUNTAIN POWER - Total For WWTP Operations</i> |                 |                      | \$24,626.35        |
| <b>ROCKY MOUNTAIN POWER - ALL DEPARTMENTS</b>           |                 |                      | <b>\$79,056.92</b> |

## ROCKY MTN. FIRE SYST

|   |                     |   |                 |
|---|---------------------|---|-----------------|
| ROCKY MTN. FIRE SYST  | Fire-EMS Operations | Annual Fire Alarm Check/Test & Cleaning | \$124.00        |
| <i>ROCKY MTN. FIRE SYST - Total For Fire-EMS Operations</i> |                     |   | \$124.00        |
| <b>ROCKY MTN. FIRE SYST - ALL DEPARTMENTS</b>               |                     |   | <b>\$124.00</b> |

## Rooter

|  |                      |                     |                 |
|--|----------------------|---------------------|-----------------|
| Rooter   | Parks - Parks Maint. | Porta-John from R&R | \$331.65        |
| Rooter   | Parks - Parks Maint. | Porta-John from R&R | \$104.40        |
| <i>Rooter - Total For Parks - Parks Maint.</i> |                      |                     | \$436.05        |
| <b>Rooter - ALL DEPARTMENTS</b>                |                      |                     | <b>\$436.05</b> |

## SAFETY KLEEN SYSTEMS

|  |                        |  |                 |
|--|------------------------|--|-----------------|
| SAFETY KLEEN SYSTEMS   | Fleet Maintenance Fund | Oil Filter Bin Rental/Oil Filter Waste & Surch | \$913.07        |
| <i>SAFETY KLEEN SYSTEMS - Total For Fleet Maintenance Fund</i> |                        |  | \$913.07        |
| <b>SAFETY KLEEN SYSTEMS - ALL DEPARTMENTS</b>                  |                        |  | <b>\$913.07</b> |

## SAMS CLUB #6425

|  |                         |   |                   |
|--|-------------------------|---|-------------------|
| SAMS CLUB #6425  | Ice Arena - Concessions | CONCESSION Resale Items                 | \$407.28          |
| SAMS CLUB #6425  | Ice Arena - Concessions | CONCESSION Resale Items                 | \$325.83          |
| <i>SAMS CLUB #6425 - Total For Ice Arena - Concessions</i> |                         |   | \$733.11          |
| SAMS CLUB #6425  | Ice Arena - Operations  | CONCESSION Cutting Board                | \$8.98            |
| <i>SAMS CLUB #6425 - Total For Ice Arena - Operations</i>  |                         |   | \$8.98            |
| SAMS CLUB #6425  | Water Distribution      | LYSOL TOILET CLEANER, TOWLES, BOWLS, PL | \$309.54          |
| <i>SAMS CLUB #6425 - Total For Water Distribution</i>      |                         |   | \$309.54          |
| <b>SAMS CLUB #6425 - ALL DEPARTMENTS</b>                   |                         |   | <b>\$1,051.63</b> |

## SAMSCLUB #6425

|                |                                |                                |         |
|----------------|--------------------------------|--------------------------------|---------|
| SAMSCLUB #6425 | Balefill - Disposal & Landfill | MILLER HOUSE CLEANING SUPPLIES | \$40.73 |
|----------------|--------------------------------|--------------------------------|---------|

|  |                             |  |                 |
|--|-----------------------------|--|-----------------|
| <i>SAMSCLUB #6425 - Total For Balefill - Disposal &amp; Landfill</i> |                             |  | <i>\$40.73</i>  |
| SAMSCLUB #6425   | Buildings & Structures Fund | Custodial Supplies for Ice Arena - Sams Club | \$201.48        |
| <i>SAMSCLUB #6425 - Total For Buildings &amp; Structures Fund</i>    |                             |  | <i>\$201.48</i> |
| SAMSCLUB #6425   | Ice Arena - Concessions     | CONCESSION Resale Items                      | \$123.38        |
| <i>SAMSCLUB #6425 - Total For Ice Arena - Concessions</i>            |                             |  | <i>\$123.38</i> |
| SAMSCLUB #6425   | Ice Arena - Operations      | Custodial Supplies - Tissues                 | \$13.98         |
| <i>SAMSCLUB #6425 - Total For Ice Arena - Operations</i>             |                             |  | <i>\$13.98</i>  |
| SAMSCLUB #6425   | Rec Center - Classes        | Cake for the Rec. Center 40th Anniversary D  | \$40.98         |
| <i>SAMSCLUB #6425 - Total For Rec Center - Classes</i>               |                             |  | <i>\$40.98</i>  |
| <b>SAMSCLUB #6425 - ALL DEPARTMENTS</b>                              |                             |  | <b>\$420.55</b> |

## SAMSCLUB.COM

|   |                         |                               |                 |
|---|-------------------------|-------------------------------|-----------------|
| SAMSCLUB.COM  | Ice Arena - Concessions | Concession Resale Items       | \$174.72        |
| SAMSCLUB.COM  | Ice Arena - Concessions | CONCESSION Resale Items Candy | \$198.80        |
| <i>SAMSCLUB.COM - Total For Ice Arena - Concessions</i> |                         |                               | <i>\$373.52</i> |
| <b>SAMSCLUB.COM - ALL DEPARTMENTS</b>                   |                         |                               | <b>\$373.52</b> |

## SEA-WESTERN INC

|  |                     |  |                    |
|--|---------------------|--|--------------------|
| SEA-WESTERN INC  | Fire-EMS Operations | 5- Elkhart RAM XD 2.5" Ground Monitors | \$14,963.10        |
| <i>SEA-WESTERN INC - Total For Fire-EMS Operations</i> |                     |  | <i>\$14,963.10</i> |
| <b>SEA-WESTERN INC - ALL DEPARTMENTS</b>               |                     |  | <b>\$14,963.10</b> |

## SHEET METAL SPECIALT

|   |                 |                            |                     |
|---|-----------------|----------------------------|---------------------|
| SHEET METAL SPECIALT                                    | WWTP Operations | WWTP Digester Boiler Build | \$296,048.50        |
| SHEET METAL SPECIALT                                    | WWTP Operations | WWTP Digester Boiler Build | \$472,075.90        |
| <i>SHEET METAL SPECIALT - Total For WWTP Operations</i> |                 |                            | <i>\$768,124.40</i> |
| <b>SHEET METAL SPECIALT - ALL DEPARTMENTS</b>           |                 |                            | <b>\$768,124.40</b> |

## SNAP-ONTOOLS CO

|   |                        |                                     |                 |
|---|------------------------|-------------------------------------|-----------------|
| SNAP-ONTOOLS CO   | Fleet Maintenance Fund | REPAIR TORC WRENCH                  | \$130.00        |
| <i>SNAP-ONTOOLS CO - Total For Fleet Maintenance Fund</i> |                        |                                     | <i>\$130.00</i> |
| SNAP-ONTOOLS CO   | Streets                | Repair Streets Division 3/4" Impact | \$275.00        |
| <i>SNAP-ONTOOLS CO - Total For Streets</i>                |                        |                                     | <i>\$275.00</i> |

**SNAP-ON TOOLS CO - ALL DEPARTMENTS** \$405.00

### **SP HINGEOUTLET.COM**

SP HINGEOUTLET.COM Hogadon - Operations Door Repair \$118.20

*SP HINGEOUTLET.COM - Total For Hogadon - Operations* \$118.20

**SP HINGEOUTLET.COM - ALL DEPARTMENTS** \$118.20

### **SQ COMPUTER PROFESS**

SQ COMPUTER PROFESS Ft. Caspar Museum New computer monitor \$239.00

*SQ COMPUTER PROFESS - Total For Ft. Caspar Museum* \$239.00

**SQ COMPUTER PROFESS - ALL DEPARTMENTS** \$239.00

### **SQ J.R. S HUNT; FOR**

SQ J.R. S HUNT; FOR Balefill - Disposal & Landfill PHOTOS FOR SOLID WASTE/ MILLER HOUSE \$585.00

*SQ J.R. S HUNT; FOR - Total For Balefill - Disposal & Landfill* \$585.00

**SQ J.R. S HUNT; FOR - ALL DEPARTMENTS** \$585.00

### **SQ PEDEN'S INC.**

SQ PEDEN'S INC. Buildings & Structures Fund BAS Supplies - Pedens \$1,541.00

*SQ PEDEN'S INC. - Total For Buildings & Structures Fund* \$1,541.00

**SQ PEDEN'S INC. - ALL DEPARTMENTS** \$1,541.00

### **SQ WYOMING REPORTIN**

SQ WYOMING REPORTIN Property Insurance Fund Legal Services provided \$200.00

*SQ WYOMING REPORTIN - Total For Property Insurance Fund* \$200.00

**SQ WYOMING REPORTIN - ALL DEPARTMENTS** \$200.00

### **SQUARESPACE INC.**

SQUARESPACE INC. City Manager SquareSpace Subscription - One Cent Proces \$33.00

*SQUARESPACE INC. - Total For City Manager* \$33.00

**SQUARESPACE INC. - ALL DEPARTMENTS** \$33.00

## STANTEC CONSULTING S

|                      |                   |                                |            |
|----------------------|-------------------|--------------------------------|------------|
| STANTEC CONSULTING S | River Restoration | 1st. St. Environmental Inspect | \$4,468.75 |
| STANTEC CONSULTING S | River Restoration | 1st. St. Environmental Inspect | \$1,756.83 |

*STANTEC CONSULTING S - Total For River Restoration* \$6,225.58

**STANTEC CONSULTING S - ALL DEPARTMENTS** \$6,225.58

## STAPLES

|         |                                |                                       |              |
|---------|--------------------------------|---------------------------------------|--------------|
| STAPLES | Balefill - Disposal & Landfill | CREDIT FOR WARRANTIES ON CHAIRS       | (\$1,039.88) |
| STAPLES | Balefill - Disposal & Landfill | CHAIRS FOR EQUIPT BLDG                | \$1,119.84   |
| STAPLES | Balefill - Disposal & Landfill | CREDIT FOR SALES TAX FROM PURCHASE FO | (\$1,167.84) |
| STAPLES | Balefill - Disposal & Landfill | NEW CHAIRS FOR EQUIPT BLDG            | \$284.96     |

*STAPLES - Total For Balefill - Disposal & Landfill* (\$802.92)

|         |                      |                 |         |
|---------|----------------------|-----------------|---------|
| STAPLES | Hogadon - Operations | Office supplies | \$56.97 |
|---------|----------------------|-----------------|---------|

*STAPLES - Total For Hogadon - Operations* \$56.97

|         |                      |                     |         |
|---------|----------------------|---------------------|---------|
| STAPLES | Parks - Parks Maint. | 11X17 REAM OF PAPER | \$23.99 |
|---------|----------------------|---------------------|---------|

*STAPLES - Total For Parks - Parks Maint.* \$23.99

**STAPLES - ALL DEPARTMENTS** (\$721.96)

## STATE OF WY.

|              |                 |  |          |
|--------------|-----------------|--|----------|
| STATE OF WY. | Municipal Court | Notary Public Application - L. Drake / M. Kais | \$120.00 |
|--------------|-----------------|--|----------|

*STATE OF WY. - Total For Municipal Court* \$120.00

|              |                      |  |         |
|--------------|----------------------|--|---------|
| STATE OF WY. | Refuse - Residential | Notary Public Commission Application - H. Lo | \$60.00 |
|--------------|----------------------|--|---------|

*STATE OF WY. - Total For Refuse - Residential* \$60.00

**STATE OF WY. - ALL DEPARTMENTS** \$180.00

## SUMMIT FIRE & SECURI

|                      |                                |                              |         |
|----------------------|--------------------------------|------------------------------|---------|
| SUMMIT FIRE & SECURI | Balefill - Disposal & Landfill | recharged fire extinguishers | \$63.00 |
|----------------------|--------------------------------|------------------------------|---------|

*SUMMIT FIRE & SECURI - Total For Balefill - Disposal & Landfill* \$63.00

**SUMMIT FIRE & SECURI - ALL DEPARTMENTS** \$63.00

## SUMMIT FIRE AND SECU

|   |                             |   |                |
|---|-----------------------------|---|----------------|
| SUMMIT FIRE AND SECU  | Buildings & Structures Fund | Fire extinguisher inspection for BAS - Summit | \$33.00        |
| <i>SUMMIT FIRE AND SECU - Total For Buildings &amp; Structures Fund</i> |                             |   | <i>\$33.00</i> |
| <b>SUMMIT FIRE AND SECU - ALL DEPARTMENTS</b>                           |                             |   | <b>\$33.00</b> |

## SUTHERLANDS 2219

|  |                      |   |                |
|--|----------------------|---|----------------|
| SUTHERLANDS 2219   | Refuse - Residential | FENCE REPAIR /COMB BLDG                 | \$64.85        |
| <i>SUTHERLANDS 2219 - Total For Refuse - Residential</i> |                      |   | <i>\$64.85</i> |
| SUTHERLANDS 2219   | Water Distribution   | PAINT FOR TOOLS ON TRUCK 273- VEHICLE S | \$13.98        |
| <i>SUTHERLANDS 2219 - Total For Water Distribution</i>   |                      |   | <i>\$13.98</i> |
| SUTHERLANDS 2219   | Water Tanks          | FIRE HOSE TESTING- OTHER MATERIALS & S  | \$19.81        |
| <i>SUTHERLANDS 2219 - Total For Water Tanks</i>          |                      |   | <i>\$19.81</i> |
| <b>SUTHERLANDS 2219 - ALL DEPARTMENTS</b>                |                      |   | <b>\$98.64</b> |

## SYSCO CORP

|   |                         |  |                 |
|---|-------------------------|--|-----------------|
| SYSCO CORP  | Ice Arena - Concessions | CONCESSIONS Resale Items Chicken, popcor | \$231.49        |
| <i>SYSCO CORP - Total For Ice Arena - Concessions</i> |                         |  | <i>\$231.49</i> |
| <b>SYSCO CORP - ALL DEPARTMENTS</b>                   |                         |  | <b>\$231.49</b> |

## THATCHER CO.

|  |                            |                                       |                    |
|--|----------------------------|---------------------------------------|--------------------|
| THATCHER CO.   | WWTP Regional Interceptors | Ferrous Chloride delivery on 10/28/22 | \$17,434.35        |
| <i>THATCHER CO. - Total For WWTP Regional Interceptors</i> |                            |                                       | <i>\$17,434.35</i> |
| <b>THATCHER CO. - ALL DEPARTMENTS</b>                      |                            |                                       | <b>\$17,434.35</b> |

## THE ABY MANUFACTURIN

|   |                     |                  |                 |
|---|---------------------|------------------|-----------------|
| THE ABY MANUFACTURIN  | Fire-EMS Operations | Uniform supplies | \$463.00        |
| <i>THE ABY MANUFACTURIN - Total For Fire-EMS Operations</i> |                     |                  | <i>\$463.00</i> |
| <b>THE ABY MANUFACTURIN - ALL DEPARTMENTS</b>               |                     |                  | <b>\$463.00</b> |

## THE HOME DEPOT

|                |                             |   |         |
|----------------|-----------------------------|---|---------|
| THE HOME DEPOT | Buildings & Structures Fund | Lighting repair supplies for City Hall - Home | \$66.40 |
|----------------|-----------------------------|---|---------|

|   |                             |   |                 |
|---|-----------------------------|---|-----------------|
| THE HOME DEPOT  | Buildings & Structures Fund | Shop Supplies for BAS Bldg - Home Depot       | \$463.16        |
| THE HOME DEPOT  | Buildings & Structures Fund | Repair supplies for Solid Waste - Home Depo   | \$89.18         |
| <i>THE HOME DEPOT - Total For Buildings &amp; Structures Fund</i> |                             |   | <i>\$618.74</i> |
| THE HOME DEPOT  | Hogadon - Operations        | Snow Blower Parts                             | \$11.67         |
| <i>THE HOME DEPOT - Total For Hogadon - Operations</i>            |                             |   | <i>\$11.67</i>  |
| THE HOME DEPOT  | Parks - Athletic Maint.     | Storage Boxes                                 | \$33.46         |
| <i>THE HOME DEPOT - Total For Parks - Athletic Maint.</i>         |                             |   | <i>\$33.46</i>  |
| THE HOME DEPOT  | Regional Water Operations   | Plugs for Corrosion Inhibitor Project - Machi | \$38.96         |
| <i>THE HOME DEPOT - Total For Regional Water Operations</i>       |                             |   | <i>\$38.96</i>  |
| THE HOME DEPOT  | Water Meters                | TRASH BAGS METER ROOM- OTHER MATERI           | \$42.84         |
| <i>THE HOME DEPOT - Total For Water Meters</i>                    |                             |   | <i>\$42.84</i>  |
| THE HOME DEPOT  | Weed & Pest Fund            | insecticide                                   | \$10.97         |
| <i>THE HOME DEPOT - Total For Weed &amp; Pest Fund</i>            |                             |   | <i>\$10.97</i>  |
| <b>THE HOME DEPOT - ALL DEPARTMENTS</b>                           |                             |   | <b>\$756.64</b> |

## THE LIFEGUARD

|   |                            |                        |                 |
|---|----------------------------|------------------------|-----------------|
| THE LIFEGUARD   | Aquatics- Mike Sedar Oper. | Stanchion Sliding Ring | \$102.83        |
| <i>THE LIFEGUARD - Total For Aquatics- Mike Sedar Oper.</i> |                            |                        | <i>\$102.83</i> |
| <b>THE LIFEGUARD - ALL DEPARTMENTS</b>                      |                            |                        | <b>\$102.83</b> |

## THE PLAINS HOTEL

|  |              |  |                 |
|--|--------------|--|-----------------|
| THE PLAINS HOTEL                                 | City Council | Hotel expense during WAM Winter Conferen | \$136.64        |
| <i>THE PLAINS HOTEL - Total For City Council</i> |              |  | <i>\$136.64</i> |
| <b>THE PLAINS HOTEL - ALL DEPARTMENTS</b>        |              |  | <b>\$136.64</b> |

## THE SOLID WASTE ASSO

|  |                      |  |                 |
|--|----------------------|--|-----------------|
| THE SOLID WASTE ASSO   | Refuse - Residential | Annual Membership Renewal FOR JOSH WIL | \$245.00        |
| <i>THE SOLID WASTE ASSO - Total For Refuse - Residential</i> |                      |  | <i>\$245.00</i> |
| <b>THE SOLID WASTE ASSO - ALL DEPARTMENTS</b>                |                      |  | <b>\$245.00</b> |

## Thyssenkrupp

|   |                             |                  |                    |
|---|-----------------------------|------------------|--------------------|
| Thyssenkrupp  | Buildings & Structures Fund | Full maintenance | \$14,500.18        |
| <i>Thyssenkrupp - Total For Buildings &amp; Structures Fund</i> |                             |                  | <i>\$14,500.18</i> |

**Thyssenkrupp - ALL DEPARTMENTS**

\$14,500.18

**TOP OFFICE PRODUCTS**

|                     |               |                            |          |
|---------------------|---------------|----------------------------|----------|
| TOP OFFICE PRODUCTS | City Attorney | Copy Charge - January 2023 | \$232.31 |
|---------------------|---------------|----------------------------|----------|

|  |  |  |          |
|--|--|--|----------|
| <i>TOP OFFICE PRODUCTS - Total For City Attorney</i> |  |  | \$232.31 |
|--|--|--|----------|

|                     |                        |                            |         |
|---------------------|------------------------|----------------------------|---------|
| TOP OFFICE PRODUCTS | Fleet Maintenance Fund | Copy Charge - January 2023 | \$51.15 |
|---------------------|------------------------|----------------------------|---------|

|   |  |  |         |
|---|--|--|---------|
| <i>TOP OFFICE PRODUCTS - Total For Fleet Maintenance Fund</i> |  |  | \$51.15 |
|---|--|--|---------|

|                     |                      |                            |         |
|---------------------|----------------------|----------------------------|---------|
| TOP OFFICE PRODUCTS | Parks - Parks Maint. | Copy Charge - January 2023 | \$51.15 |
|---------------------|----------------------|----------------------------|---------|

|   |  |  |         |
|---|--|--|---------|
| <i>TOP OFFICE PRODUCTS - Total For Parks - Parks Maint.</i> |  |  | \$51.15 |
|---|--|--|---------|

|                     |         |                            |         |
|---------------------|---------|----------------------------|---------|
| TOP OFFICE PRODUCTS | Streets | Copy Charge - January 2023 | \$51.15 |
|---------------------|---------|----------------------------|---------|

|  |  |  |         |
|--|--|--|---------|
| <i>TOP OFFICE PRODUCTS - Total For Streets</i> |  |  | \$51.15 |
|--|--|--|---------|

|                     |                 |                            |          |
|---------------------|-----------------|----------------------------|----------|
| TOP OFFICE PRODUCTS | WWTP Operations | Copy Charge - January 2023 | \$138.30 |
|---------------------|-----------------|----------------------------|----------|

|  |  |  |          |
|--|--|--|----------|
| <i>TOP OFFICE PRODUCTS - Total For WWTP Operations</i> |  |  | \$138.30 |
|--|--|--|----------|

|  |  |  |                 |
|--|--|--|-----------------|
| <b>TOP OFFICE PRODUCTS - ALL DEPARTMENTS</b> |  |  | <b>\$524.06</b> |
|--|--|--|-----------------|

**TOWN OF MILLS**

|               |                     |  |          |
|---------------|---------------------|--|----------|
| TOWN OF MILLS | Police State Grants | Equitable Sharing Check - DCI #2022-0879 | \$123.30 |
|---------------|---------------------|--|----------|

|  |  |  |          |
|--|--|--|----------|
| <i>TOWN OF MILLS - Total For Police State Grants</i> |  |  | \$123.30 |
|--|--|--|----------|

|  |  |  |                 |
|--|--|--|-----------------|
| <b>TOWN OF MILLS - ALL DEPARTMENTS</b> |  |  | <b>\$123.30</b> |
|--|--|--|-----------------|

**TRACTOR SUPPLY CO**

|                   |                        |                     |         |
|-------------------|------------------------|---------------------|---------|
| TRACTOR SUPPLY CO | Ice Arena - Operations | Propane for Zamboni | \$67.46 |
|-------------------|------------------------|---------------------|---------|

|                   |                        |  |         |
|-------------------|------------------------|--|---------|
| TRACTOR SUPPLY CO | Ice Arena - Operations | Propane for Ice Arena - Tractor Supply | \$95.94 |
|-------------------|------------------------|--|---------|

|   |  |  |          |
|---|--|--|----------|
| <i>TRACTOR SUPPLY CO - Total For Ice Arena - Operations</i> |  |  | \$163.40 |
|---|--|--|----------|

|  |  |  |                 |
|--|--|--|-----------------|
| <b>TRACTOR SUPPLY CO - ALL DEPARTMENTS</b> |  |  | <b>\$163.40</b> |
|--|--|--|-----------------|

**TREESTUFF**

|           |                        |                                 |          |
|-----------|------------------------|---------------------------------|----------|
| TREESTUFF | Parks - Urban Forestry | HARDWARE EQUIPMENT AND SUPPLIES | \$291.94 |
|-----------|------------------------|---------------------------------|----------|

|   |  |  |          |
|---|--|--|----------|
| <i>TREESTUFF - Total For Parks - Urban Forestry</i> |  |  | \$291.94 |
|---|--|--|----------|

|                                    |  |  |                 |
|------------------------------------|--|--|-----------------|
| <b>TREESTUFF - ALL DEPARTMENTS</b> |  |  | <b>\$291.94</b> |
|------------------------------------|--|--|-----------------|

**TRI-STATE TRUCK & EQ**

|  |                        |                         |                   |
|--|------------------------|-------------------------|-------------------|
| TRI-STATE TRUCK & EQ   | Fleet Maintenance Fund | 141420 Equipment repair | \$2,916.90        |
| TRI-STATE TRUCK & EQ   | Fleet Maintenance Fund | 222284 Equipment repair | \$3,909.16        |
| <i>TRI-STATE TRUCK &amp; EQ - Total For Fleet Maintenance Fund</i> |                        |                         | <i>\$6,826.06</i> |
| <b>TRI-STATE TRUCK &amp; EQ - ALL DEPARTMENTS</b>                  |                        |                         | <b>\$6,826.06</b> |

## TST WYOMING RIB

|   |              |               |                 |
|---|--------------|---------------|-----------------|
| TST WYOMING RIB                                 | City Manager | Lunch meeting | \$113.10        |
| <i>TST WYOMING RIB - Total For City Manager</i> |              |               | <i>\$113.10</i> |
| <b>TST WYOMING RIB - ALL DEPARTMENTS</b>        |              |               | <b>\$113.10</b> |

## TW ENTERPRISES INC

|  |                            |                       |                   |
|--|----------------------------|-----------------------|-------------------|
| TW ENTERPRISES INC   | Fleet Maintenance Fund     | 020210 Annual service | \$1,324.57        |
| <i>TW ENTERPRISES INC - Total For Fleet Maintenance Fund</i>     |                            |                       | <i>\$1,324.57</i> |
| TW ENTERPRISES INC   | WWTP Regional Interceptors | Oil filters           | \$81.03           |
| <i>TW ENTERPRISES INC - Total For WWTP Regional Interceptors</i> |                            |                       | <i>\$81.03</i>    |
| <b>TW ENTERPRISES INC - ALL DEPARTMENTS</b>                      |                            |                       | <b>\$1,405.60</b> |

## TYLER TECHNOLOGIES I

|   |                       |   |                   |
|---|-----------------------|---|-------------------|
| TYLER TECHNOLOGIES I  | Police Administration | Brazos Annual Maintenance - 01/01/23 to 1 | \$2,998.99        |
| <i>TYLER TECHNOLOGIES I - Total For Police Administration</i> |                       |   | <i>\$2,998.99</i> |
| <b>TYLER TECHNOLOGIES I - ALL DEPARTMENTS</b>                 |                       |   | <b>\$2,998.99</b> |

## ULINE SHIP SUPPLIE

|   |                   |          |                 |
|---|-------------------|----------|-----------------|
| ULINE SHIP SUPPLIE                                      | Golf - Operations | New Rugs | \$360.26        |
| <i>ULINE SHIP SUPPLIE - Total For Golf - Operations</i> |                   |          | <i>\$360.26</i> |
| <b>ULINE SHIP SUPPLIE - ALL DEPARTMENTS</b>             |                   |          | <b>\$360.26</b> |

## UNIFORMS 2 GEAR

|   |                        |                  |                   |
|---|------------------------|------------------|-------------------|
| UNIFORMS 2 GEAR   | Police Career Services | Uniform supplies | \$4,977.84        |
| UNIFORMS 2 GEAR   | Police Career Services | Uniform supplies | \$48.00           |
| UNIFORMS 2 GEAR   | Police Career Services | Uniform supplies | \$268.73          |
| <i>UNIFORMS 2 GEAR - Total For Police Career Services</i> |                        |                  | <i>\$5,294.57</i> |



**UNIFORMS 2 GEAR - ALL DEPARTMENTS** \$5,294.57

**UNITED 0162466331**

UNITED 0162466331 Information Services UNITED AIRLINES \$646.20

*UNITED 0162466331 - Total For Information Services* \$646.20

**UNITED 0162466331 - ALL DEPARTMENTS** \$646.20

**UPSLOPE MEDIA**

UPSLOPE MEDIA Sewer Wastewater Collection Flushable Campaign Materials \$875.00

*UPSLOPE MEDIA - Total For Sewer Wastewater Collection* \$875.00

UPSLOPE MEDIA WWTP Operations Flushable Campaign Materials \$875.00

*UPSLOPE MEDIA - Total For WWTP Operations* \$875.00

**UPSLOPE MEDIA - ALL DEPARTMENTS** \$1,750.00

**URGENT CARE OF CASPE**

URGENT CARE OF CASPE Property Insurance Fund Drug & Alcohol Testing - January 2023 \$5,425.00

*URGENT CARE OF CASPE - Total For Property Insurance Fund* \$5,425.00

URGENT CARE OF CASPE Public Transit - CARES Act DOT Physical \$95.00

*URGENT CARE OF CASPE - Total For Public Transit - CARES Act* \$95.00

**URGENT CARE OF CASPE - ALL DEPARTMENTS** \$5,520.00

**USPS PO 5715580945**

USPS PO 5715580945 City Attorney Mailing Witness & Exhibit List for Unemploy \$7.32

*USPS PO 5715580945 - Total For City Attorney* \$7.32

USPS PO 5715580945 Water Administration Certified Mail - ARPA Grant Agreement \$9.96

*USPS PO 5715580945 - Total For Water Administration* \$9.96

USPS PO 5715580945 WWTP Pretreatment Certified mail \$29.60

*USPS PO 5715580945 - Total For WWTP Pretreatment* \$29.60

**USPS PO 5715580945 - ALL DEPARTMENTS** \$46.88

**VCN NATRONAREALESTAT**

VCN NATRONAREALESTAT Community Development GOVERNMENT SERVICES NOT ELSEWHERE C \$132.08

VCN NATRONAREALESTAT - Total For Community Development \$132.08

**VCN NATRONAREALESTAT - ALL DEPARTMENTS \$132.08**

## VERIZON WIRELESS

VERIZON WIRELESS Public Safety Communication Acct #465552982-00003 \$78.58

*VERIZON WIRELESS - Total For Public Safety Communications \$78.58*

VERIZON WIRELESS Sewer Wastewater Collection Acct #742239432-00002 remote device data \$74.69

*VERIZON WIRELESS - Total For Sewer Wastewater Collection \$74.69*

VERIZON WIRELESS Water Distribution Acct #542255605-00001 \$276.45

*VERIZON WIRELESS - Total For Water Distribution \$276.45*

VERIZON WIRELESS Water Meters Acct #942021615-00001 - Communication \$106.91

*VERIZON WIRELESS - Total For Water Meters \$106.91*

VERIZON WIRELESS WWTP Operations Acct #842227834-00001 \$147.20

*VERIZON WIRELESS - Total For WWTP Operations \$147.20*

**VERIZON WIRELESS - ALL DEPARTMENTS \$683.83**

## VRC COMPANIES LLC

VRC COMPANIES LLC Municipal Court File destruction service \$60.77

*VRC COMPANIES LLC - Total For Municipal Court \$60.77*

**VRC COMPANIES LLC - ALL DEPARTMENTS \$60.77**

## VZWRLSS IVR VB

VZWRLSS IVR VB Golf - Operations cellular Service \$120.03

*VZWRLSS IVR VB - Total For Golf - Operations \$120.03*

**VZWRLSS IVR VB - ALL DEPARTMENTS \$120.03**

## VZWRLSS MY VZ VB P

VZWRLSS MY VZ VB P Regional Water Operations WTP Operator Cell Phone \$67.72

*VZWRLSS MY VZ VB P - Total For Regional Water Operations \$67.72*

**VZWRLSS MY VZ VB P - ALL DEPARTMENTS \$67.72**

## WAL-MART #1617

|  |                                |   |                |
|--|--------------------------------|---|----------------|
| WAL-MART #1617   | Balefill - Disposal & Landfill | Replaced rug from previous tenant/ cleaning | \$34.92        |
| <i>WAL-MART #1617 - Total For Balefill - Disposal &amp; Landfill</i> |                                |   | <i>\$34.92</i> |
| WAL-MART #1617   | Balefill - Diversion & Special | OFFICE SUPPLIES FOR RETIREMENT PARTY        | \$9.88         |
| <i>WAL-MART #1617 - Total For Balefill - Diversion &amp; Special</i> |                                |   | <i>\$9.88</i>  |
| WAL-MART #1617   | Rec Center - Admin             | REC ADMIN BATHROOM SUPPLIES                 | \$13.21        |
| <i>WAL-MART #1617 - Total For Rec Center - Admin</i>                 |                                |   | <i>\$13.21</i> |
| <b>WAL-MART #1617 - ALL DEPARTMENTS</b>                              |                                |   | <b>\$58.01</b> |

## WEST PUBLISHING CORP

|   |               |                                      |                   |
|---|---------------|--------------------------------------|-------------------|
| WEST PUBLISHING CORP                                  | City Attorney | Library Plan Charges                 | \$144.68          |
| WEST PUBLISHING CORP                                  | City Attorney | Online/Software Subscription Charges | \$865.71          |
| <i>WEST PUBLISHING CORP - Total For City Attorney</i> |               |                                      | <i>\$1,010.39</i> |
| <b>WEST PUBLISHING CORP - ALL DEPARTMENTS</b>         |               |                                      | <b>\$1,010.39</b> |

## WESTERN SIGN & DESIG

|   |                       |                             |                 |
|---|-----------------------|-----------------------------|-----------------|
| WESTERN SIGN & DESIG  | Police Administration | Sign, installation & set up | \$233.98        |
| <i>WESTERN SIGN &amp; DESIG - Total For Police Administration</i> |                       |                             | <i>\$233.98</i> |
| <b>WESTERN SIGN &amp; DESIG - ALL DEPARTMENTS</b>                 |                       |                             | <b>\$233.98</b> |

## WESTERN WATER CONSUL

|   |                       |                                |                    |
|---|-----------------------|--------------------------------|--------------------|
| WESTERN WATER CONSUL  | Capital Projects Fund | WWC Engineering Enhancements f | \$708.00           |
| WESTERN WATER CONSUL  | Capital Projects Fund | Engineering - Midwest Ave from | \$13,145.90        |
| WESTERN WATER CONSUL  | Capital Projects Fund | College Drive Improvements     | \$9,401.22         |
| <i>WESTERN WATER CONSUL - Total For Capital Projects Fund</i> |                       |                                | <i>\$23,255.12</i> |
| WESTERN WATER CONSUL  | Water Distribution    | Poplar-CYtoCollins Design Wate | \$3,917.25         |
| <i>WESTERN WATER CONSUL - Total For Water Distribution</i>    |                       |                                | <i>\$3,917.25</i>  |
| <b>WESTERN WATER CONSUL - ALL DEPARTMENTS</b>                 |                       |                                | <b>\$27,172.37</b> |

## WH LLC

|   |                       |                                |                   |
|---|-----------------------|--------------------------------|-------------------|
| WH LLC  | Capital Projects Fund | Ford Wyoming Center South Walk | \$7,051.25        |
| <i>WH LLC - Total For Capital Projects Fund</i> |                       |                                | <i>\$7,051.25</i> |
| <b>WH LLC - ALL DEPARTMENTS</b>                 |                       |                                | <b>\$7,051.25</b> |

## WILLIAM INSULATION C

|   |                             |   |                 |
|---|-----------------------------|---|-----------------|
| WILLIAM INSULATION C  | Balefill - Baler Processing | Heat tape w/ padding for fire suppression | \$290.00        |
| <i>WILLIAM INSULATION C - Total For Balefill - Baler Processing</i> |                             |   | <i>\$290.00</i> |
| <b>WILLIAM INSULATION C - ALL DEPARTMENTS</b>                       |                             |   | <b>\$290.00</b> |

## WLC ENGINEERING - SU

|   |                       |                                |                    |
|---|-----------------------|--------------------------------|--------------------|
| WLC ENGINEERING - SU  | Capital Projects Fund | Consultant: Westridge Addition | \$32,808.71        |
| <i>WLC ENGINEERING - SU - Total For Capital Projects Fund</i> |                       |                                | <i>\$32,808.71</i> |
| <b>WLC ENGINEERING - SU - ALL DEPARTMENTS</b>                 |                       |                                | <b>\$32,808.71</b> |

## WM SUPERCENTER

|  |                                |   |                 |
|--|--------------------------------|---|-----------------|
| WM SUPERCENTER   | Balefill - Disposal & Landfill | GROCERY STORES, SUPERMARKETS                | \$14.56         |
| WM SUPERCENTER   | Balefill - Disposal & Landfill | Operational Supplies                        | \$506.02        |
| <i>WM SUPERCENTER - Total For Balefill - Disposal &amp; Landfill</i> |                                |   | <i>\$520.58</i> |
| WM SUPERCENTER   | Balefill - Diversion & Special | Operational Supplies                        | \$28.30         |
| <i>WM SUPERCENTER - Total For Balefill - Diversion &amp; Special</i> |                                |   | <i>\$28.30</i>  |
| WM SUPERCENTER   | Refuse - Recycling             | WATER COOLER FOR THE MRF                    | \$129.00        |
| <i>WM SUPERCENTER - Total For Refuse - Recycling</i>                 |                                |   | <i>\$129.00</i> |
| WM SUPERCENTER   | Regional Water Operations      | Lens Wipes, Paper Towel Holder, Soda, Coffe | \$116.68        |
| <i>WM SUPERCENTER - Total For Regional Water Operations</i>          |                                |   | <i>\$116.68</i> |
| <b>WM SUPERCENTER - ALL DEPARTMENTS</b>                              |                                |   | <b>\$794.56</b> |

## WPY ShiftNote

|  |                           |  |                |
|--|---------------------------|--|----------------|
| WPY ShiftNote  | Regional Water Operations | Work Order Software Maintenance - Mainte | \$90.00        |
| <i>WPY ShiftNote - Total For Regional Water Operations</i> |                           |  | <i>\$90.00</i> |
| <b>WPY ShiftNote - ALL DEPARTMENTS</b>                     |                           |  | <b>\$90.00</b> |

## WSP USA INC

|   |                                |                                |                    |
|---|--------------------------------|--------------------------------|--------------------|
| WSP USA INC   | Balefill - Disposal & Landfill | Old Landfill Remediation - Met | \$10,535.99        |
| <i>WSP USA INC - Total For Balefill - Disposal &amp; Landfill</i> |                                |                                | <i>\$10,535.99</i> |
| <b>WSP USA INC - ALL DEPARTMENTS</b>                              |                                |                                | <b>\$10,535.99</b> |

## WWW.WGGA.ORG

|  |                              |                                   |                   |
|--|------------------------------|-----------------------------------|-------------------|
| WWW.WGGA.ORG   | Golf - Operations            | wgga registration                 | \$325.00          |
| <i>WWW.WGGA.ORG - Total For Golf - Operations</i>            |                              |                                   | <i>\$325.00</i>   |
| WWW.WGGA.ORG   | Rec Center - Sports Programs | Wyoming Groundskeepers Conference | \$675.00          |
| <i>WWW.WGGA.ORG - Total For Rec Center - Sports Programs</i> |                              |                                   | <i>\$675.00</i>   |
| <b>WWW.WGGA.ORG - ALL DEPARTMENTS</b>                        |                              |                                   | <b>\$1,000.00</b> |

## WY. MACHINERY CO.

|   |                        |                             |                    |
|---|------------------------|-----------------------------|--------------------|
| WY. MACHINERY CO.   | Fleet Maintenance Fund | 141485 Equipment repair     | \$8,257.62         |
| WY. MACHINERY CO.   | Fleet Maintenance Fund | 141402 Equipment repair     | \$5,141.55         |
| WY. MACHINERY CO.   | Fleet Maintenance Fund | 141402 Equipment repair     | \$507.36           |
| WY. MACHINERY CO.   | Fleet Maintenance Fund | 141400 Equipment repair     | \$1,137.95         |
| WY. MACHINERY CO.   | Fleet Maintenance Fund | 141498 Equipment repair     | \$580.86           |
| <i>WY. MACHINERY CO. - Total For Fleet Maintenance Fund</i> |                        |                             | <i>\$15,625.34</i> |
| WY. MACHINERY CO.   | Refuse - Recycling     | Original invoice #S25918012 | (\$30,216.58)      |
| WY. MACHINERY CO.   | Refuse - Recycling     | Recycling other contractals | \$30,216.58        |
| <i>WY. MACHINERY CO. - Total For Refuse - Recycling</i>     |                        |                             | <i>\$0.00</i>      |
| <b>WY. MACHINERY CO. - ALL DEPARTMENTS</b>                  |                        |                             | <b>\$15,625.34</b> |

## WYCOMP, INC.

|  |                |   |                 |
|--|----------------|---|-----------------|
| WYCOMP, INC.                                   | RWS - Guardian | Collection of Water Sample & Mileage - GW | \$180.40        |
| <i>WYCOMP, INC. - Total For RWS - Guardian</i> |                |   | <i>\$180.40</i> |
| <b>WYCOMP, INC. - ALL DEPARTMENTS</b>          |                |   | <b>\$180.40</b> |

## WYOMING FIRST AID &

|  |                             |                    |                |
|--|-----------------------------|--------------------|----------------|
| WYOMING FIRST AID &  | Public Transit - Operations | First Aid Supplies | \$58.11        |
| <i>WYOMING FIRST AID &amp; - Total For Public Transit - Operations</i> |                             |                    | <i>\$58.11</i> |
| <b>WYOMING FIRST AID &amp; - ALL DEPARTMENTS</b>                       |                             |                    | <b>\$58.11</b> |

## WYOMING PLANNING ASS

|   |                       |                         |                 |
|---|-----------------------|-------------------------|-----------------|
| WYOMING PLANNING ASS  | Community Development | 2023 WYOPASS Membership | \$415.00        |
| <i>WYOMING PLANNING ASS - Total For Community Development</i> |                       |                         | <i>\$415.00</i> |

**WYOMING PLANNING ASS - ALL DEPARTMENTS** \$415.00

**WYOMING WATER ASSOCI**

WYOMING WATER ASSOCI Water Administration Annual Membership Dues \$600.00

*WYOMING WATER ASSOCI - Total For Water Administration* \$600.00

**WYOMING WATER ASSOCI - ALL DEPARTMENTS** \$600.00

**XEROX CORPORATION**

XEROX CORPORATION Regional Water Operations Copier Usage - Xerox - Office Supplies \$198.33

*XEROX CORPORATION - Total For Regional Water Operations* \$198.33

**XEROX CORPORATION - ALL DEPARTMENTS** \$198.33

**ZONAR SYSTEMS INC**

ZONAR SYSTEMS INC Risk Management Samsung Tab Kit Replacement - Claim #2023 \$856.75

*ZONAR SYSTEMS INC - Total For Risk Management* \$856.75

**ZONAR SYSTEMS INC - ALL DEPARTMENTS** \$856.75

**CITYWIDE BILLS AND CLAIMS TOTAL** \$2,744,534.47

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I certify, under penalty of perjury, that this listing of vouchers and the items included therein for payment are correct and just in every respect.

SUBMITTED BY (Finance Dir) \_\_\_\_\_ DATE \_\_\_\_\_

---

DULY AUDITED BY (City Manager) \_\_\_\_\_ DATE \_\_\_\_\_

APPROVED BY (Mayor) \_\_\_\_\_ DATE \_\_\_\_\_

CITY of CASPER, WYOMING  
 BILLS and CLAIMS ADDENDUM  
 Council Meeting  
 03/07/23

**Additional Accounts Payable**

**02/16/23**

**Prewrits - Travel Reimbursements**

|  |        |
|--|--------|
| Amanda Munoz - Travel Reimbursement              | 310.50 |
| First Interstate Bank - Petty Cash (Police Dept) | 220.00 |
|  | 530.50 |

**02/23/23**

**Prewrits - Petty Cash & Payroll Vendors**

|  |            |
|--|------------|
| First Interstate Bank - Petty Cash (Police Dept)                           | 489.56     |
| State of Wyo Dept of Admin & Info - State of Wyo sponsored insurance plans | 862,263.17 |
| Wyo Dept of Workforce Services   | 72,998.60  |
|  | 935,751.33 |

|                            |                      |
|----------------------------|----------------------|
| <b>Total Additional AP</b> | <b>\$ 936,281.83</b> |
|----------------------------|----------------------|

CITY of CASPER, WYOMING  
CONFLICT CLAIMS  
Council Meeting  
03/07/23

**Conflict Claims**

|          |                  |                      |    |        |
|----------|------------------|----------------------|----|--------|
| 02/16/23 | Lisa Engebresten | Travel Reimbursement | \$ | 296.07 |
| 02/16/23 | Stephen Cathey   | Travel Reimbursement | \$ | 345.71 |

|              |    |               |
|--------------|----|---------------|
| Claims Total | \$ | <u>641.78</u> |
|--------------|----|---------------|



March 3, 2023

MEMO TO: J. Carter Napier, City Manager <sup>77 for JCN</sup>

FROM: Liz Becher, Community Development Director  
Craig Collins, AICP, City Planner

SUBJECT: Establishing March 21, 2023 as the date of public hearing for consideration of a Resolution Authorizing a Property Trade Agreement between West Center Hospitality RE LLC, D Cap, LLC, D Center, LLC and the City of Casper

Meeting Type & Date:

Regular Council Meeting, March 7, 2023

Action Type:

Minute Action

Recommendation:

That Council, by minute action, establish March 21, 2023 as the date of public hearing for consideration of a resolution approving a Property Trade Agreement involving various parcels located in proximity to the Best Western Hotel (123 West E Street) and the North Platte River, and authorizing the Mayor and/or City Manager or his designee to execute all associated legal documents, including necessary deeds and easements.

Summary:

The City and the three (3) current property owners of the Best Western Hotel Property (former Parkway Plaza) have negotiated a property trade whereby the City will obtain 2.28-acres of property, more or less, located along the south side of the bank of the North Platte River, immediately adjacent to the hotel property. The property is currently undeveloped, with the exception of the Platte River Parkway/Trail that is built upon a portion of it. The acquisition of the property will allow for the construction of a public boat ramp for access to/from the river. In addition, the owner of the hotel has designated a portion of their private parking lot for use by the public in accessing the boat ramp. As part of the transaction, the City is also obtaining, by virtue of a continuation of E Street to the river, a permanent public access easement across the hotel property, ten feet (10') of additional width for the widening of West D Street, and an easement for the City to gain access to an existing electrical substation.

As consideration for the property and the easements that the City is acquiring, the City is trading five (5) commercial development lots located along North Center Street, immediately south of the existing Starbucks Coffee Shop. In that the property that the City is trading has an appraised value of \$200,000 less than the property being acquired by the City, the City proposes to equalize the trade by paving/resurfacing a portion of the hotel parking lot (E Street extension), of equal

value. Further, the City is providing an easement for the hotel's use of a portion of the City's property as a parking lot, in order to accommodate the construction of a Fairfield Inn Hotel adjacent to, and south of the existing Best Western Hotel.

The City published notice of the property trade in the Casper Star Tribune for three (3) consecutive weeks prior to the City Council public hearing, as is required by State law.

Financial Considerations:

The total value of the property the City is acquiring is \$410,000. The City is trading property appraised at \$210,000 and is providing in-kind paving/resurfacing work to equalize the value of the trade.

The property trade will provide public benefit by allowing for the construction of a boat ramp, providing perpetual public access to the river and the Platte River Parkway/Trail, allowing for the widening/improvement of West D Street, and establishing utility access to an electrical substation. In addition, the parties acquiring the City property along North Center Street intend to develop the properties, and will construct an adjacent hotel/franchise south of the existing hotel, thereby increasing the City's tax base and improving the attractiveness of the main corridor into the downtown area.


Oversight/Project Responsibility:


Liz Becher, Community Development Director.

Attachments:

N/A

February 23, 2023

MEMO TO: J. Carter Napier, City Manager 

FROM: Fleur Tremel, Assistant to the City Manager/City Clerk  
Carla Mills-Laatsch, Licensing Specialist 

SUBJECT: Establish Public Hearing Date for a New Restaurant Liquor License No. 17 for Childs, Corp d/b/a La Cocina Mexican Restaurant, Located at 321 East 'E' Street.

Meeting Type & Date  
Regular Council Meeting  
March 7, 2023

Action type  
Establish Public Hearing  
Minute Action

Recommendation  
That Council, by minute action, establish March 21, 2023 as the Public Hearing date for a new restaurant liquor license No. 17 for Childs, Corp d/b/a La Cocina Mexican Restaurant, Located at 321 East 'E' Street.

Summary  
An application has been received requesting a new restaurant liquor license No. 17 for Childs, Corp d/b/a La Cocina Mexican Restaurant, located at 321 East 'E' Street.

In 2021, the Wyoming Liquor Laws regarding restaurants were amended. Restaurant liquor licenses now must have a dispensing area rather than a dispensing room. City Council will now approve a dispensing "area", and the area will be age restricted to individuals 18 and over. No consumption can take place in this area.

The main requirement now is that meals must be prepared and served for on premises consumption. Previously, the service of "only fry orders" or sandwiches and hamburgers did not qualify an establishment as a restaurant. Childs Corp is an established restaurant and will serve a variety of Mexican food that includes tacos, burritos, enchiladas, and quesadillas.

If approved, this license will be active April 1, 2023 at the start of the new liquor license year.

The State of Wyoming Liquor Division will duly review the application. The City of Casper Fire-EMS Department, City of Casper Community Development Department, and Natrona County Health Department will review this business and address to ensure compliance with local codes and ordinances.

As required by Municipal Code 05.08.080, a notice will be published in a local newspaper once a week for two consecutive weeks. As required by State Statute 12-4-104(a) it will be advertised on the City's website ([www.casperwy.gov](http://www.casperwy.gov)).

Financial Considerations  
The City of Casper will receive the license fee, totaling \$1500 in revenue.

Oversight/Project Responsibility

Carla Mills-Laatsch, Licensing Specialist

Attachments

None

February 23, 2023

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Fleur Tremel, Assistant to the City Manager/City Clerk *FT*  
Carla Mills-Laatsch, Licensing Specialist *CLM*

SUBJECT: Establish Public Hearing for Transfer of Ownership for Retail Liquor License No. 37 from 307 Repair, Inc. d/b/a Yellowstone Garage Bar and Grill, Located at 355 West Yellowstone to Charger Holdings, LLC d/b/a Charger Holdings, LLC, Located at 355 West Yellowstone.

Meeting Type & Date  
Regular Council Meeting  
March 7, 2023

Action type  
Establish Public Hearing  
Minute Action

Recommendation  
That Council, by minute action, establish March 21, 2023 as the Public Hearing date for a transfer of ownership for liquor license no. 37 from 307 Repair, Inc. d/b/a Yellowstone Garage Bar and Grill, located at 355 West Yellowstone to Charger Holdings, LLC d/b/a Charger Holdings, LLC, located at 355 West Yellowstone.

Summary  
An application has been received requesting a transfer of ownership for liquor license no. 37 from 307 Repair, Inc. d/b/a Yellowstone Garage Bar and Grill, Located at 355 West Yellowstone to Charger Holdings, LLC d/b/a Charger Holdings, LLC, located at 355 West Yellowstone.

This liquor license has restrictions regarding the location. Unless removed by the City Council, this license will retain the existing stipulations placed upon it:

1. This Retail Liquor License shall be restricted to its use only at 355 West Yellowstone, and shall not be eligible for transfer to any other location. Its use on the real property may be transferred to a new owner or lessee of the real property upon approval by the City of Casper, Wyoming as provided by law. Upon the termination of the use of this Retail Liquor License by the applicant, a subsequent purchaser, or lessee of the real property from the applicant, or by operation of law, this Retail Liquor License shall revert to, and become the sole and separate property of the City of Casper, Wyoming.

If approved, this license will be non-operational. This applicant plans to sell the building and liquor license.

The State of Wyoming Liquor Division will duly review the application. The City of Casper Fire-EMS Department, City of Casper Community Development Department, and Natrona County Health Department will review this business and address to ensure compliance with local codes and ordinances.

As required by Municipal Code 05.08.080, a notice will be published in a local newspaper once a week for two consecutive weeks. As required by State Statute 12-4-104(a) it will be advertised on the City's website ([www.casperwy.gov](http://www.casperwy.gov)).

Financial Considerations

The transfer fee for this license is \$100.


Oversight/Project Responsibility



Carla Mills-Laatsch, Licensing Specialist

Attachments

None

February 27, 2023

**MEMO TO:** City Council  
J. Carter Napier, City Manager 

**FROM:** Eric Nelson, City Attorney   
Jacqueline K. Brown, Deputy City Attorney 

**SUBJECT:** An Ordinance Amending Casper Municipal Court Chapter 1.04 – General Provisions.

**Meeting Type & Date:**  
Regular Council Meeting  
March 7, 2023

**Action type:**  
Second Reading

**Recommendation:**  
Consider the proposed Ordinance Amending Chapter 1.04 – General Provisions on second reading.

**Summary:**  
At the Council’s Pre-Meeting held on January 17, 2023, Council discussed a preference for using the word “councilor” in the code. Council did provide a thumbs up to make the word “councilor” the preference when addressing individual councilors. Several of the ordinances used various terms to describe council member(s). Staff is recommending an amendment to City Ordinance 1.04.020(3) the definition of “city council” or “council”.

The City Attorney’s Office also became aware that Wyoming Rules of Criminal Procedure as well as other court rules of procedure and/or statutes regarding procedures are referenced in certain ordinances. Staff is recommending that the various statutes and/or court rules of procedure be located under the General Provisions section of the City Ordinance; hence the recommendation for the adoption of the new section 1.04.025.

The proposed adoption of the rules and procedures related to criminal justice are rules and statutes that city departments (municipal court, city attorney and law enforcement) use routinely and often in their ordinary course of business. Wyoming Statute §5-6-106 provides that the rules and procedures used in state court actions shall also be used by municipal courts. The city departments involved in the criminal justice process have always used them.

Just like the word “council member” or “council person” appears differently in different city ordinances, so do some of these rules and procedures. The proposed recommendations make our ordinance very clear and saves on publication costs to have the rules and procedures stated in the general provision ordinance, rather than amending several ordinances where they are currently referenced.

Staff is recommending the various court rules and state procedural statutes be adopted in their entirety as outlined in the proposed ordinance, attached, with one exception. Given that Municipal Court’s authority extends to misdemeanor cases only, the City Attorney’s Office has recommended that as it relates to police procedure, and specifically Wyoming Statute 7-2-105(s) that modifications of that state statute be made to be consistent with the penalties in municipal court. Specifically, staff is recommending that a violation of the ordinance would result in imprisonment be for no more than one hundred eighty (180) days and a fine of not more than \$750, or both. The state statute provides that the punishment would be a fine of not more than ten thousand (\$10,000.00) dollars, imprisonment for not more than five (5) years, or both. Wyoming Statute 7-2-105, in relevant part, states as follows:

(r) Law enforcement agencies shall preserve biological material that was seized or recovered as evidence in the investigation or prosecution that resulted in a conviction or adjudication as a delinquent for a crime of violence and not consumed in previous DNA testing. The biological material shall be preserved for five (5) years or, except as provided in this section, for as long as any person incarcerated in connection with the case or investigation remains in custody, whichever is longer. Notwithstanding any provisions to the contrary in this section, effective July 1, 2008 a law enforcement agency may dispose of the biological material after five (5) years if the law enforcement agency notifies any person who remains incarcerated in connection with the investigation or prosecution and any counsel of record for such person, or if there is no counsel of record, the state public defender, of the intention to dispose of the evidence and the law enforcement agency affords the person not less than one hundred eighty (180) days after the notification to file a motion for DNA testing or preservation of the biological material. The law enforcement agency shall not be required to preserve evidence that is required to be, and has been, returned to its rightful owner, or is of such a size, bulk or physical character as to render retention impracticable. If practicable, the law enforcement agency shall remove and preserve representative portions of the biological material sufficient to permit future DNA testing before returning or disposing of the material.

(s) Whoever willfully or maliciously destroys, alters, conceals or tampers with evidence that is required to be preserved under subsection (r) of this section with the intent to impair the integrity of that evidence, to prevent that evidence from being subjected to DNA testing or to prevent the production or use of that evidence in an official proceeding shall upon conviction be subject to a fine of not more than ten thousand dollars (\$10,000.00), imprisonment for not more than five (5) years, or both.



When you first read the provisions, someone might question their relevance of the statute(s) as it relates to Casper's municipal court. As you know, Municipal Court is a misdemeanor only court. Some may question why there would be a need for biological material seized or recovered to be used in municipal court cases. While our court does NOT prosecute felony cases, there sometimes is an overlap. For example, the police are called for a crime involving disturbing the peace (a municipal court case). During their investigation the police find evidence that a felony crime has occurred. It is not unusual for that person to be charged in municipal court for the disturbing the peace. That same Defendant may face felony charges in state or federal courts. Alternatively, cases may be written up as a felony case and for one reason or another, end up being charged in municipal court rather than the State court.

***Ordinance as proposed:***

The proposed ordinance is attached. Staff is recommending City Ordinance 1.04.020 - "Definitions and interpretation of language" (3) "city council" or "council" to have the following language:

3. "City council" or "council" means the city council of the city of Casper, Wyoming. ~~The words council member, public member, public official, council person, councilor, councilman, councilwoman, councilmen, and councilwomen are all synonymous with each other and reference the member(s) of the council. The preferred reference for individual council members is councilor.~~

Staff is also recommending a new proposed ordinance, 1.04.025 "Procedures adopted", which would read as follows:

**1.04.025 Procedures adopted**

~~The Wyoming Rules of Civil Procedure; the Wyoming Rules of Criminal Procedure; the Wyoming Rules Governing Access to Court Records; The Wyoming Rules Governing Redactions from Court Records; the Wyoming Rules of Evidence, the Wyoming Rules of Appellate Procedure; the Rules and Fees and Costs for Municipal Courts, Sections 7-2-101 to 7-2-107 inclusive, of the Wyoming Statutes, as they may be amended from time to time, except as provided below, are adopted by reference and incorporated in this section as part of this section as fully as if completely set out in full herein except the following section of Wyoming Statute Section 7-2-105(s) shall be amended to read as follows:~~

~~Section 7-2-105(s): Whoever willfully or maliciously destroys, alters, conceals or tampers with evidence that is required to be preserved under subsection (r) of this section with the intent to impair the integrity of that evidence, to prevent that evidence from being subjected to DNA testing or to prevent the production or use of that evidence in an official proceeding shall upon conviction be subject to a fine of not more than ~~ten thousand dollars (\$10,000.00), seven hundred and fifty dollars (\$750.00),~~ imprisonment for not more than ~~five (5) years~~ one hundred and eighty (180) days, or both.~~

**Financial Considerations:**

The Casper Police Department will have an additional crime to charge if appropriate, which may take more time to complete. Similarly, charging someone for an offence with possible incarceration may require additional appointments of court appointed attorneys for indigent defendants.

**Oversight/Project Responsibility**

City Council - City Attorney's Office  
Casper Police Department

**Attachments**

Proposed ordinance.

ORDINANCE NO.

AN ORDINANCE AMENDING CASPER MUNICIPAL CODE  
CHAPTER 1.04 - GENERAL PROVISIONS.

WHEREAS, the governing body of the City of Casper has the authority granted by Wyoming State Statute §5-6-106 Procedure generally; additional rules may be provided by ordinance; and Wyoming Statutes §15-1-103(a)(xviii), xvi(C) and (xli) to adopt ordinances and resolutions necessary to protect the health, safety and welfare of the City and of its citizenry; and,

WHEREAS, the governing body of the City of Casper may perform acts authorized by the powers granted by the state in relation to the concerns of the city; and,

WHEREAS, the governing body of the City of Casper, Wyoming desires to amend Chapter 1.04 of the Casper Municipal Code to update the General Provisions referenced therein.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: that Chapter 1.04 is amended and shall be codified as follows:

**1.04.010 How code designated and cited.**

The ordinances and resolutions embraced in this chapter and the following chapters and sections shall constitute and be designated as "The Code of the City of Casper, Wyoming," and may be so cited. The code may also be cited as the "Casper Municipal Code."

**1.04.020 Definitions and interpretation of language.**

In the construction of this code and of all ordinances and resolutions of the city, the following definitions and rules of construction shall be observed, unless they are inconsistent with the manifest intent of the city council or the context clearly requires otherwise:

1. Bond. When a bond is required, an undertaking in writing shall be sufficient.
2. "City" means the city of Casper, in the county of Natrona, in the state of Wyoming.
3. "City council" or "council" means the city council of the city of Casper, Wyoming. **The words council member, public member, public official, council person, councilor, councilman, councilwoman, councilmen, and councilwomen are all synonymous with each other and reference the member(s) of the council. The preferred reference for individual council members is councilor.**
4. "City manager" means the city manager of the city of Casper, Wyoming.
5. Computation of Time. The time within which an act is to be done shall be computed by excluding the first and including the last day; and if the last day is Sunday, that day shall be excluded.
6. "County" means the county of Natrona, in the state of Wyoming.

7. Gender. Words importing the masculine gender include the feminine and neuter.
8. "In the city" means and includes any territory within the corporate limits of the city of Casper, Wyoming, and the police jurisdiction thereof, and any other territory over which regulatory power has been conferred on the city by general or specific act, except as otherwise specified.
9. Joint Authority. All words giving a joint authority to three or more persons or officers shall be construed as giving such authority to a majority of such persons or officers.
10. "Month" means a calendar month.
11. Number. Words used in the singular include the plural and words used in the plural include the singular.
12. Oath. The word "oath" means and includes an affirmation in all cases in which, by law, an affirmation may be substituted for an oath, and in such cases the words "swear" and "sworn" are equivalent to the words "affirm" and "affirmed."
13. Or, And. The word "or" may be read as "and," and the word "and" as "or," where the sense requires it.
14. "Owner," applied to a building or land, means and includes not only the owner of the whole, but any part owner, joint owner, tenant in common or joint tenant of the whole or a part of such building or land, and shall include any agent of such owner, and where such owner is a body corporate, it shall include the managing agent or officer within the city.
15. "Person" means and includes a firm, partnership, association of persons, corporation, organization or any other group acting as a unit, as well as an individual.
16. "Personal property" means and includes every species of property, except real property.
17. Preceding, Following. The words "preceding" and "following" mean next before and next after, respectively.
18. "Property" means and includes real, personal and mixed property.
19. "Real property" means and includes lands, tenements and hereditaments.
20. Shall, May. The word "shall" is mandatory and "may" is permissive.
21. "Sidewalk" means any portion of a street between the curblineline and the adjacent property line intended for the use of pedestrians.
22. "Signature" or "subscription" means a mark when the person cannot write, when his name is written near such mark and is witnessed by a person who writes his own name as a witness.
23. "State" means the state of Wyoming.
24. "Street" means and includes public streets, avenues, boulevards, highways, roads, alleys, lanes, viaducts, bridges and the approaches thereto and all other public thoroughfares in the city.
25. "Tenant" and "occupant," applied to a building or land, mean any person who occupies the whole or a part of such building or land, whether alone or with others.

26. Time. Words used in the past or present tense include the future as well as the past and present.
27. Writing, Written. The words "writing" and "written" mean and include typewriting, printing on paper and any other mode of representing words and letters.
28. "Year" means a calendar year.

#### **1.04.025 Procedures adopted**

The Wyoming Rules of Civil Procedure; the Wyoming Rules of Criminal Procedure; the Wyoming Rules Governing Access to Court Records; The Wyoming Rules Governing Redactions from Court Records; the Wyoming Rules of Evidence, the Wyoming Rules of Appellate Procedure; the Rules and Fees and Costs for Municipal Courts, Sections 7-2-101 to 7-2-107 inclusive, of the Wyoming Statutes, as they may be amended from time to time, except as provided below, are adopted by reference and incorporated in this section as part of this section as fully as if completely set out in full herein except the following section of Wyoming Statute Section 7-2-105(s) shall be amended to read as follows:

Section 7-2-105(s): Whoever willfully or maliciously destroys, alters, conceals or tampers with evidence that is required to be preserved under subsection (r) of this section with the intent to impair the integrity of that evidence, to prevent that evidence from being subjected to DNA testing or to prevent the production or use of that evidence in an official proceeding shall upon conviction be subject to a fine of not more than ~~ten thousand dollars (\$10,000.00)~~, seven hundred and fifty dollars (\$750.00), ~~imprisonment for not more than five (5) years~~ one hundred and eighty (180) days, or both.

#### **1.04.030 Continuation of regulations.**

The provisions appearing in this code, so far as they are the same as the code and ordinances and resolutions existing at the time of the adoption of this code, shall be considered as a continuation thereof and not as new enactments.

#### **1.04.040 Catchlines of sections.**

The catchlines of the sections of this code printed in boldface type are intended as mere catchwords to indicate the contents of the sections and shall not be deemed or taken to be titles of such sections, nor as any part of any section, nor unless expressly so provided, shall they be so deemed when any section, including its catchline, is amended or reenacted.

**1.04.050 Repeals shall not revive any ordinance.**

When any ordinance repealing a former ordinance, clause or provision shall be itself repealed, such repeal shall not be construed to revive such former ordinance, clause or provision, unless it shall therein be so expressly provided.

**1.04.060 Constitutionality.**

If for any reason any part, section, subsection, sentence, clause or phrase of this code, or the application thereof to any person or circumstance, is declared to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this code.

**1.04.070 Violations—Aiding and abetting.**

Every person who commits, attempts to commit, conspires to commit, or aids or abets in the commission of any act declared in the code of the city to be a crime, whether individually or in connection with one or more persons or as a principal agent or accessory, shall be guilty of such offense, and every person who falsely, fraudulently, forcibly or willfully induces, causes, coerces, requires, permits or directs another to violate any provision of the code of the city is likewise guilty of such offense.

\*The remainder of this page is intentionally left blank\*

PASSED on 1<sup>st</sup> reading the \_\_\_\_ day of \_\_\_\_\_, 2023.

PASSED on 2<sup>nd</sup> reading the \_\_\_\_ day of \_\_\_\_\_, 2023.

PASSED, APPROVED, AND ADOPTED on third and final reading the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

APPROVED AS TO FORM:

\_\_\_\_\_

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Bruce Knell  
Mayor

ORDINANCE NO. 4-23

AN ORDINANCE AMENDING CASPER MUNICIPAL CODE  
CHAPTER 1.04 - GENERAL PROVISIONS.

WHEREAS, the governing body of the City of Casper has the authority granted by Wyoming State Statute §5-6-106 Procedure generally; additional rules may be provided by ordinance; and Wyoming Statutes §15-1-103(a)(xviii), xvi(C) and (xli) to adopt ordinances and resolutions necessary to protect the health, safety and welfare of the City and of its citizenry; and,

WHEREAS, the governing body of the City of Casper may perform acts authorized by the powers granted by the state in relation to the concerns of the city; and,

WHEREAS, the governing body of the City of Casper, Wyoming desires to amend Chapter 1.04 of the Casper Municipal Code to update the General Provisions referenced therein.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: that Chapter 1.04 is amended and shall be codified as follows:

**1.04.010 How code designated and cited.**

The ordinances and resolutions embraced in this chapter and the following chapters and sections shall constitute and be designated as "The Code of the City of Casper, Wyoming," and may be so cited. The code may also be cited as the "Casper Municipal Code."

**1.04.020 Definitions and interpretation of language.**

In the construction of this code and of all ordinances and resolutions of the city, the following definitions and rules of construction shall be observed, unless they are inconsistent with the manifest intent of the city council or the context clearly requires otherwise:

1. Bond. When a bond is required, an undertaking in writing shall be sufficient.
2. "City" means the city of Casper, in the county of Natrona, in the state of Wyoming.
3. "City council" or "council" means the city council of the city of Casper, Wyoming. The words council member, public member, public official, council person, councilor, councilman, councilwoman, councilmen, and councilwomen are all synonymous with each other and reference the member(s) of the council. The preferred reference for individual council members is councilor.
4. "City manager" means the city manager of the city of Casper, Wyoming.
5. Computation of Time. The time within which an act is to be done shall be computed by excluding the first and including the last day; and if the last day is Sunday, that day shall be excluded.
6. "County" means the county of Natrona, in the state of Wyoming.



7. Gender. Words importing the masculine gender include the feminine and neuter.
8. "In the city" means and includes any territory within the corporate limits of the city of Casper, Wyoming, and the police jurisdiction thereof, and any other territory over which regulatory power has been conferred on the city by general or specific act, except as otherwise specified.
9. Joint Authority. All words giving a joint authority to three or more persons or officers shall be construed as giving such authority to a majority of such persons or officers.
10. "Month" means a calendar month.
11. Number. Words used in the singular include the plural and words used in the plural include the singular.
12. Oath. The word "oath" means and includes an affirmation in all cases in which, by law, an affirmation may be substituted for an oath, and in such cases the words "swear" and "sworn" are equivalent to the words "affirm" and "affirmed."
13. Or, And. The word "or" may be read as "and," and the word "and" as "or," where the sense requires it.
14. "Owner," applied to a building or land, means and includes not only the owner of the whole, but any part owner, joint owner, tenant in common or joint tenant of the whole or a part of such building or land, and shall include any agent of such owner, and where such owner is a body corporate, it shall include the managing agent or officer within the city.
15. "Person" means and includes a firm, partnership, association of persons, corporation, organization or any other group acting as a unit, as well as an individual.
16. "Personal property" means and includes every species of property, except real property.
17. Preceding, Following. The words "preceding" and "following" mean next before and next after, respectively.
18. "Property" means and includes real, personal and mixed property.
19. "Real property" means and includes lands, tenements and hereditaments.
20. Shall, May. The word "shall" is mandatory and "may" is permissive.
21. "Sidewalk" means any portion of a street between the curblin and the adjacent property line intended for the use of pedestrians.
22. "Signature" or "subscription" means a mark when the person cannot write, when his name is written near such mark and is witnessed by a person who writes his own name as a witness.
23. "State" means the state of Wyoming.
24. "Street" means and includes public streets, avenues, boulevards, highways, roads, alleys, lanes, viaducts, bridges and the approaches thereto and all other public thoroughfares in the city.
25. "Tenant" and "occupant," applied to a building or land, mean any person who occupies the whole or a part of such building or land, whether alone or with others.

26. Time. Words used in the past or present tense include the future as well as the past and present.
27. Writing, Written. The words "writing" and "written" mean and include typewriting, printing on paper and any other mode of representing words and letters.
28. "Year" means a calendar year.

#### **1.04.025 Procedures adopted**

The Wyoming Rules of Civil Procedure; the Wyoming Rules of Criminal Procedure; the Wyoming Rules Governing Access to Court Records; The Wyoming Rules Governing Redactions from Court Records; the Wyoming Rules of Evidence, the Wyoming Rules of Appellate Procedure; the Rules and Fees and Costs for Municipal Courts, Sections 7-2-101 to 7-2-107 inclusive, of the Wyoming Statutes, as they may be amended from time to time, except as provided below, are adopted by reference and incorporated in this section as part of this section as fully as if completely set out in full herein except the following section of Wyoming Statute Section 7-2-105(s) shall be amended to read as follows:

Section 7-2-105(s): Whoever willfully or maliciously destroys, alters, conceals or tampers with evidence that is required to be preserved under subsection (r) of this section with the intent to impair the integrity of that evidence, to prevent that evidence from being subjected to DNA testing or to prevent the production or use of that evidence in an official proceeding shall upon conviction be subject to a fine of not more than seven hundred and fifty dollars (\$750.00),-imprisonment for not more than one hundred and eighty (180) days, or both.

#### **1.04.030 Continuation of regulations.**

The provisions appearing in this code, so far as they are the same as the code and ordinances and resolutions existing at the time of the adoption of this code, shall be considered as a continuation thereof and not as new enactments.

#### **1.04.040 Catchlines of sections.**

The catchlines of the sections of this code printed in boldface type are intended as mere catchwords to indicate the contents of the sections and shall not be deemed or taken to be titles of such sections, nor as any part of any section, nor unless expressly so provided, shall they be so deemed when any section, including its catchline, is amended or reenacted.

#### **1.04.050 Repeals shall not revive any ordinance.**

When any ordinance repealing a former ordinance, clause or provision shall be itself repealed, such repeal shall not be construed to revive such former ordinance, clause or provision, unless it shall therein be so expressly provided.

**1.04.060 Constitutionality.**

If for any reason any part, section, subsection, sentence, clause or phrase of this code, or the application thereof to any person or circumstance, is declared to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this code.

**1.04.070 Violations—Aiding and abetting.**

Every person who commits, attempts to commit, conspires to commit, or aids or abets in the commission of any act declared in the code of the city to be a crime, whether individually or in connection with one or more persons or as a principal agent or accessory, shall be guilty of such offense, and every person who falsely, fraudulently, forcibly or willfully induces, causes, coerces, requires, permits or directs another to violate any provision of the code of the city is likewise guilty of such offense.

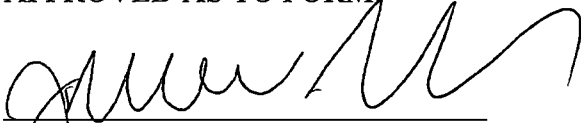
\*The remainder of this page is intentionally left blank\*

PASSED on 1<sup>st</sup> reading the 21<sup>st</sup> day of February, 2023.

PASSED on 2<sup>nd</sup> reading the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

PASSED, APPROVED, AND ADOPTED on third and final reading the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

APPROVED AS TO FORM:

  
\_\_\_\_\_

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Bruce Knell  
Mayor

February 27, 2023

**MEMO TO:** City Council  
J. Carter Napier, City Manager *for JCN*

**FROM:** Eric K. Nelson, City Attorney *E.K.N.*  
Liz Becher, Community Development Director

**SUBJECT:** Third Reading of An Ordinance Amending Chapter 17.08 of the Casper Municipal Code Pertaining to the Definition of Flag Lots.

**Meeting Type & Date**

Regular Council Meeting  
March 7, 2023

**Action type**

Third Reading

**Recommendation**

That City Council consider An Ordinance Amending Chapter 17.08 of the Casper Municipal Code pertaining to the Definition of Flag Lots on Third Reading.

**Summary**

In order to prevent landlocked parcels, Section 16.16.020 of the Casper Municipal Code requires that all platted lots have frontage on a public street. A “flag lot” is a lot configured, or shaped like a flag and pole, the purpose of which is for the “pole” portion of the flag lot to provide access to a public street for properties that sit back away from the street, often behind other lots that could block legal access to the parcel.

Based on the definition of “Flagpole,” in reference to a “flag lot,” found in Section 17.08.010 of the Municipal Code, the flagpole portion of a flag lot is required to be a minimum of twenty-four (24) feet in width, which was originally based on the width of a two-way, commercial drive aisle consisting of two (2), twelve (12) foot wide lanes. Residential properties do not require two (2) independent aisles for ingress and egress, and can function adequately with a single, twelve (12) foot wide driveway.

The proposed ordinance, if adopted, would reduce the necessary size of the flagpole portion of residential flag lots and would require the minimum width of a flagpole for a single-unit, residential properties in the R-1 (Residential Estate) and R-2 (One Unit Residential) zoning district to be twelve (12) feet for lots platted prior to January 1, 2023, and fifteen (15) feet for lots platted after January 1, 2023.

Find attached a copy of the proposed ordinance for City Council’s consideration on Third Reading.

**Financial Considerations**

Not Applicable

**Oversight/Project Responsibility**

Community Development, Planning Division  
City Attorney's Office

**Attachments**

Proposed ordinance

ORDINANCE NO. 2-23

AN ORDINANCE AMENDING CHAPTER 17.08 OF THE  
CASPER MUNICIPAL CODE PERTAINING TO THE  
DEFINITION OF FLAG LOTS

WHEREAS, in order to prevent landlocked parcels, Section 16.16.020 of the Casper Municipal Code requires that all platted lots have frontage on a public street; and,

WHEREAS, a “flag lot” is a lot configured, or shaped like a flag and pole, the purpose of which is for the “pole” portion of the flag lot to provide access to a public street for properties that sit back away from the street, often behind other lots that could block legal access to the parcel; and,

WHEREAS, based on the definition of “Flagpole,” in reference to a “flag lot,” found in Section 17.08.010 of the Municipal Code, the flagpole portion of a flag lot is required to be a minimum of twenty-four (24) feet in width, which was originally based on the width of a two-way, commercial drive aisle consisting of two (2), twelve (12) foot wide lanes; and,

WHEREAS, residential properties do not require two (2) independent aisles for ingress and egress, and can function adequately with a single, twelve (12) foot wide driveway; and,

WHEREAS, it is the desire of the Casper City Council to amend the definition of “flagpole” found in Chapter 17.08 of the Municipal Code to reduce the necessary size of the flagpole portion of residential flag lots as set out in Section 1 below.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING;

SECTION 1:

That the definition of “Flagpole” found in Section 17.08.010 of the Casper Municipal Code is hereby amended to read as follows:

“Flagpole” in reference to a “flag lot,” means a strip of land, a minimum of twenty-four feet in width, connecting the widest area of a “flag lot” to the public right-of-way, and may be used as the means of access. The minimum width of a flagpole for single-unit, residential properties in the R-1 (Residential Estate) and R-2 (One Unit Residential) Zoning Districts, for lots platted prior to January 1, 2023, is twelve (12) feet. The minimum width of a flagpole for single-unit, residential properties in the R-1 (Residential Estate) and R-2 (One Unit Residential) Zoning Districts, for lots platted after January 1, 2023, is fifteen (15) feet.

SECTION 2:

This ordinance shall be in full force and effect from and after passage on three readings and publication pursuant to law.

PASSED on 1st reading the 7<sup>th</sup> day of February, 2023.

PASSED on 2nd reading the 21<sup>st</sup> day of February, 2023.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the day of \_\_\_\_\_, 2023.

APPROVED AS TO FORM:

Eric K. Allen

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Bruce Knell  
Mayor



ORDINANCE NO. 3-23

AN ORDINANCE AMENDING SECTION 17.56.030 OF THE CASPER MUNICIPAL CODE TO REDUCE THE MINIMUM FRONT YARD SETBACK REQUIREMENT IN THE PH (PARK HISTORIC) ZONING DISTRICT

WHEREAS, the City of Casper Planning and Zoning Commission recommended a proposed Municipal Code text amendment to reduce the minimum front-yard setback requirement in the PH (Park Historic) zoning district from thirty feet (30') to fifteen feet (15') following their December 8, 2022 meeting; and,

WHEREAS, a reduction in the minimum front-yard setback requirement from thirty feet (30') to fifteen feet (15') will not adversely affect the health or safety of the public, and will provide adequate room along property frontages for the extension of necessary utilities; and,

WHEREAS, a reduction in the minimum front-yard setback will increase the usable area of publicly-owned properties throughout the City of Casper; and,

WHEREAS, it is the desire of the Casper City Council to amend Section 17.56.030 of the Casper Municipal Code to reduce the minimum front-yard setback in the PH (Park Historic) zoning district from thirty feet (30') to fifteen feet (15'), as recommended by the Planning and Zoning Commission.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING;

SECTION 1:

That Section 17.56.030(A)(1) of the Casper Municipal Code is hereby amended to reduce the minimum front-yard setback in the PH (Park Historic) zoning district, to read as follows:

A. Yard Requirements.

1. ~~Other than schools,~~ no building shall be located less than ~~thirty~~ **FIFTEEN** feet from the right-of-way of any public road.

SECTION 2:

This ordinance shall be in full force and effect from and after passage on three readings and publication pursuant to law.

PASSED on 1st reading the 7<sup>th</sup> day of February, 2023.

PASSED on 2nd reading the 21<sup>st</sup> day of February, 2023.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the day of \_\_\_\_\_, 2023.

APPROVED AS TO FORM:

Wallie Tremel

ATTEST:

\_\_\_\_\_  
Fleur Tremel  
City Clerk

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Mayor

February 21, 2023

MEMO TO: J. Carter Napier City Manager ?? for JCN

FROM: Andrew B. Beamer, P.E., Public Services Director  
Zulima Lopez, Parks, Recreation & Public Facilities Director  
Alex Sveda, P.E., City Engineer  
Scott R. Baxter, P.E., Associate Engineer

SUBJECT: Authorizing a Procurement Agreement with LONG Building Technologies, Inc., in the amount of \$157,000, for air handler units for the City Hall Project S.A.F.E. Remodel, Project No. 20-004.

Meeting Type & Date:

Regular Council Meeting  
March 7, 2023

Recommendation:

That Council, by resolution, authorize a Procurement Agreement with LONG Building Technologies, Inc., in the amount of \$157,000, for air handler units (AHU's) for the City Hall Project S.A.F.E. Remodel, Project No. 20-004.

Summary:

Casper's City Hall was built in 1978 to serve as the primary facility for citizens to communicate with City officials and conduct City business. The design for remodel of this 45-year-old building is nearing completion and construction bidding is expected to take place in March 2023. The City's architect, State Line No. 7 Architects, and its mechanical engineering subconsultant, Engineering Design Associates (EDA), recommended an early and separated procurement process for specialized HVAC air handlers. This process was proposed to ensure that the air handlers could be manufactured and delivered on time, reduce the costs of mark-up by general contractors, and give the City some flexibility in selecting the specialized units needed for the unique building conditions.

A request for proposals was released to qualified vendors and posted on the City's website for procurement of two air handler units necessary for the project. The City received two (2) proposals from interested vendors. A selection committee consisting of City staff, with guidance from its architect and EDA, reviewed the proposals and chose LONG Building Technologies, Inc., based on their superior proposal in each category. LONG's fee for procurement of the primary air handler is \$133,500, and their fee for the Council Chambers air handler is \$23,500.

LONG Building Technologies, Inc.  
Air Handlers-City Hall Renovations & Addition  
Project No. 20-004

The delivery time proposed by LONG is 42-44 weeks, so that the air handler units will arrive during the middle of the construction project, which is expected to begin in June of 2023 and continue until May 2024.

Financial Considerations:

Funding for the project is from Capital Reserves, Perpetual Care and 1%#16.

Oversight/Project Responsibility:

Scott R. Baxter, P.E., Associate Engineer

Attachments:

Resolution

Agreement

## Procurement of Goods Agreement (Short Form)

This Procurement of Goods Agreement, dated as of the 7<sup>th</sup> of March, 2023, is entered into between the City of Casper, Wyoming, a Wyoming municipal corporation with offices located at 200 N. David St., Casper, Wyoming 82601 ("**Buyer**") and LONG Building Technologies, Inc., a Wyoming Corporation, with offices located at 3534 Salt Creek Highway, Casper, Wyoming 82601 ("**Seller**"), and together with Buyer, the "**Parties**", and each, a "**Party**".

### RECITALS

WHEREAS, Seller is in the business of selling HVAC Air Handler Units; and

WHEREAS, Buyer desires to purchase from Seller, and Seller desires to sell to Buyer the Goods.

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereto agree as follows:

1. **Sale of Goods.** Seller shall sell to Buyer and Buyer shall purchase from Seller the goods set forth on Exhibit "A", Exhibit "B", Exhibit "C", and Exhibit "D" (the "**Goods**") in the quantities and at the prices and upon the terms and conditions set forth in this Agreement.
2. **Delivery Date.** Seller shall deliver the Goods in the quantities and on the date(s) specified in Exhibit "A", Exhibit "B", Exhibit "C", and Exhibit "D" or as otherwise agreed in writing by the Parties (the "**Delivery Date**"). Timely delivery of the Goods is of the essence. If Seller fails to deliver the Goods in full on the Delivery Date, Buyer may terminate this Agreement immediately by providing written notice to Seller and Seller shall indemnify Buyer against any losses, claims, damages, and reasonable costs and expenses directly attributable to Seller's failure to deliver the Goods on the Delivery Date.
3. **Quantity.** Seller shall deliver the quantities of the Goods specified in Exhibit "A", Exhibit "B", Exhibit "C", and Exhibit "D". If Seller delivers more than two or less than two, the quantity of Goods specified in Exhibit "A", Exhibit "B", Exhibit "C", and Exhibit "D", Buyer may reject all or any excess Goods. Any such rejected Goods shall be returned to Seller at Seller's risk and expense. If Buyer does not reject the Goods and instead accepts the delivery of Goods at the increased or reduced quantity, the Price for the Goods shall be adjusted on a pro-rata basis.
4. **Delivery Location.** All Goods shall be delivered to 200 N. David Street, Casper, Wyoming 82601 (the "**Delivery Location**") during Buyer's normal business hours or as otherwise instructed by Buyer.
5. **Shipping Terms.** Delivery shall be made DDP Delivery Location, Incoterms® Rules, in accordance with the terms set forth in Exhibit "A", Exhibit "B", Exhibit "C" and Exhibit "D". Seller shall give written notice of shipment to Buyer when the Goods are delivered to a carrier for transportation. Seller shall provide Buyer all shipping documents, including the commercial invoice, packing list, bill of lading and any other documents necessary to release the Goods to Buyer within thirty (30) business days after Seller delivers the Goods to the transportation carrier.

6. Title and Risk of Loss. Title passes to Buyer upon delivery of the Goods to the Delivery Location. Seller bears all risk of loss or damage to the Goods until delivery of the Goods to the Delivery Location.

7. Packaging. Seller shall properly pack, mark and ship Goods as instructed by Buyer and otherwise in accordance with applicable law and industry standards and shall provide Buyer with shipment documentation showing the Agreement Reference Number, the quantity of pieces in shipment, the number of cartons or containers in shipment, Seller's name, the bill of lading number, and the country of origin.

8. Inspection and Rejection of Nonconforming Goods. Buyer has the right to inspect the Goods on or after the Delivery Date. Buyer, at its sole option, may inspect all or a sample of the Goods, and may reject all or any portion of the Goods if it determines the Goods are nonconforming or defective. If Buyer rejects any portion of the Goods, Buyer has the right, effective upon written notice to Seller, to: (a) rescind this Agreement in its entirety; or (b) reject the Goods and require replacement of the rejected Goods. If Buyer requires replacement of the Goods, Seller shall, at its expense, within thirty (30) days replace the nonconforming Goods and pay for all related expenses, including, but not limited to, transportation charges for the return of the defective goods and the delivery of replacement Goods. Any inspection or other action by Buyer under this Section shall not reduce or otherwise affect Seller's obligations under this Agreement, and Buyer shall have the right to conduct further inspections after Seller has carried out its remedial actions.

9. Price. Buyer shall purchase the Goods from Seller at the prices set forth in Exhibit "A", Exhibit "B", Exhibit "C" and Exhibit "D", as it may be modified from time to time by agreement of the Parties (the "Price"). The Price includes all packaging, transportation costs to the Delivery Location, insurance, customs duties and fees and applicable taxes, including, but not limited to, all sales, use, or excise taxes. No increase in the Price is effective, whether due to increased material, labor, or transportation costs or otherwise, without the prior written consent of Buyer.

10. Payment Terms. Seller shall issue an invoice to Buyer within thirty (30) days after the completion of delivery of the Goods. Buyer shall pay all properly invoiced amounts due to Seller within 45 days after Buyer's receipt of such invoice, except for any amounts disputed by Buyer in good faith. All payments hereunder must be in US dollars. In the event of a payment dispute, Buyer shall deliver a written statement to Seller no later than fifteen (15) days after invoiced amounts are delivered to the buyer on the disputed invoice listing all disputed items. The Parties shall seek to resolve all such disputes expeditiously and in good faith. Seller shall continue performing its obligations under this Agreement notwithstanding any such dispute.

11. Setoff. Without prejudice to any other right or remedy it may have, Buyer reserves the right to set off at any time any amount owing to it by Seller against any amount payable by Buyer to Seller.

12. Warranties. Seller warrants to Buyer that for a period of sixty (60) months from the Delivery Date, all Goods will: (a) be free from any defects in workmanship, material, and design; (b) conform to applicable specifications; (c) be fit for their intended purpose and operate as intended; (d) be merchantable; (e) be free and clear of all liens, security interests, or other encumbrances; and (f) not infringe or misappropriate any third party's patent or other intellectual property rights. These warranties survive any delivery, inspection, acceptance, or payment of or for the Goods by Buyer. These warranties are cumulative and in addition to any other warranty provided by law or equity. Any applicable statute of limitations runs from the date of Buyer's discovery of the noncompliance of the Goods with the foregoing warranties. If Buyer gives Seller notice of noncompliance with this Section,

Seller shall, at its own cost and expense, promptly replace or repair the defective or nonconforming Goods and pay for all related expenses, including, but not limited to, transportation charges for the return of the defective or nonconforming goods to Seller and the delivery of repaired or replacement Goods to Buyer.

13. Compliance with Law. Seller is in compliance with and shall comply with all applicable laws, regulations, and ordinances. Seller has and shall maintain in effect all the licenses, permissions, authorizations, consents, and permits that it needs to carry out its obligations under this Agreement.

14. General Indemnification. Seller agrees to indemnify Buyer, Buyer's employees, elected officials, appointed officials, agents, and volunteers, and all additional insured and hold them harmless from all liability for damages to property or injury to or death to persons, including all reasonable costs, expenses, and attorney's fees incurred related thereto, to the extent arising from negligence, fault or willful and wanton conduct of the Seller and any subcontractor thereof.

15. Intellectual Property Indemnification. Seller shall, at its expense, defend, indemnify, and hold harmless Buyer and any Indemnified Party against any and all Losses arising out of or in connection with any claim that Buyer's or Indemnified Party's use or possession of the Goods infringes or misappropriates the patent, copyright, trade secret or other intellectual property right of any third party. In no event shall Seller enter into any settlement without Buyer's or Indemnified Party's prior written consent.

16. Insurance. Before commencing with work under this Agreement, and for a period of one (1) year after the date of this Agreement, Seller shall, at its own expense, maintain and carry insurance in full force and effect that includes, but is not limited to, commercial general liability (including product liability) with limits no less than \$250,000 for each occurrence and \$500,000 in the aggregate with financially sound and reputable insurers. Seller shall provide Buyer with a certificate of insurance from Seller's insurer evidencing the insurance coverage specified in this Agreement. The certificate of insurance shall name Buyer as an additional insured. Seller shall provide Buyer with thirty (30) days' advance written notice in the event of a cancellation or material change in Seller's insurance policy. Except where prohibited by law, Seller shall require its insurer to waive all rights of subrogation against Buyer's insurers and Buyer or the Indemnified Parties.

17. Termination. In addition to any remedies that may be provided under this Agreement, Buyer may terminate this Agreement with immediate effect upon written notice to Seller, either before or after the acceptance of the Goods, if Seller has not performed or complied with any of the terms and conditions of this Agreement, in whole or in part. If Seller becomes insolvent, is generally unable to pay, or fails to pay, its debts as they become due, files a petition for bankruptcy or commences or has commenced against it proceedings relating to bankruptcy, receivership, reorganization, or assignment for the benefit of creditors, then Buyer may terminate this Agreement upon written notice to Seller. If a Force Majeure Event affecting Seller's performance of this Agreement continues for more than 14 days, then Buyer may terminate this Agreement upon written notice to Seller. If Buyer terminates this Agreement for any reason, Seller's sole and exclusive remedy is payment for the Goods received and accepted by Buyer prior to the termination.

18. Confidential Information. All non-public, confidential, or proprietary information of the Buyer, including, but not limited to, specifications, samples, patterns, designs, plans, drawings, documents, data, business operations, customer lists, pricing, discounts, or rebates, disclosed by Buyer to Seller, whether disclosed orally or disclosed or accessed in written, electronic or other form or media, and

whether or not marked, designated, or otherwise identified as “confidential,” in connection with this Agreement is confidential, solely for the use of performing this Agreement and may not be disclosed or copied unless authorized by Buyer in writing. Upon Buyer’s request, Seller shall promptly return all documents and other materials received from Buyer. Buyer shall be entitled to injunctive relief for any violation of this Section. This Section shall not apply to information that is: (a) in the public domain; (b) known to the Seller at the time of disclosure; or (c) rightfully obtained by the Seller on a non-confidential basis from a third party.

19. Entire Agreement. This Agreement, including and together with any related exhibits, schedules, attachments, and appendices, constitutes the sole and entire agreement of the Parties with respect to the subject matter contained herein and supersedes all prior and contemporaneous understandings, agreements, representations and warranties, both written and oral, regarding such subject matter.

20. Survival. Subject to the limitations and other provisions of this Agreement: (a) the representations and warranties of the Parties contained herein shall survive the expiration or earlier termination of this Agreement; and (b) as well as any other provision that, in order to give proper effect to its intent, should survive such expiration or termination, shall survive the expiration or earlier termination of this Agreement. All other provisions of this Agreement shall not survive the expiration or earlier termination of this Agreement.

21. Notices. All notices, requests, consents, claims, demands, waivers, and other communications under this Agreement (each, a “**Notice**”, and with the correlative meaning “**Notify**”) must be in writing and addressed to the other Party at its address set forth below (or to such other address that the receiving Party may designate from time to time in accordance with this Section). Unless otherwise agreed herein, all Notices must be delivered by personal delivery, nationally recognized overnight courier or certified or registered mail (in each case, return receipt requested, postage prepaid). Except as otherwise provided in this Agreement, a Notice is effective only (a) on receipt by the receiving Party, and (b) if the Party giving the Notice has complied with the requirements of this Section.

Notice to Buyer:

J. Carter Napier – City Manager  
City of Casper  
200 N. David Street  
Casper, Wyoming 82601

Telephone: 307-235-8341

Notice to Seller:

David Corkill – Sales Engineer  
Long Building Technologies, Inc.  
3534 Salt Creek Highway  
Casper, Wyoming 82601

Telephone: 307-265-5997



22. Severability. If any term or provision of this Agreement is invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction. Upon a determination that any term or provision is invalid, illegal, or unenforceable, the Parties shall negotiate in good faith to modify this Agreement to effect the original intent of the Parties as closely as possible in order that the transactions contemplated hereby be consummated as originally contemplated to the greatest extent possible.

23. Amendments. No amendment to, or modification of this Agreement is effective unless it is in writing and signed by an authorized representative of each Party.

24. Waiver. No waiver by any party of any of the provisions of this Agreement shall be effective unless explicitly set forth in writing and signed by the party so waiving. Except as otherwise set forth in this Agreement, no failure to exercise, or delay in exercising, any rights, remedy, power, or privilege arising from this Agreement shall operate or be construed as a waiver thereof, nor shall any single or partial exercise of any right, remedy, power or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power, or privilege.

25. Cumulative Remedies. All rights and remedies provided in this Agreement are cumulative and not exclusive, and the exercise by either Party of any right or remedy does not preclude the exercise of any other rights or remedies that may now or subsequently be available at law, in equity, by statute, in any other agreement between the Parties, or otherwise. Notwithstanding the foregoing, the Parties intend that, if Buyer terminates the Agreement in accordance with Section 17, Seller's sole and exclusive remedy is the right to payment for the Goods received and accepted.

26. Assignment. Seller shall not assign, transfer, delegate, or subcontract any of its rights or obligations under this Agreement without the prior written consent of Buyer. Any purported assignment or delegation in violation of this Section shall be null and void. No assignment or delegation shall relieve the Seller of any of its obligations hereunder. Buyer may at any time assign, transfer or subcontract any or all of its rights or obligations under this Agreement without Seller's prior written consent.

27. Successors and Assigns. This Agreement is binding on and inures to the benefit of the Parties to this Agreement and their respective permitted successors and permitted assigns.

28. No Third-Party Beneficiaries. This Agreement benefits solely the Parties to this Agreement and their respective permitted successors and assigns and nothing in this Agreement, express or implied, confers on any other Person any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement.

29. Choice of Law. This Agreement, including all exhibits, schedules, attachments, and appendices attached hereto, and all matters arising out of or relating to this Agreement, are governed by, and construed in accordance with, the laws of the State of Wyoming, United States of America, without regard to the conflict of laws provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State of Wyoming.

30. Choice of Forum. Each Party irrevocably and unconditionally agrees that it will not commence any

action, litigation, or proceeding of any kind whatsoever against the other Party in any way arising from or relating to this Agreement, including all exhibits, schedules, attachments, and appendices attached to this Agreement, and all contemplated transactions, including contract, equity, tort, fraud, and statutory claims, in any forum other than the courts of the State of Wyoming, sitting in Casper, Wyoming, and any appellate court from any thereof. Each Party irrevocably and unconditionally submits to the exclusive jurisdiction of such courts and agrees to bring any such action, litigation or proceeding only in the courts of the State of Wyoming sitting in Casper, Wyoming. Each Party agrees that a final judgment in any such action, litigation, or proceeding is conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law.

31. Counterparts. This Agreement may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement. Notwithstanding anything to the contrary in Section 21 (Notices), a signed copy of this Agreement delivered by facsimile, email or other means of electronic transmission is deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

32. Force Majeure. Any delay or failure of either Party to perform its obligations under this Agreement will be excused to the extent that the delay or failure was caused directly by an event beyond such Party's control, without such Party's fault or negligence and that by its nature could not have been foreseen by such Party or, if it could have been foreseen, was unavoidable (which events may include natural disasters, embargoes, epidemics, explosions, riots, wars, or acts of terrorism) (each, a "**Force Majeure Event**"). Seller's financial inability to perform, changes in cost or availability of materials, components or services, market conditions or supplier actions or contract disputes will not excuse performance by Seller under this Section. Seller shall give Buyer prompt written notice of any event or circumstance that is reasonably likely to result in a Force Majeure Event, and the anticipated duration of such Force Majeure Event. Seller shall use all diligent efforts to end the Force Majeure Event, ensure that the effects of any Force Majeure Event are minimized and resume full performance under this Agreement.

33. Relationship of the Parties. The relationship between the Parties is that of independent contractors. Nothing contained in this Agreement shall be construed as creating any agency, partnership, franchise, business opportunity, joint venture, or other form of joint enterprise, employment or fiduciary relationship between the Parties, and neither Party shall have authority to contract for or bind the other Party in any manner whatsoever. No relationship of exclusivity shall be construed from this Agreement.

34. Wyoming Governmental Claims Act. Buyer does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and Buyer specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

35. Electronic Signatures. The Parties understand and agree that they have the right to execute this Agreement through paper or through electronic signature technology, which is in compliance with Wyoming and federal law governing electronic signatures. The Parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Agreement as an electronic record, or a paper copy of an electronic

document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each Party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either Party would like a paper copy of this Agreement, they may request a copy from the other Party, and the other Party shall provide it.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the Parties have executed this Agreement as of the day and year above.

APPROVED AS TO FORM

Walter Tremel

ATTEST

Fleur Tremel  
City Clerk

BUYER  
CITY OF CASPER, WYOMING  
A Wyoming municipal corporation

Bruce Knell  
Mayor

WITNESS

By: Kendra Ingram  
Printed Name: Kendra Ingram  
Title: Office Manager

SELLER  
LONG Building Technologies, Inc.

By: Shelby Brooks  
Printed Name: SHELBY BROOKS  
Title: BRANCH MANAGER

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**CUSTOM AIR HANDLING UNITS**

| MARK  | MODEL NO.     | AREA SERVED        | SYSTEM TYPE | SUPPLY FAN SECTION |      |      |                  |     |       | SUPPLY FAN MOTORS |       |      |       |       |         | COL. SECTIONS |        | MIXING BOX |     | PRE-FILTER |      |         |     | FINAL FILTER |        |         |     | OVERALL DIMENSIONS |         |      | SINGLE POINT POWER |     | WT LBS | REMARKS |     |         |        |           |
|-------|---------------|--------------------|-------------|--------------------|------|------|------------------|-----|-------|-------------------|-------|------|-------|-------|---------|---------------|--------|------------|-----|------------|------|---------|-----|--------------|--------|---------|-----|--------------------|---------|------|--------------------|-----|--------|---------|-----|---------|--------|-----------|
|       |               |                    |             | ACFM               | ESP  | TSP  | TYPE             | No  | ACFM  | BHP               | HP    | RPM  | FLA   | VOLTS | PREHEAT | COOLING       | REHEAT | RA         | CA  | TYPE       | FFM  | THK     | EFF | TYPE         | FFM    | THK     | EFF | LENGTH             | WIDTH   | HT   | RAIL               | MCA |        |         | MCP | VOLTS   |        |           |
| ARU-1 | DAKIN CAH-057 | UPPER/LOWER LEVELS | MZ VAV      | 27,000             | 3.0" | 4.8" | PLENUM FAN ARRAY | (6) | 4,500 | 5.5               | 3,200 | 10.0 | 3,500 | 12.0  | 460 3PH | HC-1          | CC-1   | NONE       | TOP | END        | NONE | PLEATED | 500 | 2"           | MERV 8 | PLEATED | 500 | 4"                 | MERV 13 | 268" | 142                | 70" | 8"     | N/A     | N/A | 460 3PH | 14,500 | SEE BELOW |

1) DOUBLE WALL R-13 CONSTRUCTION 2) SOUND Baffles in ALL SECTIONS 3) DIRECT DRIVE PLENUM FANS 4) TECO PREMIUM EFFICIENCY MOTORS 5) MOTOR SHAFT GROUNDING KITS 6) INTERNAL SPRING ISOLATION 7) ACCESS DOOR WINDOW AND SERVICE LIGHT IN FAN SECTION 8) MINI-HELIC GAUGE ON FILTER BANKS 9) DOUBLE WALL REINFORCED ACCESS DOORS 10) DOUBLE LOCKING ACCESS DOOR HANDLES WITH GASKETED SEALS 11) EXTERNAL J-BOX FOR ELECTRICAL CONNECTION 12) BASE RAIL TO ALLOW CONDENSATE TRAP DEPTH 13) CUSTOM PLENUM INLET AND OUTLET AIR OPENINGS AS DETAILD 14) TWO REMOTE MOUNTED VARIABLE SPEED DRIVES BY GAS CONTRACTOR 15) SMOKE DETECTORS BY GC 16) MAX 60-IN SHIPPING SECTIONS

**AIR HANDLING UNITS**

| MARK  | MODEL NO.     | BLOWER |       | MOTOR |       | COILS   |        | UNIT CONFIG | FAN DISCHARGE    | OA CFM MIN | WT LBS | REMARKS |                  |
|-------|---------------|--------|-------|-------|-------|---------|--------|-------------|------------------|------------|--------|---------|------------------|
|       |               | ACFM   | TYPE  | HP    | VOLTS | HEATING | COOL'G |             |                  |            |        |         |                  |
| ARU-2 | DAKIN CAH-017 | 7000   | ARFOL | 0.75" | 10.0  | 460 3PH | HC-2   | CC-2        | STACKED VERTICAL | 200        | 800    | 2500    | SEE (1-13) BELOW |

1) DOUBLE WALL R-13 CONSTRUCTION 2) ARFOL BELT DRIVE FAN 3) TECO PREMIUM EFFICIENCY MOTOR 4) HINGED ACCESS PANELS 5) PLEATED 2-IN MERV 13 FLAT FILTERS 6) STAINLESS STEEL DRAIN PAN 7) CABINET MOUNTED FILTER GAUGE 8) BASE RAIL TO ALLOW CONDENSATE TRAP DEPTH 9) REMOTE MOUNTED VARIABLE SPEED DRIVE BY GAS CONTRACTOR 10) FLEED FABRICATED INLET WITH TURNING VANES 11) FIELD FABRICATED DISCHARGE TRANSDUCED TO EXITS DUCTWORK 12) MAX 34-IN SECTIONS 13) ALTERNATE No 1 ONLY

**CHILLED WATER COILS**

| MARK | MODEL NO.     | ACFM   | FFM | AIR SIDE |       |       |       | WET SIDE |       |       |      | COL CONFIG | PIPE SIZE     | REMARKS |                 |
|------|---------------|--------|-----|----------|-------|-------|-------|----------|-------|-------|------|------------|---------------|---------|-----------------|
|      |               |        |     | EDG      | EMB   | LAT   | APD   | SMWH     | EWT   | LWT   | GPM  |            |               |         | WPD             |
| CC-1 | DAKIN SMH406B | 27,000 | 560 | 80" F    | 62" F | 55" F | .83"  | 638      | 45" F | 60" F | 98.0 | 7.6"       | 5 ROWS 14 FPI | 3.3"    | SEE (1-7) BELOW |
| CC-2 | DAKIN SMH406C | 7,000  | 520 | 80" F    | 62" F | 55" F | 1.00" | 158      | 45" F | 58" F | 26.0 | 2.0"       | 6 ROWS 14 FPI | 2.0"    | SEE (3-8) BELOW |

1) SELECTION INCLUDES DUAL COILS 2) PIPE SIZE TO SPLIT COILS IS 2.5-IN EACH 3) FLUID MEDIA IS 30% P-GLYCOL 4) WITH STAINLESS STEEL DRAIN PAN 5) WITH TURBOSPIRALS 6) WITH FLAT FINS 7) INSTALL FULL SIZE VALVES AND ACCESSORIES WITH REDUCERS AT CONTROL VALVES AND COIL CONNECTIONS 8) ALTERNATE No 1 ONLY

**HEATING WATER COILS**

| MARK | MODEL NO.     | ACFM   | FFM | AIR SIDE |        |      |      | WET SIDE |        |      |      | COL CONFIG   | PIPE SIZE | REMARKS         |
|------|---------------|--------|-----|----------|--------|------|------|----------|--------|------|------|--------------|-----------|-----------------|
|      |               |        |     | EAT      | LAT    | APD  | SMWH | EWT      | LWT    | GPM  | WPD  |              |           |                 |
| HC-1 | DAKIN SMH301B | 28,000 | 570 | 50" F    | 80" F  | 14"  | .724 | 160" F   | 120" F | 40.0 | 5.2" | 1 ROW 13 FPI | 2.5"      | SEE (1-4) BELOW |
| HC-2 | DAKIN SMH303B | 7,000  | 510 | 45" F    | 102" F | .22" | .359 | 160" F   | 124" F | 20.0 | 1.1" | 3 ROWS 8 FPI | 2.0"      | SEE (3-5) BELOW |

1) SELECTION INCLUDES DUAL COILS 2) PIPE SIZE TO SPLIT COILS IS 2.0-IN EACH 3) FLUID MEDIA IS 30% P-GLYCOL 4) INSTALL FULL SIZE VALVES AND ACCESSORIES WITH REDUCERS AT CONTROL VALVES AND COIL CONNECTIONS 5) ALTERNATE No 1 ONLY

**CIRCULATING PUMPS**

| MARK  | MODEL NO.                      | FLOW GPM | WPD FT HD | PUMP TYPE         | FLUID MEDIA     | MOTOR |         | PIPE SIZE |      | CONTROL | REMARKS         |                 |
|-------|--------------------------------|----------|-----------|-------------------|-----------------|-------|---------|-----------|------|---------|-----------------|-----------------|
|       |                                |          |           |                   |                 | HP    | VOLTAGE | SUC       | DIS  |         |                 |                 |
| HWP-1 | GRUNDFOS TP3 50-240            | 125      | 48        | HORIZONTAL INLINE | 30% PROP GLYCOL | 3.0   | 5800    | 460 3PH   | 2.0" | 2.0"    | HHW SYSTEM PUMP | SEE (1-4) BELOW |
| HWP-2 | GRUNDFOS TP3 50-240            | 125      | 48        | HORIZONTAL INLINE | 30% PROP GLYCOL | 3.0   | 5800    | 460 3PH   | 2.0" | 2.0"    | HHW SYSTEM PUMP | SEE (1-4) BELOW |
| HWP-3 | GRUNDFOS TP3 50-240            | 125      | 48        | HORIZONTAL INLINE | 30% PROP GLYCOL | 3.0   | 5800    | 460 3PH   | 2.0" | 2.0"    | HHW SYSTEM PUMP | SEE (1-4) BELOW |
| GP-1  | ADVANTAGE CONTROLS MODEL GF-1A | 1.5      | 115       | GLYCOL MAKE-UP    | 30% PROP GLYCOL | 1/3   | -       | 120 MPH   | -    | 0.50"   | INCLUDED        | SEE (5) BELOW   |

1) CLOSE COUPLED INLINE PUMP WITH INTEGRATED VARIABLE SPEED CONTROLLER 2) MOUNT AT HEAD HEIGHT FOR SERVICE 3) INSTALL REDUCERS AT PUMP FLOWS TO MATCH PIPE SIZE 4) INSTALL CHECK VALVE ON PUMP DISCHARGE 5) DUPLEX PACKAGE WITH 55 GAL POLYETHYLENE TANK, LOW-LEVEL ALARM RELAY, AND DIGITAL CONTROLLER

**EXPANSION TANKS**

| MARK | MODEL NO.           | SYSTEM VOLUME | TANK VOLUME | EXP WATER | TANK TYPE | SIZE |     | TEMP | PRESSURE |        | SUPPORT | REMARKS |                 |
|------|---------------------|---------------|-------------|-----------|-----------|------|-----|------|----------|--------|---------|---------|-----------------|
|      |                     |               |             |           |           | DIA  | HT  |      | MIN      | MAX    |         |         |                 |
| ET-1 | AMTROL EXTROL 200-L | 750 GAL       | 53 GAL      | 26 GAL    | BLADDER   | 24"  | 30" | 40T  | 200F     | 16 PSI | 75 PS9  | FLOOR   | SEE (1-6) BELOW |

1) 125 PSIG ASME APPROVED 2) FLUID MEDIA IS 30% P-GLYCOL 3) PRE-CHARGE TO THE INDICATED FILL PRESSURE 4) INSTALL ISOLATION VALVE, PRESSURE GAUGE, AND DRAIN VALVE WITH HOSE THREADS AND CAP 5) FLOOR MOUNT IN AN ACCESSIBLE LOCATION 6) SYSTEM VOLUME IS APPROX. GLYCOL TO BE BASED ON CONTRACTOR TAKE-OFFS

**AIR SEPARATORS**

| MARK | MODEL NO.          | TYPE                    | SYSTEM SERVED | INLET VELOCITY | FLOW RATE | FLUID MEDIA     | CONNECTION |      |     | DIMENSIONS |     |     | WT LBS          | REMARKS |
|------|--------------------|-------------------------|---------------|----------------|-----------|-----------------|------------|------|-----|------------|-----|-----|-----------------|---------|
|      |                    |                         |               |                |           |                 | SIZE       | TYPE | DIA | LC         | HT  |     |                 |         |
| AS-1 | SPHROTHERM VSR-400 | COALESCING MICRO-BUBBLE | HEATING WATER | 4 FPS          | 225 GPM   | 30% PROP GLYCOL | 4"         | FLG  | 9"  | 21"        | 24" | 110 | SEE (1-4) BELOW |         |

1) 150 PSIG ASME APPROVED 2) WITH SPINDROP AUTOMATIC AIR VENT PIPED TO THE FLOOR DRAIN 3) INSTALL DRAIN VALVE WITH HOSE THREADS AND CAP 4) INSTALL PIPING TO AVOID AIR TRAPS

**VENTILATION FANS**

| MARK | MODEL NO. | AREAS SERVED | BLOWER |     | DESCRIPTION |       | MOTOR |    | DAMPER | CONTROL | WT LBS | REMARKS |
|------|-----------|--------------|--------|-----|-------------|-------|-------|----|--------|---------|--------|---------|
|      |           |              | ACFM   | ESP | RPM         | DRIVE | TYPE  | HP |        |         |        |         |
| VF-3 |           |              |        |     |             |       |       |    |        |         |        |         |

1) ACoustically INSULATED CABINET 2) FIELD MOUNTED FAN SPEED CONTROLLER 3) SUPPORT WITH R-13 ISOLATOR KIT 4) BROCK VENT WITH BRD SCREEN 5) ROOF CAP WITH BRD SCREEN

**CABINET UNIT HEATERS**

| MARK | MODEL NO.           | SCFM | TYPE             | HEATING COIL |       |        | FAN MOTOR |     | MOUNTING HEIGHT | PIPE SIZE | REMARKS |                    |      |                 |
|------|---------------------|------|------------------|--------------|-------|--------|-----------|-----|-----------------|-----------|---------|--------------------|------|-----------------|
|      |                     |      |                  | MBH          | EAT   | EWT    | GPM       | WPD |                 |           |         | No                 | HP   |                 |
| CH-1 | STERLING RC-1200-06 | 840  | RECESSED CEILING | 48.3         | 60" F | 160" F | 3.5       | 1.7 | (2)             | 1/70      | 120 MPH | FLUSH WITH CEILING | 1.0" | SEE (1-5) BELOW |
| CH-2 | STERLING RC-1200-06 | 620  | RECESSED CEILING | 38.4         | 60" F | 160" F | 2.5       | 1.0 | (1)             | 1/70      | 120 MPH | FLUSH WITH CEILING | 1.0" | SEE (1-5) BELOW |

1) HIGH CAPACITY 2-ROW COILS 2) HINGED ACCESS PANELS 3) FLUID MEDIA IS 30% P-GLYCOL 4) INSTALL VALVES AND ACCESSORIES ACCESSIBLE 5) SUPPORT WITH VIBRATION ISOLATION FROM STRUCTURE

**PLUMBING FIXTURES**

| MARK | FIXTURE                        | MFG. MODEL & DESCRIPTION   | CONNECTIONS |      |        |        | MOUNTING HEIGHT |
|------|--------------------------------|--|-------------|------|--------|--------|-----------------|
|      |                                |  | OW          | HW   | DRAIN  | VENT   |                 |
| WC-1 | FLOOR MOUNT STD WATER CLOSET   | AMERICAN STANDARD PROLO MODEL 3690.000, FLOOR MOUNT, REAR OUTLET, 15.0" RM HT, TOP SPUD, WHITE OPEN FRONT SEAT, SLOAN ROYAL MODEL 111 5"SM FLUSHMETER, BATTERY POWERED, SENSOR OPERATED, INFRARED UNIT, 1.6 GPF. | 1"          | -    | 4"     | 2"     | FLOOR MOUNT     |
| WC-2 | FLOOR MOUNT ADA WATER CLOSET   | AMERICAN STANDARD HURON MODEL 3372.000, FLOOR MOUNT, REAR OUTLET, 17" RM HT, TOP SPUD, WHITE OPEN FRONT SEAT, SLOAN ROYAL MODEL 111 5"SM FLUSHMETER, BATTERY POWERED, SENSOR OPERATED, INFRARED UNIT, 1.6 GPF.   | 1"          | -    | 4"     | 2"     | FLOOR MOUNT     |
| UR-1 | WALL MOUNT STD URINAL          | AMERICAN STANDARD WASHBROOK MODEL 6590.000, WALL HUNG, TOP SPUD, WITH STRAINER, SLOAN ROYAL MODEL 186 5"SM FLUSHMETER, BATTERY POWERED, SENSOR OPERATED, INFRARED UNIT, 1.0 GPF.                                 | 3/4"        | -    | 2"     | 1-1/2" | PER ARCHITECT   |
| UR-2 | WALL MOUNT ADA URINAL          | AMERICAN STANDARD WASHBROOK MODEL 6590.000, WALL HUNG, TOP SPUD, WITH STRAINER, SLOAN ROYAL MODEL 186 5"SM FLUSHMETER, BATTERY POWERED, SENSOR OPERATED, INFRARED UNIT, 1.0 GPF.                                 | 3/4"        | -    | 2"     | 1-1/2" | PER ARCHITECT   |
| SK-1 | ADA STAINLESS SINGLE BOWL SINK | ELKAY MODEL L94D-2219, SINGLE BOWL, 18 GAUGE, 5.5" DEPTH, OFF-CENTER DRAIN GRD DRN, DELTA FAUCET MODEL 26C3-943, TWO-HANDLE DECK-MOUNT, GOOSENECK SPOUT.   | 1/2"        | 1/2" | 2"     | 1-1/2" | COUNTER TOP     |
| SK-2 | ADA STAINLESS DOUBLE BOWL SINK | ELKAY MODEL L94D-3319, DOUBLE BOWL, 18 GAUGE, 5.5" DEPTH, REAR CENTER DRAIN, BASKET STRAINER, DELTA FAUCET MODEL 26C3-143, TWO-HANDLE DECK-MOUNT, SWING SPOUT.   | 1/2"        | 1/2" | 2"     | 1-1/2" | COUNTER TOP     |
| LV-1 | UNDER COUNTER ADA LAVATORY     | AMERICAN STANDARD AQUALYN MODEL 0496.221, UNDERCOUNTER MOUNT, DELTA FAUCET MODEL 22C-541, SINGLE LEVER CENTERSET, OFFSET GRD DRN, WITH TRUEBRO LAVGUARD INSULATION.  | 1/2"        | 1/2" | 2"     | 1-1/2" | COUNTER TOP     |
| LV-2 | COUNTER TOP ADA LAVATORY       | AMERICAN STANDARD AQUALYN MODEL 0476.028, SELF-RIMMING, 4" CENTERS, DELTA FAUCET MODEL 22C-541, SINGLE LEVER CENTERSET, OFFSET GRD DRN, WITH TRUEBRO LAVGUARD INSULATION.  | 1/2"        | 1/2" | 2"     | 1-1/2" | COUNTER TOP     |
| DF-2 | ADA WATER COOLER               |  | 1/2"        | -    | 1-1/2" | 1-1/2" | PER ARCHITECT   |

1) FIXTURES AND FAUCETS WHICH ARE EQUAL IN CONSTRUCTION, FUNCTION, PERFORMANCE, AND APPEARANCE WILL BE ACCEPTED AS EQUAL 2) SHALL BE OF ONE MFG UNLESS NOTED 3) WALL MOUNT FIXTURES SHALL BE INSTALLED WITH FLOOR MOUNTED CONCEALED ARM TYPE CARRIER SUPPORTS WITHIN THE WALLS 2) EXPOSED CONNECTIONS SHALL INCLUDE CHROME PLATED BRASS P-TRAPS AND EXTENSIONS, QUARTER-TURN ANGLE STOPS, AND BRASS STAINLESS STEEL SUPPLIES 3) ALL WALL PENETRATIONS SHALL BE FINISHED WITH CHROME PLATED ESCUTCHEONS 4) COORDINATE RM ELEVATIONS AND MOUNTING HEIGHTS WITH ARCHITECTURAL ELEVATIONS AND REQUEST WRITTEN CLARIFICATION WHERE SPECIFICATIONS DIFFER

**PLUMBING ACCESSORIES**

| MARK | FIXTURE              | MFG. MODEL & DESCRIPTION  | CONNECTIONS |       |       |        | MOUNTING HEIGHT |
|------|----------------------|---|-------------|-------|-------|--------|-----------------|
|      |                      |   | OW          | HW    | DRAIN | VENT   |                 |
| FD   | FLOOR DRAIN          | JAY R SMITH SERIES 2005, ROUND TOP, WITH FLASHING COLLAR AND NICKEL BRONZE ADJUSTABLE STRAINER. PRECISE LOCATIONS AS PER ARCHITECT. (2" SIZE UNL.)                | -           | -     | 2"    | 1-1/2" | FLOOR           |
| FS   | FLOOR SINK           | JAY R SMITH SERIES 4400, AOD RESISTANT COATED, 6" DEEP, 12" SQUARE TOP WITH 1/2" ARC GRATE. COORDINATE LOCATION WITH EQUIPMENT. (2" SIZE UNL.)                    | -           | -     | 2"    | 1-1/2" | FLOOR           |
| FOO  | FLOOR CLEAN-OUT      | JAY R SMITH 4020 SERIES, ROUND ADJUSTABLE NICKEL BRONZE TOP.  | -           | -     | LINE  | -      | FLOOR           |
| WOD  | WALL CLEAN-OUT       | JAY R SMITH 4530 SERIES, NO-HUB TEE WITH STAINLESS STEEL COVER.   | -           | -     | LINE  | -      | 18" AFF         |
| GOO  | EXTERIOR CLEAN-OUT   | JAY R SMITH 4220 SERIES, ROUND CONCRETE ENCASED CAST IRON COVER.  | -           | -     | LINE  | -      | GRADE           |
| SV   | TEMP LIMITING VALVE  | PONERS MODEL E480 UNDER-LAV OR LW495 WITH LINE SIZE CONNECTIONS FOR GROUPS. ASSE 1070, LEAD-FREE. ALL SINKS AND LAVATORIES (SHOWN OR NOT) UNLESS NOTED OTHERWISE. | VARES       | VARES | -     | -      | UNDER SINK      |
| TS   | TRAP SEAL            | JAY R SMITH SERIES 2692, ASSE 1072, BARRIER TYPE, FLOOR DRAIN WRAP SEALER. ALL FLOOR DRAINS WHERE REQD UNLESS NOTED OTHERWISE.                                    | -           | -     | -     | -      | PER MFG         |
| SA   | SHOCK ARRESTOR       | PRECISION PLUMBING PRODUCTS SC SERIES, COPPER WITH BRASS PISTON, SIZED AND INSTALLED PER MFG. LOCATE PER MFG FOR ALL FAST-AGING VALVES.                           | VARES       | VARES | -     | -      | PER MFG         |
| AC   | APPLIANCE CONNECTION | CUY GREY MODEL MB-1, WHITE POWDER COAT METAL BOX WITH BOTTOM OR TOP 1/4" TURN SERVICE STOP AS REQD. CONFIRM INSTALLATION HEIGHT IN THE FIELD.                     | 1/2"        | -     | -     | -      | PER MFG         |

1) ACCESSORIES OF SIMILAR SIZE, MATERIAL, CONSTRUCTION, AND PURPOSE AS MANUFACTURED BY SMITH, JOSAM, WASE, WATTS, ZURN, WOODFORD, AND OTHERS ARE ACCEPTABLE

**RELIEF FANS**

| MARK  | MODEL NO.     | AREAS SERVED       | FAN TYPE         | BLOWER |      | MOTOR | DAMPER | CONTROL | WT LBS  | REMARKS    |                |       |                 |
|-------|---------------|--------------------|------------------|--------|------|-------|--------|---------|---------|------------|----------------|-------|-----------------|
|       |               |                    |                  | ACFM   | ESP  |       |        |         |         |            | RPM            | DRIVE |                 |
| RF-1A | COOK 4027LC-B | UPPER/LOWER LEVELS | TIERED DOWNBLAST | 10,600 | .25" | 320   | BELT   | 1.50    | 277 MPH | BACK DRAFT | VAR FREQ DRIVE | 650   | SEE (1-7) BELOW |
| RF-1B | COOK 4027LC-B | UPPER/LOWER LEVELS | TIERED DOWNBLAST | 10,600 | .25" | 320   | BELT   | 1.50    | 277 MPH | BACK DRAFT | VAR FREQ DRIVE | 650   | SEE (1-7) BELOW |

1) LOW CONTOUR TIERED DOWNBLAST 2) PREMIUM EFFICIENCY TECO MOTOR 3) PRE-WIRED FACTORY MOUNTED DISCONNECT 4) MFG'S 14" INSULATED SLOPED CURB 5) ALUMINUM BRD SCREEN 6) HEAVY GAUGE BACKDRAFT DAMPER 7) MOTORIZED CONTROL DAMPER BY GAS 8) REMOTE MOUNTED VARIABLE SPEED DRIVE BY GAS

**EXHAUST FANS**

| MARK | MODEL NO.  | AREAS SERVED | BLOWER |      | DESCRIPTION |        | MOTOR   |       | DAMPER  | CONTROL    | WT LBS        | REMARKS |                 |
|------|------------|--------------|--------|------|-------------|--------|---------|-------|---------|------------|---------------|---------|-----------------|
|      |            |              | ACFM   | ESP  | DRIVE       | TYPE   | HP      | VOLTS |         |            |               |         |                 |
| EF-1 | COOK GC286 | CUSTODIAL    | 120    | .25" | 740         | DIRECT | CEILING | 50W   | 120 MPH | BACK DRAFT | TIME SCHEDULE | <100    | SEE (1-4) BELOW |
| EF-3 |            |              |        |      |             |        |         |       |         |            |               |         |                 |

1) WALL CAP WITH BRD SCREEN 2) WHITE ALUMINUM GRILLE 3) VIBRATION ISOLATION KIT 4) FIELD MOUNTED FAN SPEED CONTROLLER 5) PRE-WIRED DISCONNECT 6) MFG'S INSULATED CURB 7) ALUMINUM BRD SCREEN



1607 CY AVE, STE 303 // CASPER, WY 82404 // (307) 246-5013 // MAIL@EDMENGINEERING.COM

**DESIGN CONDITIONS**

| CASPER, WY | 5000 FT ELEVATION |         |
|------------|-------------------|---------|
|            | INSIDE            | OUTSIDE |
| SUMMER     | 75° F             | 82° F   |
| WINTER     | 70° F             | -13° F  |

**BLDG GAS LOAD**

NO ADDITIONAL GAS LOAD

**GENERAL MECHANICAL NOTES**

- CONTRACTORS SHALL COMPLY WITH ALL STATE AND LOCAL CODES, REGULATIONS AND ORDINANCES.
- MATERIALS SHALL CONFORM TO STANDARDS PRESCRIBED IN LOCALLY ADOPTED CODES AND BE APPROVED FOR USE BY THE AUTHORITY HAVING JURISDICTION.
- EQUIPMENT SHALL BE LISTED, LABELED, AND INSTALLED IN ACCORDANCE WITH THE MFG'S INSTALLATION INSTRUCTIONS.
- SECURE AND PAY FOR ALL PERMITS, FEES, TAXES, INSPECTIONS, AND UTILITY COSTS. CONNECTIONS TO UTILITIES SHALL BE IN ACCORDANCE WITH THE LOCAL UTILITY.
- CONTRACTORS ARE TO EXAMINE THE SITE AND DOCUMENTS OF OTHER TRADES AND BECOME FAMILIAR WITH THE FULL SCOPE OF WORK PRIOR TO FABRICATING MATERIALS.
- DRAWINGS ARE DIAGRAMMATIC REPRESENTING GENERAL ARRANGEMENT OF THE WORK. ALL DIMENSIONS SHALL BE WORKED ON THE JOB SITE.
- SCHEMATIC DIAGRAMS DENOTE EQUIPMENT RELATIONSHIPS ONLY. SEE FLOOR PLANS FOR MAJOR EQUIPMENT LOCATIONS.
- CONTRACTORS SHALL BE RESPONSIBLE FOR EXACT FITTING COUPTS, LENGTH OF MATERIAL, OFFSETS REQUIRED, CLEARANCES, AND AN ORGANIZED FIELD INSTALLATION.
- DUCT SIZES SHOWN AND NOTED ON THE DRAWINGS INDICATE CLEAR INSIDE DIMENSIONS UNLESS NOTED OTHERWISE.

**ABBREVIATIONS**

| ABBR | IDENTIFICATION         | ABBR | IDENTIFICATION        |
|------|------------------------|------|-----------------------|
| ABV  | ABOVE                  | IAQ  | INDOOR AIR QUALITY    |
| ACH  | AIR CHANGES PER HOUR   | LWT  | LEAVING WATER TEMP    |
| AD   | ACCESS DOOR            | MAT  | MIXED AIR TEMP        |
| ADJ  | ADJUSTABLE             | MBH  | THOUSAND BTU PER HOUR |
| AFF  | ABOVE FINISHED FLOOR   | MFG  | MANUFACTURER          |
| AFG  | ABOVE FINISHED GRADE   | MC   | MECHANICAL CONTRACTOR |
| AHU  | AIR HANDLING UNIT      | MCA  | MINI CIRCUIT AMPACITY |
| AMS  | AIR MEASURING STATION  | MAX  | MAXIMUM               |
| APD  | AIR PRESSURE DROP      | MIN  | MINIMUM               |
| AV   | AIR VENT               | NA   | NOT APPLICABLE        |
| ASB  | CFM AT ALTITUDE        | NC   | NOT IN CONTRACT       |
| ACM  | BLDG AUTOMATION SYSTEM | NIC  | NOISE CRITERIA        |
| BFC  | BELOW FINISHED CEILING | OA   | OUTSIDE AIR           |
| BLDG | BUILDING               | OAT  | OUTSIDE AIR TEMP      |
| BLW  | BELOW                  | OD   | OUTSIDE DIAMETER      |
| BTU  | BRITISH THERMAL UNIT   | PC   | PLUMBING CONTRACTOR   |
|      |                        |      |                       |

GENERAL NOTES

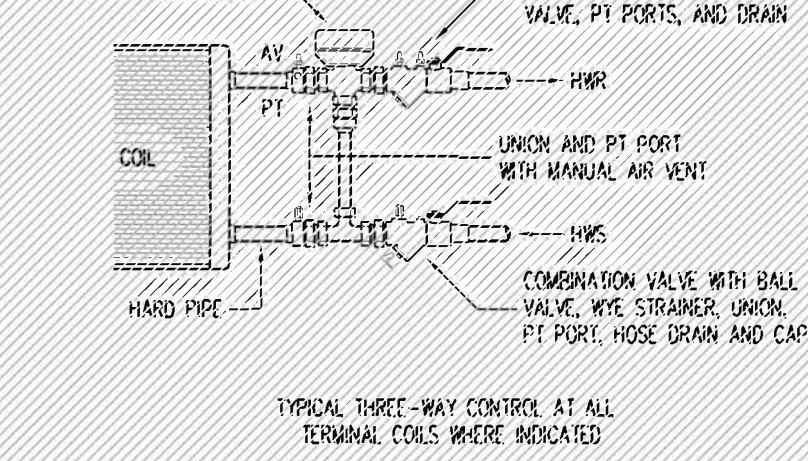
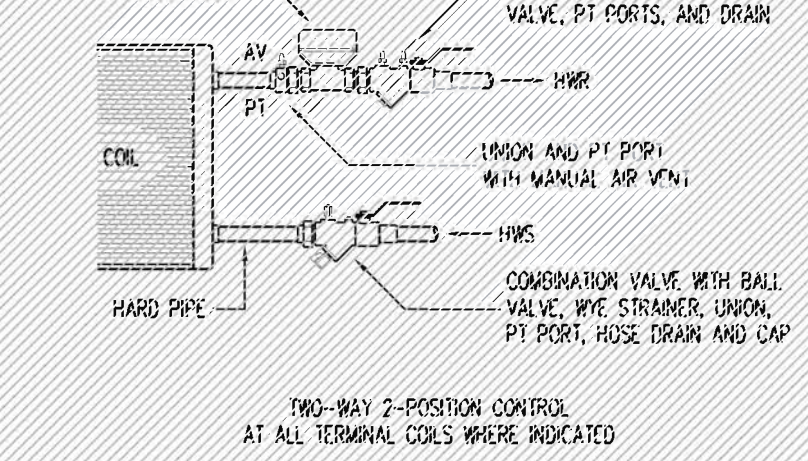
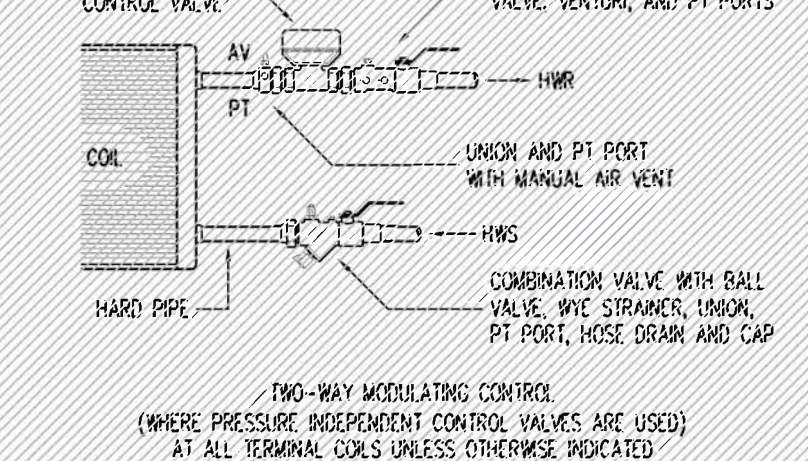
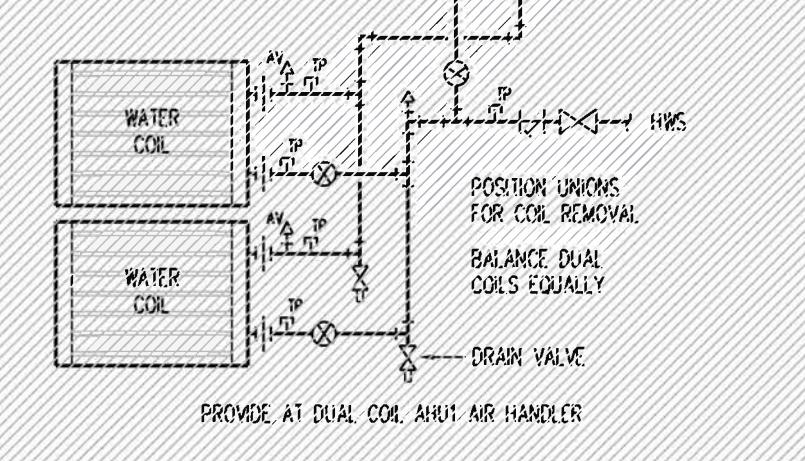
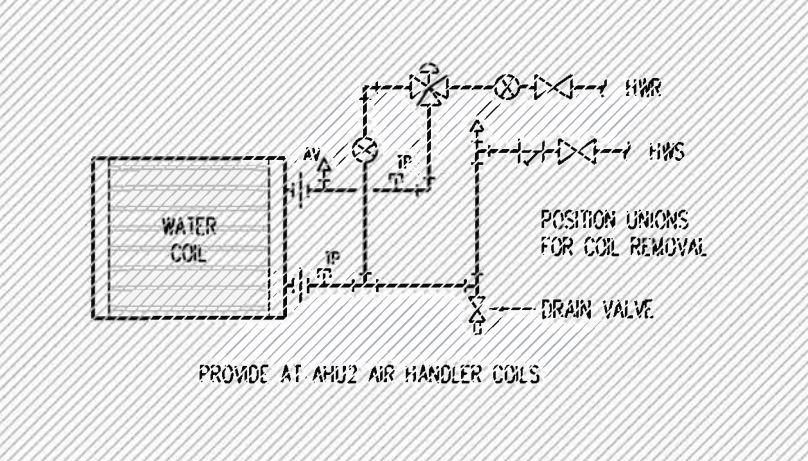
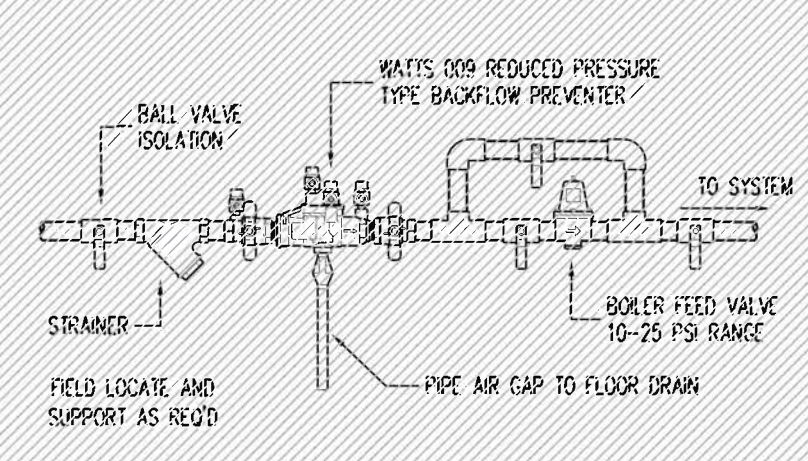
- EXIST CONDITIONS ARE BASED ON AVAILABLE INFORMATION. PRIOR TO SUBMITTING A BID, THE CONTRACTOR SHALL VISIT THE SITE TO VERIFY ALL CONDITIONS AND THE EXTENT OF WORK TO BE PERFORMED.
- ALL DIMENSIONS SHALL BE CONTRACTOR'S UNLESS OTHERWISE NOTED. OTHERWISE, THE OWNER WILL FIRST CLAIM TO KEEP ANY ITEMS INDICATED FOR REMOVAL.
- HEAVY DUTY REMOVAL EQUIPMENT TO BE REMOVED AND/OR REPLACED. REMOVE ALL APPROXIMATELY INDICATED HVAC FIRING, EQUIPMENT, AND DEVICES, WHETHER SHOWN ACCURATELY OR NOT.
- DISCONNECT AND REMOVE EQUIPMENT DESIGNATED FOR REPLACEMENT. ALL OTHER EQUIPMENT SHALL REMAIN. DISCONNECT ALL DUCTWORK, PIPING, MINOR, AND OTHER CONDITIONS AS NECESSARY TO FACILITATE REPLACEMENT OF THE AIR HANDLERS REQUIRING AT COMPLETION OF THE PROJECT.
- THE CONTRACTOR SHALL VERIFY CONDITIONS IN THE FIELD AND INCLUDE ENOUGH CONTINGENCY WITHIN THEIR BID TO RETURN ALL NEW OR EXISTING EQUIPMENT IN THE ROOM TO ITS PROPER WORKING CONDITION.
- MEANS AND METHODS ARE THE CONTRACTOR'S RESPONSIBILITY. INCLUDE FOR A COMPLETE INSTALLATION WITHOUT ADDITIONAL COST TO THE PROJECT.
- FIELD ORGANIZE AND INSTALL ALL EQUIPMENT, DUCTWORK, PIPING, CONDENSATE, ETC FOR MAXIMUM CLEARANCE AND MAINTENANCE ACCESSIBILITY.

KEY NOTES

- DEMOLITION
- CHILLED WATER PUMPS, CONDENSER WATER HEAT EXCHANGER, EXPANSION TANKS, AIR SEPARATOR, AND OTHER RELATED COMPONENTS WILL REMAIN UNDISTURBED. PROTECT FROM DAMAGE DURING DEMO AND CONSTRUCTION.
  - REMOVE ALL UNLabeled WATER SYSTEM PIPING AND RELATED ACCESSORIES COMPLETE TO A POINT WHERE IT WILL CONNECT TO NEW. VERIFY ACTUAL CONDITIONS IN THE FIELD AND SEEK CLARIFICATION FROM THE ENGINEER.
  - BOILERS AND BOILER PUMPS WILL REMAIN UNDISTURBED. PROTECT FROM DAMAGE DURING DEMO AND CONSTRUCTION. REMOVE ALL HEATING WATER SYSTEM PIPING THRU-OUT THE ROOM AND REPLACE AS DETAILLED.
  - DISCONNECT AND REMOVE HEATING WATER SYSTEM PIPING BEHIND THE BOILERS, REMOVE AIR SEPARATOR, EXPANSION TANK, AND ALL RELATED PIPING. REMOVE COLD WATER WAKE-UP ASSEMBLY COMPLETE.
  - DISCONNECT AND REMOVE HEATING WATER PUMPS AND IN-ROOF PIPING ON THE WEST WALL COMPLETE. REMOVE ALL RELATED PIPING, SUPPORTS, INSULATION, ETC.
  - DISCONNECT AND REMOVE HEATING AND CHILLED WATER PIPING AT EACH AIR HANDLER COMPLETE. REMOVE ALL PIPING, CONTROLS, HANGERS, INSULATION, AND OTHER RELATED ACCESSORIES.
  - REMOVE ALL HEATING WATER PIPING COMPLETE UP THRU THE CHASE, SERVING THE UPPER LEVEL. EXIST VENTS AND INTAKES ARE TO REMAIN. WATER HEATER AND RELATED PIPING BELOW IS TO REMAIN UNDISTURBED.
  - DISCONNECT AND REMOVE TEMPERATURE CONTROL PANEL AND ALL RELATED DEVICES. REMOVE ALL CONTROLS, WIRING, CONDENSATE, ETC THRU-OUT THE ROOM. REMOVE FAN DRIVES, DAMPERS, AND ACTUATORS.
  - EXIST WATER SERVICE IS TO REMAIN UNDISTURBED. REMOVE SECTIONS OF PIPING AS INDICATED TO FACILITATE REPLACEMENT OF THE AIR HANDLERS. EXIST PIPING THRU-OUT TO THE CONDENSER SYSTEM IS TO REMAIN.
  - EXIST PIPING AND WELL WATER RELATED SYSTEMS IN THE CHASE AND ALONG THE WEST WALL ARE TO REMAIN UNDISTURBED. PROTECT FROM DAMAGE DURING DEMO AND CONSTRUCTION.
  - PATCH ALL UN-REUSED OPENINGS WITH BLOCK AND MORTAR. SEAL OTHERS WITH A FIRE SAFE MATERIAL.

RENOVATION

- FIELD LOCATE NEW AIR HANDLING UNIT TAKE. PRECAUTIONS TO COORDINATE LOCATION WITH NEW AND EXIST PIPING, DUCTWORK, ELECTRICAL, AND EXIST STRUCTURE. CONSIDER CLEARANCES FOR MAINTENANCE AND ACCESS.
- CONNECT COOL RUN (RH) PIPING FROM LARE TO PRESERVE MAINTENANCE ACCESS. OFFSET AND EXTEND PIPING OVER/UNDER DUCTWORK AS NEEDED. EXTEND CONDENSATE TO DRAIN. COORDINATE WITH OTHER TRADES.
- CONNECT EXIST CHILLED WATER SYSTEM PIPING TO NEW AS DETAILLED. COORDINATE WITH OTHER TRADES AND FIELD LOCATE THRU-OUT THE ROOM. PROVIDE NEW PIPE INSULATION ON ALL EXIST PIPING AND PUMP VOLUMES.
- INSTALL NEW HEATING WATER SYSTEM PIPING THRU-OUT THE ROOM. COORDINATE WITH OTHER TRADES AND FIELD LOCATE PIPING EQUIPMENT AND DEVICES. MAINTAIN CLEARANCE TO ITEMS REQUIRING MAINTENANCE.
- REMOVE HEATING WATER PIPING BEHIND THE EXIST BOILERS AND MAKE CONNECTIONS TO THE EXIST PRIMARY PIPING AT A NEW HORIZONTAL SEPARATION POINT AS DETAILLED.
- INSTALL NEW HEATING WATER SYSTEM PUMPS HANGED AGAINST THE WEST WALL AS SHOWN. MOUNT PUMPS NO HIGHER THAN 5-FT AFF. COORDINATE WITH OTHER TRADES.
- EXTEND 4" HEATING WATER PIPING UP WITHIN THE CHASE FRAMING ABOVE TO SERVE THE UPPER LEVEL. SEAL ALL CHASE PENETRATIONS WITH A FIRE SAFE CAULK.
- EXTEND 2.5" HEATING WATER PIPING THRU EXIST OPENING AT THE SOUTH WALL. SEAL ALL WALL PENETRATIONS WITH A FIRE SAFE CAULK.
- FIELD LOCATE NEW AIR SEPARATOR, EXPANSION TANK, AND MAKEUP WATER CONNECTIONS. MAINTAIN CLEARANCE TO ITEMS REQUIRING MAINTENANCE.
- FIELD LOCATE NEW DUPLEX GLYCOL FEED PUMP UNIT. PROVIDE A COLD WATER LINE WITH BALL VALVE, NOSE THREADS, AND CAP.
- FIELD LOCATE BYPASS FILTER FEEDER POTS FOR EACH SYSTEM. CONNECT UPSTREAM AND DOWNSTREAM OF THE SYSTEM PUMPS.
- CONNECT EXIST DOMESTIC COLD WATER PIPING DOWNSTREAM OF THE SERVICE ENTRANCE TO NEW PIPING THRU-OUT THE ROOM. COORDINATE LOCATIONS WITH OTHER TRADES.



MAKEUP WATER SCHEMATIC NO SCALE 10

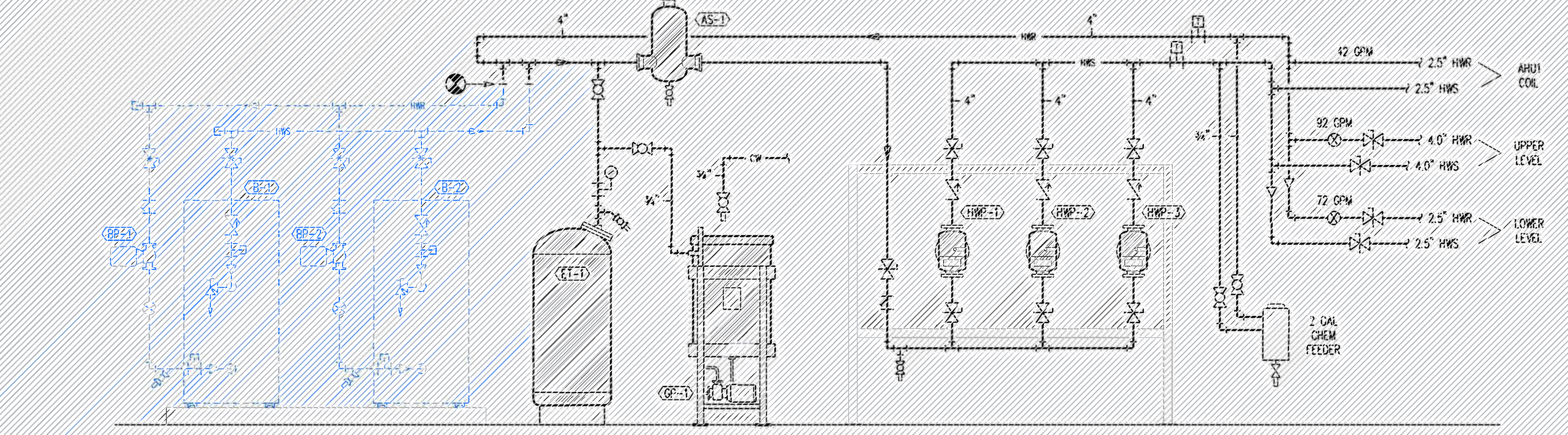
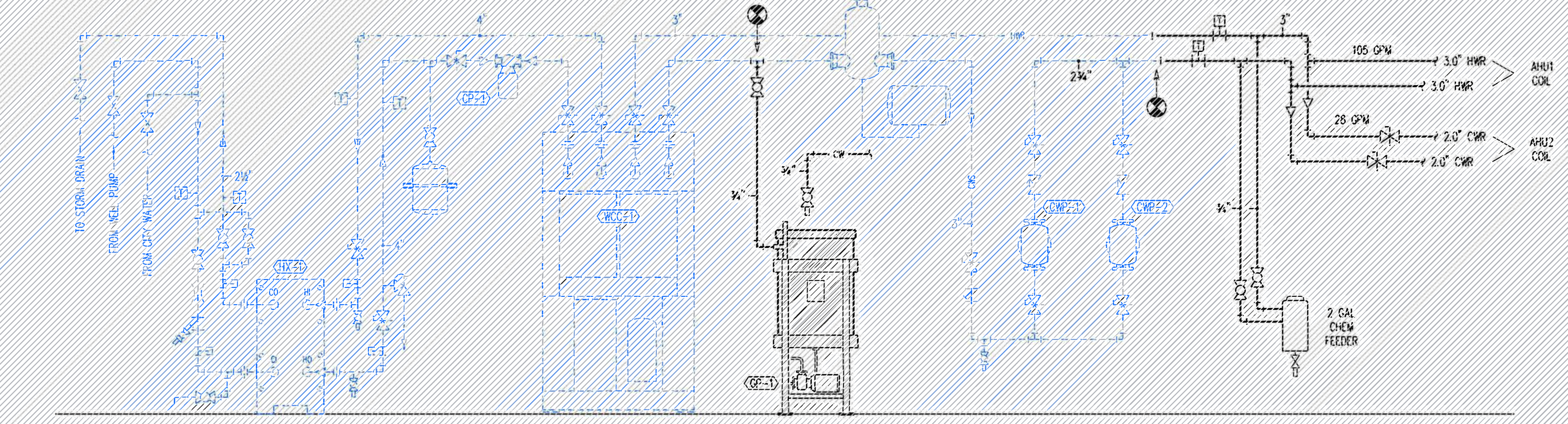
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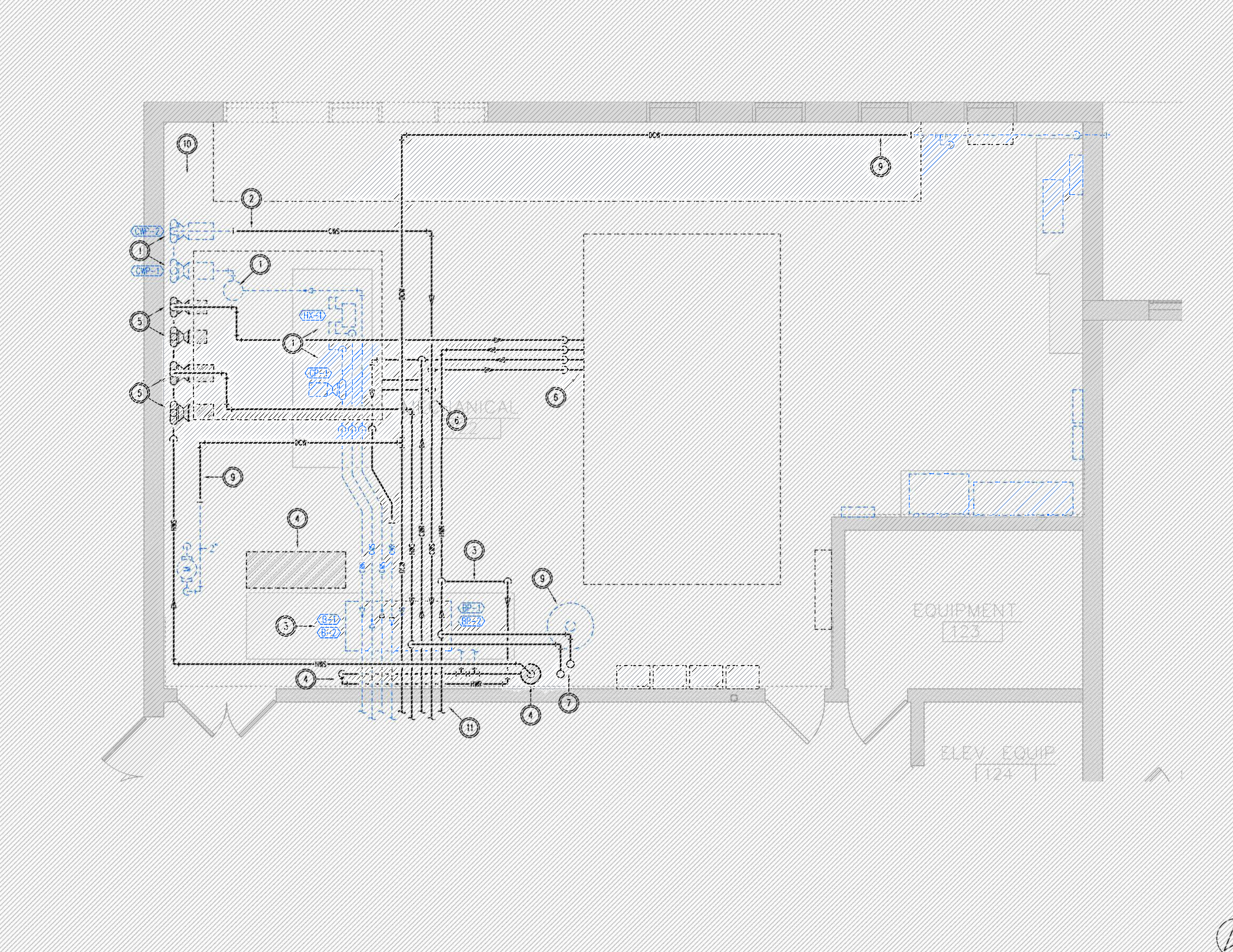
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TU PIPING SCHEMATIC NO SCALE 05

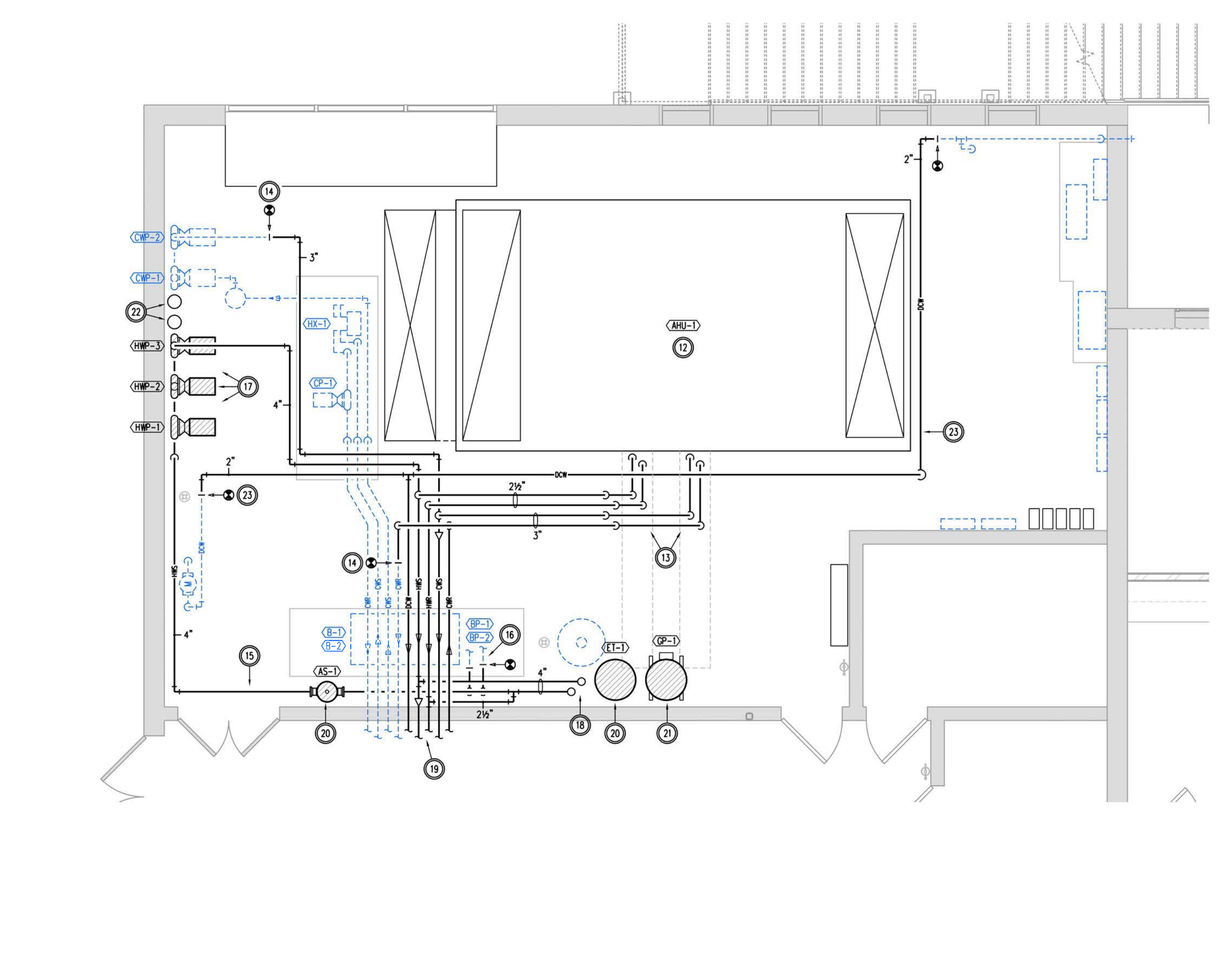


REVISED CHILLED WATER PIPING SCHEMATIC NO SCALE 04

REVISED HEATING WATER PIPING SCHEMATIC NO SCALE 03



LARGE SCALE HVAC PIPING DEMOLITION PLAN 1/4" = 1'-0" 02



LARGE SCALE HVAC PIPING RENOVATION PLAN 1/4" = 1'-0" 01

**GENERAL NOTES**

- EXISTING CONDITIONS ARE BASED ON AVAILABLE INFORMATION. PRIOR TO SUBMITTING A BID, THE CONTRACTOR SHALL VISIT THE SITE TO VERIFY ALL CONDITIONS AND THE EXTENT OF WORK TO BE PERFORMED.
- ALL DEMOLITION SHALL BE CONTRACTOR'S LIABILITY UNLESS NOTED OTHERWISE. THE OWNER WILL HAVE FIRST CLAIM TO KEEP ANY ITEMS IDENTIFIED FOR REMOVAL.
- HEAVY LIFT WEIGHTS REMOVE EQUIPMENT TO BE REMOVED AND/OR REPLACED. REMOVE ALL APPROXIMATELY INDICATED HUNG TRIM, EQUIPMENT, AND DEVICES, WHETHER SHOWN ACCURATELY OR NOT.
- DISCONNECT AND REMOVE EQUIPMENT IDENTIFIED FOR REPLACEMENT. ALL OTHER EQUIPMENT SHALL REMAIN. DISCONNECT ALL DUCTWORK, PIPING, WIRING, AND OTHER CONDITIONS AS NEEDED TO FACILITATE REPLACEMENT OF THE AIR HANDLERS IDENTIFIED AT COMPLETION OF THE PROJECT.
- IF THE CONTRACTOR SHALL VERIFY CONDITIONS IN THE FIELD AND INCUR ENOUGH CONCERN TO RETURN TO THE FIELD TO VERIFY OR CORRECT EQUIPMENT IN THE ROOM TO ITS PROPER WORKING CONDITION.
- MEANS AND METHOD ARE THE CONTRACTOR'S RESPONSIBILITY. INCLUDE FOR A COMPLETE INSTALLATION WITHOUT ADDITIONAL COST TO THE PROJECT.
- FIELD ORGANIZE AND INSTALL ALL EQUIPMENT, DUCTWORK, PIPING, CONDUIT, ETC FOR MAXIMUM CLEARANCE AND MAINTENANCE ACCESSIBILITY.

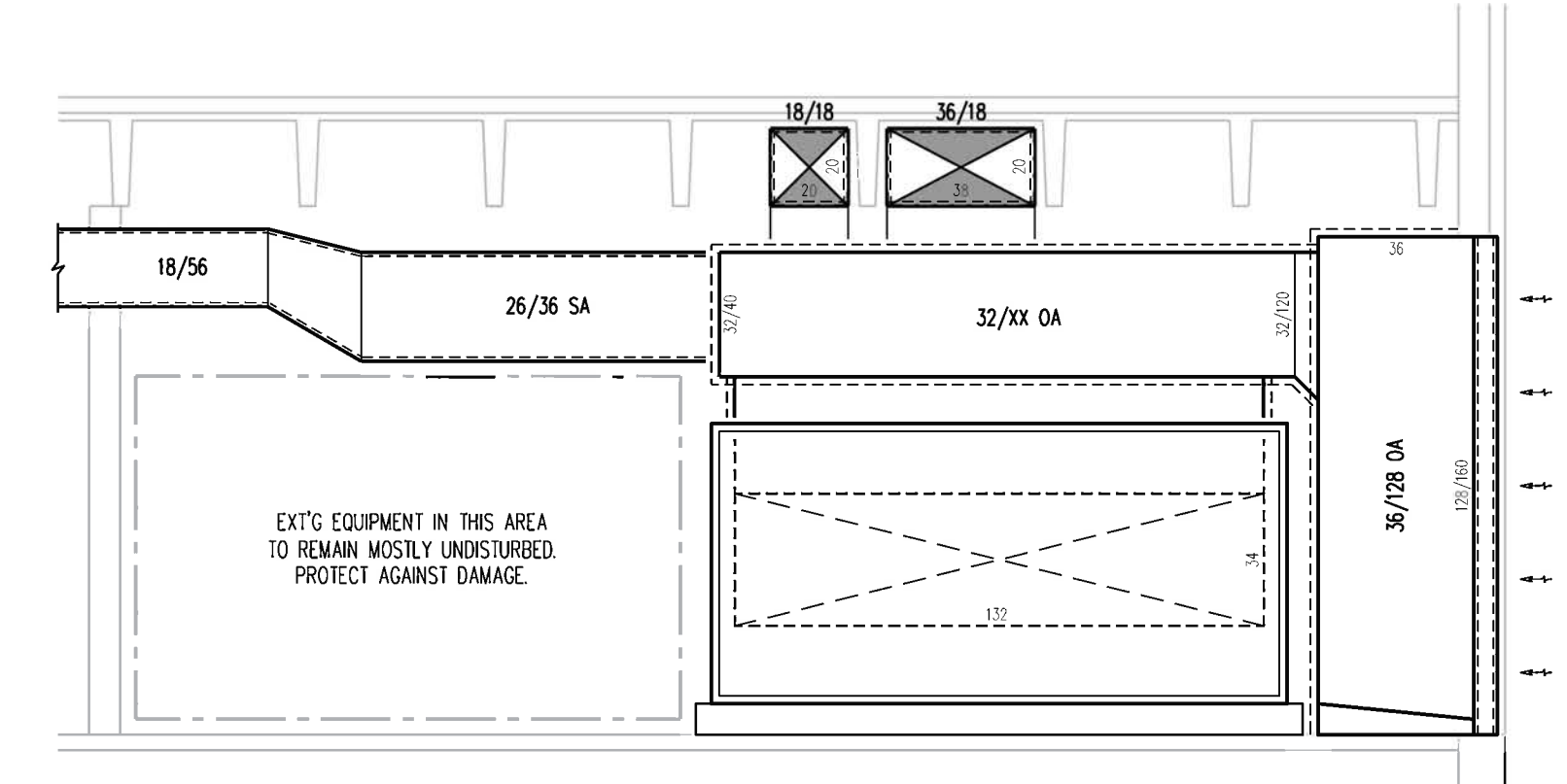
**KEY NOTES**

**DEMOLITION**

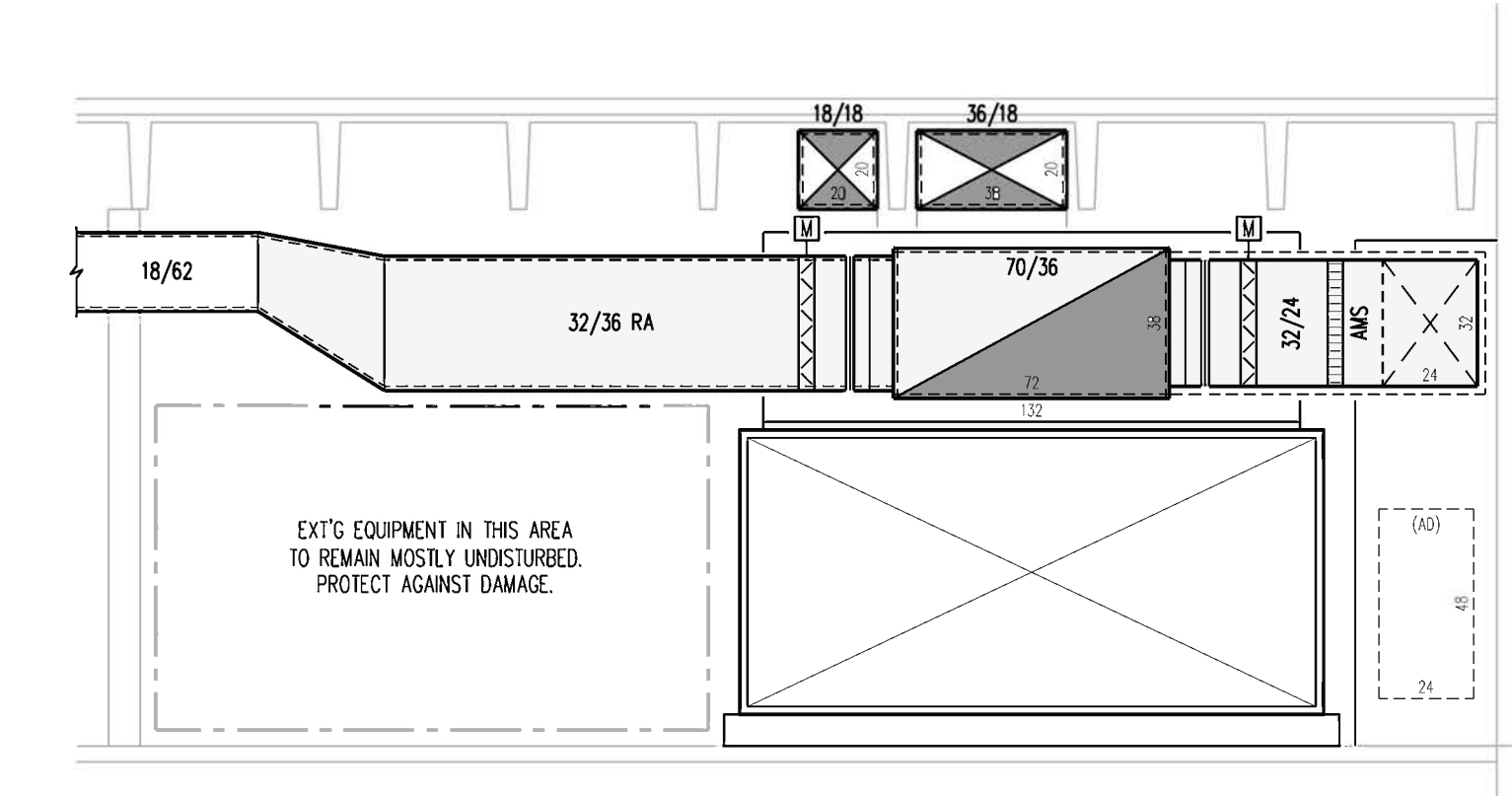
- DISMANTLE AND REMOVE AIR HANDLER SUSPENDED FROM ABOVE IN THIS AREA. REMOVE ALL RELATED DUCTWORK AND ATTACHMENTS COMPLETE. TAKE APPROPRIATE PRECAUTIONS TO AVOID DAMAGE TO CHILLED WATER EQUIPMENT THAT IS TO REMAIN.
- DISMANTLE AND REMOVE FLOOR MOUNTED AIR HANDLER COMPLETE. REMOVE ALL RELATED DUCTWORK AND ATTACHMENTS. COORDINATE REMOVAL TO AVOID DAMAGE TO ADJACENT EQUIPMENT THAT MAY REMAIN.
- DISMANTLE AND REMOVE RETURN FAN SUSPENDED FROM ABOVE. REMOVE ALL RELATED DUCTWORK AND ATTACHMENTS COMPLETE.
- DISMANTLE AND REMOVE FLOOR MOUNTED FAN/COIL/FAN COIL/RTU WITH ALL RELATED DUCTWORK AND ATTACHMENTS.
- DISMANTLE AND REMOVE CEILING AIR HANDS AND RETURN FAN/COIL WITH ALL DUCTWORK, INSULATION, DAMPERS, AND ATTACHMENTS COMPLETE.
- REMOVE ALL DUCTWORK. COVER INSIDE OF LOUVER WITH SHEET METAL PLATE AND SEAL WEATHER TIGHT. INFILL WITH R-10 INSULATION BOARD AND CAP WITH SHEET METAL.
- REMOVE LOUVERS AND DUCTWORK IN THIS AREA. A SECTION OF THIS WALL WILL BE REMOVED TO FACILITATE REPLACEMENT OF THE AIR HANDLERS. COORDINATE WITH THE GC.
- REMOVE SUPPLY AND RETURN AIR DUCTWORK COMPLETE UP THRU THE CHASE SERVING THE UPPER LEVEL. EXIST VENTS AND RETAINS ARE TO REMAIN.
- REMOVE FLOOR AND RETURN AIR DUCTWORK DOWN TO THE SOUTH WALL SERVING THE LOWER LEVEL. REMOVE FIRE DAMPERS AND DISCARD.
- EXIST AIR CONDENSER AND RELATED EXHAUSTOR IS TO REMAIN. REMOVE REFRIGERANT PIPING AS NECESSARY FOR THE RENOVATION OF THIS AREA.
- PATCH ALL UN-REUSED OPENINGS WITH BLOCK AND MORTAR. SEAL OTHERS WITH A FIRE SAFE MATERIAL.

**RENOVATION**

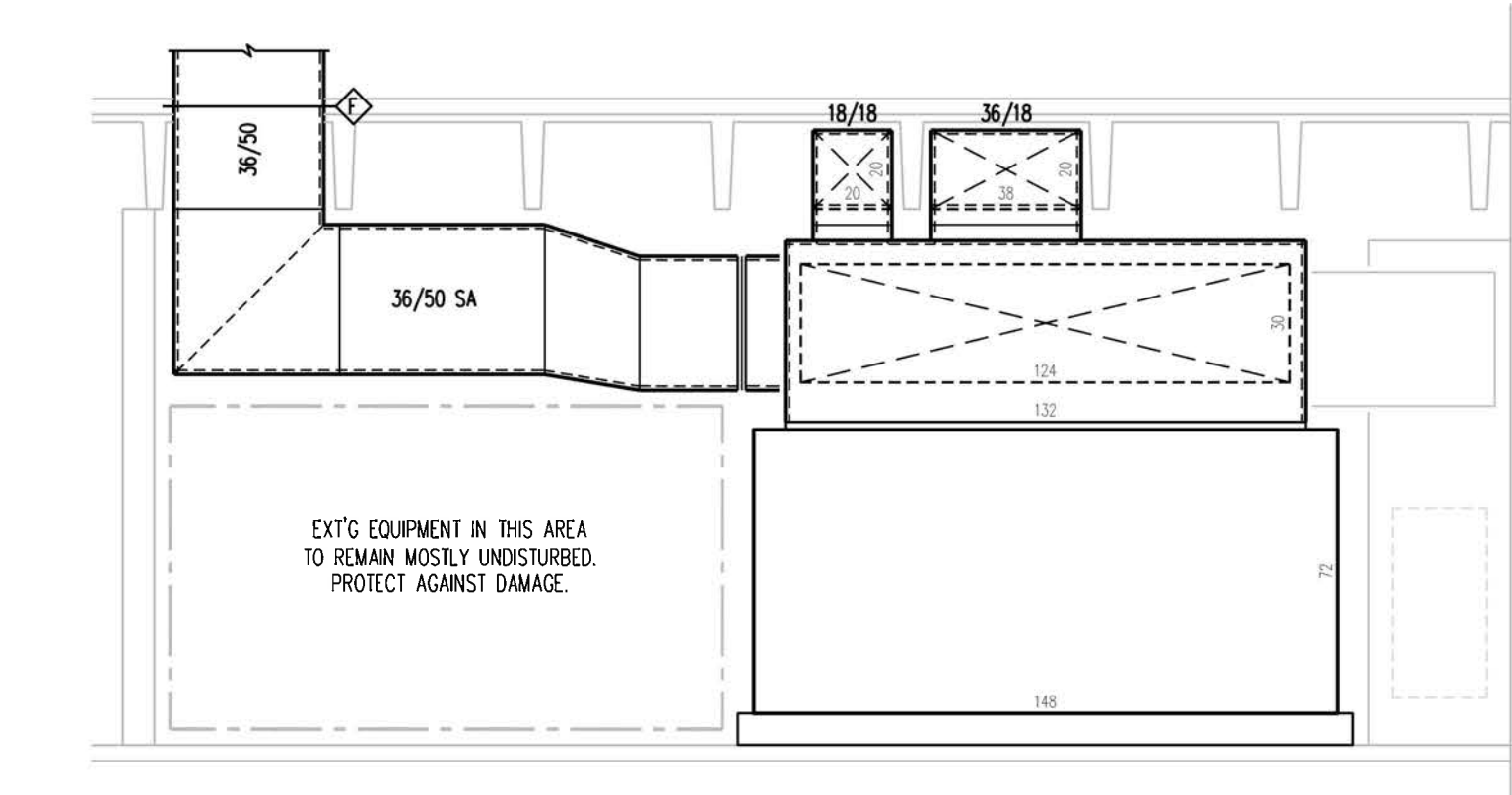
- FIELD LOCATE NEW AIR HANDLING UNIT. TAKE PRECAUTIONS TO COORDINATE LOCATION WITH NEW EXIST PIPING, DUCTWORK, ELECTRICAL, AND EXIST STRUCTURE. CONSIDER CLEARANCES FOR MAINTENANCE AND ACCESS.
- FIELD FABRICATE 12" x 12" LINED SA PLENUM FROM THE UP FRONT OF THE AIR HANDLER AS DETAIL. ATTACH BRANCH DUCT CONNECTIONS FOR EACH SA RUN-OUT.
- INSTALL 36" x 36" LINED SA DUCT ABOVE THE AIR HANDLER. TRANSITION TO 36" x 36" AND CLOSE UP WITHIN THE EXPANDED CHASE FRAMING ABOVE TO SERVE THE UPPER LEVEL.
- INSTALL 36" x 36" LINED SA DUCTS FROM THE TOP OF THE SA PLENUM. EXTEND DUCTS UP AND TO THE WEST WITHIN THE STRUCTURE. ELBOW DOWN AND TRANSITION TO 36" x 24" SA BRANCH DUCT.
- CONNECT DUCTS INTO A COMMON 36" x 24" LINED SA DUCT. TRANSITION TO 36" x 18" AND EXTEND THRU THE EXIST OPENING AT THE SOUTH WALL TO SERVE THE LOWER LEVEL.
- INSTALL 62" x 18" LINED RETURN AIR THRU THE EXIST OPENING AT THE SOUTH WALL. TRANSITION TO 36" x 36" AND CONNECT WITH THE COMMON 70" x 36" RA PLENUM DUCT.
- INSTALL 36" x 36" LINED RA DUCT DOWN FROM ABOVE WITHIN THE CHASE FRAMING ABOVE. TRANSITION TO 36" x 36" AND ROUTE ABOVE THE AIR HANDLER TO CONNECT WITH THE COMMON 70" x 36" RA PLENUM DUCT.
- FIELD FABRICATE 12" x 24" LINED RA PLENUM AT THE TOP REAR OF THE AIR HANDLER AS DETAIL. EXTEND 70" x 36" LINED RA PLENUM EXTENSION AND ATTACH BRANCH DUCT CONNECTIONS FOR EACH RA INLET.
- FIELD FABRICATE 36" DEEP FULL-HEIGHT AND FULL-WIDTH INSULATED OUTDOOR AIR PLENUM AND SEAL AIR TIGHT AT THE NEW WALL LOUVER. INSTALL WITH 16-GA BOTTOM. SLOPED TO DRAIN TO THE LOUVER. THE LOUVER IS BY OTHERS. COORDINATE WITH THE GC.
- CONNECT 120" WIDE BY 30" HIGH OUTDOOR DA ECONOMIZER DUCT TO DA PLENUM. TAPER DUCT TO APPROX 40" x 32". EXTEND 120" x 32" INSULATED DOWN AND ELBOW TO CONNECT TO THE AIR HANDLER.
- CONNECT 24" x 32" INSULATED MINIMUM GA DUCT TO THE SIDE OF THE DA PLENUM. OFFSET AND EXTEND TO CONNECT WITH THE COMMON 70" x 36" RA PLENUM DUCT AS SHOWN. INSTALL AIRFLOW MEASURING STATION PER MFR.
- INSTALL LOW-PROFILE FIRE DAMPERS AT EACH PENETRATION. SEAL ALL EXIST OPENINGS IN THE SOUTH WALL WITH BLOCK AND MORTAR. AND SEAL WITH A FIRE SAFE CAULK.
- SEE OUT FLOOR ABOVE TO ENLARGE THE EXIST FLOOR PENETRATION TO THE EAST. SEE STRUCTURAL ENGINEER FOR LIMITATIONS.



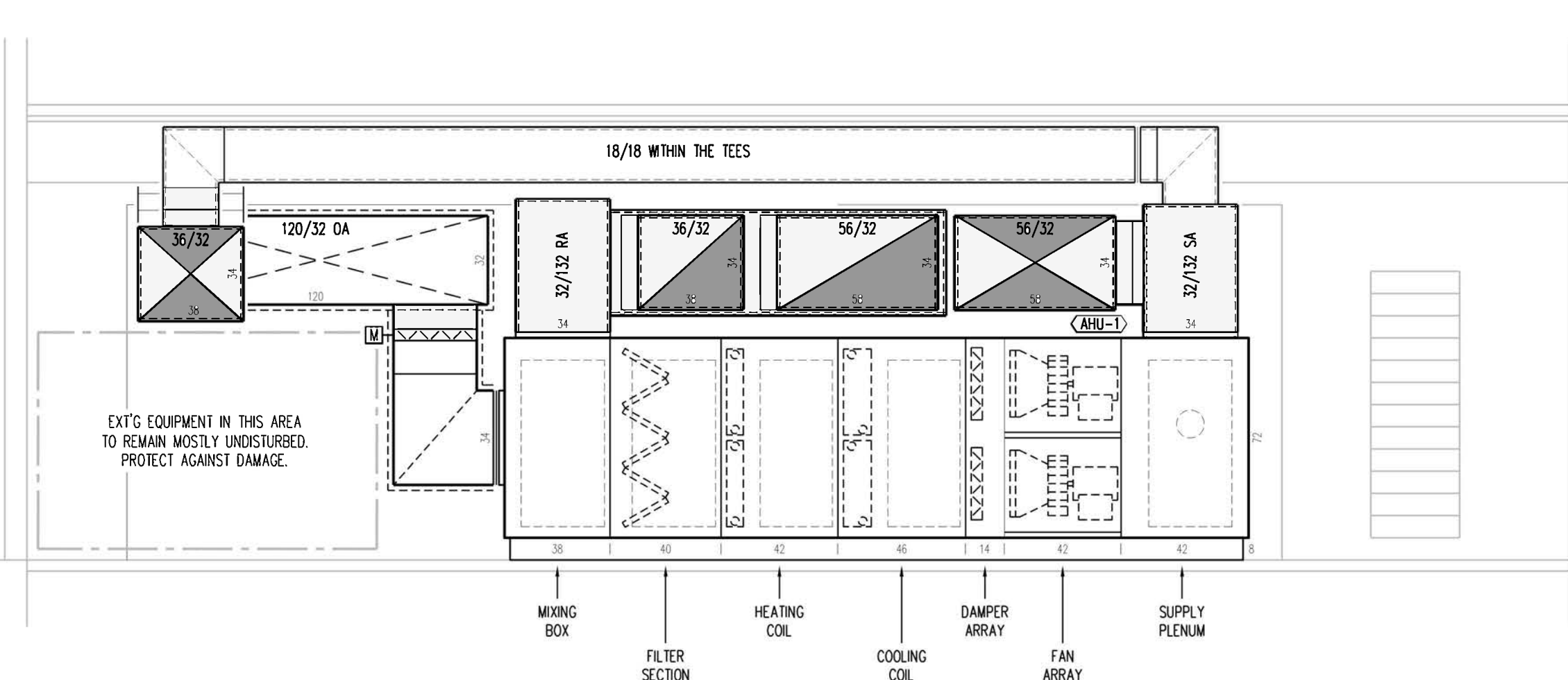
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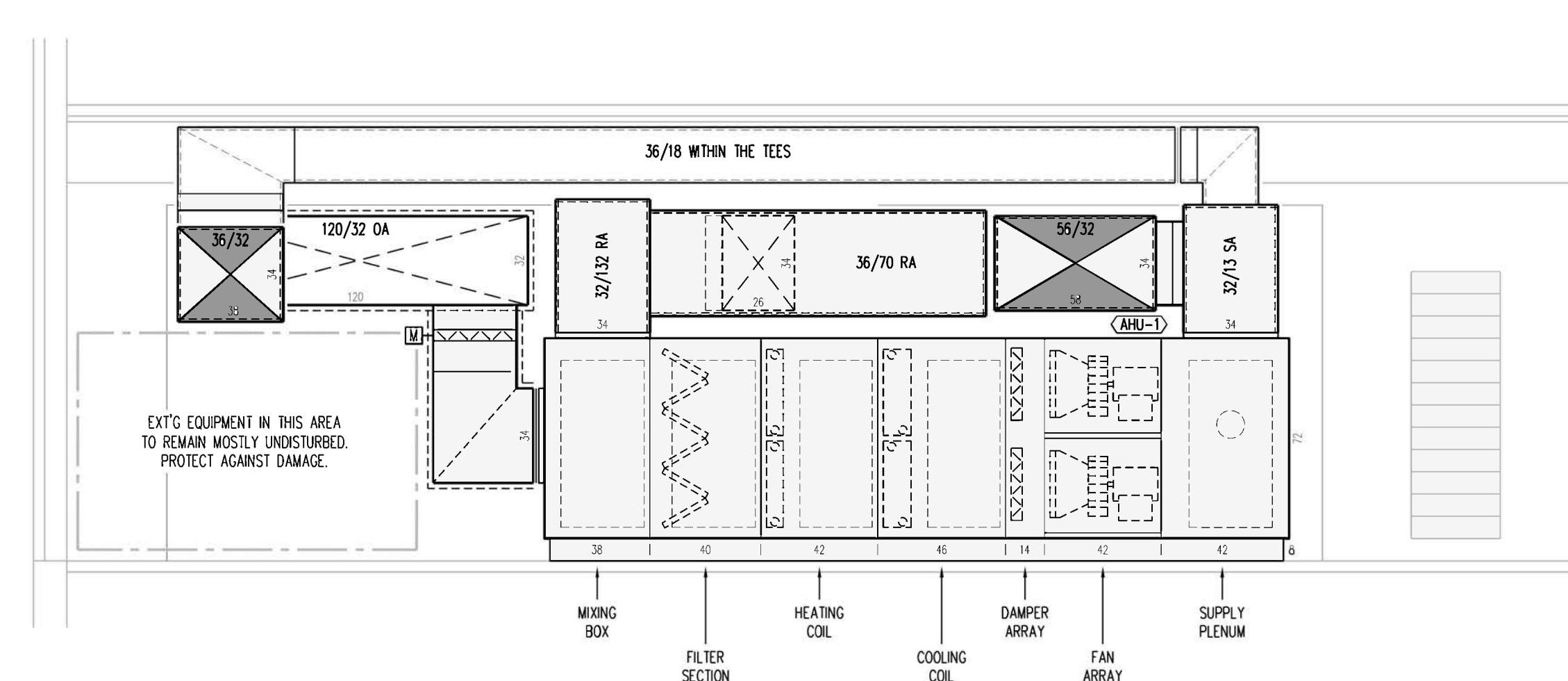
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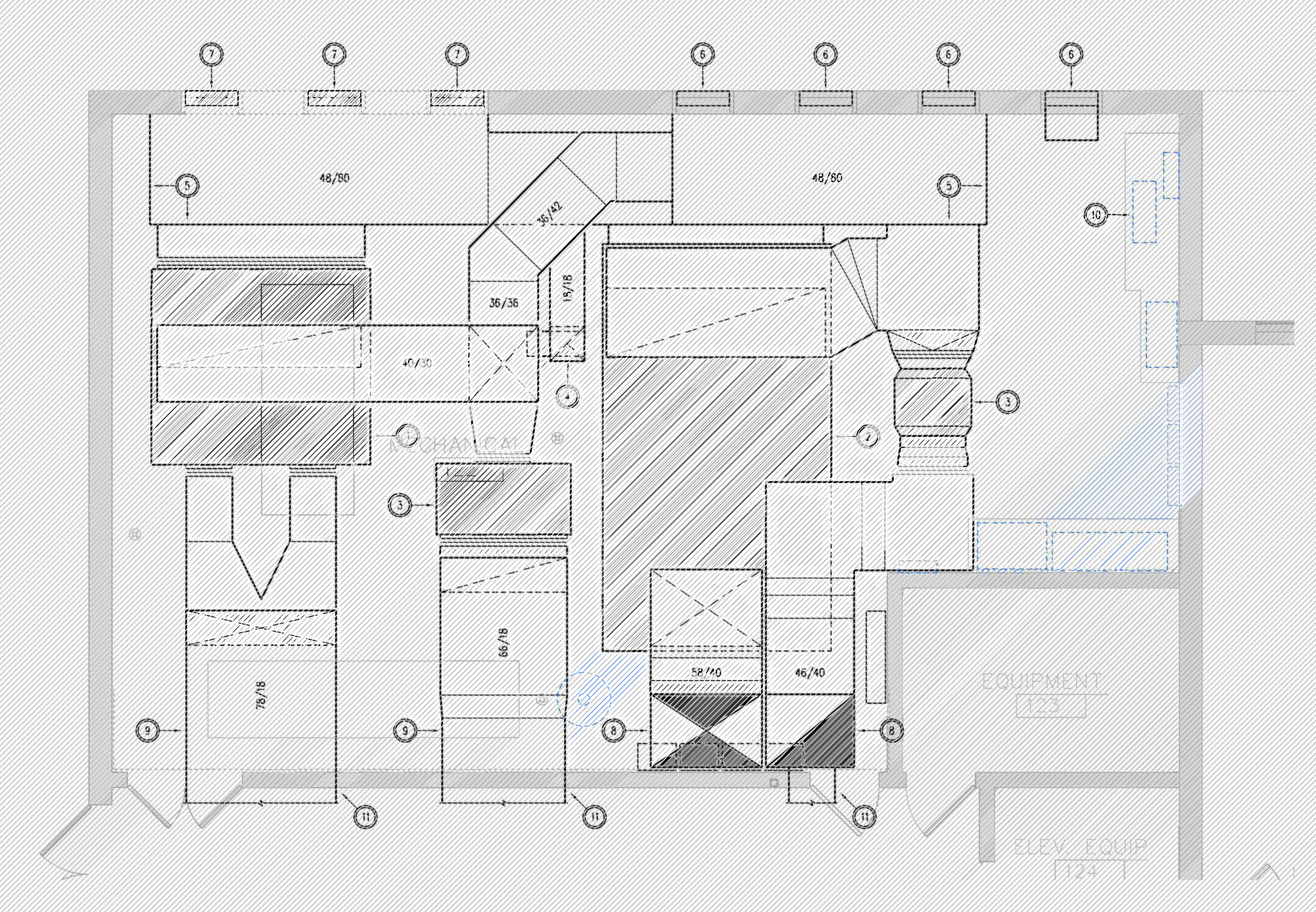
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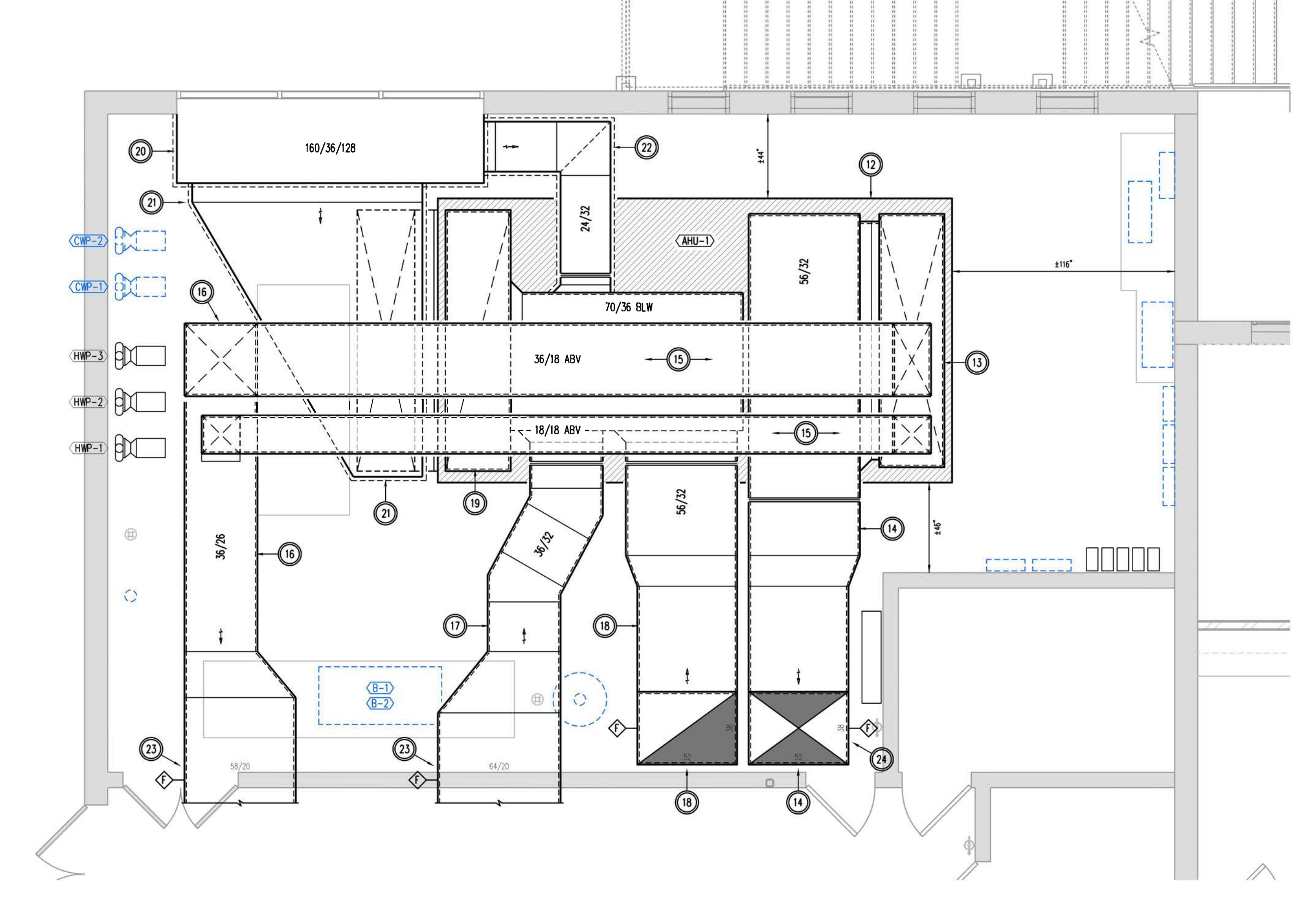
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NO SCALE 03



1/4" = 1'-0" 02 LARGE SCALE SHEET METAL DEMOLITION PLAN



1/4" = 1'-0" 01 LARGE SCALE SHEET METAL RENOVATION PLAN

PROJECT NUMBER  
22133

DATE  
1/12/2023

DRAWN BY  
JAK

DISK ID.  
22112

SHEET TITLE  
LARGE SCALE PLANS  
AND SCHEMATICS

SHEET NUMBER

15.72





**SECTION 23 7320  
MODULAR AIR HANDLING UNITS**

**PART 1 GENERAL**

**1.01 SECTION INCLUDES**

- A. Modular indoor air handling units.

**1.02 RELATED REQUIREMENTS**

- A. Specifications throughout all divisions of the project manual are directly applicable to this section, and this section is directly applicable to them.

**1.03 REFERENCE STANDARDS**

- A. The latest published edition of a reference shall be applicable to this project, unless identified by a specific edition date. All reference amendments adopted prior to the effective date of this Contract shall be applicable to this project.

**1.04 ACTION SUBMITTALS**

- A. Product Data: For each air handling unit indicated.
  - 1. Published Literature: Indicate dimensions, weights, capacities, ratings, gauges and finishes of materials, and electrical characteristics and connection requirements.
  - 2. Filters: Data for filter media, filter performance data, filter assembly, and filter frames.
  - 3. Air Coils: Coil and frame configurations, dimensions, materials, rows, and connections, and performance at indicated conditions.
  - 4. Fans: Performance curves at indicated conditions, fan construction and accessories, motor ratings and electrical characteristics.
  - 5. Sound Power Level Data: Fan outlet, return inlet, and casing radiation at rated capacity.
  - 6. Electrical Requirements: Power supply wiring including wiring diagrams for interlock and control wiring, clearly indicating factory-installed and field-installed wiring.
- B. Shop Drawings:
  - 1. Indicate assembly, unit dimensions, weight loading, required clearances, construction details, field connection details, and electrical characteristics and connection requirements.
  - 2. Computer generated fan curves for each air handling unit shall be submitted with specific design operating point noted.
  - 3. Sound data for discharge, radiated, and return positions shall be submitted by octave band for each unit.
  - 4. Calculations for required baserail heights to satisfy condensate trapping requirements of (future) cooling coils shall be provided.
  - 5. Indicate custom opening locations and dimensions, to be confirmed by the contractor in the field.

**1.05 INFORMATIONAL SUBMITTALS**

- A. Coordination Drawings: Plan, elevation, and section views, drawn to no less than 1/4-inch scale, indicating equipment manufacturers service clearances, structure and base attachment, piping, ductwork, power, and controls, coordinated with each other using input from installers of the items involved. Each view shows a screened background with the following:
  - 1. Room layout with walls, floors, and roofs, including each room name and number.
  - 2. Column grids, beams, columns, concrete housekeeping pads, supports, and other adjacent structural and mechanical elements.
  - 3. Equipment and products of other trades that are located in vicinity of the air-handlers and are part of final installation, such as lighting, fire-suppression, and plumbing systems.
- B. Manufacturers installation instructions.

#### **1.06 CLOSEOUT SUBMITTALS**

- A. Startup Service Reports: Include results of tests and inspections.
- B. Operations and Maintenance Data: Include instructions for lubrication, filter replacement, motor and drive replacement, spare parts lists, and wiring diagrams.
- C. Warranty: Submit manufacturer's warranty and ensure forms have been completed in Owner's name and registered with the manufacturer.

#### **1.07 MAINTENANCE MATERIAL SUBMITTALS**

- A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
  - 1. Filters: Two sets for each air-handling unit. One clean set of air filters shall be installed at the time of substantial completion, after all commissioning has been completed and the system is turned over to the Owner. One clean set of air filters shall be turned over to the Owner for future use.

#### **1.08 QUALITY ASSURANCE**

- A. NFPA Compliance: Comply with NFPA 90A for design, fabrication, and installation of air-handling units and components.
- B. AHRI Certification: Air-handling units and their components shall be factory tested according to AHRI 430, and shall be listed and labeled by AHRI.
- C. Electrical Components: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.

#### **1.09 COORDINATION**

- A. Coordinate sizes and locations of concrete bases with actual equipment provided.
- B. Coordinate sizes and locations of structural steel support members with actual equipment provided.

#### **1.10 STORAGE AND HANDLING**

- A. Accept products on site in factory-fabricated protective containers, with factory-installed shipping skids and lifting lugs. Inspect for damage.

- B. Store in clean dry place and protect from weather and construction traffic. Handle carefully to avoid damage to components, enclosures, and finish.
- C. Do not operate units until ductwork is clean, filters are in place, bearings lubricated, and fan has been test run under observation.
- D. The installing contractor shall visit the job site and plan installation access prior to ordering the units. Supply units in modular sections 60" or smaller in length, or as otherwise directed by the contractor.

### **1.11 WARRANTY**

- A. Manufacturers Warranty: Manufacturer agrees to repair or replace components of air handlers that fail in materials or workmanship within specified warranty period.
- B. The manufacturer shall warrant each air handler and all related components, accessories, and appurtenances against defects in workmanship and material for a period of one year from the date of substantial completion.

## **PART 2 PRODUCTS**

### **2.01 MANUFACTURERS**

- A. Basis of Design: Subject to compliance with requirements, provide equipment indicated on the drawings or comparable equipment.
- B. Substitutions: The air handler scheduled for this project is part of a larger overall "system". The system has been carefully designed and coordinated with multiple disciplines based on specific conditions of the project, and specific characteristics of the equipment specified in this section and other sections. Physical dimensions are a critical element of this project.
  - 1. When substitution of a different manufacturer is desired, the bidder shall submit sufficient information to demonstrate to the engineer that the substitute will be equal or superior in all characteristics and performance as that specified, and that the related structure, equipment, or other products in the system will perform acceptably with the substitute.

### **2.02 GENERAL DESCRIPTION**

- A. Factory fabricated assembly of modular sections consisting of housed centrifugal or plenum fans with belt or direct drives, coils, filters, and other necessary modules to perform one or more of the functions of circulating, cleaning, heating, cooling, humidification, dehumidification, and mixing of air with construction suitable for indoor or outdoor applications.
- B. Components:
  - 1. Casing construction.
  - 2. Fan section.
  - 3. Coil sections.
  - 4. Filter section.
  - 5. Access sections.
  - 6. Air blender section.
- C. Configuration: Fabricate as detailed on the drawings.

- D. Performance: Conform to ARI 430. See schedules on prints.
- E. Acoustics: Sound power levels (dB) for the unit shall provided with the submittal data.

### 2.03 UNIT CONSTRUCTION

- A. Fabricate unit with heavy gauge channel posts and panels secured with mechanical fasteners. All panels, access doors, and ship sections shall be sealed with permanently applied bulb-type gasket. Shipped loose gasketing is not permitted.
- B. Panels and access doors shall be constructed as a 2-inch nominal thick; thermally broke double wall assembly, injected with foam insulation with an R-value of not less than R-13.
  - 1. The inner liner shall be constructed of G90 galvanized steel.
  - 2. The outer panel shall be constructed of G90 galvanized steel.
  - 3. The floor plate shall be constructed as specified for the inner liner.
- C. Sound baffles shall be secured to the inner liner of selected fan, plenum, access, and manual sections. It shall be constructed of G90 galvanized perforated steel filled with 3 pound per cubic foot density, neoprene coated, glass fiber insulation.
- D. Panel deflection shall not exceed L/240 ratio at 125% of design static pressure, maximum 5 inches of positive or 6 inches of negative static pressure. Deflection shall be measured at the panel midpoint.
- E. The casing leakage rate shall not exceed 0.5 cfm per square foot of cabinet area at 5 inches of positive static pressure or 6 inches of negative static pressure.
- F. Module to module field assembly shall be accomplished with an overlapping, full perimeter internal splice joint that is sealed with bulb type gasketing on both mating modules to minimize on-site labor and meet indoor air quality standards.
- G. Access doors shall be flush mounted to cabinetry, with minimum of two six inch long stainless steel piano-type hinges, latch and full size handle assembly. Access doors shall swing outward for unit sections under negative pressure. Access doors on positive pressure sections, shall have a secondary latch to relieve pressure and prevent injury upon access.
- H. A formed G60 galvanized steel base rail shall be provided by the unit manufacturer for structural rigidity and condensate trapping. The base rail shall be constructed with 12-gauge nominal for unit sizes 003 - 035 and 10-gauge nominal for unit sizes 040 - 090. Baserail height shall be determined by the largest pressure required to allow adequate condensate drainage. Should the unit baserail not be factory supplied at sufficient height, the contractor is required to supply a concrete housekeeping pad to make up the difference.
- I. Construct drain pans from stainless steel with cross break and double sloping pitch to drain connection. Provide drain pans under cooling coil section. Drain connection centerline shall be a minimum of 3" above the base rail to aid in proper condensate trapping. Drain connections that protrude from the base rail are not acceptable. There must be a full 2" thickness of insulation under drain pan.
- J. A round window inspection port shall be provided on unit section(s) as indicated on unit schedule and drawings.
- K. Provide baserails with each air handler of sufficient height to allow adequate condensate trapping and drainage.

## 2.04 FAN ASSEMBLIES

- A. AHU1: Acceptable fan array assembly shall consist of a total quantity of six single width, single inlet, class II, direct-drive type plenum fans dynamically balanced as an assembly, as shown in schedule. Maximum fan RPM shall be below first critical fan speed. All fan assemblies shall be dynamically balanced by the manufacturer on all three planes.
1. The unit shall come equipped with an isolation damper upstream of each fan in the array. Damper shall be equipped with an adjustable, weighted counter balance to minimize static pressure loss.
  2. The fan array section shall come with sound absorbing panels installed around each fan.
  3. The fan array shall have fans individually isolated with spring isolators.
  4. A walk in access section shall be placed downstream for motor access.
- B. AHU2: Acceptable fan assembly shall be a double width, double inlet, class II, belt-drive type housed forward curved fan dynamically balanced as an assembly, as shown in schedule. Maximum fan RPM shall be below first critical fan speed. Fan assemblies shall be dynamically balanced by the manufacturer on all three planes and at all bearing supports. Copper lubrication lines shall be provided and extend from the bearings and attached with grease fittings to the fan base assembly near access door. If not supplied at the factory, contractor shall mount copper lube lines in the field. Fan and motor shall be mounted internally on a steel base. Provide access to motor, drive, and bearings through hinged access door.
- C. Fan and motor shall be mounted internally on a steel base. Factory mount motor on slide base that can be slid out the side of the unit if removal is required. Provide access to motor, drive, and bearings through hinged access door. Fan and motor assembly shall be mounted on 2" deflection spring vibration type isolators inside cabinetry.

## 2.05 BEARINGS, SHAFTS, AND DRIVES

- A. Bearings: Basic load rating computed in accordance with AFBMA - ANSI Standards. The bearings shall be provided on the motor with the fan wheel mounted directly on the motor shaft, AMCA arrangement 4.
- B. Shafts shall be solid, hot rolled steel, ground and polished, keyed to shaft, and protectively coated with lubricating oil. Hollow shafts are not acceptable.
- C. The fan wheel shall be direct coupled to the motor shaft. The wheel width shall be determined by motor speed and fan performance characteristics.

## 2.06 WATER COILS

- A. Certification: Acceptable water cooling, water heating, steam, and refrigerant coils shall be certified in accordance with AHRI Standard 410 and bear the AHRI label. Coils exceeding the scope of the manufacturer's certification and/or the range of AHRI's standard rating conditions will be considered provided the manufacturer is a current member of the AHRI Forced Circulation Air-Cooling and Air-Heating Coils certification programs and that the coils have been rated in accordance with AHRI Standard 410. Manufacturer must be ISO 9002 certified.
- B. Water cooling coils shall be provided where scheduled. Provide access to coils for service and cleaning. Enclose coil headers and return bends fully within unit casing. Unit shall be provided with coil connections that extend a minimum of 5" beyond unit casing for ease of installation.

Drain and vent connections shall be provided exterior to unit casing. Coil connections must be factory sealed with grommets on interior and exterior panel liners to minimize air leakage and condensation inside panel assembly. If not factory packaged, Contractor must supply all coil connection grommets and sleeves. Coils shall be removable through side and/or top panels of unit without the need to remove and disassemble the entire section from the unit.

1. Headers shall consist of seamless copper tubing to assure compatibility with primary surface. Headers to have intruded tube holes to provide maximum brazing surface for tube to header joint, strength, and inherent flexibility. Header diameter should vary with fluid flow requirements.
  2. Fins shall have a minimum thickness of 0.0075 inch aluminum plate construction. Fins shall have full drawn collars to provide a continuous surface cover over the entire tube for maximum heat transfer. Tubes shall be mechanically expanded into the fins to provide a continuous primary to secondary compression bond over the entire finned length for maximum heat transfer rates. Bare copper tubes shall not be visible between fins.
  3. Coil tubes shall be 5/8 inch OD seamless copper, 0.020 inch nominal tube wall thickness, expanded into fins, brazed at joints. Soldered U-bends shall be provided to minimize the effects of erosion and premature failure having a minimum tube wall thickness of .025 inches.
  4. Coil connections shall be carbon steel, NPT threaded connection. Connection size to be determined by manufacturer based upon the most efficient coil circuiting. Vent and drain fittings shall be furnished on the connections, exterior to the air handler. Vent connections provided at the highest point to assure proper venting. Drain connections shall be provided at the lowest point to insure complete drainage and prevent freeze-up.
  5. Coil casing shall be a formed channel frame of galvanized steel.
- C. Water heating coils shall be provided where scheduled. Provide access to coils for service and cleaning. Enclose coil headers and return bends fully within unit casing. Unit shall be provided with coil connections that extend a minimum of 5" beyond unit casing for ease of installation. Drain and vent connections shall be provided exterior to unit casing. Coil connections must be factory sealed with grommets on interior and exterior panel liners to minimize air leakage and condensation inside panel assembly. If not factory packaged, Contractor must supply all coil connection grommets and sleeves. Coils shall be removable through side and/or top panels of unit without the need to remove and disassemble the entire section from the unit.
1. Headers shall consist of seamless copper tubing to assure compatibility with primary surface. Headers to have intruded tube holes to provide maximum brazing surface for tube to header joint, strength, and inherent flexibility. Header diameter should vary with fluid flow requirements.
  2. Fins shall have a minimum thickness of 0.0075 inch aluminum plate construction. Fins shall have full drawn collars to provide a continuous surface cover over the entire tube for maximum heat transfer. Tubes shall be mechanically expanded into the fins to provide a continuous primary to secondary compression bond over the entire finned length for maximum heat transfer rates. Bare copper tubes shall not be visible between fins.
  3. Coil tubes shall be 5/8 inch OD seamless copper, 0.020 inch nominal tube wall thickness, expanded into fins, brazed at joints. Soldered U-bends shall be provided to minimize the effects of erosion and premature failure having a minimum tube wall thickness of .025 inches.

4. Coil connections shall be carbon steel, threaded connection. Connection size to be determined by manufacturer based upon the most efficient coil circuiting. Vent and drain fittings shall be furnished on the connections, exterior to the air handler. Vent connections provided at the highest point to assure proper venting. Drain connections shall be provided at the lowest point to insure complete drainage and prevent freeze-up.
5. Coil shall be furnished as an uncased galvanized steel track to allow for thermal movement and slide into a pitched track for fluid drainage.

## **2.07 FILTERS**

- A. Furnish combination filter section with 2-inch pleated MERV-8 flat pre-filter and 4-inch MERV-13 final filter. Provide side loading and removal of filters.
- B. Filter media shall be UL 900 listed, Class I or Class II.
- C. Filter Magnehelic gauges shall be furnished and mounted by equipment manufacturer.

## **2.08 ADDITIONAL SECTIONS**

- A. Access Sections: Where indicated on the drawings, to allow for inspection, cleaning, and maintenance of field installed components. Construct access doors same as previously specified within this section.
- B. Plenum Sections: Where indicated on the drawings, properly sized for inlet and/or discharge air flow (between 600 and 1500 feet per minute). The plenum shall provide single or multiple openings as shown on the drawings.
- C. Air Blender Section: Where indicated on the drawings, blender/air mixer section to provide air mixing and distribution of the outside and return airstreams. Provide proper spacing in the direction of airflow as recommended by the blender manufacturer.
- D. Mixing Box Section: With end outside air opening and top return air opening with or without parallel ultra-low leak airfoil damper blades.
- E. Access Sections: Provide to allow for inspection, cleaning, and maintenance between components.

## **2.09 ELECTRICAL**

- A. Fan motors shall be manufacturer provided and installed, totally enclosed, premium efficiency (meets or exceeds EPart requirements), 1750 RPM, single speed, 460V / 60HZ / 3Ph. Complete electrical characteristics for each fan motor shall be as shown in schedule.
- B. The air handlers shall be ETL listed by Intertek Testing Services, Inc. Units shall conform to bi-national standard ANSI/UL Standard 1995/CSA Standard C22.2 No. 236.
- C. Wiring Termination: Provide terminal lugs to match branch circuit conductor quantities, sizes, and materials indicated. Enclosed terminal lugs in terminal box sized to NFPA 70.
- D. Manufacturer shall provide ASHRAE 90.1 Energy Efficiency equation details for individual equipment to assist Building Engineer for calculating system compliance.
- E. Installing contractor shall provide GFI receptacle within 25 feet of unit to satisfy National Electrical Code requirements.
- F. All electrical connection components shall be field provided and mounted as shown on project schedule.

## 2.10 CONTROLS

- A. All controls shall be field provided and installed by the temperature controls contractor.

## PART 3 EXECUTION

### 3.01 EXAMINATION

- A. Examine areas and conditions for compliance with requirements for installation tolerances and other conditions affecting performance of the work.
- B. Examine casing insulation materials and filter media before air-handling unit installation. Reject insulation materials and filter media that are wet, moisture damaged, or mold damaged.
- C. Examine roughing-in for hydronic and condensate drainage piping systems and electrical services to verify actual locations of connections before installation.

### 3.02 INSTALLATION

- A. Installation shall meet or exceed all applicable federal, state and local requirements, referenced standards and conform to codes and ordinances of authorities having jurisdiction.
- B. Equipment Mounting: Where indicated, install air-handling units on cast-in-place concrete equipment bases, with anchor bolts, set and level.
- C. Suspended Units: Where indicated, suspend and brace units from structural-steel support frame using threaded steel rods and spring hangers.
- D. Arrange installation of units to provide access space around air handling units for service and maintenance.
- E. Do not operate units for any purpose, temporary or permanent, until ductwork is clean, filters are in place, bearings are lubricated, and fan has been test run under observation.
- F. Do not operate fan system until filters (temporary or permanent) are in place. Replace temporary filters used during construction and testing, with new, clean filters prior to substantial completion.
- G. Install filter gauges on filter banks, installed with separate static-pressure taps upstream and downstream of filters. Mount gauges outside of unit.
- H. Install isolated fans with resilient mountings and flexible electrical leads. Install restraining snubbers as required. Adjust snubbers to prevent tension in flexible connectors when fan is operating.
- I. Install air-handlers on base-rails of sufficient height to allow adequate condensate trapping and drainage.

### 3.03 CONNECTIONS

- A. Comply with requirements for piping specified in other sections. Drawings indicate general arrangement of piping, fittings, and specialties.
- B. Install piping adjacent to air-handling unit to allow service and maintenance.
- C. Heating and Chilled Water Piping:
  - 1. Locate water supply at bottom of supply header and return water connection at top.



2. Provide manual air vents at high points complete with stop valve.
  3. Ensure water coils are drainable and provide drain connection at low points.
  4. Install shutoff valve and union or flange at each coil supply connection.
  5. Install shutoff valve, balancing device, and union or flange at each coil return connection.
  6. Make connections to coils with unions, flanges, or mechanical couplings.
  7. Connect piping to air-handling units mounted on vibration isolators with flexible connectors.
- D. Condensate Piping:
1. Connect condensate drain pans using Type M copper tubing. Extend to nearest floor drain.
  2. Construct deep trap at connection to drain pan and install cleanouts at changes in direction.
- E. Electrical Connections: Connect wiring and ground equipment according to applicable electrical requirements.
- F. Control Connections: Install control and power wiring to factory and field-mounted control devices.
- G. Connect duct to air-handling units with flexible connections.

### **3.04 FIELD QUALITY CONTROL**

- A. Perform tests and inspections.
- B. Tests and Inspections:
1. Leak Test: Fill coils with water and test coils and connections for leaks.
  2. Fan Operational Test: After electrical circuitry has been energized, start units to confirm proper motor rotation and unit operation.
  3. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.
- C. Air-handling unit or components will be considered defective if unit or components do not pass tests and inspections.
- D. Prepare test and inspection reports.

### **3.05 STARTUP SERVICE**

- A. Perform startup service.
1. Complete installation and startup checks according to manufacturer's written instructions.
  2. Verify that shipping, blocking, and bracing are removed, and that sections are bolted together with gaskets.
  3. Verify that unit is secure on mountings and supporting devices and that connections to piping, ducts, and electrical systems are complete.
  4. Verify that proper thermal-overload protection is installed in motors, controllers, and switches.

5. Verify proper motor rotation direction, free fan wheel rotation, and smooth bearing operations. Reconnect fan drive system, align belts, and install belt guards.
  6. Verify that bearings, pulleys, belts, and other moving parts are lubricated with factory-recommended lubricants.
  7. Verify that outdoor and return air mixing dampers open and close, and maintain minimum outdoor air setting.
  8. Verify that manual and automatic volume control and fire and smoke dampers in connected duct systems are in the fully open position.
  9. Comb coil fins for parallel orientation.
  10. Install new, clean filters.
- B. Starting procedures for air-handling units include the following:
1. Energize motor; verify proper operation of motor, drive system, and fan wheel. Adjust fan to indicated rpm. Replace fan and motor pulleys as required to achieve design conditions.
  2. Measure and record motor electrical values for voltage and amperage.
  3. Manually operate dampers from fully closed to fully open position and record fan performance.
- C. Prepare a written startup report that records results of tests and inspections.

### **3.06 CLOSEOUT ACTIVITIES**

- A. Train Owner's maintenance personnel to adjust, operate, and maintain air-handling units.
1. Conduct training using actual equipment after systems have been put into full operation.
  2. Have operation and maintenance data available for use during training.
  3. Obtain Owner sign-off that training is complete.
- B. Cleaning: After completing system installation and startup service, and testing, adjusting, and balancing air-handling unit and air-distribution systems:
1. Clean air-handling units internally to remove foreign material and construction dirt and dust.
  2. Clean fan wheels, cabinets, dampers, coils, and filter housings. Install new, clean filters.

**END OF SECTION**

**REQUEST FOR PROPOSALS**

**FOR**

**CITY HALL AIR HANDLER PROCUREMENT  
FOR THE CITY OF CASPER**

CITY HALL PROJECT S.A.F.E.

January 26, 2023

Proposals are being requested from qualified Vendors to design and procure two air handlers for the City of Casper.

**Such proposals will be received by the City of Casper Public Services Department, City Engineering Division, 200 North David, Casper, Wyoming, until 4:00 p.m., Local time, February 10, 2023.**

**PROJECT DESCRIPTION**

The City of Casper's air handlers at City Hall need to be replaced to deliver reliable long-term service to the building. The system shall include all necessary equipment and programming to automate and control the system.

The City desires to pre-purchase the air handling equipment for installation at a later date. Upon selection and approval, a purchase order will be issued to the Vendor with the most qualified and responsive proposal. It is the City's intention to secure an installation contract prior to delivery of the equipment.

**Exhibits**

Please see Exhibit A for design drawings.

Please see Exhibit B for detailed specifications.

**I. SCOPE OF SERVICES**

The Vendor shall perform the following services in connection with and respecting the Project.

- A. The selected Vendor shall provide training for use of the equipment.
- B. The Vendor shall offer support services for training, ongoing maintenance, and updates to software and firmware.
- C. The Vendors shall provide an itemized price list. The City retains the right to eliminate items to fit within the project within a given budget.

**II. SPECIFIC RFP REQUIREMENTS:**

In submitting a proposal for this project, the Vendor shall prepare one detailed fee schedule with an upset amount for each item covered by the Scope of Services in this RFP. As a minimum, the following two

items must include lump sum amounts:

- 1) City Hall Air Handler – includes the main building section, two stories in height.
- 2) Council Chambers Air Handler – includes Council Chambers, a one-story southeast wing.

The fee schedule shall be based on complete equipment costs with an upset amount. The fee schedule shall include all of the requirements stated above in this RFP.

The complete proposal and fee schedule shall be included in a single PDF electronic file and shall be no more than 20 pages in length.

The Vendor shall be responsible and responsive to the City in its requests and requirements within the scope of this proposal, and shall confer with and be guided by the directives of the City through the office of the City Manager or his designated representative.

### TIMETABLE

Following is the tentative timetable for this RFP:

- |    |  |                   |
|----|--|-------------------|
| 1. | Proposal Due Date (4 p.m. MST)               | February 10, 2023 |
| 2. | Selection of Vendor by Council.              | March 7, 2023     |
| 3. | Shop Drawing Submittal.                      | March 24, 2023    |
| 4. | City to Issue Purchase Order                 | March 31, 2023    |
| 5. | Completion of Procurement (Delivery to City) | BY PROPOSAL       |

The submittal of a proposal will be indication Vendor can meet this schedule.

### SCHEDULE & LIQUIDATED DAMAGES

The Vendor shall provide the City with scheduling updates every two weeks and shall keep the City apprised of any schedule changes. Liquidated Damages will be assessed in the amount of Two Hundred Fifty Dollars (\$250.00) per calendar day for each day beyond the delivery date included in the Vendor's proposal.

### CONTRACT

The Vendor will be required to sign a contract with the City relating to the work to be performed. Such contract shall include, but not be limited to, the following articles: method of compensation, time of performance, subcontracts, duties of the Vendor, termination of the contract, ownership of material, changes, EEO, ADA, submission of material, and obligations of the City.

### SELECTION

Proposals shall be submitted in accordance with the attached drawings and specifications, as well as any

addendum information issued by the City. A firm and final delivery date is required. Final selection of a Vendor will be based on multiple considerations, including but not necessarily limited to the following:

- A. Price
- B. Size/Dimensions
- C. Coil Performance
- D. Fan Performance
- E. Lead Time/Delivery
- F. Responsiveness
- G. Warranty

No interviews will be conducted as part of the proposal, review or selection by the City. The City's consultants (Architect and Mechanical Engineer) will assist the City in review of the proposals and will provide a recommendation for selection. One vendor will be selected based on the listed criteria above.

No prospective proposer shall withdraw his proposal for a period of sixty (60) days after the deadline for proposal submittals.

In making a proposal, the Vendor hereby certifies that they have reviewed this RFP and are familiar with all conditions contained therein.

City of Casper staff will make a recommendation for final selection to the Casper City Council. City of Casper staff shall have authority to recommend that all proposals be rejected. Final selection of the Vendor shall be made by the Casper City Council.

#### GENERAL

##### A. Additional Information.

In addition to the items addressed in the Scope of Services, the following information relating to the Vendor's qualifications is required. The Vendor shall submit their technical proposal via email to the City of Casper contact listed at the end of this RFP. Required information is as follows:

1. The Vendor's name, address, and telephone number.
2. Types of goods and services which your firm is qualified to provide.
3. Names and addresses of outside Vendors or associates which will be retained for assistance.
4. One Price Proposal with upset amount shall be submitted with the emailed technical proposal. The Price Proposal shall be signed by an authorized representative of the Vendor offering the proposal.

##### B. Addendum or Supplement to Request for Proposal.

In the event it becomes necessary to revise any of this Request for Proposal (RFP), an Addendum to this RFP will be provided to each Vendor. The City reserves the right to change submission

date(s) for any reason, including an Addendum or Supplement to the RFP.

C. Late Proposals.

Late proposals will not be accepted. It is the responsibility of the Vendor to ensure that the proposal arrives prior to 4:00 p.m., Local Time, February 10, 2023.

D. Rejection of Proposals.

The City of Casper reserves the right to reject any or all submissions, and to waive informalities and minor irregularities in submissions received, and to accept any portion of a proposal or all items if deemed in the best interest of the City of Casper.

E. Response Material Ownership.

All material submitted regarding this RFP becomes the property of the City of Casper and will only be returned to the Vendor at the City's option. Responses may be reviewed by any person after the final selection has been made. The City of Casper has the right to use any or all ideas presented in reply to this request. Disqualification of a Vendor does not eliminate this right.

F. Incurring Costs.

The City of Casper is not liable for any costs incurred by the Vendor prior to issuance of an agreement, contract, or purchase order.

G. Acceptance of Proposal Content.

The contents of the proposal of the successful Vendor may become contractual obligations if the City of Casper wishes to execute a contract based on the submitted proposal. Failure of the successful Vendor to accept these obligations in a purchase agreement, purchase order, contract, or similar instrument may result in cancellation of the award, and such Vendor may be removed from future solicitations.

H. Reference Checks.

The City of Casper reserves the right to contact any reference or any client listed in the documents for information which may be helpful to the City in evaluating the Vendor's performance on previous assignments.

I. City Contact.

The contact person at the City of Casper concerning this RFP is Scott R. Baxter, P.E., Associate Engineer, 200 North David Street, Casper, Wyoming 82601. Phone (307) 235-8341, or email: [sbaxter@casperwy.gov](mailto:sbaxter@casperwy.gov).



2/10/2023

**TO: Mr. Scott Baxter, PE- Associate Engineer, City of Casper**

**REGARDING: Request for Proposals – City Hall Air Handler Procurement for the City of Casper for City Hall Project S.A.F.E**

Dear Scott,

LONG Building Technologies is pleased to provide our response to the City of Casper's Request for Proposals – City Hall Air Handler Procurement for the City of Casper for City Hall Project S.A.F.E

Please see enclosed and below documents for fulfilling the requirements of the Request for Proposal for City Hall Air Handler Procurement, dated January 26<sup>th</sup>, 2023.

Below are LONG Building Technologies Inc's vendor qualifications:

LONG Building Technologies is a privately held corporation and has operated since 1999 under its current name, and operated under its previous name of LONG and Associates since 1965. In total, we have been in business over 58 years and have evolved into four separate business units.

LONG Mechanical Solutions – HVAC Equipment / Controls Service & Retrofits.

LONG Building Intelligence – HVAC Controls & Facility Management Systems Sales

LONG Building Environments – HVAC Equipment Sales

LONG Security Solutions – Video Security & Access Control Systems – Installation & Service

LONG Building Environments has long standing relationships with over 30 different HVAC manufacturer partners, including Daikin Applied.

For this specific Request for Proposal the LONG Building Environments group is providing the response and technical submittal for consideration to the City of Casper.

Enclosures and documents totaling 20 pages.

Sincerely,

David Corkill  
Sales Engineer  
LONG Building Technologies, Inc.  
307-840-2808

LONG Building Technologies, Inc. WYOMING  
3534 Salt Creek Highway  
Casper, WY 82601  
307.265.5997 TEL  
www.LONG.com



## Scope of Delivery:

### 1. City Hall Air Handler:

- Quantity (1) Daikin Applied CAH-055 Vision Air Handling Unit
  - Basis of Design Air Handler
  - Double Wall R-13 Construction
  - Sound Baffles
  - TEFC Motors
  - MERV 13 Filters
  - Direct Drive Plenum Fans
  - Motor Shaft Grounding Kits
  - Door and Window in fan section with light
  - 8" Base Rail
  - Custom Inlet and Outlet Openings as detailed in prints
  - Extended two year parts and labor warranty
  - Two sets of replacement filters
  - Factory Start Up
  - Scheduling updates every two weeks

### 2. Council Chamber Air Handler:

- Quantity (1) Daikin Applied CAH-015 Vision Air Handling Unit
  - Basis of Design Air Handler
  - Double Wall R-13 Construction
  - Airfoil Belt Driven Fan
  - TEFC Motors
  - MERV 13 Filters
  - Motor Shaft Grounding Kits
  - 6" Base Rail
  - Extended two year parts and labor warranty
  - Two sets of replacement filters
  - Factory Start Up
  - Scheduling updates every two weeks

LONG Building Technologies, Inc. is submitting to the City of Casper the Basis of Design Daikin Applied Vision Indoor Air Handling Units as called out in the project schedules, based on the following criteria.

1. Size and Dimensions
2. Coil Performance
3. Fan Performance
4. Lead time and delivery
5. Responsiveness
6. Warranty





### **Item #1: Size and Dimensions**

#### **City Hall Air Handler:**

LONG Building Technologies, Inc's proposed unit is an exact dimensional match to what is required by Exhibit A and B. All sections are less than 60" in width to facilitate fitting the individual sections into their proper location in the mechanical room. Due to the tight dimensional requirements of the mechanical room space the unit will need to match or have less height than the requirements listing in the project documents.

#### **Council Chamber Air Handler:**

LONG Building Technologies, Inc's proposed unit is an exact dimensional match to what is required by the project drawings.

### **Item #2: Coil Performance**

#### **City Hall Air Handler:**

LONG Building Technologies, Inc's proposed unit will match or exceed scheduled performance per the Request for Proposal Documents. Daikin Applied utilizes coils with many circuiting options to deliver hot or chilled water to the unit.

#### **Council Chamber Air Handler:**

LONG Building Technologies, Inc's proposed unit will match or exceed scheduled performance per the air handling unit schedule in Exhibit A. Daikin Applied utilizes coils with many circuiting options to deliver hot or chilled water to the air handler. Circuiting is the method with which the fluid is routed around the coil to deliver heat or cooling, picking the proper coil circuit allows for large flow rates of heating water or chilled water while staying mindful of pressure drop. LONG selected a 3 row heating coil for the Council Chamber unit to provide the needed capacity while creating the minimal amount of pressure drop at this remote location from the pumps in the building. A 1 or 2 row coil could deliver the required heat to the system and be more cost effective than the current selection, however LONG elected to provide a better coil to deliver performance while minimizing the pressure loss in the system due the increased number of options for circuit that a 3 row coil provides.

### **Item #3: Fan Performance**

#### **City Hall Air Handler:**

LONG Building Technologies, Inc's proposed unit has a six fan array constructed of direct drive plenum fans. The fan array is capable of providing greater than 100% redundancy. The redundancy factor is measured by the number of fans that can fail and how the unit can deliver the proper airflow at the proper pressure for correct operation of the air handler. When redundancies exceed 100%, it is an indication that the unit can have a failure



in a fan, fan motor, variable frequency drive, or another upstream component failure that would prevent a single fan from running and the air handling unit can still deliver air 27,000 cubic feet per minute of air at the required pressure to the building to provide for a comfortable and productive working environment for the City of Casper. Given the current market and difficulties with acquiring repair parts and with no indications that these conditions are going to improve, it is desirable that the system can operate with a fan failure and have no negative or noticeable effect on the daily operations within City Hall. Additionally, two air handlers currently serve all areas of City Hall, excluding the Council Chambers. These units are being combined into one larger air handler, making the redundancy offered by the six fan array a critical characteristic for the proposed air handler.

#### **Council Chambers Air Handler:**

LONG Building Technologies, Inc's proposed unit has a 14" air foil supply fan. The airfoil configuration is chosen for its superior performance when compared to forward curved fans that are often available and provided in air handlers of this size and configuration. Airfoil fans have larger capacities and are more tolerant of dirty filters and other sources of pressure drop in the ductwork that can vary over time throughout the operation of the building.

#### **Item #4: Lead Time and Delivery**

Both of LONG Building Technologies, Inc's proposed units have a lead time of 42 to 44 weeks. Daikin Applied has been no exception to the material and labor shortages that are currently affecting most major industries in the United States.

#### **Item #5: Responsiveness**

LONG Building Technologies, Inc has approximately 60 employees in the State of Wyoming and has an office in Casper, Wy with 15 employees. Our local and area technicians are trained on our manufacturer partners product lines to effectively respond to and provide the skills required to provided the most efficient solution to any issues or requests the City of Casper may have. Area technicians are available within a two-hour window for additional response support when required. All LONG technicians have online and management support structures to utilize for additional information or technical assistance. Each LONG technician has a fully equipped service vehicle with specialty tools and parts to manage most repair calls. Our fully stocked warehouse in Casper, WY can also expedite parts and equipment if required in short turn around requests.

#### **Item #6: Warranty**

The standard manufacturer's equipment warranty will be transferred to the owner. Included at no additional cost is an extension of the standard one-year warranty by one year. Giving the two air handling units a two year total parts warranty to ensure unit is free of any factory workmanship errors for a period of two years from delivery of the unit to the City of Casper. LONG Building Technologies, Inc will additionally cover labor to replace parts within the two year warranty period.



**Item #7: Pricing**

Lump sum amounts are priced below with Scope of Delivery as stated at the opening of the documents. Date of delivery is tabulated based on a purchase order being issued by the City of Casper on March 31<sup>st</sup>, 2023 per the RFP narrative and process of order by LONG on that date. The date given is 44 weeks from the issue of a purchase order and with approximately 5 added days for transit from Minnesota. The amounts listed in the price column will be billed to the City of Casper up delivery of the air handling equipment to City Hall.

| Item                         | Price     | Date of Delivery                |
|------------------------------|-----------|---------------------------------|
| City Hall Air Handler        | \$133,500 | February 9 <sup>th</sup> , 2024 |
| Council Chambers Air Handler | \$23,500  | February 9 <sup>th</sup> , 2024 |

**Item #8: AHU Technical Data**

Technical data is included below for each air handler. Specific items and data provided on each unit are as follows:

- Dimensional data
- Coil Performance
- Fan Performance
- Unit Construction Details
- Parts Warranty
- Fan Curves
- Section details of importance to the Request for Proposal Narrative



**Job Information** | **Technical Data Sheet**

|                         |                       |
|-------------------------|-----------------------|
| <b>Job Name</b>         | Casper City Hall RFP  |
| <b>Date</b>             | February 10 2023      |
| <b>Submitted By</b>     | DC                    |
| <b>Software Version</b> | 13.03                 |
| <b>Unit Tag</b>         | City Hall Air Handler |



**Unit Overview**

| Model Number | Supply            |                  |               |                     |             |              |
|--------------|-------------------|------------------|---------------|---------------------|-------------|--------------|
|              | Air Volume<br>cfm | Static Pressure  |               | External Dimensions |             |              |
|              |                   | External<br>inWc | Total<br>inWc | Height<br>in        | Width<br>in | Length<br>in |
| CAH055GDHM   | 27000             | 3.00             | 4.58          | 70*                 | 142*        | 268          |

\*Not including base rails, coil connectors, drain connectors and control boxes.

**Unit**

|                                 |   |                                   |         |
|---------------------------------|---|-----------------------------------|---------|
| <b>Model Number:</b>            | CAH055GDHM  |                                   |         |
| <b>Approval:</b>                | ETL Listed / ETL Listed to Canadian Safety Standards (ETL Label / ETLc Label) |                                   |         |
| <b>Outer Panel:</b>             | 18 gauge G90 Galvanized Steel (unpainted)                                     |                                   |         |
| <b>Liner:</b>                   | 18 gauge Galvanized Steel (unless noted per section)                          |                                   |         |
| <b>Insulation:</b>              | R-13 Injected Foam  |                                   |         |
| <b>Sound Baffles:</b>           | Included in Fan, Plenum, Access and Manual section (unless noted per section) |                                   |         |
| <b>Unit Configuration:</b>      | Inline horizontal   | <b>Drive (Handling) Location:</b> | Right   |
| <b>Base:</b>                    | 8" formed channel   | <b>Wall Thickness:</b>            | 2 in    |
| <b>Tread Plate Floor Liner:</b> | Tread plate installed (unless noted per section)                              | <b>Altitude:</b>                  | 5200 ft |
| <b>Parts Warranty:</b>          | Additional One Year, Two Year Total   |                                   |         |



| Plenum Section                                 |            | Component: 1 |                                     | Length: 38 in         |            | Shipping Section: 1             |                |
|--|------------|--------------|-------------------------------------|-----------------------|------------|---------------------------------|----------------|
| <b>Air Pressure Drop</b>                       |            |              |                                     |                       |            |                                 |                |
| 0.01 inWc                                      |            |              |                                     |                       |            |                                 |                |
| <b>Custom Openings</b>                         |            |              |                                     |                       |            |                                 |                |
| Custom Opening                                 | Location   |              | Width                               | Height                |            | Rainhood w/Screen               |                |
| 1  | Top        |              | 130 in                              | 34 in                 |            | None                            |                |
| 2  | End        |              | 130 in                              | 34 in                 |            | None                            |                |
| <b>Door</b>                                    |            |              |                                     |                       |            |                                 |                |
| Location                                       |            |              | Width                               |                       | Opening    |                                 |                |
| Drive side                                     |            |              | 30 in                               |                       | Outward    |                                 |                |
| Panel Filter                                   |            | Component: 2 |                                     | Length: 32 in         |            | Shipping Section: 2             |                |
| Type   | Efficiency |              | Face Velocity                       | Face Area             | Air Volume |                                 | Filter Loading |
| Pre Pleat                                      | MERV 13    |              | 203 ft/min                          | 132.7 ft <sup>2</sup> | 27000 cfm  |                                 | Side           |
| <b>Air Pressure Drop</b>                       |            |              |                                     | Number of Filters     | Height     | Width                           | Depth          |
| Clean Air                                      | Mean Air   | Dirty Air    | User Spec                           |                       |            |                                 |                |
| 0.10 inWc                                      | 0.55 inWc  | 1.00 inWc    | N/A                                 | 30                    | 24 in      | 24 in                           | 2 in           |
|  |            |              |                                     | 6                     | 24 in      | 20 in                           | 2 in           |
| <b>Door</b>                                    |            |              |                                     |                       |            |                                 |                |
| Location                                       |            |              | Width                               |                       | Opening    |                                 |                |
| Drive side                                     |            |              | 28 in                               |                       | Outward    |                                 |                |
| <b>Special Options</b>                         |            |              |                                     |                       |            |                                 |                |
| Tread Plate Floor Liner<br>(As casing details) |            |              | Sound Baffle<br>(As casing details) |                       |            | Filter Gauge<br>Magnehelic 0-2" |                |
| <b>Special Text</b>                            |            |              |                                     |                       |            |                                 |                |

Extra filters 1 set(s)



| Hot Water Coil                |                            | Component: 3     |                        | Length: 36 in   |                                      | Shipping Section: 3          |                |
|-------------------------------|----------------------------|------------------|------------------------|-----------------|--------------------------------------|------------------------------|----------------|
| Coil Model                    | Total Capacity             | Number of Coils  | Number of Rows         | Fins per Inch   | Tube Diameter                        | Tube Spacing (Face x Row)    |                |
| 5WH1301B                      | 724927 Btu/hr              | 2                | 1                      | 13              | 0.625 in                             | 1.50 in x 1.299 in           |                |
| Air Volume                    | Air Temperature            |                  | Coil Air Pressure Drop | Finned Height   | Finned Length                        | Face Area                    | Face Velocity  |
|                               | Entering Dry Bulb          | Leaving Dry Bulb |                        |                 |                                      |                              |                |
| 27000 cfm                     | 50.0 °F                    | 79.8 °F          | 0.14 inWc              | 27 in           | 126 in                               | 47.25 ft²                    | 571 ft/min     |
| Fluid                         |                            | Flow Rate        | Pressure Drop          | Velocity        | Volume                               | Weight                       |                |
| Entering                      | Leaving                    |                  |                        |                 |                                      |                              |                |
| 160.0 °F                      | 120.3 °F                   | 38.40 gpm        | 5.10 ftHd              | 2.30 ft/s       | 8.0 gal                              | 72.00 lb                     |                |
| Type                          | Connection [Data Per Coil] |                  |                        | Glycol Type     | Min. Fin Surface Temp.               | Min. Tube Wall Surface Temp. | Fouling Factor |
|                               | Size                       | Location         | Material               |                 |                                      |                              |                |
| Threaded                      | 1.50 in                    | Drive side       | Carbon steel           | Propylene (30%) | 120.3 °F                             | 120.3 °F                     | 0.000          |
| Material                      |                            |                  |                        |                 |                                      | Turbospiral                  |                |
| Fin                           | Tube                       | Header           | Case                   |                 |                                      |                              |                |
| Aluminum .0075 in             | Copper .020 in             | Copper           | Galv. steel            |                 | Yes                                  |                              |                |
| AHRI 410 Certification        |                            |                  |                        |                 |                                      |                              |                |
| Coil is NOT certified by AHRI |                            |                  |                        |                 |                                      |                              |                |
| Door                          |                            |                  |                        |                 |                                      |                              |                |
| Location                      |                            | Width            | Opening                |                 | Light                                |                              |                |
| Drive side                    |                            | 24 in            | Outward                |                 | LED marine light kit and switch only |                              |                |



| Chilled Water Coil         |                 | Component: 4      |                 |                 | Length: 40 in          |                              | Shipping Section: 4       |                       |               |
|----------------------------|-----------------|-------------------|-----------------|-----------------|------------------------|------------------------------|---------------------------|-----------------------|---------------|
| Coil Model                 | Total Capacity  | Sensible Capacity | Number of Coils | Number of Rows  | Fins per Inch          | Tube Diameter                | Tube Spacing (Face x Row) |                       |               |
| 5WM1406B                   | 673058 Btu/hr   | 638737 Btu/hr     | 2               | 6               | 14                     | 0.625 in                     | 1.50 in x 1.299 in        |                       |               |
| Air Volume                 | Air Temperature |                   |                 |                 | Coil Air Pressure Drop | Finned Height                | Finned Length             | Face Area             | Face Velocity |
|                            | Entering        |                   | Leaving         |                 |                        |                              |                           |                       |               |
| 27000 cfm                  | Dry Bulb        | Wet Bulb          | Dry Bulb        | Wet Bulb        | 0.83 inWc              | 27 in                        | 129 in                    | 48.38 ft <sup>2</sup> | 558 ft/min    |
|                            | 80.0 °F         | 62.0 °F           | 53.8 °F         | 52.7 °F         |                        |                              |                           |                       |               |
| Fluid                      |                 | Flow Rate         | Pressure Drop   | Velocity        | Volume                 | Weight                       |                           |                       |               |
| Entering                   | Leaving         | 98.00 gpm         | 7.60 ftHd       | 1.90 ft/s       | 37.0 gal               | 315.00 lb                    |                           |                       |               |
| 45.0 °F                    | 59.3 °F         |                   |                 |                 |                        |                              |                           |                       |               |
| Connection [Data Per Coil] |                 |                   |                 | Glycol Type     | Min. Fin Surface Temp. | Min. Tube Wall Surface Temp. | Fouling Factor            |                       |               |
| Type                       | Size            | Location          | Material        | Propylene (30%) | 45.0 °F                | 45.0 °F                      | 0.000                     |                       |               |
| Threaded                   | 2.50 in         | Drive side        | Carbon steel    |                 |                        |                              |                           |                       |               |
| Material                   |                 |                   |                 | Drain Pan       | Drain Side             | Turbospiral                  |                           |                       |               |
| Fin                        | Tube            | Header            | Case            | Stainless steel | Drive side             | Yes                          |                           |                       |               |
| Aluminum .0075 in          | Copper .020 in  | Copper            | Galv. steel     |                 |                        |                              |                           |                       |               |

**AHRI 410 Certification**

Coil is NOT certified by AHRI

**Door**

| Location   | Width | Opening | Light                                |
|------------|-------|---------|--------------------------------------|
| Drive side | 20 in | Outward | LED marine light kit and switch only |

**Special Options**

Sound Baffle  
(As casing details)

| Access Section    |       | Component: 5 |  | Length: 28 in |  | Shipping Section: 5 |  |
|-------------------|-------|--------------|--|---------------|--|---------------------|--|
| Air Pressure Drop |       |              |  |               |  |                     |  |
| 0.00 inWc         |       |              |  |               |  |                     |  |
| <b>Door</b>       |       |              |  |               |  |                     |  |
| Location          | Width | Width        |  | Opening       |  |                     |  |
| Drive side        | 24 in |              |  | Outward       |  |                     |  |



| Supply Fan Array                    |                        |           | Component: 7     |                       |                   | Length: 38 in           |                 |                     | Shipping Section: 6           |             |        |
|-------------------------------------|------------------------|-----------|------------------|-----------------------|-------------------|-------------------------|-----------------|---------------------|-------------------------------|-------------|--------|
| <b>Fan Performance</b>              |                        |           |                  |                       |                   |                         |                 |                     |                               |             |        |
| Air Volume*                         | Static Pressure        |           |                  | Fan Energy Index(FEI) | Total Input Power | Fan Shaft Power*        | Speed           |                     | Redundancy(N-1)               | Fan Circuit |        |
|                                     | External               | Total     | Cabinet          |                       |                   |                         | Operating       | Maximum             |                               | MOP         | MCA    |
| 4500 cfm                            | 3.00 inWc              | 4.58 inWc | 0.01 inWc        | 0.89                  | 36.0 kW           | 4.98 BHP                | 3109 rpm        | 3650 rpm            | 100.0 %                       | 80.0 A      | 72.5 A |
| <b>Fan Data</b>                     |                        |           |                  |                       |                   |                         |                 |                     |                               |             |        |
| Fan Type                            | Blade Type / Class     |           | Quantity of Fans | Wheel Diameter        | Number of Blades  | Discharge               | Motor Location  |                     |                               |             |        |
| SWSI / 2x3                          | Airfoil / 2            |           | 6                | 15.75 in              | 9                 | Axial                   | Behind Fan      |                     |                               |             |        |
| <b>Motor Data</b>                   |                        |           |                  |                       |                   |                         |                 |                     |                               |             |        |
| Power                               | Electrical Supply      | Speed     | Efficiency       | Enclosure             | Frame Size        | Supplier                | Number of Poles | Lock Rotor Current* | Full Load Current*            |             |        |
| 10.0 HP                             | 460/60/3<br>V/Hz/Phase | 3500 rpm  | Premium          | TEFC                  | 215 T frame       | Generic                 | 2               | 74.01 A             | 11.60 A                       |             |        |
| <b>Fan Options</b>                  |                        |           |                  |                       |                   |                         |                 |                     |                               |             |        |
| Isolation Backdraft Dampers:        |                        |           | Provided         |                       |                   | Block Off Plate:        |                 |                     | None                          |             |        |
| Shaft Grounding Kit:                |                        |           | Provided         |                       |                   | Isolator Type:          |                 |                     | Spring                        |             |        |
| <b>VFD/Starter/Disconnect Data</b>  |                        |           |                  |                       |                   |                         |                 |                     |                               |             |        |
| Selection Type:                     |                        |           | External J-Box   |                       |                   | Vendor:                 |                 |                     | Factory Standard              |             |        |
| Voltage:                            |                        |           | 460 v            |                       |                   | Height x Width x Depth: |                 |                     | 11.81 in x 11.81 in x 7.90 in |             |        |
| Mounting:                           |                        |           | Door Side        |                       |                   | Enclosure:              |                 |                     | NEMA 1                        |             |        |
| <b>Panel</b>                        |                        |           |                  |                       |                   |                         |                 |                     |                               |             |        |
| Location                            |                        |           |                  | Width                 |                   |                         |                 | Opening             |                               |             |        |
| Removable panels                    |                        |           |                  | - in                  |                   |                         |                 | Outward             |                               |             |        |
| <b>Special Options</b>              |                        |           |                  |                       |                   |                         |                 |                     |                               |             |        |
| Sound Baffle<br>(As casing details) |                        |           |                  |                       |                   |                         |                 |                     |                               |             |        |
| <b>Notes</b>                        |                        |           |                  |                       |                   |                         |                 |                     |                               |             |        |

\* after a unit label denotes the data for an individual fan.






|   |                 |                |  |                                      |  |
|---|-----------------|----------------|--|--------------------------------------|--|
| <b>Plenum Section</b>                                 |                 | Component: 8   | Length: 42 in                                | Shipping Section: 7                  |  |
| <b>Air Pressure Drop</b>                              |                 |                |  |                                      |  |
| 0.04 inWc   |                 |                |  |                                      |  |
| <b>Custom Openings</b>                                |                 |                |  |                                      |  |
| <b>Custom Opening</b>                                 | <b>Location</b> | <b>Width</b>   | <b>Height</b>                                | <b>Rainhood w/Screen</b>             |  |
| 1   | Top             | 130 in         | 34 in  | None                                 |  |
| <b>Door</b>   |                 |                |  |                                      |  |
| <b>Location</b>                                       | <b>Width</b>    | <b>Opening</b> | <b>Window Type</b>                           | <b>Light</b>                         |  |
| Drive side  | 30 in           | Outward        | Round  | LED marine light kit and switch only |  |
| <b>Special Options</b>                                |                 |                |  |                                      |  |
| <b>Tread Plate Floor Liner</b><br>(As casing details) |                 |                | <b>Sound Baffle</b><br>Sound baffle included |                                      |  |

| <b>Unit Sound Power (dB)</b> |       |        |        |        |         |         |         |         |
|------------------------------|-------|--------|--------|--------|---------|---------|---------|---------|
| Type                         | 63 Hz | 125 Hz | 250 Hz | 500 Hz | 1000 Hz | 2000 Hz | 4000 Hz | 8000 Hz |
| Radiated:                    | 78    | 75     | 68     | 78     | 71      | 64      | 52      | 51      |
| Unit Discharge:              | 83    | 80     | 80     | 90     | 87      | 86      | 84      | 78      |
| Unit Return:                 | 80    | 75     | 75     | 88     | 75      | 75      | 72      | 66      |

**AHRI Certification**

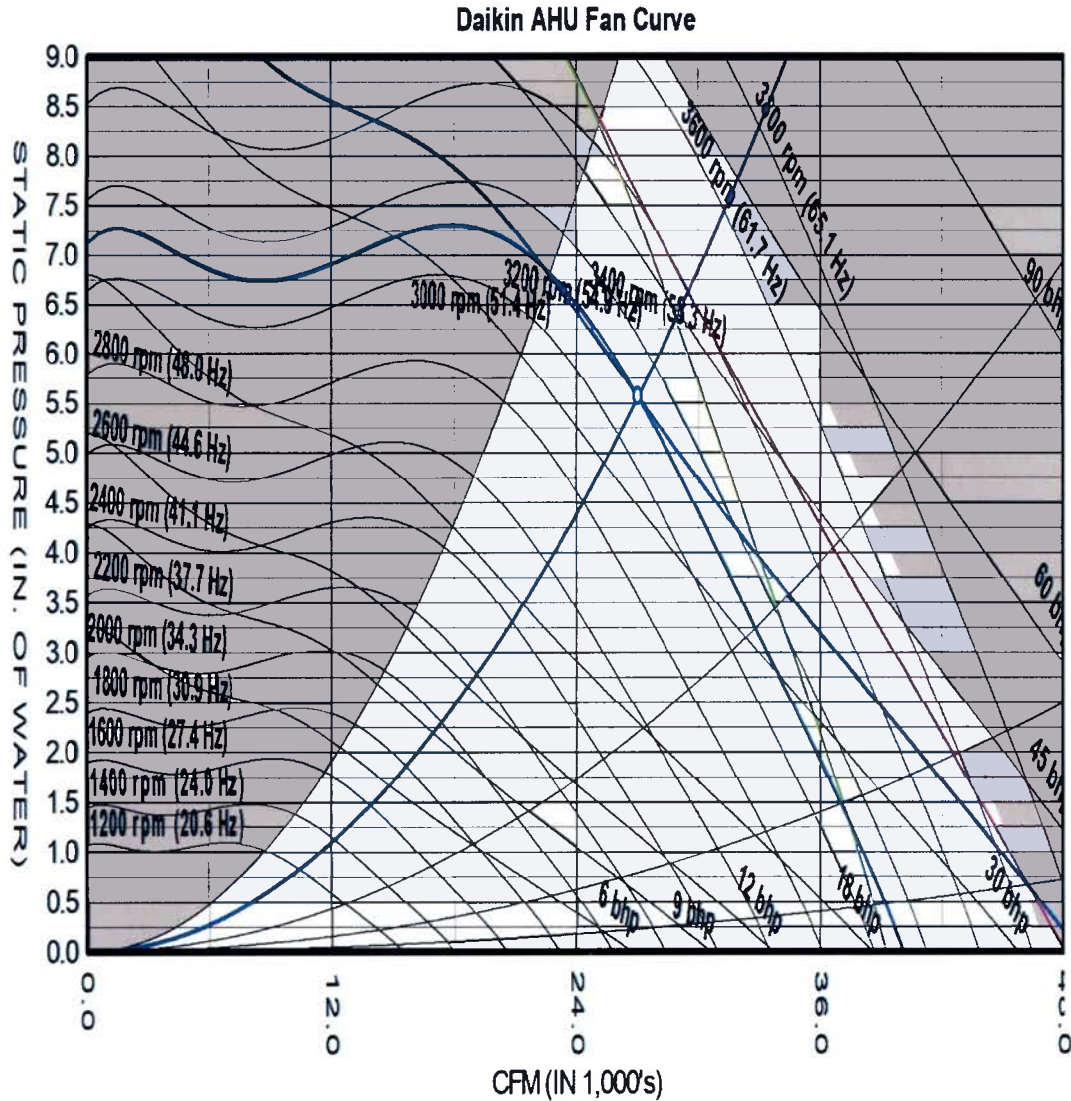


Certified in accordance with the AHRI Central Station Air-Handling Unit Certification Program, which is based on AHRI Standards 430/431. Certified units may be found in the AHRI Directory at [www.ahridirectory.org](http://www.ahridirectory.org).

**Notes**

**Standard**

1. As a standalone component, unit meets or exceeds requirements of ASHRAE 90.1 - 2007. The approving authority is responsible for compliance of multi - component building systems.



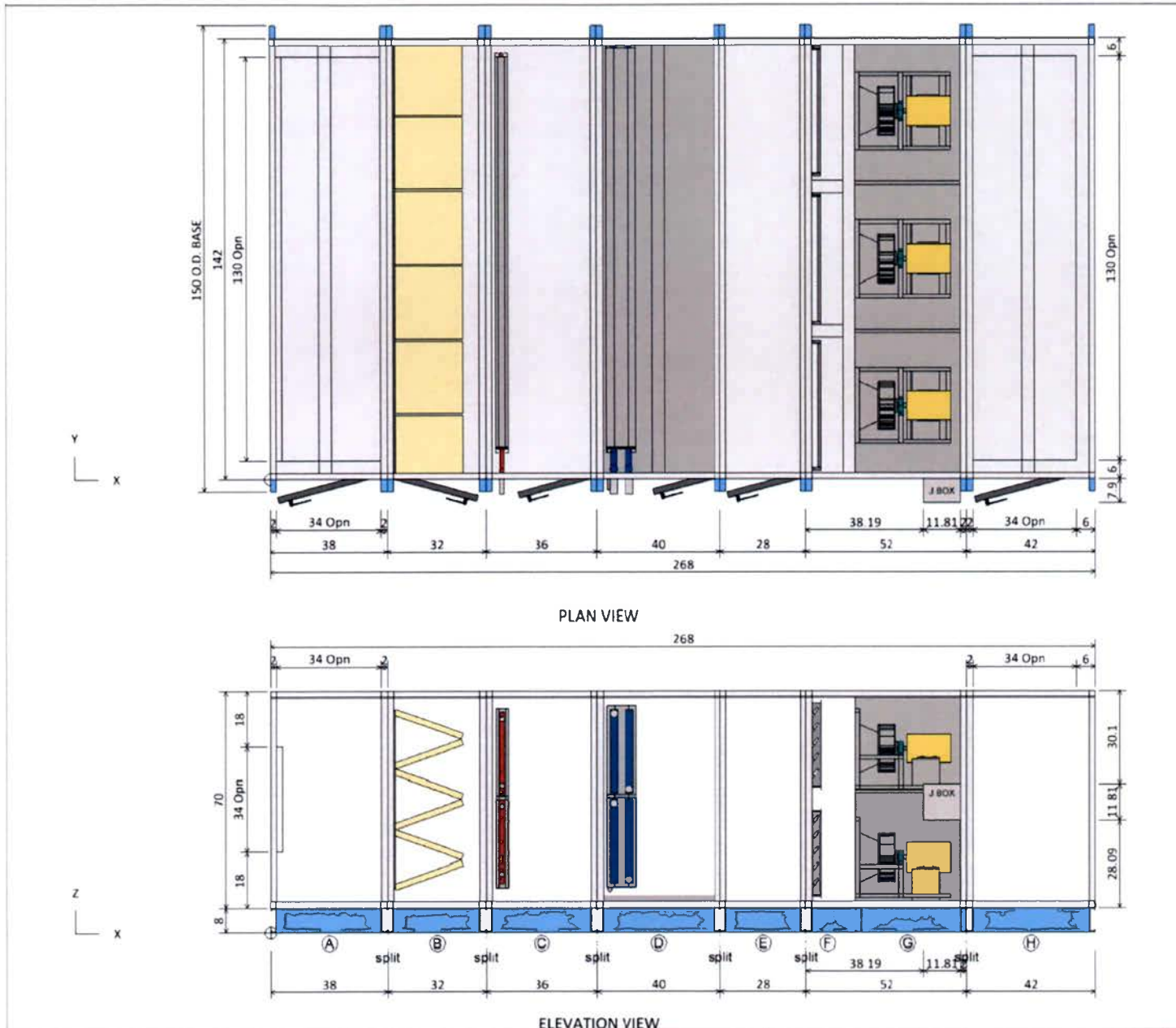
Green line = fan curve for 5 fan(s) at max speed

Red line = BHP curve for 5 fan(s) at max power of selected motor

| AF 16 DD PLENUM 9BL (100% Width) 2x3 Supply Fan at Standard Conditions |                        |       |             |                  |     |
|--|------------------------|-------|-------------|------------------|-----|
| Air volume   | 27000                  | cfm   | Fan speed   | 3109             | rpm |
| Total static   | 5.56                   | insWg | Max speed   | 3650             | rpm |
| Fan Shaft Power  | 36.3                   | bhp   | Efficiency  | 65.1             | %   |
| Approx VFD Setting   | 53.3                   | Hz    | Motor Speed | 3500             | rpm |
| Fan Energy Index(FEI)  | 0.89                   |       | Redundancy  | 100.0            | %   |
| Unit tagging   | City Hall Air Handler  |       | Date        | February-10-2023 |     |
| Job name   | Casper City Hall Rebid |       | Time        | 10:24            |     |



Supply fan performance is certified in accordance with the Central Station Air-Handling Unit Certification Program, which is based on AHRI Standard 430.

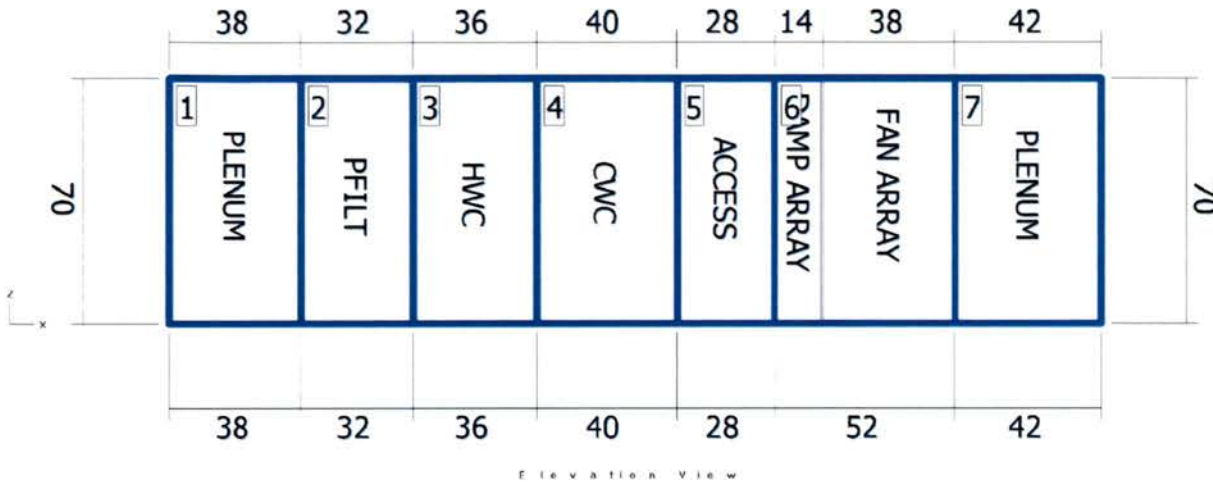


| Component Key |  |
|---------------|--|
| (A)           | Plenum Section<br>Right Door (WxH): 30 ins x 66 ins<br>Panel Filter  |
| (B)           | Filter Type: PrePleat (MERV 13)<br>Right Door (WxH): 28 ins x 66 ins   |
| (C)           | Hot Water Coil<br>Coil Model: 5WH1301B<br>Total Capacity: 724927.0 Btu/hr<br>Right Door (WxH): 24 ins x 62 ins     |
| (D)           | Chilled Water coil<br>Coil Model: 5WM1406B<br>Total Capacity: 673058.0 Btu/hr<br>Right Door (WxH): 20 ins x 54 ins |
| (E)           | Access Section<br>Right Door (WxH): 24 ins x 66 ins  |
| (F)           | Damper<br>Supply Fan<br>Fan Type: Centrifugal - Plenum<br>Fan Size (Class): 16 (2)                                 |
| (G)           | Air Flowrate: 4500.0 cfm<br>T.S.P: 4.6 insWg<br>Motor Power: 10.0 HP   |
| (H)           | Plenum Section<br>Right Door (WxH): 30 ins x 58 ins  |

|                                 |                                      |  |               |            |                     |               |
|---------------------------------|--------------------------------------|--|---------------|------------|---------------------|---------------|
| <b>Plan/Elevation - No Ends</b> | Unit Tag: City Hall Air Handler      | Sales Office: Long Building Technologies |               |            |                     |               |
| Product: Vision Air Handler     | Project Name: Casper City Hall Rebid | Sales Engineer:                          |               |            |                     |               |
| Model: CAH055GDHM               | Feb. 10, 2023                        | Ver/Rev:                                 | Sheet: 1 of 1 | Scale: NTS | Tolerance: +/-0.25" | Dwg Units: in |

13600 Industrial Park Blvd, Minneapolis, MN 55441  
www.DaikinApplied.com Software Version: 13.03

All opening dimensions have a 1" mounting flange along the inner edge. The actual airflow area of the opening is 2" smaller in each dimension.



| Shipping Sections |             |     |     |    |
|-------------------|-------------|-----|-----|----|
| Section           | Weight (lb) | X   | Y   | Z  |
| Section 1         | 1095.59     | 38  | 142 | 70 |
| Section 2         | 1227.63     | 32  | 142 | 70 |
| Section 3         | 1422.84     | 36  | 142 | 70 |
| Section 4         | 2775.18     | 40  | 142 | 70 |
| Section 5         | 852.28      | 28  | 142 | 70 |
| Section 6         | 5567.58     | 52  | 142 | 70 |
| Section 7         | 1480.56     | 42  | 142 | 70 |
| Total Unit        | 14421.67    | 268 | 142 | 70 |

Note: Base rails, curb ready base, coil connectors, drain connectors, and control boxes not included in height X, Y, Z dimensions. Shipping section may be 2" longer in air flow direction due to internal splice joint.

|                             |              |                                      |               |  |                     |               |   |
|-----------------------------|--------------|--------------------------------------|---------------|--|---------------------|---------------|---|
| <b>Shipping Sections</b>    |              | Unit Tag: City Hall Air Handler      |               | Sales Office: Long Building Technologies |                     |               | <br>13600 Industrial Park Blvd, Minneapolis, MN 55441<br>www.DaikinApplied.com    Software Version. 13.03 |
| Product: Vision Air Handler |              | Project Name: Casper City Hall Rebid |               | Sales Engineer:                          |                     |               |   |
| Model: CAH055GDHM           | Feb 10, 2023 | Ver/Rev:                             | Sheet: 1 of 1 | Scale: NTS                               | Tolerance: +/-0.25" | Dwg Units: in |   |

All opening dimensions have a 1" mounting flange along the inner edge. The actual airflow area of the opening is 2" smaller in each dimension.



**Job Information** | **Technical Data Sheet**

|                         |                              |
|-------------------------|------------------------------|
| <b>Job Name</b>         | Casper City Hall RFP         |
| <b>Date</b>             | February 10 2023             |
| <b>Submitted By</b>     | DC                           |
| <b>Software Version</b> | 13.03                        |
| <b>Unit Tag</b>         | Council Chambers Air Handler |



**Unit Overview**

| Model Number | Supply            |                  |               |                     |             |              |
|--------------|-------------------|------------------|---------------|---------------------|-------------|--------------|
|              | Air Volume<br>cfm | Static Pressure  |               | External Dimensions |             |              |
|              |                   | External<br>inWc | Total<br>inWc | Height<br>in        | Width<br>in | Length<br>in |
| CAH015GDAM   | 7000              | 0.75             | 2.78          | 50*                 | 64*         | 64**         |

\*Not including base rails, coil connectors, drain connectors and control boxes.

\*\*Total lower deck length.

**Unit**

|                            |   |                                   |                                     |  |  |
|----------------------------|---|-----------------------------------|-------------------------------------|--|--|
| <b>Model Number:</b>       | CAH015GDAM  |                                   |                                     |  |  |
| <b>Approval:</b>           | ETL Listed / ETL Listed to Canadian Safety Standards (ETL Label / ETLc Label) |                                   |                                     |  |  |
| <b>Outer Panel:</b>        | 18 gauge G90 Galvanized Steel (unpainted)                                     |                                   |                                     |  |  |
| <b>Liner:</b>              | 18 gauge Galvanized Steel (unless noted per section)                          |                                   |                                     |  |  |
| <b>Insulation:</b>         | R-13 Injected Foam  |                                   |                                     |  |  |
| <b>Unit Configuration:</b> | Stacked / vertical  | <b>Drive (Handling) Location:</b> | Left                                |  |  |
| <b>Base:</b>               | 6" formed channel   | <b>Wall Thickness:</b>            | 2 in                                |  |  |
| <b>Altitude:</b>           | 5200 ft   | <b>Parts Warranty:</b>            | Additional One Year, Two Year Total |  |  |

**Panel Filter** | Component: 1 | Length: 12 in | Shipping Section: 1

| Type              | Efficiency | Face Velocity | Face Area | Air Volume        | Filter Loading |       |       |
|-------------------|------------|---------------|-----------|-------------------|----------------|-------|-------|
| Pre Pleat         | MERV 13    | 406 ft/min    | 17.3 ft²  | 7000 cfm          | Side           |       |       |
| Air Pressure Drop |            |               |           | Number of Filters | Height         | Width | Depth |
| Clean Air         | Mean Air   | Dirty Air     | User Spec | 3                 | 24 in          | 20 in | 2 in  |
| 0.26 inWc         | 0.63 inWc  | 1.00 inWc     | N/A       |                   | 3              | 20 in | 20 in |

| Door       |       |         |
|------------|-------|---------|
| Location   | Width | Opening |
| Drive side | 8 in  | Outward |

| Special Options                     |                                 |
|-------------------------------------|---------------------------------|
| Sound Baffle<br>(As casing details) | Filter Gauge<br>Magnehelic 0-2" |
| Special Text                        |                                 |

Extra filters 1 set(s)



| Hot Water Coil    |                            | Component: 2     |                        |                 | Length: 14 in          |                              | Shipping Section: 1 |  |
|-------------------|----------------------------|------------------|------------------------|-----------------|------------------------|------------------------------|---------------------|--|
| Coil Model        | Total Capacity             | Number of Coils  | Number of Rows         | Fins per Inch   | Tube Diameter          | Tube Spacing (Face x Row)    |                     |  |
| 5WL0803B          | 359586 Btu/hr              | 1                | 3                      | 8               | 0.625 in               | 1.50 in x 1.299 in           |                     |  |
| Air Volume        | Air Temperature            |                  | Coil Air Pressure Drop | Finned Height   | Finned Length          | Face Area                    | Face Velocity       |  |
|                   | Entering Dry Bulb          | Leaving Dry Bulb |                        |                 |                        |                              |                     |  |
| 7000 cfm          | 45.0 °F                    | 102.0 °F         | 0.22 inWc              | 39 in           | 51 in                  | 13.81 ft²                    | 507 ft/min          |  |
| Fluid             |                            | Flow Rate        | Pressure Drop          | Velocity        | Volume                 | Weight                       |                     |  |
| Entering          | Leaving                    |                  |                        |                 |                        |                              |                     |  |
| 160.0 °F          | 123.6 °F                   | 20.80 gpm        | 1.10 ftHd              | 1.10 ft/s       | 7.0 gal                | 59.00 lb                     |                     |  |
| Type              | Connection [Data Per Coil] |                  |                        | Glycol Type     | Min. Fin Surface Temp. | Min. Tube Wall Surface Temp. | Fouling Factor      |  |
|                   | Size                       | Location         | Material               |                 |                        |                              |                     |  |
| Threaded          | 2.00 in                    | Drive side       | Carbon steel           | Propylene (30%) | 123.6 °F               | 123.6 °F                     | 0.000               |  |
| Material          |                            |                  |                        |                 |                        |                              | Turbospiral         |  |
| Fin               | Tube                       | Header           | Case                   |                 |                        |                              |                     |  |
| Aluminum .0075 in | Copper .020 in             | Copper           | Galv. steel            |                 | Yes                    |                              |                     |  |

AHRI 410 Certification

Coil is NOT certified by AHRI

| Chilled Water Coil |                            | Component: 3      |                 |                 | Length: 38 in          |                              | Shipping Section: 2       |           |               |
|--------------------|----------------------------|-------------------|-----------------|-----------------|------------------------|------------------------------|---------------------------|-----------|---------------|
| Coil Model         | Total Capacity             | Sensible Capacity | Number of Coils | Number of Rows  | Fins per Inch          | Tube Diameter                | Tube Spacing (Face x Row) |           |               |
| 5WS1406C           | 158002 Btu/hr              | 157665 Btu/hr     | 1               | 6               | 14                     | 0.625 in                     | 1.50 in x 1.299 in        |           |               |
| Air Volume         | Air Temperature            |                   |                 |                 | Coil Air Pressure Drop | Finned Height                | Finned Length             | Face Area | Face Velocity |
|                    | Entering                   |                   | Leaving         |                 |                        |                              |                           |           |               |
| 7000 cfm           | 80.0 °F                    | 62.0 °F           | 55.0 °F         | 53.6 °F         | 1.05 inWc              | 39 in                        | 51 in                     | 13.81 ft² | 507 ft/min    |
| Fluid              |                            | Flow Rate         | Pressure Drop   | Velocity        | Volume                 | Weight                       |                           |           |               |
| Entering           | Leaving                    |                   |                 |                 |                        |                              |                           |           |               |
| 45.0 °F            | 57.6 °F                    | 26.10 gpm         | 2.00 ftHd       | 1.10 ft/s       | 12.0 gal               | 101.00 lb                    |                           |           |               |
| Type               | Connection [Data Per Coil] |                   |                 | Glycol Type     | Min. Fin Surface Temp. | Min. Tube Wall Surface Temp. | Fouling Factor            |           |               |
|                    | Size                       | Location          | Material        |                 |                        |                              |                           |           |               |
| Threaded           | 2.50 in                    | Drive side        | Carbon steel    | Propylene (30%) | 45.0 °F                | 45.0 °F                      | 0.000                     |           |               |
| Material           |                            |                   |                 |                 | Drain Pan              | Drain Side                   | Turbospiral               |           |               |
| Fin                | Tube                       | Header            | Case            |                 |                        |                              |                           |           |               |
| Aluminum .0075 in  | Copper .020 in             | Copper            | Galv. steel     | Stainless steel | Drive side             | Yes                          |                           |           |               |

AHRI 410 Certification

Coil is NOT certified by AHRI

| Door       |       |
|------------|-------|
| Location   | Width |
| Drive side | 22 in |
| Opening    |       |
| Outward    |       |



|                   |              |               |                     |
|-------------------|--------------|---------------|---------------------|
| <b>Supply Fan</b> | Component: 4 | Length: 44 in | Shipping Section: 3 |
|-------------------|--------------|---------------|---------------------|

| Fan Performance |                 |           |           |                       |                   |                 |           |          |                 |
|-----------------|-----------------|-----------|-----------|-----------------------|-------------------|-----------------|-----------|----------|-----------------|
| Air Volume      | Static Pressure |           |           | Fan Energy Index(FEI) | Total Input Power | Fan Shaft Power | Speed     |          | Outlet Velocity |
|                 | External        | Total     | Cabinet   |                       |                   |                 | Operating | Maximum  |                 |
| 7000 cfm        | 0.75 inWc       | 2.78 inWc | 0.13 inWc | 0.81                  | 6.4 kW            | 6.89 BHP        | 3429 rpm  | 3918 rpm | 2431 ft/min     |

| Fan Data         |                    |                  |                |                  |              |                |
|------------------|--------------------|------------------|----------------|------------------|--------------|----------------|
| Fan Type         | Blade Type / Class | Quantity of Fans | Wheel Diameter | Number of Blades | Discharge    | Motor Location |
| Centrifugal DWDI | Airfoil / 2        | 1                | 14.56 in       | N/A              | Up blast CCW | To Side of Fan |

| Motor Data |                     |          |            |           |             |          |                 |                    |                   |
|------------|---------------------|----------|------------|-----------|-------------|----------|-----------------|--------------------|-------------------|
| Power      | Electrical Supply   | Speed    | Efficiency | Enclosure | Frame Size  | Supplier | Number of Poles | Lock Rotor Current | Full Load Current |
| 10.0 HP    | 460/60/3 V/Hz/Phase | 1750 rpm | Premium    | TEFC      | 215 T frame | Generic  | 4               | 84.04 A            | 12.50 A           |

| Fan Options    |        |
|----------------|--------|
| Isolator Type: | Spring |

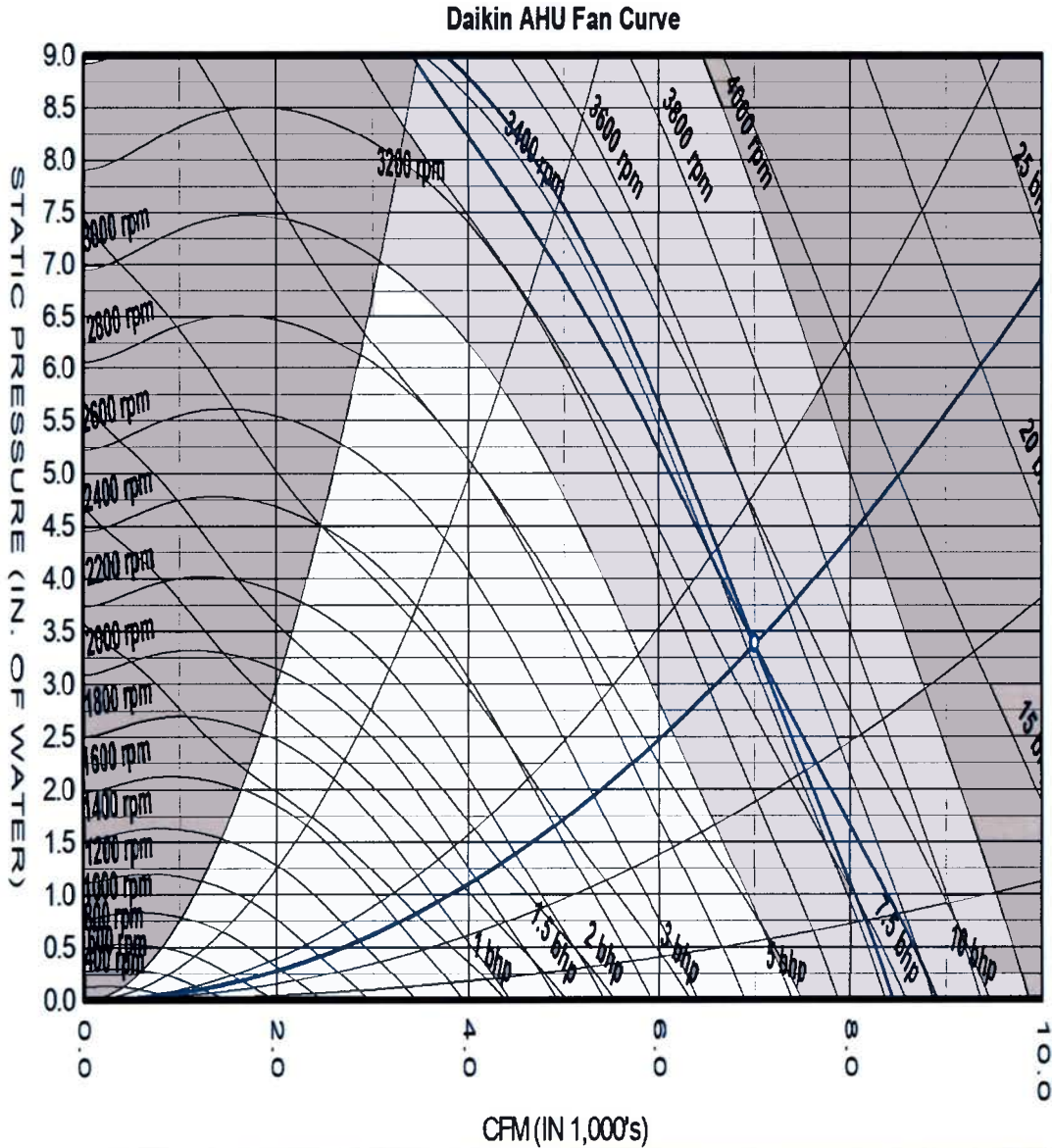
| Drive Package Data* |              |      |                 |                   |                       |
|---------------------|--------------|------|-----------------|-------------------|-----------------------|
| Fan Sheave          | Motor Sheave | Belt | Number of Belts | Actual Drive S.F. | Bearing Type          |
| 2TB36               | 2BK80H       | BX40 | 2               | 1.42              | Standard - L50 (200K) |

\*Daikin Applied reserves the right to provide a different but equivalent drive package

| VFD/Starter/Disconnect Data |                |                         |                             |
|-----------------------------|----------------|-------------------------|-----------------------------|
| Selection Type:             | External J-Box | Vendor:                 | Factory Standard            |
| Voltage:                    | 460 v          | Height x Width x Depth: | 6.00 in x 6.00 in x 4.00 in |
| Mounting:                   | Door Side      | Enclosure:              | NEMA 1                      |

| Door       |       |         |
|------------|-------|---------|
| Location   | Width | Opening |
| Drive side | 28 in | Outward |

| Unit Sound Power (dB) |       |        |        |        |         |         |         |         |
|-----------------------|-------|--------|--------|--------|---------|---------|---------|---------|
| Type                  | 63 Hz | 125 Hz | 250 Hz | 500 Hz | 1000 Hz | 2000 Hz | 4000 Hz | 8000 Hz |
| Radiated:             | 90    | 90     | 77     | 75     | 68      | 61      | 47      | 51      |
| Unit Discharge:       | 100   | 100    | 95     | 96     | 90      | 89      | 85      | 84      |
| Unit Return:          | 94    | 93     | 87     | 88     | 81      | 80      | 74      | 71      |

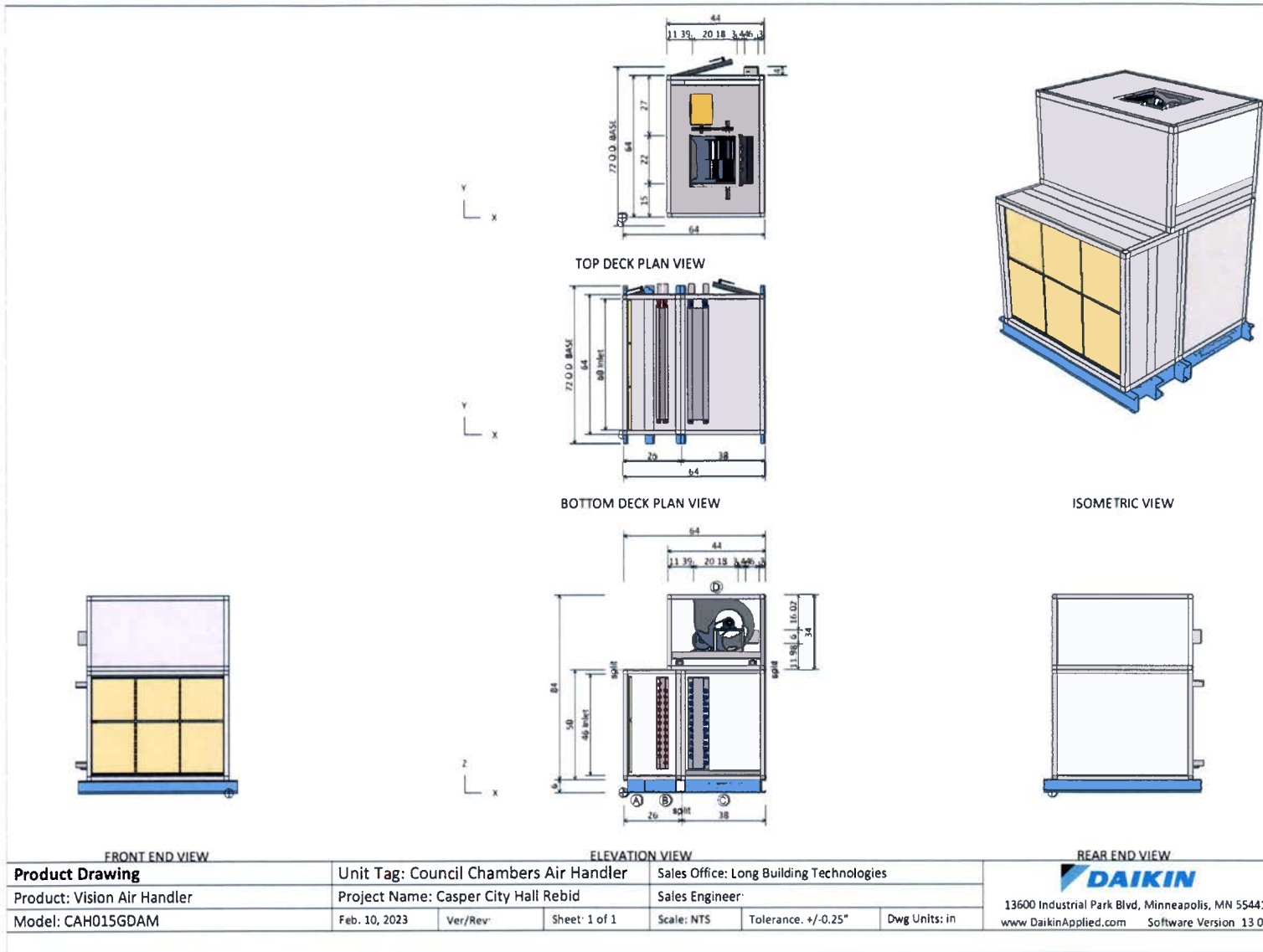



| 14.56" Airfoil Supply Fan at Standard Conditions |                              |       |            |                  |     |
|--|------------------------------|-------|------------|------------------|-----|
| Air volume                                       | 7000                         | cfm   | Fan speed  | 3429             | rpm |
| Total static                                     | 3.37                         | insWg | Max speed  | 3918             | rpm |
| Fan Shaft Power                                  | 8.4                          | bhp   | Efficiency | 44.4             | %   |
| Fan Energy Index(FEI)                            | 0.81                         |       |            |                  |     |
| Unit tagging                                     | Council Chambers Air Handler |       | Date       | February-10-2023 |     |
| Job name   | Casper City Hall Rebid       |       | Time       | 10:24            |     |

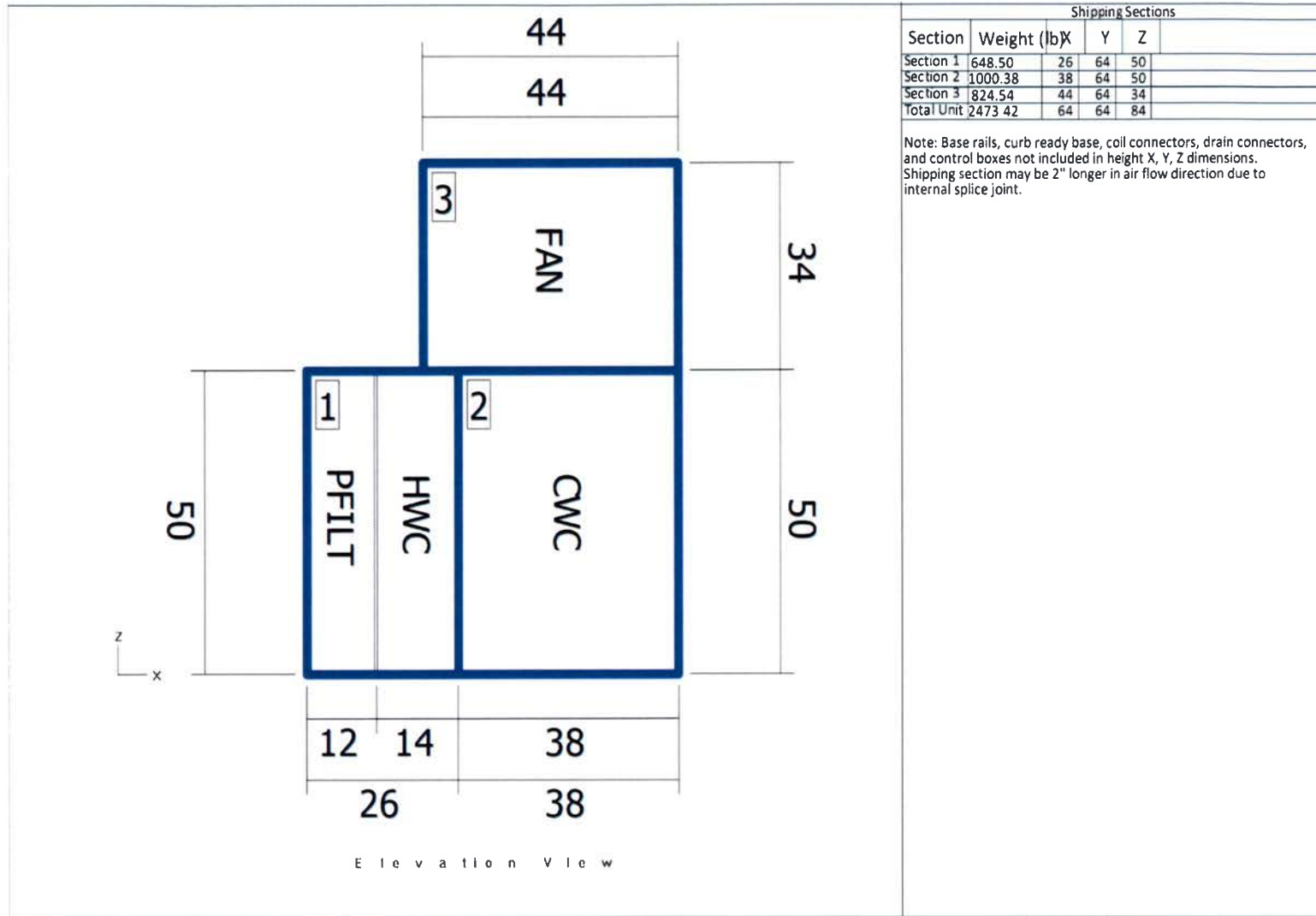



Supply fan performance is certified in accordance with the Central Station Air-Handling Unit Certification Program, which is based on AHRI Standard 430.





|                             |  |  |   |  |  |  |
|-----------------------------|--|--|---|--|--|--|
| <b>Product Drawing</b>      | Unit Tag: Council Chambers Air Handler | Sales Office: Long Building Technologies | <br>13600 Industrial Park Blvd, Minneapolis, MN 55441<br>www.DaikinApplied.com    Software Version 13.03 |  |  |  |
| Product: Vision Air Handler | Project Name: Casper City Hall Rebid   | Sales Engineer:                          |   |  |  |  |
| Model: CAH015GDAM           | Feb. 10, 2023                          | Ver/Rev                                  |   |  |  |  |



|                             |  |          |  |            |                     |   |
|-----------------------------|--|----------|--|------------|---------------------|---|
| <b>Shipping Sections</b>    | Unit Tag: Council Chambers Air Handler |          | Sales Office: Long Building Technologies |            |                     | <br>13600 Industrial Park Blvd, Minneapolis, MN 55441<br>www.DaikinApplied.com Software Version: 13.03 |
| Product: Vision Air Handler | Project Name: Casper City Hall Rebid   |          | Sales Engineer:                          |            |                     |   |
| Model: CAH015GDAM           | Feb. 10, 2023                          | Ver/Rev. | Sheet: 1 of 1                            | Scale: NTS | Tolerance: +/-0.25" |   |

RESOLUTION NO. 23-36

A RESOLUTION AUTHORIZING A PROCUREMENT AGREEMENT WITH LONG BUILDING TECHNOLOGIES, INC., FOR AIR HANDLER UNITS FOR THE CITY HALL PROJECT S.A.F.E. REMODEL PROJECT.

WHEREAS, the City of Casper desires to procure air handler units for the City Hall Project S.A.F.E. Remodel Project; and,


WHEREAS, LONG Building Technologies, Inc., is able and willing to provide those procurement services specified as the Air Handler Procurement for City Hall Project S.A.F.E. Remodel, Project No. 20-004.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a Procurement of Goods Agreement with Long Building Technologies, Inc., in the amount of One Hundred Fifty-Seven Thousand Dollars (\$157,000) for services more specifically delineated in the Agreement.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions, using appropriate funds, throughout the project as prescribed by the Agreement, for a total amount not to exceed One Hundred Fifty-Seven Thousand Dollars (\$157,000).

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2023.

APPROVED AS TO FORM:

  
\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Fleur Tremel  
City Clerk

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Bruce Knell  
Mayor

February 29, 2023

MEMO TO: J. Carter Napier, City Manager *JCN*  
FROM: Andrew Beamer, P.E., Public Services Director *AB*  
Alex Sveda, P.E., City Engineer *AS*  
Steven Stolte, E.I.T., Associate Engineer I  
SUBJECT: Authorizing Creation of Local Assessment District No. 159 – Westridge Improvements

Meeting Type & Date:

March 7, 2023  
Council Meeting

Action Type:

Resolution

Recommendation:

That Council, by Resolution, authorize the creation of Local Assessment District No. 159 – Westridge Improvements

Summary:

The Westridge Addition consists of mainly residential lots that were platted and developed in the late 1940's and early 1950's. The infrastructure in the area has exceeded its useful life span and street surfacing is highly deteriorated. In addition to the surfacing, water lines are experiencing frequent failures and are in need of replacement and upsizing. The City of Casper has completed several projects over the past 20 plus years to replace the aging infrastructure in older neighborhoods.

Similar projects include Ft. Casper Phase I, Ft. Casper Phase II and University Park. These projects consisted of asphalt pavement, concrete curbwalk, water main, sanitary sewer, and storm sewer improvements and were funded by the City of Casper as well as by the property owners in the construction area. The City of Casper funded the asphalt pavement, water main, sanitary sewer main, and storm sewer improvements. The City of Casper assisted property owners in forming a Local Assessment District (LAD), where property owners were assessed for the costs associated with the concrete curbwalk improvements and new sanitary sewer service lines.

The City of Casper has hired WLC Engineering and Surveying (WLC) to develop plans for the proposed improvements in the Westridge Area, prepare a detailed cost estimate, and assist in forming an LAD. The Westridge Improvements are planned to be completed in Phases with the first Phase being completed by the fall of 2023.

On January 26, 2023, a public meeting was held with property owners in the project area to discuss the proposed improvements, anticipated costs, and proposed assessments. The overall consensus at the meeting was that property owners were in favor of the improvements and the cost savings of the LAD.

WLC has estimated the cost for Phase I improvements at \$2,172,811. This cost includes WLC's costs for Phase I and Phase II engineering and design plus WLC's costs for Phase I construction administration, all in the amount of \$370,098. The City would pay all asphalt pavement, water main, sanitary sewer main, and storm sewer improvements. Property owners would be liable for the concrete curbwalk and sanitary sewer service lines. Engineering Staff is proposing that the LAD be established so that the assessments are spread out over ten (10) equal annual installments at the interest rate of three percent (3%), where assessed property have the option to make payments more frequently than the annual installment. If Council agrees to this proposal, WLC estimates the combined total out-of-pocket expenses for property owners to be approximately \$662,179 as assessed per lineal foot of individual lot frontage to the street and per lineal foot of individual sanitary sewer service replaced.

If intent to create the LAD is approved, assessed property owners will be notified and a series of three (3) public hearings will be scheduled and advertised to take place at subsequent Regular City Council Meetings. After the third public hearing and if written objections are in the amount of less than half of assessed property owners, the LAD will be created and an ordinance established.

Wyoming Statutes (W.S.) govern the process for a city to follow to create a local improvement district. A city has the authority to provide for the making and maintenance of local improvements and to levy and collect a special assessment on the property specially benefitted to pay all or part of the cost of the improvement. Casper Municipal Code refers to the local improvement process as "Local Assessment Districts (LADs)."

#### General Powers and Duties Overview:

The Casper City Council (Council) may order any improvement and determine its character, kind and extent. For all improvements, it shall designate the kinds and or type of material to be used. It shall provide for the maintenance of an improvement for a specified period not to exceed five (5) years and include the cost of that maintenance in the assessment for making the improvements. Council shall levy and collect an assessment upon all lots, parts of lots, and parcels of land, specially benefitted by the improvements, to defray all or any part of the cost and expense, and to determine which lots, parts of lots, and parcels of land are specially benefitted by the improvements and the amount each is benefitted.

#### Process

**Resolution of Intention to Create an LAD** – W.S. §§ 15-6-201 through 15-6-202. Any improvement may be initiated directly by Council by resolution declaring its intention to make improvements

**Notice by Publication and Mailing** - W.S. § 15-6-202(d) and (e). Fifteen (15) days prior to the public hearing, the resolution must be published at least once in the newspaper.

In addition to the publication, a copy of the resolution of intention shall be mailed, postage prepaid, at least fifteen (15) days prior to the hearing, to each legal owner of record of the property within the proposed district.

**Objections and Authority to Act – W.S. §§ 15-6-203 & 204.**

- Owners have fifteen (15) days from the publication to file with the City Clerk their written objections to the proposed improvement.
- If protests are filed by the legal owners of record of more than one-half (1/2) of the area of the property subject to assessment, the proposed improvements within that district will usually be abandoned. However, W.S. §15-6-205 provides for an exception if the improvement proposed is to a street and not more than two (2) blocks remain unimproved in the street between improvements already made or proposed to be made; in such event, “the governing body on its own motion may cause the intervening or unimproved part to be improved. The improvement of that part shall not be stayed, defeated or prevented by any remonstrance or other objection, unless the governing body considers the remonstrance or objection proper to stay or prevent the improvement.”

**Public Hearing & Ordinance Ordering Improvement – W.S. § 15-6-206.** Upon the hearing of the resolution of intention, if Council decides to proceed with the improvement, it shall pass an ordinance. After Council passes the ordinance, the City Engineer shall prepare and file with the city clerk plans and specifications which shall show in detail the work to be done, the quantities of material to be handled, and the estimated cost of the improvements. Council shall approve the plans and specifications by motion or resolution.

The improvements may be made under contract, or as a part of a contract, publicly let by the City in the manner provided in this section and W.S. § 15-6-302 (Bidding Requirements), or the City may make the improvements with its own equipment, labor and materials, without contract, or any combination of methods may be followed.

Financial Consideration

\$574,363 from FY 23 1%#16 Capital Improvements budget.

\$662,179 from LAD assessments.

\$467,049 from Water Fund Reserves.

\$99,122 from Sewer Fund Reserves.

Oversight/Project Responsibility

Steven Stolte, E.I.T., Associate Engineer I

Attachments

Resolution

RESOLUTION NO. 23-37

A RESOLUTION DECLARING THE INTENT OF THE CITY OF CASPER, WYOMING, TO CREATE A LOCAL ASSESSMENT DISTRICT NO. 159, WESTRIDGE IMPROVEMENTS IN SAID CITY; TO AUTHORIZE THE CONSTRUCTION OF LOCAL IMPROVEMENTS THEREIN; AND TO ASSESS THE COST OR PORTION THEREOF ON THE PROPERTY BENEFITTED THEREBY.

WHEREAS, the City Council of the City of Casper, herein called the "Council" and the "City" respectively, has determined and does hereby determine to establish a local assessment district for the purpose of causing to be constructed therein certain local improvements hereinafter described; and,

WHEREAS, the Council will hold one hearing for the purpose of hearing objections to said improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

Section 1. Declaration of Intention to Make Improvements.

The Council does hereby declare its intention to make certain local improvements consisting of asphaltic concrete pavement, concrete curbwalk, water main, sanitary sewer, storm sewer improvements and work incidental thereto, on the streets and intersections hereinafter designated and to assess the cost thereof on the property benefitted thereby and included within the proposed local assessment district herein described.

Section 2. Name of District; Combination of Improvements.

The Council has determined and does hereby determine that:

- A. The local assessment district herein described, as such might hereinafter be modified, shall be known as the "City of Casper, Wyoming, Local Assessment District No. 159, Westridge Improvements" (herein called the "District");
- B. More than one improvement shall be combined in the District as the combination of improvements hereafter described is both efficient and economical; and,
- C. As certain improvements are separate and distinct by reason of a substantial difference in character, location, method of assessment, and otherwise, the estimated costs thereof shall be segregated for the levy of assessments and an equitable share of the incidental costs shall be allocated to each improvement. For this purpose, the following improvements are hereby recognized as separate and distinct.

1. Asphaltic concrete pavement
2. Concrete curbwalk
3. Water main
4. Sanitary sewer
5. Storm sewer

Section 3. Location of Paving Improvements.

The City proposes to establish grades for the following named streets, intersections, and parts of streets, within the City between the termini specified, as such are set forth on the official plats of the subdivisions or additions in said City, now on file and of record, as follows:

LOCATION OF WESTRIDGE IMPROVEMENTS

| <u>STREET</u>        | <u>PROPOSED IMPROVEMENT</u>  |
|----------------------|--|
| 1. Westridge Circle  | Asphaltic Concrete Pavement, curbwalk, water line, sanitary sewer              |
| 2. Westridge Drive   | Asphaltic Concrete Pavement, curbwalk, water line, sanitary sewer              |
| 3. Westridge Terrace | Asphaltic Concrete Pavement, curbwalk  |
| 4. Westwood Hill     | Asphaltic Concrete Pavement, curbwalk, water line, sanitary sewer, storm sewer |

Section 4. Description of Improvements.

- A. The character, kind, and extent of the asphaltic concrete pavement improvements shall be as follows:
  1. All streets as denoted in Section 3 shall include reconditioning of existing sub-base aggregate base course, and installation of a plant mix bituminous base, tack coat, and a plant mix pavement surface course, in accordance with approved City Standards. The work shall include all necessary removal, excavation, filling, grading, and replacement to design elevations and appurtenant work.
  
- B. The character, kind, and extent of the asphaltic concrete pavement improvements shall be as follows:
  1. All curbwalk as denoted in Section 3 shall include reconditioning of existing sub-base aggregate base course, and installation of a plant mix concrete in accordance with approved City Standards. The work shall include all necessary removal, excavation, filling, grading, and replacement to design elevations and appurtenant work.



- C. The character, kind, and extent of the waterline improvements shall be as follows:
  - 1. All waterline as denoted in Section 3 shall be installed in accordance with approved City Standards. The work shall include all necessary removal, excavation, valve and pipe work, filling, grading, and replacement to design elevations and appurtenant work.
- D. The character, kind, and extent of the sanitary sewer improvements shall be as follows:
  - 1. All sanitary sewer as denoted in Section 3 shall be installed in accordance with approved City Standards. The work shall include all necessary removal, excavation, pipe and manhole work, filling, grading, and replacement to design elevations and appurtenant work.
- E. The character, kind, and extent of the storm sewer improvements shall be as follows:
  - 1. All storm sewer as denoted in Section 3 shall be installed in accordance with approved City Standards. The work shall include all necessary removal, excavation, pipe, manhole, inlet, and outfall work, filling, grading, and replacement to design elevations and appurtenant work.

Section 5. Determination of Benefits.

The City Council has determined, and does hereby determine, that the method of assessment will result in a distribution of costs among property owners in proportion to the special benefits conferred by the improvements, and that any other method of assessment would result in an inequitable distribution of costs among some owners whose property is benefitted by the improvements.

Section 6. Method of Assessment.

- A. Improvements. Each piece of property along which the improvements are to be made shall be assessed by the following method:
  - 1. Each property shall be assessed on the basis of its lineal foot of curbside based on the lot's frontage length, plus the cost for each properties new sanitary sewer service line so that the total assessment on each piece of property shall be in proportion to the total accessible curbside of the property to be assessed for the same improvement.
- B. Assessment Liens. Notwithstanding any provision to the contrary, the assessment shall be levied and an assessment lien attached on all, or a piece, of benefitted property so as to avoid the imposition of a lien upon a part of the subdivided lot or partial lot under common ownership and use.

Section 7. Estimated Costs.

The City of Casper has hired WLC Engineering and Surveying to develop plans for the proposed improvements in the Westridge Area, prepare a detailed cost estimate, and to assist in forming an LAD. The construction of the improvements will be performed by a qualified contractor with the lowest competitive bid. The properties will be assessed the full cost for a contractor to install the improvements, plus the cost of engineering.

The estimated total costs for the total improvement project (including, but not limited to, all incidental improvements or work) are as follows:

1. The estimated contract price for installation of waterline is \$ 387,810.
2. The estimated contract price for installation of sewer is \$ 236,650.
3. The estimated contract price for installation of streets is \$ 1,161,656.
4. The estimated contract price for mobilization, incidentals, engineering and contingency is \$ 730,088.53
5. The estimated total cost of the total improvement project is \$ 2,516,204.53.
6. The estimated assessable cost to be divided amongst the property owners is \$ 670,113.96.

The City's funding source will be from 1%#16 funds for Westridge Improvements.

The City Council shall accept no bids or combination of bids, which shall exceed by more than ten percent (10%) the aforesaid estimate of the contract price unless approved by the property owners, subject to a special assessment.

#### Section 8. Maintenance.

The maintenance of the proposed improvements after their acceptance by the City on said streets, intersections, and parts thereof, shall not be included in the construction contract or contracts, and there shall be no charges for such maintenance included in the assessments for the proposed improvements; provided, however, that nothing herein shall be construed to preclude provision in the contract or contracts relating to the guarantee of improvements thereunder.

#### Section 9. Hearing.

The City Council of said City will meet in the City Council Chambers, 200 North David Street, in said City on Tuesday, the 18th day of April, 2023, at the hour of 6:00 p.m., for the purpose of considering any and all remonstrances and objections to said proposed improvements. All written remonstrances and objections to said proposed improvements must be filed in writing with the City Clerk on or before Wednesday, the 5th day of April, 2023, at the hour of 12:00 o'clock Noon, a time not more than fifteen (15) days after the publication of the Resolution of Intent to create said District.

Section 10. Notice of Hearing.

The City Clerk shall give at least fifteen (15) days notice to all legal owners of record of the property liable to said assessment for said proposed improvements and to all persons interested, by publishing this resolution in one issue of the Casper Star-Tribune, a newspaper published in the City of Casper and of general circulation therein. In addition to such publication, the City Clerk shall mail a copy of the notice of this Resolution of Intent, postage prepaid, at least fifteen (15) days prior to the hearing, to each legal owner of property within the proposed District and to all persons interested. This Resolution, when published as a notice, shall have the title or caption specified in Section 15-6-202, Wyoming Statutes, 1977, as amended, and shall be in substantially the following form:

NOTICE OF INTENT TO CREATE CITY OF CASPER,  
WYOMING, LOCAL ASSESSMENT DISTRICT No. 159,  
WESTRIDGE IMPROVEMENTS.

Notice to all persons liable to assessment for the Westridge Improvements. The governing body of the City of Casper on the \_\_\_\_\_ day of \_\_\_\_\_, 2023, passed the following resolution of intention.

RESOLUTION

(Set forth at this point in the notice as actually mailed and published this resolution in full.)

It is hereby determined that the notice herein provided of such hearing is reasonably calculated to inform the parties of the proceedings concerning the District which may directly and adversely affect their legally protected interests.

Section 11. Repeal.

All resolutions, or bylaws, or parts thereof, in conflict herewith are hereby repealed. This repealer shall not be construed to revive any resolution, order, or bylaw or part thereof, heretofore repealed.

Section 12. Severability.

If any section, paragraph, clause, or provision of this resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this resolution.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2023.

APPROVED AS TO FORM:

Bruce Knell


ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

Fleur Tremel  
City Clerk

Bruce Knell  
Mayor

February 22,2023

**MEMO TO:** J. Carter Napier, City Manager 

**FROM:** Jolene Martinez, Assistant to the City Manager

**SUBJECT:** Authorizing Submission of a WaterSMART Grant in an amount up to \$3,000,000 for the Izaak Walton Reach of North Platte River Restoration.

**Meeting Type & Date**

Council Meeting  
March 7, 2023

**Action Type**

Resolution

**Recommendation**

That Council, by resolution, authorize submission of a WaterSMART grant in an amount up to \$3,000,000 for river restoration work.

**Summary**

In June 2013, Council authorized staff to move forward to secure funding and implement the work identified in the Platte River Environmental Restoration Master Plan. The river restoration effort, which includes a volunteer day every September, is called the Platte River Revival. The projects outlined in the master plan are a combination of riverbank and in-river construction, Russian olive removal, and vegetative plantings. Seven in-river and riverbank construction projects were identified and four have been completed.

Grants and donations are integral to the funding river restoration. A WaterSMART grant through the Bureau of Reclamation is available and due March 28, 2023. This grant program has a focus on ecological work and specifically names river restoration projects that have a nexus with managing and conserving drinking water resources. The maximum that can be requested is \$3 million and requires a minimum 25% cash and/or in-kind match. Total project cost cannot be more than \$6 million. The Izaak Walton Reach, with its close association with Casper's drinking water resources, is eligible for this grant.

Casper has a valuable and unique asset in the North Platte River, and river restoration is a transformational investment in Casper's infrastructure. A showcased river with a planned and protected natural/urban interface prevents water pollution and improves water quality; improves aquatic and terrestrial habitat that may make Casper's urban corridor a destination fishery; stabilizes and improves banks; and provides economic development opportunities. River restoration is a quality of life project that can positively impact human health by providing a connection with nature.

**Financial Considerations**

The in-river construction and riparian and uplands work for the Izaak Walton First Street Reach is estimated at over \$4 million. Three million dollars will be requested from the WaterSMART grant program. The match will be in cash and in-kind work from a combination of River Fund reserves, other grants and donations including the Charles E. Pierall Izaak Walton League donation of \$60,000, and in-kind work from the City, volunteers, and other businesses, foundations, organizations and agencies who have a track record of cooperating on the river restoration work.

**Oversight/Project Responsibility**

Andrew Beamer, Public Services Director  
Alex Sveda, City Engineer  
Scott Baxter, Associate Engineer  
Jolene Martinez, Assistant to the City Manager

**Attachments**

Resolution

RESOLUTION NO. 23-38

A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE WATERSMART GRANT PROGRAM

WHEREAS, the City of Casper has identified the need to restore the North Platte River through Casper and has identified the reach of the river with nexus to water wellfields that provide drinking water to Casper's citizens; and,

WHEREAS, the river restoration project will improve stream channel structure and complexity, improve flood plain connectivity, protect and stabilize riverbanks to reduce erosion, influence water temperature, improve riparian habitat, restore natural wetlands, divert stormwater flow into wetlands, and enhance river-based recreation; and,

WHEREAS, the WaterSMART Grant is designed to assist in environmental water resources projects and can provide up to \$3,000,000 with a of a maximum project cost of \$6,000,000 with a match of at least 25% in cash and in-kind services; and,

WHEREAS, required grant match can be met with cash and in-kind work from a combination of River Fund reserves, other grants and donations including the Charles E. Pierall Izaak Walton League donation of \$60,000, and in-kind work from the City of Casper staff, volunteers, and other businesses, foundations, organizations and agencies who have a track record of cooperating on the river restoration work; and,

WHEREAS, the City of Casper has the legal authority to enter into an agreement with the U.S. Bureau of Reclamation; and,

WHEREAS, the Casper City Council supports the application and will review the contents prior to application; and,

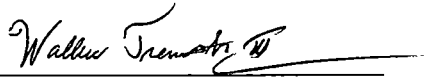
WHEREAS, the City of Casper will work with the U.S. Bureau of Reclamation to meet established deadlines for entering into a grant or cooperative agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute and the City Clerk to attest, an application to the WaterSMART grant program in the amount of up to \$3,000,000 for the river restoration project.

BE IT FURTHER RESOLVED: That the governing body of the City of Casper adopts the WHEREAS clauses set forth above for purposes complying with Section D.2.2.11 of the Notice of Opportunity No. R23AS00089.

PASSED, APPROVED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2023.

APPROVED AS TO FORM:

  
\_\_\_\_\_

ATTEST:


\_\_\_\_\_  
Fleur D. Tremel  
City Clerk



CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Bruce Knell  
Mayor



February 27, 2023

MEMO TO: J. Carter Napier, City Manager 

FROM: Andrew Beamer, P.E., Public Services Director   
Cindie Langston, Solid Waste Manager  
Alex Sveda, P.E., City Engineer 

SUBJECT: Authorizing a Contract for Professional Services with Burns & McDonnell Engineering Company, Inc., in the amount not to exceed \$169,572, for the 2023 to 2027 Casper Solid Waste Annual Title V Reporting Project No. 22-072.

Meeting Type & Date:

Regular Council Meeting  
March 7, 2023

Action Type:

Resolution

Recommendation:

That Council, by resolution, authorize a Contract for Professional Services with Burns & McDonnell Engineering Company, Inc. (Burns), in the amount not to exceed \$169,572, for the 5-Year 2023 to 2027 Casper Solid Waste Annual Title V Reporting Project No. 22-072.

Summary:

The Casper Regional Solid Waste Facility is required to perform air emissions monitoring and reporting under its Wyoming Department of Environmental Quality, Air Quality Division (WDEQ/AQD) Casper Regional Solid Waste Facility Operating Permit Number 3-2-183 (Operating Permit). Under this permit, the City of Casper is required to perform the following:

- Semi-annual visual air emissions monitoring and reporting of the baler building and flare;
- Report of annual Non-Methane Organic Compound (NMOC) emissions calculations;
- Report of annual air emissions inventory;
- Report of annual compliance certification to satisfy permit condition (C1) (a) of the Casper Regional Solid Waste Facility Operating Permit;
- Enter air reports into WDEQ/AQD IMPACT software system;
- Report Minor Source Emission Inventory as required by State Wide Inventory Surveys; and
- Report of Green House Gases.
- Closed Balefill Flare Stack Testing.

Two (2) proposals were received for the work, which includes the above scope as well as all monitoring, on-site inspections of air emissions, gathering operation data from City staff, running air modeling programs to calculate various air emission quantities, preparing annual reports, and

regulatory permitting support for the North Platte River. The respective consultant, business location, and fee is listed below:

| <u>CONSULTANT</u>                              | <u>BUSINESS LOCATION</u> | <u>FEE</u>   |
|--|--------------------------|--------------|
| Burns & McDonnell<br>Engineering Company, Inc. | Bloomington, Minnesota   | \$169,572.00 |
| Golder Associates                              | Lakewood, Colorado       | \$188,802.03 |

City Staff has reviewed the proposals and recommends awarding the work to Burns, in the amount of \$169,572, based on their experience and knowledge of the WDEQ/AQD permitting requirements.

Financial Considerations:

Funding for this project will be budgeted annually, and the first annual funding budget is included in this fiscal year's budget from the City's Balefill Fund reserves. Funding will be partially eligible for reimbursement under the WDEQ's LRP.

Oversight/Project Responsibility:

Alex Sveda, P.E., City Engineer

Attachments:

Resolution

Professional Services Contract

## CONTRACT FOR PROFESSIONAL SERVICES

### PART I - AGREEMENT

This Contract for Professional Services ("Contract") is entered into on this this 7th day of March, 2023, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City").
2. Burns & McDonnell Engineering Company, Inc., 9400 Ward Parkway, Kansas City, Missouri 64114 ("Consultant").

Throughout this document, the City and the Consultant may be collectively referred to as the "parties."

### RECITALS

A. The City is undertaking a project to perform five (5) years of annual air emissions monitoring and reporting under the Wyoming Department of Environmental Quality, Air Quality Division (WDEQ/AQD), Title V Operating Permit #3-2-183 and renewal application for Permit Number #P0023564 for the 2023 Calendar year through the 2027 Calendar year as part of the 23-27 Solid Waste Annual Title V Reporting, Project No. 22-072.

B. The project requires professional services for air emissions monitoring and reporting.

C. The Consultant represents that it is ready, willing, and able to provide the professional services to City as required by this Contract.

D. The City desires to retain the Consultant for such services.

**NOW, THEREFORE**, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. SCOPE OF SERVICES:

The Consultant shall perform the following services in connection with and respecting the project:

- A. Consultant shall provide semi-annual visual air emissions monitoring and reporting of the Baler building and Balefill gas collection and control system flare.
- B. Consultant shall provide reporting of annual Non-Methane Organic Compound

Template 12/22/2022  
Consultant's Name: Burns & McDonnell Engineering Company, Inc.  
23-27 Solid Waste Annual Title V Reporting  
Project No. 22-072

- (NMOC) emissions calculations.
- C. Consultant shall provide reporting of annual air emissions inventory.
  - D. Consultant shall provide Closed Balefill Stack Testing and Coordination.
  - E. Consultant shall provide Regulatory Permitting support.
  - F. Consultant shall provide reporting of annual compliance certification to satisfy permit condition (C1)(a) of the Casper Regional Solid Waste Facility Operating Permit.
  - G. Consultant shall provide entering of air reports into WDEQ/AQD IMPACT software system.
  - H. Consultant shall provide reporting Minor Source Emission Inventory as required by State Wide Inventory Surveys.
  - I. Consultant shall provide reporting of green house gases.
  - J. Consultant shall provide all work in accordance with federal, state, and local laws and regulations.
  - K. Consultant shall procure necessary sub-consultants to complete the work.
  - L. City and Consultant shall mutually approve, in writing, the use of any sub-consultants that the Consultant desires to use.
  - M. Consultant shall be responsible for the administration, management, procurement, and payment of services provided by sub-consultant(s).
  - N. Consultant shall provide services as provided in the Proposal for Casper Solid Waste Facility Air Emissions Monitoring and Reporting, dated December 16, 2022, labeled Exhibit "A", Page 1 of 11 through Exhibit "A", Page 11 of 11.
  - O. Consultant shall provide services as provided in the SUMMARY COST PROPOSAL, dated December 16, 2022, labeled Exhibit B, attached hereto and made a part of this Contract.
  - P. Consultant shall meet all payment requirements listed in Exhibit "C", Page 1 of 3 through Page 3 of 3, attached hereto and made a part of this Contract.

Consultant is responsible for providing services that are rendered exercising reasonable skill, care, and diligence in the performance of the services in accordance with customarily

accepted professional engineering practices. To the extent specified in the applicable Scope of work, Consultant Personnel will adhere to any policies, procedures, rules, or standards that City provides in connection with the services.

If Consultant fails to meet the foregoing standard of care, Consultant will re-perform at its own cost, and without reimbursement from City, the services necessary to correct negligent errors and omissions which are reported to Consultant; however, this is in addition to any other remedy the City may have at law or in equity.

2. TIME OF PERFORMANCE:

The services of the Consultant shall be undertaken and completed on or before the 30th day of April, 2028.

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Consultant shall be compensated for services performed in accordance with paragraph 1, not to exceed a sum of One Hundred Sixty-Nine Thousand Five Hundred Seventy-Two and 00/100 Dollars (\$169,572.00).

4. METHOD OF PAYMENT:

Payment will be made following completion of the terms set forth herein and receipt of an itemized invoice, certified under penalty of perjury, from the Consultant for services rendered in conformance with the Contract, and following approval by the Casper City Council. The invoice for payment must specify the correct amount due; that the Consultant has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

If amounts owed by the Consultant to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Consultant pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Consultant, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Consultant's authorized representatives.

The City and the Consultant each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

**IN WITNESS WHEREOF**, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

APPROVED AS TO FORM



ATTEST

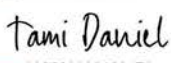
CITY OF CASPER, WYOMING  
A Municipal Corporation

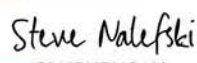
\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Bruce Knell  
Mayor

WITNESS

CONSULTANT  
Burns & McDonnell Engineering Company, Inc.

DocuSigned by:  
By:   
008603836160472

DocuSigned by:  
By:   
1B8A0560E0AD4C2

Printed Name: Tami Daniel

Printed Name: Steve Nalefski

Title: Executive Administrative Assistant

Title: Senior Vice President, General Manager

## CONTRACT FOR PROFESSIONAL SERVICES

### PART II - GENERAL TERMS AND CONDITIONS

1. TERMINATION OF CONTRACT:

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to Consultant of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Consultant under this Contract shall, at the option of the City, become its property, and the Consultant shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Consultant shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by Consultant, or any breach of the Contract by the Consultant, and the City may withhold the disputed payments to the Consultant for the purpose of setoff until such time as the exact amount of damages due the City from the Consultant are determined.

2. CHANGES:

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Consultant's compensation, which are mutually agreed upon between the City and the Consultant, shall be incorporated in written amendments to this Contract. There shall be no increase in the amount of Consultant's compensation unless approved by Resolution adopted by City.

3. ASSIGNABILITY:

The Parties shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the other Party: provided, however, that claims for money due or to become due to the Consultant from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the non-assigning party within five (5) business days of any assignment or transfer.

4. AUDIT:

The City and its representatives shall have access and obtain at its discretion, copies to any books, documents, papers, electronic data and records of the Consultant, which are pertinent to this Contract. The Consultant shall immediately, upon receiving written

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Consultant's Name: Burns & McDonnell Engineering Company, Inc.  
23-27 Solid Waste Annual Title V Reporting  
Project No. 22-072

instruction from the City, provide to any independent auditor or accountant all books, documents, papers, electronic data and recordings of the Consultant which are pertinent to this Contract. The Consultant shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the City. Notwithstanding anything to the contrary herein, in no event shall City be entitled to audit the composition of any agreed upon fixed rates or percentage multipliers related to work performed on a lump sum or fixed price basis.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Consultant shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Consultant shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Consultant shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Consultant shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Consultant under this Contract shall be considered the property of the City, and upon completion of the services to be performed, or termination of this agreement, they will be turned over to the City provided that, in any case, the Consultant may, at no additional expense to the City, make and retain such additional copies thereof as Consultant desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Consultant be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Consultant under this Contract are confidential and shall not be made available to any individual or organization by the Consultant without the prior written consent of the City.



8. CHOICE OF FORUM AND STATUTE OF LIMITATIONS:

Each Party irrevocably and unconditionally submits to the exclusive jurisdiction of such courts and agrees to bring any such action, litigation or proceeding only in the courts of the State of Wyoming sitting in Casper, Wyoming. Each Party agrees that a final judgment in any such action, litigation, or proceeding is conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law. To the extent allowable, Wyoming's statute of limitations also applies.

9. GOVERNING LAW:

This Contract, including all exhibits, schedules, attachments, and appendices attached hereto, and all matters arising out of or relating to this Contract, are governed by, and construed in accordance with, the laws of the State of Wyoming, United States of America, without regard to the conflict of laws provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State of Wyoming.

10. PERSONNEL:

The Consultant represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Consultant, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by Consultant shall be employed in conformity with applicable local, state or federal laws.

11. SUBCONSULTANT:

The Consultant shall not employ any Subconsultant to perform any services in the scope of this project, unless the Subconsultant is approved in writing by the City. Any approved Subconsultant shall be paid by the Consultant.

12. INSURANCE AND INDEMNIFICATION:

A. **Prior to the commencement of work, Consultant shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may be caused by the performance of the work hereunder by the Consultant, and its employees.**

B. *Scope and limit of Insurance.*

Coverage shall be equal to the following :

1. Commercial General Liability (CGL): CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits equal to the sum of \$1,000,000 per occurrence and a general aggregate limit of \$2,000,000. The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage if applicable.
2. Automobile Liability: including coverage for owned, hired, and non-owned autos used within Consultant's performance of work under this agreement with a CSL limit equal to \$1,000,000 per accident for bodily injury and property damage.
3. Workers' Compensation: as required by the State of Wyoming with Statutory Limits.
4. Professional Liability (Errors and Omissions) Insurance appropriate to the Consultant's profession, with limit of One Million Dollars (\$1,000,000) per claim and in the aggregate .

*C. Other Insurance Provisions*

The Commercial General Liability and Automobile Liability required insurance policies are to contain, or be endorsed to contain, the following provisions:

1. *Additional Insured Status*

The City, its officers, elected and appointed officials, and employees, are to be covered as additional insureds on the CGL policy with respect to liability caused by work or operations performed by or on behalf of the Consultant including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to the Consultant's insurance (at least as broad as ISO Form CG 20 10 0413 and CG 20 37 0413 or equivalent forms ).

2. *Primary Coverage*

The additional Insured coverage under the required CGL policy for the City, its officers, elected and appointed officials, and employees shall be provided on a primary basis to the City's maintained coverage of same type and form.

3. *Notice of Cancellation*

Each insurance policy required above shall state that coverage shall not be canceled, except with notice to the City. Such notice to the City shall be provided in a commercially reasonable time.

4. *Waiver of Subrogation*

Consultant hereby agrees to provide the City a waiver of subrogation, which the Commercial General Liability, Automobile Liability and Workers' Compensation policy insurer of said Consultant may acquire against the City by virtue of the payment of any loss under such insurance, where allowed by law. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

5. *Deductibles and Self-Insured Retentions*

- a. Consultant shall be responsible for any of its own deductibles or self-insured retentions under the insurance policies required herein. . Consultant shall provide a certificate of insurance from its insurance carrier (or broker on its behalf) that such required insurance coverage is in place, and shall keep such coverage in place during the term of this Contract and any subsequent time period required for claims made policies.

6. *Acceptability of Insurers*

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise agreed to in writing by the City.

7. *Claims Made Policies*

If any of the required policies provide coverage on a claims-made basis:

- a. The Retroactive Date must be shown and must be before the date of the Contract or the beginning of Contract work.
- b. Insurance must be maintained and evidence of insurance must be provided *for three (3) years after completion of the contract of work*. However, Consultant's liabilities under this Contract shall not be deemed waived in any way by the insurance coverage required.
- c. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the Contract effective date, the Consultant must purchase "extended reporting" coverage for a period of *three (3) years after completion of contract work*.

8. *Verification of Coverage*

Consultant shall furnish the City with Acord certificates of insurance including all required amendatory endorsements required by this clause. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. .

9. *Subconsultants*

Consultant shall require and verify that all Subconsultants maintain adequate insurance based on their scope of work, and Consultant shall use commercially reasonable efforts to require that the City is an additional insured on insurance required from Subconsultants.

D. Consultant agrees to indemnify the City, the City's employees, elected officials, appointed officials, and all additional insured for damages to third-party property or injury to or death to persons, including all reasonable costs, expenses, and attorney's fees incurred related thereto, to the extent arising from negligence, fault or willful and wanton conduct of the Consultant and any Subconsultant thereof.

13. LIMITATION OF LIABILITY:

In no event shall the City employees, elected officials, appointed officials, or agents be liable under this Contract to any third party for consequential, indirect, incidental, special, exemplary, punitive or enhanced damages or lost profits or revenues, or diminution in value, arising out of, relating to, or in connection with any breach of this Contract, regardless of (a) whether such damages were foreseeable (b) whether or not the party was advised of the possibility of such damages and (c) the legal or equitable theory (contract, tort, or otherwise) upon which the claim is based.

14. INTENT:

Consultant represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that Consultant shall perform all of the services for the compensation set forth in this Contract. Consultant also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. Consultant agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

15. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 *et seq.*, and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

16. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

17. FORCE MAJEURE:

Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, pandemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

18. ELECTRONIC SIGNATURES:

The parties understand and agree that they have the right to execute this Contract through paper or through electronic signature technology, which is in compliance with Wyoming and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Contract as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Contract, they may request a copy from the other party, and the other party shall provide it.

PROPOSAL FOR

# CASPER SOLID WASTE FACILITY

AIR EMISSIONS MONITORING AND REPORTING

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SUBMITTED TO  
CITY OF CASPER PUBLIC SERVICES DEPARTMENT

DECEMBER 16, 2022



December 16, 2022

Cynthia M. Langston  
City of Casper  
1883 N. Station Road  
Casper, WY 82609

**Re: Casper Solid Waste Facility Air Emissions Monitoring and Reporting**

Dear Ms. Langston,

Burns & McDonnell is a highly qualified, nationally ranked engineering and consulting firm providing solid waste and resource recovery related engineering and consulting services to local governments throughout the United States. The Employee-Owners of Burns & McDonnell are pleased to present this proposal for air emissions monitoring and reporting services with the following benefits:

**Experienced Project Manager.** Ryan Birkenholz will serve as the project manager and primary point of contact for The City of Casper. Ryan has served as the project manager for the City of Casper Regional Landfill for the past four years while managing our proposed scope of services. Ryan has managed dozens of air quality projects for municipal solid waste landfills providing services such as compliance reporting, air permit renewals and modifications, air dispersion modeling, performance test coordination, sustainability reporting support, rule reviews, and applicability analysis.

**Landfill Experience.** Burns & McDonnell provides comprehensive solid waste services to numerous clients throughout the United States. These services include site master plans and facility siting, permitting and design, solid waste planning and strategic plans, hydrogeologic studies and environmental monitoring, rates studies, landfill cell construction and closure projects, and general facility improvements, including leachate and landfill gas system expansions.

**Safety Is Our Top Priority.** Safety is a core principle for all of us at Burns & McDonnell. It's a commitment we build into our plans, designs, construction, and operations for your projects. That's because we work to see that everyone — our employee-owners, clients, teaming partners, vendors and others — goes home safe each night. Zero recordable incidents is always our project goal.

If you have any questions regarding our proposal, please contact Ryan Birkenholz at [rbirkenholz@burnsmcd.com](mailto:rbirkenholz@burnsmcd.com) or 952-656-2680. We appreciate your consideration and look forward to working with you in the years to come.

Sincerely,

A handwritten signature in black ink, appearing to read "Ryan Birkenholz".

Ryan Birkenholz  
Project Manager  
Environmental Services

A handwritten signature in black ink, appearing to read "Spencer Cronin".

Spencer Cronin  
Regional Manager  
Environmental Services

# Scope of Work

Burns & McDonnell understands that the City of Casper (City) is requesting a proposal for a five-year professional services contract. The scope of this contract includes air emissions monitoring and reporting, the air operating permit renewal, and performance testing oversight for the Casper Solid Waste Management Facility (Facility). Air emission units are operated under air operating permit P0023564 (Permit) issued by the Wyoming Department of Environmental Quality (WDEQ).

## **Task 1: Coordination, Meetings, Project Management**

To maintain compliance with permit requirements, Burns & McDonnell will oversee the routine requirements of the air quality program. Burns & McDonnell will manage the requirement schedule identified in the Permit and prepare Permit requirements detailed in the scope below. Items outside of the traditional requirements will be addressed on an as-needed basis. This scope of work does not include in-person meetings or site visits by Burns & McDonnell. Burns & McDonnell will communicate with the City via email regarding upcoming due dates and requirements. Calls will be scheduled on an as-needed basis to provide updates on the monthly data being collected at the Facility and communicate any upcoming air regulations. If any newly proposed rules or regulations will potentially affect the city, Burns & McDonnell will provide an assessment of the possible impacts and communicate those impacts to the City. A full analysis and recommended path forward is not included in the scope of work. If this additional effort is required, an additional task scope of work and budget will be developed and agreed upon prior to proceeding.

## **Task 2: Routine Reports/Requirements**

Burns & McDonnell will prepare the reports required by the Permit and submit to the WDEQ and EPA based on information provided by the City. Burns & McDonnell will notify the City of the report preparation schedule and any reporting deadlines. In order to submit reports prior to the deadline, the City must supply information in the requested timeline. When completed, a City official will sign the reports. Reports will be uploaded to the Inventory, Monitoring, Permitting and Compliance Tracking (IMPACT) database and the City will be notified when they are ready to submit. The City is responsible for final certification in IMPACT.

## ***Required Compliance Reports and Monitoring***

The Permit requires preparation of numerous routine compliance reports. Burns & McDonnell will ask the City for the necessary records in order to make submissions to the WDEQ and the Environmental Protection Agency (EPA). Reports due for operations in calendar years 2023 through 2027 are included in this scope of work. Some reports associated with a calendar year are due the following calendar year so this scope begins on April 30, 2023 and specifically includes reports due between April 30, 2023 and April 30, 2028.



## Exhibit "A", Page 4 of 11

| Report  | Frequency   | Schedule   |
|---|-------------|--|
| Semi-Annual Visual Air Emissions Monitoring and Reporting | Semi-Annual | January 31 and July 31 of each calendar year               |
| Non-Methane Organic Compound (NMOC) Annual Report         | Annual      | January 31 of each calendar year                           |
| Air Emissions Inventory Annual Report                     | Annual      | March 1 of each calendar year                              |
| Annual Compliance Certification                           | Annual      | January 31 of each calendar year                           |
| Annual Greenhouse Gas Reporting                           | Annual      | March 30 to EPA and May 29 to IMPACT of each calendar year |
| Monthly Flare Data Review                                 | Monthly     | Data will be reviewed monthly                              |

It is assumed that the City is responsible for keeping the daily or weekly records needed for the permit. For each semi-annual period, Burns & McDonnell will analyze these records to assess compliance with the permit record-keeping requirements. These records include, but are not limited to :

- ▶ Waste Compliance
- ▶ Waste oil combusted

### Task 3: Non-Routine Reports/Requirements

Some items listed in the Permit's requirements are not routine. Burns & McDonnell suggests treating non-routine reports and obligations individually. The City may also contact Burns & McDonnell for help with work that does not fall under one of the current routine requirements. For handling non-routine reports and needs, five hours of senior level help have been included in this scope of work. Non-standard reporting and requirements include, for example:

- ▶ Excess emissions or deviations - If there are any deviations observed, notifications are required within 30 days.
- ▶ Assistance for a rule or requirement not related to a routine report - Burns & McDonnell will assist the City on a case-by-case basis for projects not related to the routine requirements identified in the scope of work.

If the anticipated effort for the non-routine items will exceed the budget, Burns & McDonnell will work with the City to understand the scope and budget prior to proceeding. If these non-routine items are not required, there will be no additional charge.

## Exhibit "A", Page 5 of 11

#### Task 4: Method 22 Visible Observations

To conduct the semiannual site visits required to observe the waste oil stack and east and west baler stacks for visible emissions, Burns & McDonnell will subcontract Edge Engineering Group, LLC (Edge Engineering). The visible emission observation will be conducted according to EPA Method 22. Field observations will be included in the semiannual compliance reports. The scope of work doesn't include EPA Method 9 tests which are required if there are visible emissions observed in the Method 22 test.

#### Task 5: Air Operating Permit Renewal Application

As the existing Permit expires on March 19, 2024, a renewal application must be submitted by September 19, 2023. This renewal will be prepared by Burns & McDonnell. It is assumed that only existing permitted units will be renewed, no new units are included. To produce the Permit renewal application, Burns & McDonnell will:

- ▶ Review and relay information requirements to the City
- ▶ Review information in the IMPACT database on emission units to confirm units are represented appropriately
- ▶ Produce required process flow diagrams and figures
- ▶ Prepare potential to emit calculations
- ▶ Produce and validate the submission package in the IMPACT system

Burns & McDonnell will submit the application to the City for review once it has been completed. After the City's comments have been addressed, Burns & McDonnell will notify the City that the application is ready to submit in IMPACT. The City will be responsible for completing the final certification in IMPACT and providing a responsible official attestation form.

#### Task 6: NMOC Tier 2 Testing

A Tier 2 non-methane organic compounds (NMOC) test consistent with the requirements of 40 CFR Part 62.16718(a)(3) will be coordinated by Burns & McDonnell.

The Facility includes two solid waste landfill areas:

**Balefill:** Comprised of approximately 107 acres with an active gas collection and control system (GCCS) routed to a flare collecting natural gas (LFG). (Active 1965-2008)

**Casper Regional Landfill:** The Casper Regional Landfill (CRL) is a lined landfill that is comprised of approximately 40 acres being actively landfilled and does not have an active GCCS or passive vents. (Active 2008 - Current).

#### *Work Plan*

A test protocol (Protocol) will be developed by Burns & McDonnell to outline the following items:

- ▶ Proposed sample locations

## Exhibit "A", Page 6 of 11

- ▶ Safety considerations for any field work being conducted
- ▶ Sample collection process
- ▶ QA/QC process including how fieldwork will be documented
- ▶ Analytical methods to be used by the laboratory
- ▶ How results will be used to prepare the report

Burns & McDonnell will lead the Protocol development process, assisted by Edge Engineering. A draft of the Protocol will be prepared by Burns & McDonnell and delivered to the City for one round of review and comment. Burns & McDonnell will prepare the final Protocol for submission to the WDEQ after comments are addressed. Though the Protocol is not required by the Permit, it is advised to submit the Protocol to the regulatory agency. The Protocol will be submitted to the WDEQ by Burns & McDonnell on behalf of the City.

Proposed sampling locations are:

- ▶ Three 1-liter samples from the header at the flare station for the Balefill. The rules allow for sampling at the header in place of collecting samples from gas vents or push probes.
- ▶ Up to 50 one (1)-liter samples from locations spread across the Regional Landfill avoiding areas where nondegradable waste may be located, areas where waste has been in place less than 2 years, and any areas not safe to sample. The Regional Landfill will have an estimated area of approximately 60 acres which is 24.3 hectares. The proposed number of samples satisfies the requirement to achieve 2 samples per hectare and allows for one extra sample in the event that a sample is not acceptable or gets compromised during shipment. Regardless of the area of the landfill, no more than 50 samples are required as per the rules.

Burns & McDonnell will develop a health and safety plan specific to this site. Work that involves ground disturbance deeper than six inches usually requires utility locating and site reconciliation. Due to the ever-changing nature of landfills, utility locates are not typically practical. Proposed sampling locations will need to be determined and directed by the City to avoid areas that may contain subsurface items like liner, leachate pipes, asbestos, or any other structures. Sampling locations will be identified in the work plan and mutually agreed upon.

Burns & McDonnell will be available for up to three phone meetings with City staff. Burns & McDonnell has not included any site visits. If site visits are requested they can be arranged at an additional cost.

### ***Sample Collection and Analysis***

Edge Engineering will be subcontracted by Burns & McDonnell to collect the LFG samples identified in the protocol.

Samples will be collected from the header at the flare station before the gas moving equipment and condensate removal. No actions are anticipated that would require breaching the Balefill liner or installing vents. The process for the Sampling is:

## Exhibit "A", Page 7 of 11

- 1) Tubing will be connected to the sampling location and routed to a three-way valve that will allow gas to flow either to the sampling device or to a QC port.
- 2) A gas analyzer will be connected to the QC port and LFG will be analyzed for oxygen, carbon dioxide, methane, and "balance gas" (primarily nitrogen) until it stabilizes and contains concentrations of gasses that indicate minimal air intrusion and are representative; these data will be recorded. LFG that is "representative" will have an oxygen concentration less than or equal to 5% and less than or equal to 20% balance gas .
- 3) Once the LFG is stable and representative, sampling into a 6-liter summa canister will commence through a flow controller at a maximum rate of 500 mL per minute to collect a 1-liter sample.
- 4) After collecting the sample, oxygen, carbon dioxide, methane, and "balance gas" will be recorded again as they were in Step 2.
- 5) Appropriate data will be recorded for the sampling event including sample rate and volume, start and stop time, temperature, atmospheric pressure, and measured gas concentrations before and after sampling.

For the Regional Landfill, samples will be collected from push probes as follows:

- 1) A sampling probe will be advanced at least three feet into the waste and retracted approximately 6 inches to allow LFG a path up the probe.
- 2) Complete steps 1 through 5 as indicated above for the Balefill.
- 3) Once sampling has commenced, the sampling probe will be removed.

Burns & McDonnell proposes up to three (3) one-liter samples to be composited into six-liter summa canisters, which would be pre-filled at the laboratory with two (2) liters of helium. The helium content is subtracted when the laboratory analyzes the NMOC concentration and does not change the results.

In accordance with 40 CFR 62.16718(a)(3), samples will be delivered to a lab, where each composite sample will be examined for NMOC using EPA Method 25C and fixed gases using EPA Method 3C. Burns & McDonnell will contract with a qualified laboratory to evaluate the samples. The laboratory will deliver a report outlining the findings. Burns & McDonnell suggests that a separate NMOC concentration be quantified for each landfill because the Balefill and Regional Landfill are two separate landfills and there is no shared collection system or gas migration. Using a separate NMOC concentration in the LandGEM model for each landfill is a more accurate representation than averaging the values for both landfills.

### **Report**

Burns & McDonnell will prepare a Tier 2 NMOC testing report that will document the following:

- ▶ Field sampling procedures and locations
- ▶ Analytical testing procedures and results
- ▶ Field data to document QA/QC
- ▶ Revised LandGEM models and estimated NMOC generation using the new NMOC concentrations

## Exhibit "A", Page 8 of 11

Existing LandGEM models will be utilized to estimate NMOC generation for each landfill using the revised NMOC concentrations for the Balefill and CRL. To determine if the Federal Control Plan regulations call for a GCCS, the combined NMOC generation from the two landfills will be compared against the 34 Mg/yr level. A draft of the report will be written by Burns & McDonnell and submitted to the City for one round of review and comment. After taking into account suggestions, Burns & McDonnell will create a final report and provide it to the WDEQ on the City's behalf.

This Tier 2 NMOC test is due before the end of calendar year 2025. To confirm that the testing and report are finished before the end of 2025, we will develop a mutually beneficial schedule for the field work. Costs for Edge Engineering's subcontracting and the laboratory testing are included in the budget for this scope of work.

The cost of this scope of work is approximated, however we are unable to secure precise quotations from laboratories to finish the task because the work will not commence until 2025. We reserve the right to request a change order to make up the difference if quotes are higher than the budgeted amount in this proposal.

### Task 7: Flare Stack Test Coordination

Burns & McDonnell will organize and subcontract a performance test for the enclosed flare in 2025. This task will include:

- ▶ Selection of the date for the test
- ▶ Soliciting three bids from qualified third party stack testing firms and communicating these bids back to the city
- ▶ Selecting and contracting with a third-party stack testing firm
- ▶ Collaborating with the third-party stack testing firm to create a test plan (As stated above, an official test plan is not required to be submitted to the WDEQ)
- ▶ Arranging a conference call in advance of the test involving the City, Edge Engineering, the test company, and Burns & McDonnell to confirm everyone is aware of how the test will be carried out and what is required from the City by the stack testing firm.
- ▶ If required, Edge Engineering will be on-site during the test
- ▶ Review of the test report and submission to WDEQ

The cost of this scope of work is approximated, however we are unable to secure precise quotations from third-party stack testers to finish the task because the work will not commence until 2025. We reserve the right to request change order to make up the difference if quotes are higher than the budgeted amount in this proposal.

## Assumptions

The following tasks are excluded from the scope of work discussed above:

- ▶ Applications for air permit modification or renewal, as well as any task related to an air permit application, such as air dispersion modeling (unless explicitly included above)
- ▶ Site visits by Burns & McDonnell employees
- ▶ Payment of air emission fees, fines, or other assessments.
- ▶ Payment of fees for the City's subcontractors for completion of performance testing or any other service performed by a subcontractor (unless explicitly included above).
- ▶ Assistance with any notices of violation or compliance agreements is not specifically included in this scope, but we can provide assistance on these types of issues under Task 3.
- ▶ Costs and level of effort have been estimated based on experience working on similar projects and are subject to change based on factors beyond our control, e.g., changing rules and regulations, availability of subcontractors and laboratories and their pricing at the time of the proposed services, etc. Burns & McDonnell will coordinate closely with the City to forecast change in advance.

# Project Team

Our team's experience illustrates our ability to execute multimodal projects with accelerated schedules and fixed budgets. We plan to complete all project activities with the team listed below. However, Burns & McDonnell has a deep bench of staff in a wide range of specialty areas should additional resources be needed.



**Ryan Birkenholz**  
Project Manager

Ryan is an Associate Engineer with over 19 years of experience primarily in air quality consulting. Ryan is an experienced project manager and recognized subject matter specialist in dispersion modeling, landfill air compliance, compliance reporting, and air permit renewals and modifications, and air permit applicability analysis. For the past four years, Ryan has served as the project manager and lead technical contact for the City of Casper Regional Landfill. Ryan has worked on air quality projects at numerous landfills in California, Colorado, Illinois, Michigan, Ohio, Wisconsin, and Wyoming.



**Jeff Rusch** ENV SP  
Project Director

Jeff Rusch, PE is an Associate Engineer and Engineering Department Manager with 15 years of consulting experience supporting a broad range of civil and geo-environmental projects for the solid waste, power, oil & gas, infrastructure, mining, and government sectors. Jeff is an experienced project manager whose career has involved overseeing the commercial and technical components of permitting, design, and design-bid-build construction projects. Jeff has extensive experience managing the design, permitting, operations, and compliance monitoring of solid waste management facilities across Colorado, Wyoming, and North Dakota in both private and public sectors. He also has been responsible for site closure and redevelopment, site remediation, regulatory negotiation, and financial analysis. Under a previous employer, Mr. Rusch has served as the Engineer of Record for the City of Casper Regional Landfill for the past ten years.

## Subcontractors

Edge Engineering Group will perform visual observations semiannually, collect samples for Tier 2 NMOC testing, and provide field support during flare testing. Jason Knopp of Edge Engineering will perform these services. Mr. Knopp is familiar with the emission units that require Method 22 visible observation and is currently performing these services. Burns & McDonnell is currently unable to name a laboratory and flare stack testing firm as these services will not take place for more than two years.



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Bloomington, MN 55437  
[burnsmcd.com](http://burnsmcd.com)



Exhibit B -- SUMMARY COST PROPOSAL  
**CASPER SOLID WASTE FACILITY AIR EMISSIONS MONITORING AND REPORTING**  
 FOR WDEQ/AQD -- TITLE V PERMIT #P0023564  
 Calendar Years 2023-2027  
 Project No. 18-004

| PROJECT TASK DESCRIPTION   | 2023<br>TOTAL | 2024<br>TOTAL | 2025<br>TOTAL | 2026<br>TOTAL | 2027<br>TOTAL |
|--|---------------|---------------|---------------|---------------|---------------|
| 18-004 -- CASPER SOLID WASTE FACILITY AIR EMISSIONS MONITORING AND REPORTING |               |               |               |               |               |
| Task 1 - Coordination/Meetings/Project Management                            | \$ 3,444      | \$ 3,590      | \$ 3,720      | \$ 3,866      | \$ 4,018      |
| Task 2 - Routine Compliance Reports  | \$ 12,824     | \$ 13,318     | \$ 13,831     | \$ 14,395     | \$ 14,921     |
| Task 3 - Non-Routine Requests  | \$ 1,325      | \$ 1,377      | \$ 1,431      | \$ 1,487      | \$ 1,546      |
| Task 4 - Method 20 Observations  | \$ 970        | \$ 991        | \$ 1,012      | \$ 1,035      | \$ 1,059      |
| Task 5 - Air Permit Renewal (2023 only)                                      | \$ 8,323      | \$ -          | \$ -          | \$ -          | \$ -          |
| Task 6 - Tier 2 NMOC Test (2023 only)  | \$ -          | \$ -          | \$ 36,029     | \$ -          | \$ -          |
| Task 7 - Filter Testing (2025 Only)  | \$ -          | \$ -          | \$ 23,100     | \$ -          | \$ -          |

ANNUAL in 2023 dollars with a 4% annual  
 TOTAL  
 escalator  
 5-YR TOTAL \$ 169,572

12/16/2022  
 Date

|           |           |           |           |           |
|-----------|-----------|-----------|-----------|-----------|
| \$ 26,886 | \$ 19,265 | \$ 81,124 | \$ 20,754 | \$ 21,543 |
|-----------|-----------|-----------|-----------|-----------|

  
 Spencer Cronin

Authorization (Signature and Printed Name)  
**Burns & McDonnell Engineering Company, Inc.**  
 Firm/Company Name

Exhibit B - Annual Cost Estimate - Calendar Year 2022-2027  
 Air Emissions Reporting for Casper Solid Waste Facility  
 Consultant's Name & Local Sub-consultants  
 City of Casper Project Number 19-004  
 Dec-22

| DESCRIPTION   | QUANTITY | UNIT | UNIT COST | 2022 TOTAL | QUANTITY | UNIT | UNIT COST | 2023 TOTAL | QUANTITY | UNIT | UNIT COST | 2024 TOTAL | QUANTITY | UNIT | UNIT COST | 2025 TOTAL | QUANTITY | UNIT | UNIT COST | 2026 TOTAL | QUANTITY | UNIT | UNIT COST | 2027 TOTAL |  |
|---|----------|------|-----------|------------|----------|------|-----------|------------|----------|------|-----------|------------|----------|------|-----------|------------|----------|------|-----------|------------|----------|------|-----------|------------|--|
| <b>Task 1 - Coordination Meeting (Project Management)</b> |          |      |           |            |          |      |           |            |          |      |           |            |          |      |           |            |          |      |           |            |          |      |           |            |  |
| Project Manager   | 13       | HR   | \$ 200.00 | \$ 3,800   | 13       | HR   | \$ 270.40 | \$ 3,515   | 64       | HR   | \$ 292.48 | \$ 18,751  | 13       | HR   | \$ 304.16 | \$ 3,954   |          |      |           |            |          |      |           |            |  |
| Office Service Fee (\$4.95 per labor hour)                |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
|   |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
| <b>Task 2 - Real-time Compliance Reports</b>              |          |      |           |            |          |      |           |            |          |      |           |            |          |      |           |            |          |      |           |            |          |      |           |            |  |
| Project Manager/Sensor Review                             | 20       | HR   | \$ 281.22 | \$ 5,624   | 20       | HR   | \$ 281.22 | \$ 5,624   | 20       | HR   | \$ 281.22 | \$ 5,624   | 20       | HR   | \$ 281.22 | \$ 5,624   |          |      |           |            |          |      |           |            |  |
| Staff Engineer/Sensors                                    | 74       | HR   | \$ 83.02  | \$ 6,143   | 74       | HR   | \$ 83.02  | \$ 6,143   | 74       | HR   | \$ 83.02  | \$ 6,143   | 74       | HR   | \$ 83.02  | \$ 6,143   |          |      |           |            |          |      |           |            |  |
| Office Service Fee (\$4.95 per labor hour)                |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
|   |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
| <b>Task 3 - Report Data and Expenses</b>                  |          |      |           |            |          |      |           |            |          |      |           |            |          |      |           |            |          |      |           |            |          |      |           |            |  |
| Project Manager/Sensor Review                             | 5        | HR   | \$ 281.22 | \$ 1,406   | 5        | HR   | \$ 281.22 | \$ 1,406   | 5        | HR   | \$ 281.22 | \$ 1,406   | 5        | HR   | \$ 281.22 | \$ 1,406   |          |      |           |            |          |      |           |            |  |
| Office Service Fee (\$4.95 per labor hour)                |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
|   |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
| <b>Task 4 - Method 20 Direct Reports</b>                  |          |      |           |            |          |      |           |            |          |      |           |            |          |      |           |            |          |      |           |            |          |      |           |            |  |
| Project Manager   | 2        | HR   | \$ 281.22 | \$ 562     | 2        | HR   | \$ 281.22 | \$ 562     | 2        | HR   | \$ 281.22 | \$ 562     | 2        | HR   | \$ 281.22 | \$ 562     |          |      |           |            |          |      |           |            |  |
| Office Service Fee (\$4.95 per labor hour)                |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
|   |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
| Subcontractor (Edge Engineering) Costs                    |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
| Subcontractor (Laboratory) Costs                          |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
| <b>Task 5 - Air Permit Renewal (2023 only)</b>            |          |      |           |            |          |      |           |            |          |      |           |            |          |      |           |            |          |      |           |            |          |      |           |            |  |
| Project Manager/Sensor Review                             | 15       | HR   | \$ 200.00 | \$ 3,000   | 0        | HR   | \$ 270.40 | \$ -       | 0        | HR   | \$ 270.40 | \$ -       | 0        | HR   | \$ 270.40 | \$ -       |          |      |           |            |          |      |           |            |  |
| Permit Engineer/Sensors                                   | 30       | HR   | \$ 140.00 | \$ 4,200   | 0        | HR   | \$ 145.00 | \$ -       | 0        | HR   | \$ 151.42 | \$ -       | 0        | HR   | \$ 157.40 | \$ -       |          |      |           |            |          |      |           |            |  |
| Office Service Fee (\$4.95 per labor hour)                |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
|   |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
| <b>Task 6 - Task 2 MDOC (on meeting for this task)</b>    |          |      |           |            |          |      |           |            |          |      |           |            |          |      |           |            |          |      |           |            |          |      |           |            |  |
| Project Manager/Sensor Review                             | 0        | HR   | \$ 260.00 | \$ -       | 0        | HR   | \$ 270.40 | \$ -       | 0        | HR   | \$ 281.22 | \$ -       | 0        | HR   | \$ 292.48 | \$ -       |          |      |           |            |          |      |           |            |  |
| Leadoff/Case Team Task Lead                               | 0        | HR   | \$ 280.00 | \$ -       | 0        | HR   | \$ 292.08 | \$ -       | 0        | HR   | \$ 303.87 | \$ -       | 0        | HR   | \$ 316.80 | \$ -       |          |      |           |            |          |      |           |            |  |
| Office Service Fee (\$4.95 per labor hour)                |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
|   |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
| Subcontractor (Edge Engineering) Costs                    |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
| Subcontractor (Laboratory) Costs                          |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
| Subcontractor (Methan) (on meeting for this task)         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
| <b>Task 7 - Jobs Listed (2023 Only)</b>                   |          |      |           |            |          |      |           |            |          |      |           |            |          |      |           |            |          |      |           |            |          |      |           |            |  |
| Project Manager/Sensor Review                             | 0        | HR   | \$ 260.00 | \$ -       | 0        | HR   | \$ 270.40 | \$ -       | 0        | HR   | \$ 281.22 | \$ -       | 0        | HR   | \$ 292.48 | \$ -       |          |      |           |            |          |      |           |            |  |
| Office Service Fee (withheld)                             |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
|   |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
| Subcontractor (Edge Engineering) Costs                    |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
| Subcontractor (Inspector) Costs                           |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
| Subcontractor (Methan) (on meeting for this task)         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
|   |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
|   |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
|   |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
|   |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
|   |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
|   |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
|   |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
|   |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
|   |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
|   |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
|   |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
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|   |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
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|   |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
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|   |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$        | \$         |          |      |           |            |          |      |           |            |  |
|   |          |      | \$        | \$         |          |      | \$        | \$         |          |      | \$</      |            |          |      |           |            |          |      |           |            |          |      |           |            |  |

**EXHIBIT "C"**

**ITEMS ELIGIBLE FOR PAYMENT**

**Customary work plan preparation expenses will be eligible for payment, including:**

- Review of existing site information;
- Meeting with Department and operator to discuss the scope of work;
- Preparation of plan documents;
- Preparation of a site Health and Safety Plan (HASP).

**Customary investigation expenses that are performed in accordance with a Department approved work plan will be eligible for payment, including:**

- Geophysical investigations;
- Utility clearances ("locates");
- Well drilling, construction and development (drilling needs to be invoiced by the foot or hour);
- Surveying;
- Drill rig mobilization and demobilization;
- Preparation of an investigation report;
- Field oversight by a qualified geologist or engineer, as appropriate;
- Field monitoring (including health and safety monitoring during field activities);
- Personal protective equipment (PPE);
- Field supplies;
- Mileage: Passenger cars, 3/4 ton vehicles (and under), shall be paid at the IRS rate in effect at the time of the work; one-ton vehicles shall be paid at a rate of 2.25 times the IRS rate in effect at the time of the work; drill rigs shall be paid at a rate of \$2.50/mile;
- Lodging and meals shall be paid with per diem rates as utilized by the State of Wyoming;
- Payment for the actual cost of communication items such as postage, photocopies, report covers, etc., is preferred; however, a "Communication Fee" no greater than 2.5% of labor charges may be charged for these items if not included in standard billing rates (the fee must be a standard billing practice of the consultant).

**Customary sampling and analysis expenses will be eligible for payment, including:**

- Labor, equipment, and material costs for the field work to collect samples;
- Conventional bailer sampling methods and equipment, or other methods as approved by the Department;
- Laboratory analytical charges;
- Reporting expenses.

**Remediation Project Costs:**

- Capping or approved phased reclamation
- Groundwater remediation and monitoring
- Methane mitigation and monitoring
- Other closure related expenses, including engineering, geological, and other professional services

**Note:** When evaluating which costs are eligible for payment, the amount charged by others conducting similar work will be considered. Invoices must be itemized and detailed. Labor charges must include dates, rates, hours and activities. Project supplies must be listed in detail with clearly itemized quantities and costs. Mobilization and demobilization charges must include details on mileage, hourly, or daily rates and quantities of each. Invoiced travel charges must include dates, destinations, mileage and rates. Drilling/completion costs must be estimated and billed by the hour or foot. Invoices must include rates and actual footage/hours as well as specifics on the materials used. Invoices from subcontractors must include a similar level of detail.

**Note:** The eligibility of labor and material charges not covered by this list shall be determined through advance consultation with the Department.

### **ITEMS INELIGIBLE FOR PAYMENT**

#### **Chapter 17 Ineligible Expenses:**

- Salaries or benefits for employees of the municipal solid waste facility;
- Operational costs of municipal solid waste facilities;
- Costs for any asset that is owned by a private property owner;
- Costs for tap fees, sewer and water fees, and plant investment fees;
- Engineering fees, including design, inspection, and contract administration costs, over ten percent (10%) of projects costs, unless otherwise approved by the Department;
- All non-cash costs except:
  - (A) Land, labor, materials, equipment, and services provided by the applicant, and used for project purposes, valued at reasonable, actual cost;
  - (B) Land, labor, materials, equipment, and services provided to the applicant by others, at no cost to the applicant, used for project purposes and valued at reasonable, actual cost; and
  - (C) Land which is integral to the Municipal Solid Waste Facilities Remediation Program process but not costs for land in excess of current fair market value and/or costs for an amount of land in excess of that needed for project purposes. Land costs not defined in the application will be ineligible for reimbursement.
- Costs for preparation or presentation of applications for any source of funding;
- Costs for transportation, meals, and lodging incurred anywhere away from the site of the project;
- Costs of tools, supplies, and furnishings for capital projects not included in DEQ - approved construction contract documents, including, but not limited to, capital equipment, hammers, tanks, tools, furniture, drapes, blinds, file cabinets, file folders, and survey stakes;
- Legal fees;
- Costs related to issuance of bonds;
- Costs for real property in excess of current fair market value and/or costs for an amount of real property in excess of that needed for project purposes;

- Costs to establish and form special districts or joint powers boards;
- Costs incurred prior to facility being eligible pursuant to Section 3, except costs for architectural and engineering design and those costs incurred pursuant to Section 3(a)(iii)(C) of this Chapter;
- Costs for a contingency or additional work allowance in excess of ten percent (10%) of estimated construction costs;
- Costs for change orders not approved by the Department;
- Lump sum contracts unless approved by the Department; and
- Costs for meals, mileage and incidental expenses in excess of federal per diem rates.

**Other Ineligible Expenses:**

- Costs to establish and form special districts or joint powers boards;
- Costs to select consultants or contractors;
- Weather delays (short delays may be appropriate with approval from WDEQ);
- Equipment delays;
- Crew change charges;
- General "down time";
- Costs for work NOT pre-approved by the Department;
- Repetitive mobilization and/or demobilization charges;
- Contractor work delays due to labor disputes or work stoppages;
- Markup or handling charges will not be paid; all overhead costs associated with negotiating subcontractors, insurance, purchase and storage of materials or supplies, etc., must be included in direct labor rates;
- Any re-drilling of boreholes necessitated by the negligence or fault of the RECIPIENT;
- Any re-drilling of boreholes caused by failure to reach the planned total depth, by careless drilling affecting samples, or for failure in the installation of well materials;
- Resampling required due to sample handling, sample container breakage, missed hold times, etc.;
- Report corrections needed due to deficiencies.

RESOLUTION NO. 23-39

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH BURNS & MCDONNELL ENGINEERING COMPANY, INC., FOR THE 2023 TO 2027 CASPER SOLID WASTE ANNUAL TITLE V REPORTING PROJECT NO. 22-072.

WHEREAS, the City of Casper desires enter into a Contract for air emissions monitoring and reporting in accordance with Wyoming Department of Environmental Quality, Air Quality Division (WDEQ/AQD) regulations; and,

WHEREAS, the City of Casper desires to have Burns & McDonnell Engineering Company, Inc., provide air emissions monitoring and reporting for a five (5) year term; and,

WHEREAS, Burns & McDonnell Engineering Company, Inc., is able and willing to provide the required services for the 2023 to 2027 Casper Solid Waste Annual Title V Reporting Project No. 22-072.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a Contract for Professional Services with Burns & McDonnell Engineering Company, Inc., for this service.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions throughout the project, retaining those amounts prescribed by the contract, equal to a total fixed cost amount of One Hundred Sixty-Nine Thousand Five Hundred Seventy-Two and 00/100 Dollars (\$169,572.00).

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2023.

APPROVED AS TO FORM:



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ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation


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Fleur D. Tremel  
City Clerk

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Bruce Knell  
Mayor

February 22, 2023

MEMO TO: J. Carter Napier, City Manager 

FROM: Zulima Lopez, Parks, Recreation, & Public Facilities Director

SUBJECT: Appointment of Susan Redding to the Parks and Recreation Advisory Board

**Meeting Type & Date**

Regular Council Meeting  
March 7, 2023

**Action Type**

Minute Action

**Recommendation**

That Council, by Minute Action, approve the appointment of Susan Redding to the Parks and Recreation Advisory Board.

**Summary**

On May 17, 2022, the Casper City Council approved changes that updated the name and established the rules and duties of the Parks and Recreation Advisory Board, formerly the Leisure Services Advisory Board. The mission of the Board is to provide a source of active participation by a wide range of citizens in planning, setting priorities, and providing direction for the Parks and Recreation facilities and programs in the community.

There is one (1) Board vacancy due to a term expiration on December 31, 2022. The Board solicited letters of interest from community members beginning January 3, 2023. Five (5) letters were received during the application period. Board members reviewed the letters of interest and selected two candidates to be interviewed by a panel of Board and City staff members on February 1, 2023. The interview panel recommended that Susan Redding fill the vacancy; this was approved by a unanimous vote at the February 9, 2023 Board meeting. The Board Chair recommends City Council's appointment of Ms. Redding to the Parks and Recreation Advisory Board for a term of three (3) years.

**Financial Considerations**

None

**Oversight/Project Responsibility**

Zulima Lopez, Parks, Recreation, & Public Facilities Director

**Attachments**

Updated Parks and Recreation Advisory Board Membership List

## 2022-2023

### PARKS AND RECREATION ADVISORY BOARD MEMBERS

| MEMBER                               | TERM                         | EMAIL   |
|--------------------------------------|------------------------------|---|
| AMY CRAWFORD (CHAIR)                 | <i>Term Expires 12/31/25</i> | <a href="mailto:amy.crawford@casper.wy.gov">mailto:amy.crawford@casper.wy.gov</a> |
| SUSAN REDDING                        | <i>Term Expires 12/31/25</i> | <a href="mailto:susanredding07@gmail.com">mailto:susanredding07@gmail.com</a>     |
| IAN WALKER                           | <i>Term Expires 12/31/25</i> | <a href="mailto:ianwalker587@gmail.com">mailto:ianwalker587@gmail.com</a>         |
| OLIVIA COLE                          | <i>Term Expires 12/31/23</i> | <a href="mailto:Keysgetaway11@gmail.com">mailto:Keysgetaway11@gmail.com</a>       |
| DOUG HALL                            | <i>Term Expires 12/31/23</i> | <a href="mailto:dhall@casper.wy.gov">mailto:dhall@casper.wy.gov</a>               |
| JASON MAGNUSON                       | <i>Term Expires 12/31/23</i> | <a href="mailto:jason@wyomiriver.com">mailto:jason@wyomiriver.com</a>             |
| JIM De GOLIA                         | <i>Term Expires 12/31/24</i> | <a href="mailto:jimdegolia@gmail.com">mailto:jimdegolia@gmail.com</a>             |
| KRISTEN GALLES                       | <i>Term Expires 12/31/24</i> | <a href="mailto:galleskristen@gmail.com">mailto:galleskristen@gmail.com</a>       |
| RANDY HEIN                           | <i>Term Expires 12/31/24</i> | <a href="mailto:randy@heint.com">mailto:randy@heint.com</a>                       |
| LISA ENGBRETSEN<br>(COUNCIL LIAISON) | <i>N/A</i>                   | <a href="mailto:lengebretsen@casper.wy.gov">mailto:lengebretsen@casper.wy.gov</a> |



February 17, 2023

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Tracey L. Belser, Support Services Director *TLB*  
 Dan Coryell, Fleet Manager

SUBJECT: Authorize the Purchase of One (1) New One-Ton Regular Cab Truck with Dump Body in the Total Amount of \$84,406.00 for Use by the Waste Water Treatment Plant of the Public Services Department.

Meeting Type & Date  
 Regular Council Meeting  
 March 7, 2023

Action type  
 Minute Action

Recommendation  
 That Council, by minute action, authorize the purchase of one (1) new one-ton regular cab truck with dump body in the Total Amount of \$84,406.00 for use by the Waste Water Treatment Plant of the Public Services Department.

Summary  
 On January 31, 2023 bids were publicly opened for one (1) new one-ton regular cab truck for the Waste Water Treatment Plant (WWTP). One (1) bid was received from a local vendor, Fremont Motors of Casper, WY. This will be an addition to the WWTP fleet. The vehicle will be used to haul dried industrial dirt and grease to the landfill. Currently, the WWTP has to borrow equipment from other departments which causes scheduling conflicts and inefficient operations.

The total budgeted amount for this project is \$90,000.00.

As required by Wyoming State Statute 15-1-113(b), a bid notice was published in a local newspaper once a week for a minimum of two (2) consecutive weeks. The bids were as follows:

| <u>Bid Item</u>               | <u>Vendor</u>             | <u>Amount</u> | <u>Trade-In</u> | <u>Total</u> |
|-------------------------------|---------------------------|---------------|-----------------|--------------|
| (1) 2022 RAM 3500 Regular Cab | Fremont Motors Casper, WY | \$84,406.00   | NA              | \$84,406.00  |

The recommended purchase of the one-ton truck from Fremont Motors of Casper, WY meets all of the required specifications for equipment in this application.

Financial Considerations  
 This purchase was approved in the FY23 adopted budget and is funded by one cent funds.

Oversight/Project Responsibility

Dan Coryell, Fleet Manager, will make this purchase. Oversight will be transferred to Megan Lockwood, Waste Water Treatment Plant Manager, after the equipment is received.

Attachments

Bid Specifications

**CITY OF CASPER**  
**FLEET MAINTENANCE DIVISION**  
**CITY OF CASPER**  
**January 11, 2023**

Notice is hereby given that the City of Casper, Wyoming will receive sealed bids at the Casper Service Center, 1800 E. K Street, Casper, Wyoming, **until 11:00 a.m., January 31, 2023** for the following:

**One (1) 1 Ton Regular Cab Pickup Truck with Dump Body**, to be used at the Waste Water Treatment Plant of the Public Services Department.

**General Specifications:**

It is the intent of these specifications to specify the minimum requirement for the furnishing and delivery of One (1) **One 1 Ton Regular Cab Pickup Truck with Dump Body**, to be used at the Waste Water Treatment Plant of the Public Services Department. This unit shall be new with less than One Thousand Five hundred (1500) miles. Unit shall be delivered complete and ready for service, as specified, and shall be equipped with all of the manufacturer's standard equipment, as advertised, whether or not specifically mentioned in these specifications, in addition to all other equipment and attachments specified herein.

**MINIMUM SPECIFICATIONS**

**Cab and Chassis:**

American Manufacturer \_\_\_\_\_

Two sets of keys \_\_\_\_\_

Mileage: 1500 Miles or Less  
(2022 model acceptable if delivery date within 2 weeks)  
GVWR 14,000 Minimum \_\_\_\_\_

Wheelbase – 167.5” Minimum \_\_\_\_\_

Dual Rear Wheels \_\_\_\_\_

Cab to axle – 84” \_\_\_\_\_

Cab – Regular \_\_\_\_\_

Four Wheel Drive \_\_\_\_\_

Automatic Transmission \_\_\_\_\_

Minimum 6.7 L Diesel Engine \_\_\_\_\_

Tires/wheels – Radial ply tires as required for GVWR, 5  
Tires and wheels, all season. \_\_\_\_\_

Manufacturer's standard single color, white \_\_\_\_\_

|   |       |
|---|-------|
| Power Steering  | _____ |
| Tilt Steering Wheel   | _____ |
| Four wheel anti-lock braking system   | _____ |
| Power Windows   | _____ |
| Power Door Locks  | _____ |
| Power Mirrors   | _____ |
| Back up camera system installed, camera and lead<br>Provided by truck manufacturer for installation with body | _____ |
| Backup Alarm  | _____ |
| Heavy Duty Vinyl Flooring throughout  | _____ |
| OEM heavy duty rubber floor mats  | _____ |
| Cloth seats, matching trim throughout in standard<br>Color, Steel or equivalent                               | _____ |
| Factory Air Conditioning  | _____ |
| Heater/Defroster  | _____ |
| Upfitter Switches for Accessories   | _____ |
| AM/FM Radio with Bluetooth factory installed  | _____ |
| Trailer/tow package   | _____ |
| Factory installed trailer brake controller  | _____ |
| 7 Wire Trailer Plug Installed   | _____ |
| Jack and lug wrench   | _____ |

**Body and Accessories:**

**To be comparable or equal to Knapeide  
KNP-KDBDS1112-B drop side dump body**

11.5' body length, 12" high sides, 3 yd capacity

Comparable or equal to KNP-KCP-025T19-B  
Dump body tapered ¼ cab protector, black

Comparable or equal to KNP-KHA-1520SF-ED  
Electric dual acting subframe hoist for 11" body

\_\_\_\_\_

Low profile beacon light, Federal Signal part number  
454201HL-25, mounted on the cab protector  
of bed & wired to a spare upfitter switch

\_\_\_\_\_

Mud flaps mounted behind rear wheels

\_\_\_\_\_

18x18x48 tool box mounted under body

\_\_\_\_\_

Tarp roller kit on dump bed, 7.5', black, mesh

\_\_\_\_\_

Rear receiver hitch & 7 prong plug

\_\_\_\_\_

**General:**

Selling Dealer Must be able to pick up and warranty  
repairs within 48hrs NO EXCEPTIONS

\_\_\_\_\_  
\_\_\_\_\_

Fuel Tank to be full at delivery with  
Unleaded at minimum 85% Octane

\_\_\_\_\_  
\_\_\_\_\_

Copy of Order Confirmation to be provided  
upon completion of order, full copy of specifications  
delivered with the completed unit

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

City of Casper shall be granted 10 business days from  
delivery to inspect/verify specification compliance  
prior to full acceptance

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

All warranties to begin upon delivery of fully assembled  
vehicle

\_\_\_\_\_  
\_\_\_\_\_

Original titles to be delivered to 1800 E. "K"  
Street, Casper, WY 82601, within 30 days  
of Vehicle Delivery  
Title to be made out as: City of Casper,  
200 N. David, Casper, WY 82601.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NOTE: This form may be duplicated.**

Exceptions to any of the provisions of these specifications may be waived provided they are clearly stated  
in the Bid, and if in the opinion of the City of Casper, the Bid complied with the intent of the specification.

Should funding be inadequate to cover the items bid, all bids may be rejected or quantities adjusted to fit  
budget amount.

All contacts should be made through Dan Coryell, Casper Service Center, Casper, Wyoming, 82601.

**PROPOSAL FOR FURNISHING  
One (1) ONE TON REGULAR CAB PICKUP TRUCK WITH DUMP BODY,  
FOR THE  
WASTE WATER TREATMENT PLANT OF THE PUBLIC SERVICES DEPARTMENT**

Proposal of (Company Name) \_\_\_\_\_  
(Address) \_\_\_\_\_

to furnish equipment as specified to the City of Casper, Wyoming, in accordance with specifications dated May 6, 2022.

BID ITEM: \_\_\_\_\_  
Description: \_\_\_\_\_

Make and Model: \_\_\_\_\_

- I. Price bid for one new One-Ton Pickup, including Additional Features and Accessories, as specified \$ \_\_\_\_\_
  
- II. NET COST TO THE CITY:  
(Total Price) \$ \_\_\_\_\_
  
- III. Delivery: F.O.B. manufacturer of the City of Casper's choice within \_\_\_\_ calendar days after award of contract by City Council.
  
- IV. Any trade-in units will be considered optional if, in the opinion of the City of Casper authorized staff, it is found to be in the best interest of the City of Casper to do so.

In addition to this proposal, the undersigned herewith submits complete information including specifications and descriptive literature to fully describe and illustrate the equipment and accessories offered. Incomplete bid specification will be considered non-compliant and rejected.

Bidder proposes to deliver equipment in accordance with the schedule above and agrees that liquidated damages will be charged to him in accordance with specifications if delivery is not made in accordance with said schedule.

A bid bond, certified check, or cashier's check made payable to the City of Casper, Wyoming, in an amount of five percent (5%) of the total amount of this bid is enclosed. The undersigned certifies that he understands the specifications relating to said bid security and agrees to the conditions set forth in said specifications.

Discounts will be allowed for prompt payment as follows:

10 Day \_\_\_\_\_%; 20 Days \_\_\_\_\_%; 30 Days \_\_\_\_\_%.

Submitted By: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Phone: \_\_\_\_\_

**CITY OF CASPER, WYOMING  
SPECIFICATIONS FOR  
ONE (1) ONE TON REGULAR CAB PICKUP TRUCK WITH  
DUMP BODY  
(Approved by the City Attorney, 2014)  
Dated the 11 day of January, 2023.**

**I. GENERAL:**

The following specifications, including exhibits, attached hereto, shall constitute the minimum acceptable specifications for the goods and/or services for which bids are requested. Bidders shall include all items standard to article bid, whether or not specifically mentioned in these specifications.

All goods shall be new and the latest current production models meeting the terms of the specifications.

No bids may be withdrawn within thirty (30) days after the scheduled closing time for receipt of bids without the consent of the City of Casper, Wyoming.

**II. BID GUARANTY:**

The City of Casper is required by Wyoming Statutes, 15-1-113, to receive a certified check, cashier's check, bank draft upon a reputable bank, or a bid bond in the amount of five percent (5%) of the total bid. If the bid is for more than one hundred and fifty thousand dollars (\$150,000), only a bid bond with sufficient surety in the amount of five percent (5%) of the total bid amount will be accepted to consider any bid. Bid with deposit shall be filed, after the bid opening, with the FINANCE OFFICE, City Hall, 200 N. David, Casper, WY 82601, securely sealed, and endorsed upon the outside of the wrapper, with a brief statement as to the nature for which the bid is provided. Upon bid award, such surety shall be returned to the unsuccessful bidder(s). In the case of the successful bidder, five percent (5%) surety will be retained by the City until a proper bond or other proper bid guarantee to secure performance has been filed and approved if required by the specifications of the bid.

**III. SCHEDULE FOR DELIVERY AND LIQUIDATED DAMAGES:**

Unless a schedule has been specified in the bidding documents, each bidder shall specify, in its proposal, the time required for delivery of his goods to the place designated.

The provisions of Section II BID GUARANTY, shall apply to all bids, contracts and delivery times as specified. Failure to enter into a contract for said bid with the city within 30 days of the award or failure to proceed and/or deliver upon said bid or contract will result in forfeiture of bid guarantee.

**IV. PLACE OF DELIVERY:**

The successful bidder shall deliver the goods to the City of Casper, Casper Service Center, 1800 East "K" Street, Casper, Wyoming, unless otherwise specified.

**V. CONDITIONS OF DELIVERY; RIGHT OF INSPECTION:**

Goods, when delivered, shall be accompanied by a Statement Dealer's Certificate of Servicing and Inspection signed by the bidder certifying that the goods have been inspected and complies in all respects to the contract. Bidder shall attach to said statement a certificate by the manufacturer of the goods certifying that said goods have been inspected and serviced in the event the goods are not manufactured by the bidder. The City may, in its discretion, waive this requirement.

The City further reserves the right to make an inspection of the goods within a reasonable time after delivery to ensure compliance with the contract. Failure by City to make such inspection or upon inspection, failure to discover defects which cannot reasonably be discovered upon inspection, shall not constitute a waiver or be a limitation upon any remedy which the City may have at law or in equity.

**VI. WARRANTY:**

Each bidder shall enclose, with their bid, a copy of the warranty which applies to the goods proposed to be furnished. The warranty supplied will be considered by the City in determining the responsibility of the bidders.

**VII. SERVICE FACILITIES:**

It is essential that repair parts and service be adequate and readily available so that the goods can be maintained in good operating condition without protracted time loss for repairs.

The BIDDER SHALL CLEARLY STATE in his proposal the extent to which he carries a complete inventory of repair parts and service facilities. The City reserves the right to evaluate past performance of each bidder in analyzing the bid received and to consider such evaluation, in addition to other factors, in awarding the contracts for equipment.

**VIII. DETAILED SPECIFICATIONS:**

Goods bid shall conform to the detailed specifications outlined for the various bid items, attached hereto. No deviations from the terms of the specifications will be allowed, and such deviations shall be grounds for rejection of any bid, provided, however, that the City may allow any deviation if it finds, in its sole discretion, that the deviation is not a material deviation.

If bidder submits a bid using differing materials from those specified, he shall submit complete specifications for those items, including proposed manufacturer and catalog numbers with appropriate literature. The City may consider such specifications if it finds, in its sole discretion, that said specifications meet the intent of its specifications set forth herein and do not differ materially from its specifications.



**IX. STATEMENT OF COMPLIANCE:**

Should any requirement in these specifications not be included in manufacture's specifications sheets, bidder shall include with his bid, a statement of compliance. Failure to do so may be held as grounds for disqualification of bid.

**X. CONSIDERATION OF BIDS:**

The City of Casper, Wyoming, reserves the right to evaluate all bids received on the basis of the conformance with these specifications, the availability of repair parts, and the adequacy of service facilities, the delivery schedules, and other criteria as well as (net) cost, and to consider such evaluation in awarding contracts for the furnishing of the bid items specified. The City will award the contract to the lowest responsible bidder.

**XI. PAYMENT**

The City shall make a lump sum payment upon delivery and acceptance of all goods bid. A complete City of Casper voucher shall be processed for payment after an invoice is received from the vendor. Payment will be made within forty-five (45) days pursuant to Wyoming State Statute 16-6-601.

**Statute W.S. 16-6-602:**

**16-6-601. Definitions.**

(a) As used in this article:

(i) "Agency" means any department, agency or other instrumentality of the state or of a political subdivision of the state;

**W.S. 16-6-602. Payment of agency accounts; interest.**

Except as provided by contract, any agency which purchases or procures goods and services from a nongovernmental entity shall pay the amount due within forty-five (45) days after receipt of a correct notice of amount due for the goods or services provided or shall pay interest from the forty-fifth day at the rate of one and one-half percent (1 1/2%) per month on the unpaid balance until the account is paid in full, unless a good faith dispute exists as to the agency's obligation to pay all or a portion of the account.

**XII. SALES TAX EXEMPTION CERTIFICATE:**

The City of Casper, Wyoming, is exempted for paying the sales tax specified by Wyoming Statutes, and from paying Federal Excise taxes. Upon request, an exemption certificate will be furnished to the successful bidder.

**XIII. GOVERNING LAW:**


In the event of any claim, suit, or demand which may result from a bid or bids submitted thereunder, or the award of any contract as a result of submission of a bid, the bidder or bidders agree that Wyoming law shall govern any such claim, suit, or demand the rights and duties of the

parties thereunder.

**XIV. ADDITIONAL INFORMATION:**

If additional information is required, written instructions shall be issued. No oral instructions or interpretations will be considered binding unless confirmed in the form of addenda and shall be furnished to all bidders who shall submit a signed copy of all addenda with their bid. Please refer all questions to Dan Coryell, 1800 East "K" Street, Casper, Wyoming, 82601, (307) 235-8410.

March 1, 2023

MEMO TO: J. Carter Napier, City Manager 

FROM: Liz Becher, Community Development Director  
Craig Collins, AICP, City Planner

SUBJECT: Appointment of Nic Eskew to the Casper Planning and Zoning Commission

Meeting Type & Date:  
Regular Council Meeting, March 7, 2023

Action Type:  
Minute Action

Recommendation:  
That Council, by minute action, appoint Nic Eskew to the Casper Planning and Zoning Commission, to fill Travis Van Hecke's position/vacancy, expiring December 31, 2024.

Summary:  
The Planning and Zoning Commission currently has a single vacant seat, due to the recent resignation of Travis Van Hecke. Mr. Van Hecke was appointed to fill the vacancy of a previous Commissioner (Carol Johnson), which expires December 31, 2024. The City published notice requesting volunteers for the Commission in the Casper Star-Tribune, and on the City of Casper website, and received interest from a single individual. On March 1, 2023, a panel consisting of Community Development Department staff, Mayor Bruce Knell, and City Attorney's Office staff interviewed Mr. Eskew, and are recommending his appointment to the Planning and Zoning Commission.

Financial Considerations:  
Not applicable.

Oversight/Project Responsibility:  
Community Development Department/Planning Division

Attachments:  
Letter of Interest from Nic Eskew  
Public Notice

**From:** [REDACTED]  
**To:** Planning  
**Subject:** Planning and Zoning Commission Opening  
**Date:** Friday, February 17, 2023 3:56:06 PM

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CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello,

I am writing to express my interest in serving on the Planning and Zoning Commission for Casper. As a born and raised resident of this community, I am interested in helping ensure that my hometown is safe, well-planned, sustainable, and livable.

I have a 20-year background in insurance and finance which has provided me with an understanding of the importance of responsible and thoughtful planning. While I am new to this, I am hopeful that my experience would be of value to the commission. I am excited to have the opportunity to learn more about the process and contribute to the development of our community.

I am committed to supporting smart growth principles, and to ensuring that our community is resilient in the face of the many challenges that we may face in the years ahead. I believe that it is essential to take a proactive approach to planning, and to work collaboratively with residents and businesses to create a vision for our community!

Thank you for your consideration. I look forward to the opportunity to further discuss the opening, and to learn more about how I can help serve our community.

Sincerely,

Nic Eskew  
Eskew Agency, LLC  
[REDACTED]

# Public Service Opportunity!

The Casper City Council is accepting applications from interested citizens who wish to serve as a volunteer member of the Planning and Zoning Commission.

## Planning and Zoning Commission:

This Commission's purpose is to oversee City planning and to provide an impartial voice to elected officials and citizens regarding current and long-range City planning issues facing Casper. The Planning and Zoning Commission is a board of seven (7) volunteer citizens of Casper that are appointed by the City Council and serve three (3) year terms. The Commission meets, in the evening, on the second Thursday of every month at 6:00 p.m. at City Hall to consider applications for zone changes, plats/replats, annexations, site plans for new commercial and residential developments, conditional use permits, and various long-range planning initiatives. In addition to the monthly nighttime public hearings, Planning and Zoning Commissioners meet approximately once a month for training/work sessions. The Planning and Zoning Commission is supported by a professional City staff consisting of planners, engineers, building officials, emergency services, and public utilities personnel. Staff members analyze proposals and provide the Planning and Zoning Commission with reports on all proposals outlining pertinent background information, applicable laws, and adopted plans and policies.

## What To Do If You Are Interested:

If you are interested in participating in the rewarding and important work of the Planning and Zoning Commission, please submit a letter of interest outlining any relevant experience and the reasons that you believe you would be a good addition to the Planning Commission, to the Community Development Director, 200 North David Street, Suite 205, Casper, Wyoming, 82601. Please note on the envelope or subject line: "Planning and Zoning Commission Opening," or you may email your letter of interest to [planning@casperwy.gov](mailto:planning@casperwy.gov) with the subject line notated as directed above. The deadline for applications is Friday, February 17, 2023.